



City of Albuquerque

The Public Boards, Commissions, and Committees Advisory Task Force

Timothy M. Keller
Mayor

Interoffice Memorandum

December 19, 2025

TO: Brook Bassan, Council President

FROM: Alan Armijo, Task Force Chair

SUBJECT: 2025 Findings and Recommendations Report

Pursuant to ROA 1994, Section 2-6-1-8, please accept the enclosed electronic file version of The Public Boards, Commissions, and Committees Advisory Task Force's 2025 Findings and Recommendations Report.



The Public Boards, Commissions, and Committees Advisory Task Force

2025 FINDINGS AND RECOMMENDATIONS REPORT

DECEMBER 15, 2025

TABLE OF CONTENTS

AUTHORITY	1
EXECUTIVE SUMMARY	1
TASK FORCE COMPOSITION	2
BOARDS, COMMISSIONS, AND COMMITTEES REVIEWED	2
REVIEW METHODOLOGY	2
PROPOSED ORDINANCE AMENDMENTS.....	3
FINDINGS AND RECOMMENDATIONS	4
APPENDICES	6
Appendix A – Full Task Force Ordinance.....	6
Appendix B – Task Force Entity Recommendation Justification	7
Appendix C – Board, Commission, Committee Legal Authority and General Duties	19
Appendix D – Board, Commission, Committee Type and Points of Contact.....	23
Appendix E – Proposed Clean-up Draft Ordinance.....	27
Appendix F – Department Director and Board Chair Questionnaire Responses.....	32

AUTHORITY

ROA 1994, §§ 2-6-1-8 (Task Force)¹

The Public Boards, Commissions, and Committees Advisory Task Force (“Task Force”) is hereby established to review the City’s Boards, Commissions, and Committees annually. The Task Force is an advisory board and shall evaluate their effectiveness, structure, and compliance with current policies and recommend any necessary amendments to the City Council and the Mayor.

EXECUTIVE SUMMARY

This executive summary reports on the formation, workplan, methodology, findings, and recommendations of the City’s Public Boards, Commissions, and Committees Task Force. The Task Force assembled in August 2025 by the Office of the City Clerk as required by City Ordinance. Administrative staff for the City Clerk’s Office identified 75 entities, documented staff assignments, and the Office’s general counsel compiled the legal authority governing each.

The Task Force held its first meeting on August 14, 2025, elected Alan Armijo as Chair, and adopted a workplan from Deputy City Clerk Chris Peck. Given the limited time remaining in 2025, the Task Force identified and prioritized 25 bodies that could be readily evaluated within the available time.

To gather information, the Task Force distributed a standardized questionnaire to chairpersons and department directors/designee responsible for each body.² Some responses were missing due to inactive or vacant entities. The Chair also solicited feedback from the Mayor, Chief Administrative Officer, and City Councilors. Using a scoring matrix, outcomes were categorized as: No Action/Regular Review, Consider Merge, Consider More Frequent Review, or Consider Dissolution. Results were compiled into a consolidated spreadsheet, deliberated, and refined at meetings on October 30 and November 20, 2025.

The review produced unanimous recommendations for all 25 entities. Findings showed that many have clear ordinance foundations and adequate staff support, some exhibit overlapping functions or inefficiencies suggesting consolidation, a few require increased oversight, and several warrant dissolution due to redundancy or limited public benefit. Task Force members were then assigned deeper-dive analyses to support these recommendations.³

The Task Force has drafted a proposed draft Clean-Up Ordinance for City Council consideration.⁴ It establishes sunset provisions for boards, proposes merging the Greater Albuquerque Active Transportation Community (GAATC) and the Greater Albuquerque Recreational Trails Committee (GARTC), and recommends dissolving entities deemed unnecessary. The ordinance aims to streamline governance, reduce redundancy, and clarify responsibilities. The Task Force respectfully submits this draft ordinance to the City Council for review and action.

¹ Full ordinance text can be located in Appendix A

² Individual Entity Chair and Department Director/Designee Questionnaire Responses can be located in Appendix F

³ Individual Task Force Member evaluation matrices are available upon request

⁴ Draft Clean-Up Ordinance can be located in Appendix E

TASK FORCE COMPOSITION

Name	Title	Department	Board Role	Appointed By
Alan Armijo	Associate Director	Senior Affairs	Chair	Mayor
Miriam Diemer	Associate Director	DTI	Member	Mayor
Stephen Chavez	Special Projects Analyst	Council Services	Member	City Council
Danyel Mayer	Legal Analyst	Council Services	Member	City Council

BOARDS, COMMISSIONS, AND COMMITTEES REVIEWED⁵

- Total Number of Entities Reviewed: 25
- Review Cycle: One-third of All Identified Entities
- List Of Entities Reviewed This Year:

1. Albuquerque/Bernalillo County Census 2020 Complete Count Committee
2. Balloon Fiesta Park Commission
3. Balloon Museum Board of Trustees (aka Anderson Abruzzo International Balloon Museum Board of Trustees)
4. Central Avenue Business Advisory Board
5. City Forecast Advisory Committee (aka Multi-year Forecasting Advisory Committee)
6. Commission on Alcohol and Substance Abuse
7. Early Head Start Program Governance Advisory Committee
8. Fire Code Board of Appeals
9. Greater ABQ Active Transportation Committee (GAATC)
10. Greater Albuquerque Recreational Trails Committee (aka Recreational Trails Committee) (GARTC)
11. Guidelines Committee
12. Indicators Progress Commission
13. Information Services Committee
14. Intragovernmental Conference Committee
15. Investment Committee
16. Labor Management Relations Board
17. Metro Parks and Recreation Advisory Board
18. Municipal Golf Advisory Board
19. NM Veterans Memorial Review Committee
20. Paratransit Advisory Board
21. Personnel Board
22. Records Analysis/Disposal Committee
23. Selection Advisory Committee
24. Technical Standards Committee
25. Transit Advisory Board (aka Transit Citizens Advisory Board)

REVIEW METHODOLOGY

The Task Force began by identifying all City-established boards, commissions, and committees, narrowing its focus to a manageable subset for initial evaluation. Members developed a standardized questionnaire and scoring matrix to assess each entity's structure, function, and relevance. Each Task Force member was assigned several entities to evaluate in greater depth.

⁵ Legal Authority and General Duties can be located in Appendix C

After collecting and reviewing responses, the Task Force met to discuss findings and reach consensus on recommendations.

Sources of Information

- Governing ordinances and legal authority documents
- Completed questionnaires from entity chairs and department directors
- Internal evaluation matrix and scoring spreadsheet

Stakeholders Consulted

- City-assigned staff liaisons for each board, commission, or committee
- Chairpersons of the respective entities
- Department directors overseeing the entities
- Mayor, Chief Administrative Officer, and City Councilors (via formal feedback request)

PROPOSED ORDINANCE AMENDMENTS

The Task Force strongly recommends that the City Council and Administration adopt a policy requiring sunset clauses for all newly established boards, commissions, and committees. These clauses should specify a clear termination point, either upon completion of the entity's intended purpose or within a defined timeframe (e.g., two years from inception), whichever occurs first.

For example, if the Albuquerque/Bernalillo County Census 2020 Complete Count Committee fulfilled its mission upon delivering its final report and completing its duties should have been dissolved. However, without a sunset clause, the committee remained active beyond its functional relevance. This illustrates the need for built-in expiration mechanisms to ensure timely dissolution of purpose-specific entities.

Additionally, the Task Force recommends that City-assigned staff, department directors, and board chairs should proactively evaluate their respective entities to identify entities that:

- Have failed to maintain quorum
- Have not met regularly
- Are not functioning in alignment with their original mandate

Such entities should be flagged for potential restructuring or dissolution, subject to further review by the City Council and Administration and or referred to the Task Force for further evaluation.

This dual approach; proactive sunset clauses and reactive performance-based review will help ensure that boards, commissions, and committees remain purposeful, efficient, and accountable.

The Task Force has prepared a mock-up bill that incorporates the legislative changes we believe are necessary to address the effectiveness of existing entities and to ensure that future entities are established with clear mechanisms for accountability, efficiency, and timely dissolution when their purposes have been fulfilled. This draft includes language requiring sunset clauses. While the Task

Force views these provisions as an appropriate and constructive framework, we recognize that the final decision to enact such legislation rests solely with the City Council, at its will and discretion. By offering this draft, our intent is to provide a practical model that the Council may adopt, amend, or reject as it deems most suitable for the City's needs.

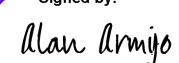
FINDINGS AND RECOMMENDATIONS⁶

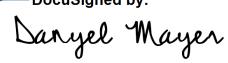
	Board/Commission/Committee Name	Recommendation
1	ABQ/Bernalillo County Census 2020 Complete Count Committee	Consider Dissolution
2	Balloon Fiesta Park Commission	Consider Dissolution
3	Balloon Museum Board of Trustees (aka Anderson Abruzzo International Balloon Museum Board of Trustees)	No Action/Regular Review
4	Central Avenue Business Advisory Board	Consider Dissolution
5	City Forecast Advisory Committee (aka Multi-year Forecasting Advisory Committee)	No Action/Regular Review
6	Commission on Alcohol and Substance Abuse	Consider Dissolution
7	Early Head Start Program Governance Advisory Committee	Consider More Frequent Review
8	Fire Code Board of Appeals	Consider Dissolution
9	Greater ABQ Active Transportation Committee (GAATC)	Consider Restructure/Merge
10	Greater Albuquerque Recreational Trails Committee (aka Recreational Trails Committee)	Consider Restructure/Merge
11	Guidelines Committee	No Action/Regular Review
12	Indicators Progress Commission	Consider More Frequent Review
13	Information Services Committee	Consider Dissolution
14	Intragovernmental Conference Committee	No Action/Regular Review

⁶ Individual entity evaluations and recommendation justifications can be found in Appendix B

15	Investment Committee	No Action/Regular Review
16	Labor Management Relations Board	No Action/Regular Review
17	Metro Parks and Recreation Advisory Board	No Action/Regular Review
18	Municipal Golf Advisory Board	No Action/Regular Review
19	NM Veterans Memorial Review Committee	No Action/Regular Review
20	Paratransit Advisory Board	No Action/Regular Review
21	Personnel Board	No Action/Regular Review
22	Records Analysis/Disposal Committee	Consider Dissolution
23	Selection Advisory Committee	Consider Restructure/Merge
24	Technical Standards Committee	Consider Dissolution
25	Transit Advisory Board (aka Transit Citizens Advisory Board)	No Action/Regular Review

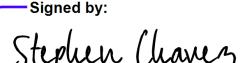
Respectfully Submitted:

Signed by:

 Alan Armijo, Chair
 Associate Director, Senior Affairs

DocuSigned by:

 Danyel Mayer, Member
 Council Legal Analyst, Council Services

DocuSigned by:

 Miriam Diemer, Member
 Associate Director, DTI

Signed by:

 Stephen Chavez, Member
 Council Special Project Analyst,
 Council Services

APPENDICES

Appendix A – Full Task Force Ordinance

§ 2-6-1-8 TASK FORCE.

The Public Boards, Commissions, and Committees Advisory Task Force (“Task Force”) is hereby established to review the City’s Boards, Commissions, and Committees annually. The Task Force is an advisory board and shall evaluate their effectiveness, structure, and compliance with current policies and recommend any necessary amendments to the City Council and the Mayor.

(A) The Task Force shall consist of four City employees with two-year terms, appointed as follows:

- (1) Two members appointed by the Council; and
- (2) Two members appointed by the Mayor.

(B) The Task Force shall review one-third of the City’s Boards, Commissions, and Committees each year to ensure that each entity undergoes review once every three years. For each Board, Commission, and Council under review, the Task Force shall:

- (1) Conduct a thorough review of the delegation of powers and legal authority for each of the City’s Public Boards, Commissions, and Committees board;
- (2) Assess the effectiveness, structure, and roles of the City’s Boards, Commissions, and Councils;
- (3) Evaluate whether any Boards, Commissions, or Councils should be consolidated, eliminated, or modified;
- (4) Solicit feedback from City support staff and current Board, Commission, and Council members, as needed; and
- (5) Prepare a report of its findings and recommendations, including any proposed Ordinance amendments, and submit the report to the City Council and Mayor by December 31 of each year.

(C) Meeting and Procedures:

(1) The Task Force shall convene its first meeting within forty-five (45) days after all appointments have been made. Following its initial meeting, the Task Force shall meet at least once annually.

- (2) The Task Force shall elect a Chairperson at its first meeting.
- (3) The Task Force shall meet at the call of the Chair or a majority of its members.
- (4) A quorum of the Task Force shall consist of a majority of its members.

(D) The Office of the City Clerk shall provide the necessary administrative support and resources for the Task Force to fulfill its duties. At least fifteen (15) days before the first meeting of the Task Force, the City Clerk’s Office shall provide the Task Force with:

- (1) A list of all Boards, Commissions, and Councils;
- (2) Known legal authority for their creation and legal duties;
- (3) The name and contact information of each staff member for each Board, Commission, or Councils; and
- (4) Whether the Board, Commission, or Council is an adjudicatory body, advisory council, quasi-judicial body, an intergovernmental body, or other similar body.

Appendix B – Task Force Entity Recommendation Justification

1.

Board Name: Albuquerque Bernalillo County 2020 Complete Count Committee

Recommended Action: Consider Dissolution

Justification/Reason for Recommended Action:

The Task Force recommends that the City Council dissolve the ABQ BernCo 2020 Complete Count Committee (“Committee”), which was created to support the 2020 Census efforts in Albuquerque and Bernalillo County. The Committee was established as a time-limited body to encourage census participation, coordinate outreach, and ensure a complete and accurate count of residents for the 2020 Census.

The Committee’s mission was exclusively tied to the 2020 Census cycle, and its intended scope ended when the 2020 Census concluded. There is no remaining statutory, operational, or programmatic purpose for the Committee to fulfill. The Committee does not meet, does not maintain membership, and does not have an ongoing mandate.

A future 2030 Complete Count Committee can be re-established with a limited, clearly defined purpose and a sunset clause aligned to the 2030 Census timeline.

This commission isn’t codified and won’t require legislation to dissolve. Rather, the Task Force recommends directing the administration to dissolve this commission administratively.

2.

Board Name: Balloon Fiesta Park Commission

Recommended Action: Consider Dissolution

Justification/Reason for Recommended Action: The Balloon Fiesta Park Commission was created back in 2000 to serve as an advisory body to the City on the operations and management of Balloon Fiesta Park. At the time, it made sense — the park was still developing, and the City wanted a formal group to help guide decisions alongside the Albuquerque International Balloon Fiesta and state partners who were helping fund the facility.

However, over the years, that advisory role has become unnecessary. The City’s Parks and Recreation Department, along with the Balloon Fiesta organization, now handle all the operational and management functions directly and effectively.

The Commission itself hasn’t met since December 2018, and currently there are no active members and thirteen vacancies. Because the board has been inactive for several years and the department’s work hasn’t been affected in any way.

Because of this the Task Force recommends dissolution of this board.

3.

Board Name: Balloon Museum Board of Trustees
Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

The Anderson Abruzzo Albuquerque International Balloon Museum Board of Trustees plays an important role in supporting the operations, mission, and long-term stewardship of one of the City's signature cultural institutions. Established in 1996, the Board provides advisory support, helps preserve and promote the history of lighter-than-air travel, and contributes to the Museum's educational and cultural programming.

Based on the information provided by the Department Director and Board Chair, the Board is active, meeting regularly, achieves consistent quorum, and continues to fulfill the purpose for which it was created. The Board met six times in the past year, with quorum achieved for all meetings.

Over the past year, the Board has contributed to:

- The Museum's 20 Years of Joy anniversary celebration
- Planning and advancement of the Outdoor Adventure (playscape) project
- Updates and improvements to the theater and facilities
- Continued modernization of exhibits
- Improved cataloging, collections storage, and building upgrades since inception

The Board remains an essential advisory and support structure for one of Albuquerque's premier cultural institutions, and its continued operation aligns with both departmental needs and community benefit. The Task Force recommends no action be taken.

4.

Board Name: Central Avenue Business Advisory Board

Recommended Action: Consider Dissolution

Justification/Reason for Recommended Action:

The Task Force recommends that the City Council consider dissolving the Central Avenue Business Advisory Board ("Board") and repealing its establishing ordinance, Ord. 2016-012, § 2-6-13, which codified the Board within the City's Code of Ordinances.

The Central Avenue Business Advisory Board was established in 2016 to serve as an advisory body supporting economic development, public safety, and land use coordination along the Central Avenue corridor. Per § 2-6-13-4, the Board was designed to provide recommendations to multiple city departments — including Transit, Police, Economic Development, and the Metropolitan Redevelopment Agency — on issues related to operations of transit lines, corridor safety,

redevelopment planning, and business assistance programs along Central Avenue. However, the Board has never been seated, convened, or operational since its creation.

Specifically:

- No members have ever been appointed to the Board.
- All seats are vacant, and there has never been a quorum.
- The Board has never met in the nearly nine years since its establishment.
- There have been no accomplishments, actions, or public engagement outcomes to report.
- Departmental staff confirmed that the Board has never functioned in practice and does not serve the purpose for which it was created

Functional and Structural Redundancy:

While the Board's intent was to support the revitalization of the Central Avenue corridor, its purpose now overlaps with several existing and active entities, including:

- The Metropolitan Redevelopment Agency (MRA), which oversees redevelopment plans and implementation for Central Avenue districts.
- The Transit Department and ABQ RIDE, which manage and evaluate Central Avenue transit operations.
- The Albuquerque Police Department's Transit Unit and area command leadership, which actively engage in corridor public safety coordination.
- The Department of Economic Development, which already administers business assistance programs and improvement district coordination along Central Avenue.

These departments are fully operational and routinely collaborate on corridor-related planning, rendering the Board's formal advisory role unnecessary.

The Task Force recommends that the City Council consider dissolving the Central Avenue Business Advisory Board ("Board") and repealing its establishing ordinance, Ord. 2016-012, § 2-6-13.

5.

Board Name: City Forecast Advisory Committee

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

This board meets as required and provides an important and valuable service to the City in reviewing and providing input to the annual forecast. Because of this, the task force recommends no action on to this board.

6.

Board Name: Commission on Alcohol and Substance Abuse

Recommended Action: Consider Dissolution

Justification/Reason for Recommended Action:

The Task Force recommends that the City Council consider the dissolution of the Commission on Alcohol and Substance Abuse (“Commission”) and the repeal of its establishing ordinance. The Commission does not appear to be active or fulfilling its intended responsibilities, as there are currently no known active members.

The Commission was created by City Ordinance §§ 9-1-1-1 et seq. to “serve the public health and welfare by creating an entity to maintain city leadership in addressing alcohol and substance abuse programs in Albuquerque by coordinating the efforts of existing agencies and programs, by facilitating communication between the many private and public agencies involved in alcohol and substance abuse prevention, intervention, treatment, and law enforcement, and by promoting continued public awareness of the problem.”

The ordinance establishing the Commission included a sunset provision effective November 30, 1993, requiring the Mayor and City Council to determine whether the Commission should be continued or dissolved. However, this review did not occur, and the Commission has remained inactive since the 1990s.

Given its inactivity and lack of membership, the Commission should be formally dissolved, and the ordinance repealed. Furthermore, the Bernalillo County Behavioral Health Advisory Board (BHB) currently serves an active and overlapping role with the intended functions of the Commission, rendering the continued existence of the Commission unnecessary.

7.

Board Name: Early Head Start Program Governance Advisory Committee

Recommended Action: Consider More Frequent Review

Justification/Reason for Recommended Action:

The Early Head Start Program Governance Advisory Committee has been reestablished as of September of 2025, having just appointed a full membership. It’s the task force’s recommendation to check in on this committee again next year, rather than in three years on the annual cycle to see how the first year after reestablishment is going for the committee.

8.

Board Name: Fire Code Board of Appeals

Recommended Action: Consider Dissolution

Justification/Reason for Recommended Action:

The Task Force recommends that the City Council consider dissolving the Fire Code Board of Appeals (“Board”) and repealing or amending its establishing provisions within the City’s Fire Code.

The Fire Code Board of Appeals was originally created to provide an independent review process for disputes arising from interpretations or enforcement of the Albuquerque Fire Code. The Board’s role is to hear appeals when an individual or entity believes that the Fire Marshal or Fire Department has misapplied or misinterpreted a requirement of the Fire Code.

However, based on feedback from the Fire Chief and departmental staff, the Board is no longer functioning in practice and has not convened in several years. Both the Department Director Questionnaire and Chairperson/Staff Questionnaire confirm that:

- The Board has no current active members or appointed quorum
- There have been no appeals filed or heard in recent memory

Maintaining an inactive Board imposes unnecessary administrative burden—requiring staff time for tracking appointments, renewals, and compliance with the City’s board management processes—without delivering any functional public benefit. Given these factors, the continued existence of the Fire Code Board of Appeals is operationally unnecessary. Dissolving the Board would streamline governance, eliminate outdated administrative requirements, and reflect the current operational reality of code enforcement and appeals.

This board isn’t codified and won’t require legislation to dissolve. Rather, the Task Force recommends directing the administration to dissolve this board administratively.

9.7

Board Name: Greater ABQ Active Transportation Committee (“GAATC”) and Greater Albuquerque Recreational Trails Committee (“GARTC”)

Recommended Action: Consider Restructure/Merger

Justification/Reason for Recommended Action:

The Task Force recommends merging the Greater Albuquerque Active Transportation Committee (GAATC) and the Greater Albuquerque Recreational Trails Committee (GARTC). Feedback from the Chairpersons and Directors for both Committees indicates that the GAATC has struggled to maintain quorum, recruit new members due to narrow membership requirements, and remain focused on its agenda. Additional challenges include adhering to the Open Meetings Act and Robert’s Rules of Order, as well as clarifying the committee’s advisory role versus rulemaking authority, and mission overlap with GARTC.

While the mission and feedback from GAATC align with City goals and continue to provide valuable input, merging with GARTC could address long-standing membership and engagement issues, streamline efforts, and better coordinate overlapping objectives.

⁷ Represents 2 Commissions, GAATC and GARTC

Similarly, GARTC has faced challenges related to membership, quorum, and mission overlap with other advisory bodies. Despite these challenges, GARTC's work remains vital to both the community and the Department. However, improved coordination and consolidation with GAATC would enhance efficiency, encourage more consistent participation, and strengthen the City's approach to active transportation and trail planning.

Feedback received also recommends updating the GAATC Ordinance. As written, the ordinance allows GAATC to advise other jurisdictions, such as the State or County. Clarifying the ordinance to limit GAATC's advisory scope to City of Albuquerque projects and policies—or to specify that GAATC provides advice to the City on relevant regional projects—would improve focus and accountability.

Background:

- GAATC (established under City Ordinance § 2-6-15) advises the City on the needs of people who walk, bike, use mobility devices, or rely on other people-powered or public transit modes. The committee aims to enhance accessibility and inclusivity in active transportation through participation in policy and planning efforts across all levels of government.
- GARTC (established under City Ordinance § 2-6-17) advises local, state, and federal agencies on prioritizing funding for trail development, maintenance, and renovation across the greater Albuquerque region. The committee reviews projects affecting trails, encourages right-of-way acquisition, and supports the implementation of the Trails and Bikeway Facilities Plan. Membership includes diverse user group representation such as equestrians, pedestrians, cyclists, and runners, as well as at-large members representing both sides of the Rio Grande.

Merging these two committees would create a more cohesive advisory body that aligns shared goals, improves efficiency, and fosters greater collaboration across active transportation and trail initiatives.

10.

Board Name: Guidelines Committee

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

The Guidelines Committee was created to provide a confidential setting for the City Council to meet with appropriate staff and discuss bargaining strategies related to collective bargaining negotiations between the City and employee organizations. These meetings are held in closed session, in accordance with the New Mexico Open Meetings Act, to allow for open and strategic discussion before formal negotiations take place.

The committee continues to serve its purpose effectively. It meets once a year, maintains quorum, and provides a venue for both the Administration and City Council to share information, coordinate

approaches, and develop strategies that help ensure fair agreements and fiscal responsibility — ultimately saving taxpayer money.

Because the Guidelines Committee remains active and continues to provide value in the collective bargaining process, the Task Force recommends no action at this time.

11.

Board Name: Indicators Progress Commission

Recommended Action: Consider More Frequent Review

Justification/Reason for Recommended Action:

The Indicators Progress Commission, or IPC, plays an important role in connecting community priorities with the City's long-term planning and budgeting process. Its mission is to review and track key community indicators that measure Albuquerque's progress toward its five-year goals and sustainability characteristics.

The commission helps ensure that what matters to our residents is reflected in the City's goals and spending decisions. It also publishes measurable outcomes so that the public can clearly see how we're performing — making government more transparent and accountable.

The IPC currently has seven active members and five vacancies. While it continues to serve an important purpose, a more frequent review next year is recommended to assess engagement, membership needs, and how the commission's work can be better integrated with policy and budget planning.

The Task Force recommends the Indicators Progress Commission remain active, with a focused review next year to strengthen participation and alignment with City priorities.

12.

Board Name: Information Systems Committee

Recommended Action: Consider Dissolution

Justification/Reason for Recommended Action:

The Task Force recommends that the City Council dissolve the Information Services Committee ("Committee") and repeal its establishing ordinance, § 2-6-3-1 of the Albuquerque Code of Ordinances, which originally created the Committee to coordinate and guide municipal information services policies, technology governance, and citywide information management. Under § 2-6-3-1, the Committee was designed to:

- Review and advise on the City's information systems,
- Coordinate information services among departments
- Provide oversight on standards, compatibility, and data management

- Ensure efficient and cost-effective use of information technology across City government

When originally created, the Committee filled a gap in the City's technology coordination structure, at a time when municipal IT governance was decentralized and lacked formal cross-departmental alignment.

Based on the documentation reviewed, including the internal scoring matrix and questionnaires, the Committee is not serving its intended purpose. The Department Director and Chairperson both indicate the Committee is no longer needed, no longer provides meaningful value, and no longer serves a distinct role in City operations.

Because these functions are now embedded in a staffed municipal department with direct oversight responsibility, the Committee's role has become functionally redundant. Given the Committee's prolonged inactivity, lack of functional impact, duplication of duties already performed by DTI, and misalignment with current technology governance structures, the Task Force recommends that the City Council dissolve the Information Services Committee and repeal § 2-6-11 of the Albuquerque Code of Ordinances.

This action would reduce unnecessary administrative overhead, eliminate an obsolete statutory body, and align the City's governance framework with modern departmental responsibilities and best practices in municipal IT management.

13.

Board Name: Intragovernmental Conference Committee

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

The Task Force recommends that the Intragovernmental Conference Committee ("ICC") be reviewed regularly, and no further action is required at this time. The ICC is active, meeting regularly, and fulfilling its intended purpose of resolving formal disputes between the legislative and executive branches of city government with respect to their duties and obligations under the City Charter.

14.

Board Name: Investment Committee

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

The Investment Committee, created in §4-1-9, plays a vital role in creating policies for investing city money and establishing limitations and parameters on investments. According to both the chair of this board and the department director, this committee meets regularly as required, is currently serving its intended purpose, and regularly meets quorum.

Because this committee is active and fulfilling its required function under the ordinance, the Task Force recommends no action be taken.

15.

Board Name: Labor Management Relations Board

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

The Labor Management Relations Board plays a key role in maintaining fair and cooperative relationships between the City and its employees. Its mission is to guarantee public employees the right to organize and bargain collectively, to promote harmony and collaboration between public employers and employees, and to protect the public interest by ensuring that City government continues to operate smoothly and without interruption.

The board meets regularly — typically twice a month — and consistently achieves quorum. It continues to assist City employees in addressing workplace issues and supports positive labor-management relations throughout the organization. The board currently has one vacancy, but its operations remain strong and effective.

Because the Labor Management Relations Board is active, fulfills the required function under state and local labor law, and continues to meet regularly, the Task Force recommends no action to be taken.

16.

Board Name: Metropolitan Parks and Recreation Advisory Board

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

The task force recommends that the Metropolitan Parks and Recreation Advisory Board (MPRAB) be reviewed regularly and no further action is needed at this time. The MPRAB meets regularly, has an active membership, and is fulfilling its obligations under its ordinance.

17.

Board Name: Municipal Golf Advisory Board

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

The Task Force recommends that the Municipal Golf Advisory Board (“GAB”) be reviewed regularly, and no further action is required at this time. The GAB was established by City

Ordinance § 10-8-1. The GAB meets regularly, and it is fulfilling its intended purpose, which is to promote and encourage private and public programs to further the development and public awareness of, and interest in, the municipal golf courses.

18.

Board Name: New Mexico Veterans Memorial Review Committee

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

As established by §2-6-10-4, the New Mexico Veterans Memorial Review Committee is responsible for establishing policies for the creation and installation of Veterans' Memorials on City of Albuquerque property for wars and military actions and mementos specific to individuals, groups or events. According to the committee chair and the department director who oversees this committee, the committee regularly meets as required, has a full board, and is currently fulfilling its obligations under the ordinance.

Because this committee is active and fulfilling its required function under the ordinance, the Task Force recommends no action be taken.

19.

Board Name: ParaTransit Advisory Board

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

This board gives members of the community who use the SunVan and transit agencies a chance to have open communication with the Transit department. Also, it provides a space for the impaired mobility to share ideas and concerns. They bring forth issues and potential solutions to the department. The board meets on a regular basis and meets quorum. The task force recommends no action on this board.

20.

Board Name: Personnel Board

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

The Task Force recommends that the Personnel Board continue to be reviewed on a regular basis, and no further action is required at this time.

The Personnel Board was established by § 3-1-4 of the City of Albuquerque Code of Ordinances. The Board's purpose is to advise and assist the Chief Administrative Officer (CAO) and the

Director of Human Resources in adopting personnel rules and regulations, addressing issues related to personnel administration, recommending corrective actions, and providing input on matters related to the administration of personnel affairs. The Board meets regularly and is actively fulfilling its intended purpose.

21.

Board Name: Records Analysis Disposal Committee

Recommended Action: Consider Dissolution

Justification/Reason for Recommended Action:

The Task Force recommends that the Records Analysis Disposal Committee (“Committee”) be dissolved, and the corresponding Administrative Instruction repealed.

The Committee was established as an advisory body pursuant to ROA 1994, Section 2-6-4-2, and Administrative Instruction No. 1-5, for the purpose of analyzing the City’s minimum bookkeeping, auditing, legal, and historical record-keeping needs; reviewing departmental records retention requirements; ensuring compliance with state and federal laws and regulations; determining whether modifications to the Functional Records Retention and Disposal Schedule were necessary; and recommending such changes to the Mayor and the State of New Mexico Commission on Public Records. The Ordinance creating this Committee has been repealed, but the AI still exists. According to City Clerk Ethan Watson, his office currently performs all functions originally assigned to the Committee.

This committee isn’t codified and won’t require legislation to dissolve. Rather, the Task Force recommends directing the administration to dissolve this committee administratively.

22.

Board Name: Selection Advisory Committee

Recommended Action: Consider Restructure/Merger

Justification/Reason for Recommended Action:

The task force recommends an edit to the ordinance that codified the Selection Advisory Committee, specifically section 14-7-4-3 which requires two members of this committee to be city employees who are also registered architects in the State. Feedback from the department director indicated that while the board is currently active and serving its intended function, the requirement specified in 14-7-4-3, that two members of the board be city employees who are also registered architects, is burdensome as there is currently only one city employee who is a licensed architect.

The task force recommends a minor edit to 14-7-4-3(2) to read:

(2) Three city employees, [two of whom are] [one who is] registered in the state as [an] architect[s.] [, the other two having similar or construction, engineering, or design/build experience.]

23.

Board Name: Technical Standards Committee

Recommended Action: Consider Dissolution

Justification/Reason for Recommended Action:

This Committee has met once in the last 14 years and has been inactive since. The department will have no negative effect if the board discontinues. Because of this the task force recommends this board be dissolved.

24.

Board Name: Transit Advisory Board

Recommended Action: No Action/Regular Review

Justification/Reason for Recommended Action:

The Transit Advisory Board, created under §2-7-1 serves to advise the transit department on potential improvements, and act as a vehicle for citizen input on the mass transit system. The department director indicted this board is currently serving this important function. The board chair indicated potential improvements with communication and timing, but also indicated that the board is currently operating as intended, meeting regularly, and serving an important community function.

Because this committee is active and fulfilling its required function under the ordinance, the Task Force recommends no action be taken.

Appendix C – Board, Commission, Committee Legal Authority and General Duties

Name	Legal Authority	General Duties
Albuquerque Bernalillo County Census 2020 Complete Count Committee	F/S R-19-117	Appropriated funds to assist planning to count ABQ/Bernco residents for the 2020 census
Balloon Fiesta Park Commission	§10-10-5 R.O.A. 1994	Advises the Mayor on the operation, management, contractual agreements, and development of Balloon Fiesta Park.
Balloon Museum Board of Trustees (aka Anderson Abruzzo International Balloon Museum Board of Trustees)	§ 10-4-5-1 R.O.A. 1994	Refines the mission, purpose and goals of the Balloon Museum. Reviews and recommends: the budget, annual fee schedule for renting the facilities in the Museum, Museum's programming as recommended by the Museum Manager. Provides guidelines and procedures for selecting the resident tenants and concessionaires, recognition of donors to the Museum Endowment, Museum design and construction projects. Prepares and submits an annual report of its activities to the Mayor and the City Council.
Central Avenue Business Advisory Board	§ 2-6-13-3 R.O.A. 1994	Advises the Transit Department and the City Council on coordinating the construction, operation and any system improvements of transit lines on Central with the land uses that adjoin Central Avenue.
City Forecast Advisory Committee (aka Multi-year Forecasting Advisory Committee)	Code of Resolution, § 2-2-5 (Res. 140-1990)	Advises the Mayor and City Council on multi-year forecasting for the General Fund and related funds. Evaluates long-range forecasting for all major expenditure areas. Submits a annual report of its activities and any recommendations to the Mayor and the Council.
Commission on Alcohol and Substance Abuse	§ 9-1-1-3 R.O.A. 1994	Advises the Mayor and Council on legislation, programs, and policies which would contribute to the reduction alcoholism, alcohol abuse, drug addiction and drug abuse. Submits an annual report of its activities and effectiveness to the Mayor and Council.

Early Head Start Program Governance Advisory Committee	§ 2-6-12-3 R.O.A. 1994	The Committee fulfills a function of City Council required to receive Head Start Funds to create a report and oversee the funding of head start programing.
Fire Code Board of Appeals	Ordinance (O-23-23)	Hears and decides appeals of orders, decisions or determinations made by the Fire Code Official relative to the application and interpretation of the International Fire Code adopted by the City as required by State law.
Greater ABQ Active Transportation Committee (GAATC)	§ 2-6-15 R.O.A. 1994	Advises City Depts., EPC, Bernalillo County, MRCoG, and NMDOT concerning plans, projects, and programs in greater ABQ for bikeways, sidewalks, street crossings, on street multi-use trailing. Monitors on street pedestrian and bicycle fatalities and recommends strategies for plans to prevent such deaths.
Greater Albuquerque Recreational Trails Committee (aka Recreational Trails Committee)	§ 2-6-17 R.O.A. 1994	Advises the EPC, the County Planning Commission, the city, the county, the Urban Transportation Planning Policy Board concerning plans, programs and standards for recreational trails that are predominantly off-street facilities but which may cross streets. Develops and promotes recreational trail plans, muti-use right of way, coordinate joint use of trains, trail safety. Advises and recommends appropriate levels of trail maintenance.
Guidelines Committee	§ 3-2-17 R.O.A. 1994	Facilitates communication and coordination between the Mayor and the City Council concerning collective bargaining strategies. At the time negotiations are opened, the Committee shall entertains presentations from employee organizations involved in the subject collective bargaining negotiations. The Mayor may ask the Guidelines Committee to convene upon a finding that a strike has occurred.
Indicators Progress Commission	Code of Resolutions § 2-1-13 (Res. 104-1997)	Reviews the City's five-year goals and reports on progress by analyzing data indicator developed by the Sustainable Community Committee and the public to report the status of progress toward goal and sustainability achievement. Produces a

		goals progress report every two years which communicates the results to Mayor and City Council.
Information Services Committee	§ 2-6-3-2 R.O.A. 1994	Reviews and recommends ways to finance low income housing reviews legal and economic feasibility of Urban Homestead Programs. Investigates redlining by financial institutions and recommend specific methods of securing voluntary participation of such institutions to provide financing for homes in geographic areas of the city where it is not presently available. Prepares recommendations on matters of interest to the State Housing Authority.
Intragovernmental Conference Committee	§ 2-2-1 R.O.A. 1994	Prepares reports and requests to state and federal governments for requests from the City for financing, legislation, policy, and capital requests. Coordinates the City's "asks" to other government entities and interest groups.
Investment Committee	§ 4-1-9 R.O.A. 1994	Establishes policy and procedures for investing city monies, deposits, limitations on types of investments, instituting proper controls for unauthorized investments.
Labor Management Relations Board	§ 3-2-1 R.O.A. 1994; NMSA 1978, § 10-7E-9	Conducts hearings under the Labor-Management Relations Ordinance. Required by State Law.
Metro Parks and Rec Advisory Board	§ 10-1-2-2 R.O.A. 1994	Makes recommendations to the Mayor regarding policies for overall development of the park system. Prepares and submits an annual report of its activities to the Mayor and the Council.
Municipal Golf Advisory Board	§ 10-8-2 R.O.A. 1994	Advises the Mayor, City Council and staff of the Parks and Recreation Department with the development and promotion in golf including plans for additional facilities, and ways and means of financing improvements. Seeks input and work cooperatively with the Metropolitan Parks and Recreation Advisory Board. Evaluates Operational Policies and Procedures and makes recommendations for green fee and

		membership changes. Review audited revenue and expenditure reports.
NM Veterans Memorial Review Committee	§ 2-6-10-4 R.O.A. 1994	Develops criteria to evaluate complementary Memorial and Memento proposals for placement, maintenance, plaques, approval, plans and funding at the New Mexico Veterans Memorial grounds (a portion of Phil Chacon Park).
Paratransit Advisory Board	Code of Resolutions § 2-7-1 (Res. 24-1996)	Provides recommendations to the Transit and Parking Department regarding the city's short and long range plans to enhance public transportation services for the mobility impaired in accordance with the ADA. Prepares annual reports to be submitted to the Mayor and City Council, reporting activities and concerns of the Committee.
Personnel Board	§ 3-1-4 R.O.A. 1994	Adopted pursuant to State Law. Renders a decision upon the appeal of classified employees of the city who have been suspended without pay for more than five days, demoted for disciplinary reasons or discharged, as provided in § 3-1-25 and has the power to establish rules and regulations governing the conduct of its meetings and its grievance hearings. Advises the CAO and the Director of HR in adopting such Personnel Rules and Regulations as are considered necessary, appropriate or desirable to carry out the provisions of this article; in the improvement of personnel standards in the classified service.
Records Analysis/Disposal Committee	AI 1-5 - Ordinance Creating this Committee was repealed but the AI still mentions its existence.	

Selection Advisory Committee	§ 14-7-2-1 R.O.A. 1994	The Committee ranks firms or individuals to provide professional architectural, engineering, landscape architecture or other related professional services and submits the list to the Mayor. The Mayor submits those recommendations along with any difference in opinion from the Mayor to Council for approval.
Technical Standards Committee	§ 14-5-2-15 R.O.A. 1994	Appellate body for the review of decisions of the City Engineer.
Transit Advisory Board (aka Transit Citizens Advisory Board)	Code of Resolutions § 2-7-1 (Res. 24-1996)	Advises the Transit and Parking Department on means of improving the mass transit system and increasing its utilization.

Appendix D – Board, Commission, Committee Type and Points of Contact

Name	Associated Department	Type	Director	Staff	Chairperson
ABQ/Bern. County Census 2020 Complete Count Committee	Legal	Advisory	Lauren Keefe	Krystle Hernandez klhernandez@cabq.gov	N/A
Balloon Fiesta Park Commission	Parks	Advisory	Dave Simon	Susan Rice asrice@cabq.gov	N/A
Balloon Museum Board of Trustees (aka Anderson Abruzzo International Balloon Museum Board of Trustees)	Arts and Culture	Advisory	Shelle Sanchez	Nan Masland nmasland@cabq.gov John Fitzpatrick jmfitzpatrick@cabq.gov	Gina Montoya, gintoy@comcast.net

Central Avenue Business Advisory Board	Transit/Economic Development	Advisory	Leslie Keener/Jennifer Jackson	Tom Menicucci tmenicucci@cabq.gov	No one was ever appointed to the board
City Forecast Advisory Committee (aka Multi-year Forecasting Advisory Committee)	DFAS	Advisory	Donna Sandoval	Lawrence Davis lldavis@cabq.gov	Christine Boerner cboerner@cabq.gov
Commission on Alcohol and Substance Abuse	HHH	Advisory	Gilbert Martinez		N/A
Early Head Start Program Governance Advisory Committee	YFS	Advisory	Jess Martinez	Dr. Dawnita Blackmon-Mosely dblackmonmosely@cabq.gov	N/A
Fire Code Board of Appeals	AFR	Adjudicatory	Emily Jaramillo	Captain Jacob K. Goovelinger jgoovelinger@cabq.gov Captain Clint R. Wensley cwensley@cabq.gov	Deputy Chief Jason Garcia, jggarcia@cabq.gov
Greater ABQ Active Transportation Committee (GAATC)	DMD	Advisory	Jennifer Turner	Valerie Hermanson vhermanson@cabq.gov	Alex Applegate, alexdavikng@yahoo.com
Greater Albuquerque Recreation al Trails	Parks	Advisory	Dave Simon	Whitney Phelan wphelan@cabq.gov	N/A

Committee (aka Recreational Trails Committee)					
Guidelines Committee	Council/Mayor	Advisory	Isaac Padilla/JR Rael	Mike Dorin mdorin@cabq.gov	Mike Dorin, mdorin@cabq.gov
Indicators Progress Commission	DFAS	Advisory	Donna Sandoval	Miriam Diemer mdiemer@cabq.gov	Brittany Poss, brittany@singlespacestrategies.com
Information Services Committee	DTI	Advisory/Investigation	Mark Leech	Mark Leech mleech@cabq.gov	Patrick Frias, pfrias@cabq.gov
Intragovernmental Conference Committee	Clerk	Intergovernmental	Ethan Watson	Cristobal Rocha cristobalrocha@cabq.gov	Vacant
Investment Committee	DFAS	Executive	Donna Sandoval	Donna Sandoval donna.sandoval@cabq.gov	Matthew Whelan, mwhelan@cabq.gov
Labor Management Relations Board	Clerk	Quasi- Adjudicatory	Ethan Watson	Domonique Limon dlimon@cabq.gov	Ted Baca, tedcbaca@gmail.com
Metro Parks and Rec Advisory Board	Parks	Advisory	Dave Simon	Chery Somerfeldt csomerfeldt@cabq.gov	Valerie Martinez, valmatz@comcast.net
Municipal Golf Advisory Board	Parks	Advisory	Dave Simon	Melissa DeHerrera mddeherrera@cabq.gov	Vacant
NM Veterans Memorial Review Committee	Arts and Culture	Advisory	Shelle Sanchez	Matthew Carter mcarter@cabq.gov	Tina Reames, tinar@csrmnm.com
Paratransit Advisory Board	Transit	Advisory	Leslie Keener	Margaret Lucero margaretlucero@cabq.gov	Christopher Love, mr.verlock@gmail.com

Personnel Board	Clerk	Advisory/ Adjudicatory	Ethan Watson	Domonique Limon dlimon@cabq.gov	Sonja Brown, sonja.brown1@comcast.net
Records Analysis/Di sposal Committee	Clerk	Advisory	Ethan Watson	Ashley Santistevan ashley@cabq.gov	N/A
Selection Advisory Committee	DMD	Advisory	Jennifer Turner	Cristella Armijo carmijo@cabq.gov	Christella Armijo, carmijo@cabq.gov
Technical Standards Committee	Planning	Adjudicatory	Alan Varlea		N/A
Transit Advisory Board (aka Transit Citizens Advisory Board)	Transit	Advisory	Leslie Keener	Margaret Lucero margaretlucero@cabq.gov	Althea Atherton, altheatherton@gmail.com

Appendix E – Proposed Clean-up Draft Ordinance

CITY of ALBUQUERQUE

TWENTY SIXTH COUNCIL

COUNCIL BILL NO. _____ **ENACTMENT NO.** _____

SPONSORED BY:

1 ORDINANCE

Chapter 2, Article 6

§ 2-6-1-9 Sunset Review.

(A) Every board, commission or committee established by the City of Albuquerque shall automatically terminate on the fifth (5th) anniversary of its creation, unless the City Council specifies a different duration at the time of establishment. The Council may extend or renew the term of such body by ordinance or resolution adopted prior to its sunset date.

(B) At least six months prior to the scheduled sunset date, each board, commission, or committee shall submit a written report to the Mayor and City Council evaluating its effectiveness and recommending whether it should be continued, modified or terminated. At a minimum, the report shall include:

(1) A summary of the board, commission, or committee's record of meeting dates, attendance, and quorum compliance:

(2) A summary of major actions, recommendations, or achievements:

(3) Identification of unfulfilled objectives or outstanding issues: and

(4) A recommendation regarding continuation, modification, or termination, with supporting rationale.

1 **Failure to submit the required report within the stated timeframe shall not**
2 **alter or delay the automatic termination of the board, commission, or**
3 **committee.**

4

5 **(C) Boards, commissions, and committees whose mandates are**
6 **renewed by the Council shall serve for successive terms of up to five-**
7 **years, unless a shorter or longer term is otherwise specified by the Council**
8 **at the time of renewal.**

9

10 **(D)The City Clerk shall maintain an official list of all boards,**
11 **commissions, and committees subject to a sunset provision, including**
12 **their dates of creation and scheduled termination. The City Clerk shall**
13 **notify the Council and the Mayor of any board, commission, or committee**
14 **approaching its expiration date, identifying those required to submit**
15 **reports under this section.]**

16 **Chapter 2, Article 6**

17 **Part 3: Information Services Committee**

18 **Delete in Whole**

20 **Chapter 2, Article 6**

21 **Part 13: The Central Avenue Business Advisory Board**

22 **Delete in Whole**

24 **Chapter 2, Article 6**

25 **[Part 21: GAATC and GARTC Merging Task Force**

26 **§2-6-21-1: Short Title.**

27 **Sections 2-6-21-1 et seq. may be cited as the “GAATC and GARTC Task**
28 **Force.”**

29 **§2-6-21-2: Composition.**

1 The Task Force shall consist of seven voting members who are
2 representative of the GAATC and the GARTC equally. Task Force
3 membership shall be decided as follows:

4 (A)Three members shall be appointed to the task force by and of the
5 membership of the GAATC.

6 (B) Three members shall be appointed to the task force by and of the
7 membership of the GARTC.

8 (C) The seventh member of the Task Force shall be appointed and
9 approved by the six members of the Task Force as appointed by the two
10 boards. The seventh member shall serve as the chairperson of the task
11 force and does not have to be a sitting member of either board.

12

13 **§2-6-21-3: Duties and Responsibilities.**

14 The Task Force shall review the governing documents of both the GAATC
15 and GARTC. This review shall consist of a thorough analysis of
16 membership, responsibilities, legal authorities, effectiveness and structure.

17 The Task Force shall prepare a report and recommendation to the
18 administration and City Council by no later than July of 2026 outlining a
19 workplan to merge the GAATC and GARTC into one city board. This
20 recommendation shall include, but may not be limited to:

21 (A) Name of the newly merged board; and

22 (B) Membership requirements of the board to include how to
23 incorporate members from both boards; and

24 (C) Duties and responsibilities of the board; and

25 (D) The Task Force shall identify the appropriate City department to be
26 associated with each newly recommended board and shall submit
27 proposed ordinance or resolution language to establish the board.

28 (E) Goals and objectives of the board.

29

30 **§2-6-21-4: Meetings and Procedures.**

1 **(A) The Task Force shall convene its first meeting within 45-days after**
2 **appointments have been made. Following its initial meeting, the Task Force**
3 **may set its own meeting schedule.**

4 **(B) The Task Force shall elect the seventh member, the chairperson, of**
5 **the task force, by its second meeting.**

6 **(C) A quorum of the Task Force shall consist of a majority of its**
7 **members.**

8 **(D) The Transit Department shall provide necessary administrative**
9 **support and resources for the Task Force to fulfill its duties. Both the**
10 **Transit Department and the Department of Parks and Recreation shall**
11 **provide the GAATC and the GARTC with support with appointment of**
12 **membership to the Task Force.**

13 **(E) The Task Force shall meet as necessary in order to provide the**
14 **required report to the Administration and City Council by July of 2026.**

16 **§2-6-21-5: Sunset Provision**

17 **The Task Force shall be dissolved upon completion and submission of**
18 **required report.]**

20 **Chapter 9, Article 1**

21 **Part 1: Commission on Alcohol and Substance Abuse**

22 **Delete in Whole**

24 **Chapter 10, Article 10**

25 **Part 1: Balloon Fiesta Park Commission**

26 **Delete in Whole**

28 **Chapter 14, Article 7**

29 **Part 2: Selection Advisory Committee**

30 **§17-7-2-3**

1 (2) Three city employees, ~~[two of whom are]~~ [one who is] registered in the
2 state as [an] architect~~s.~~ [, the other two having similar or construction,
3 engineering, or design/build experience.]

6 **Chapter 15, Article 5**

7 **Part 2: Drainage Control**

8 **§14-5-2-15 Appeals; Technical Standards Committee.**

9 Delete in Whole

10 Replace with:

11 **§14-5-2-15 Appeals**

12 **Appeal.** Any person entitled to an appeal under this code may do so by
13 filing a written request with the City Clerk's office within 15 days from the
14 date of notice being appealed. A hearing shall be conducted by
15 the Independent Hearing Officer in accordance with the provisions in the
16 IHO Ordinance, ROA 1994, Chapter 2, Article 7, Part 8.]

Appendix F – Department Director and Board Chair Questionnaire Responses

[View results](#)

Respondent

10 Lauren Keefe

01:11

Time to complete

1. What is the name of the Board/Commission/Committee *

ABQ/Bernalillo County Census 2020 Complete County Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

Encourages residents to participate in census

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Approximately how many staff hours per month does your department dedicate to supporting this board? *

0

6. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

7. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

8. Please explain your recommendation. *

This was a board that was convened for a single purpose. It may be helpful again for the 2030 census.

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

[View results](#)

Respondent

25 Shelle Sanchez

18:59

Time to complete

1. What is the name of the Board/Commission/Committee *

Balloon Museum Board of Trustees

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

The Board of Trustees provides input regarding Museum collections, programming, and events. They also provide advocacy with elected officials and the general public regarding the mission and priorities of the Museum. In addition, Trustees offer expertise in a variety of fields for major projects and initiatives at the Museum.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

Yes. The Board of Trustees communicates with the Balloon Museum staff at quarterly meetings and also to the Department through annual reports.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

8

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

10. Please Explain. *

The Balloon Museum would not have a consistent and accessible forum for the public to provide input into Balloon Museum collections, programming, and events.

[View results](#)

Respondent

6 Anonymous

4756:32

Time to complete

1. What is the name of the Board/Commission/Committee:

Anderson Abruzzo International Balloon Museum Board of Trustees

2. What is the name and email address of the City Staff person assigned to this board?

Nan Masland, nmasland@cabq.gov

3. What is the name and email address of the Board Chairperson?

Gina Montoya, gintoy@comcast.net

4. Number of current Board Members: *

13

5. Number of Vacancies: *

1

6. Number of Members serving an expired term: *

5

7. How often does the Board meet per year: *

6

8. How many meetings have been held in the last year: *

6

9. Number of meetings that had a quorum in the last year: *

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

12. Please provide the link to the ordinance creating the Board: *

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

Mission: As a cornerstone of our community, Albuquerque Museum cares for important collections of art and history, presented through well-curated exhibitions and programs that inspire and promote learning across cultures.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The Board focuses on collections to preserve history in an artful way and supports CABQ curated exhibits and programs. We strive to deliver inspiration and learning for lighter than air travel mechanisms focusing on Science, Technology, Engineering, Art and Math.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

19. What are the Board's major accomplishments over the last 24 months, if any? *

Celebration of 20 year's of Joy (anniversary), the (planned) Outdoor Adventure (playscape), and the updates to the Theater.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

better methods and upgrades to store and catalog the collection, building maintenance and upgrades, modernization and new exhibits.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Please explain. *

On-boarding and clear understanding of the Board's policy documents impacts each new person on board.

24. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

25. Should the Board's membership requirements be changed? *

Yes

No

26. What should those changes be? *

Each City Councilor that appoints a Board Members should be required to connect with "appointee's" at least twice a year. Collect information about the boards, commissions and committees.

27. What are the operating costs of the Board, both direct and indirect? *

Unknown, but I know that meeting equipment is used (at least a portion of that # should be accounted for), office supplies, and sometimes promotion and representative materials are needed.

28. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

As Chair, I think this Board should continue to exist in its current state, but more accountability/reportability to the person nominating trustees.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

23 David Simon

06:30

Time to complete

1. What is the name of the Board/Commission/Committee *

Balloon Fiesta Park Commission

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes
 No

3. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes
 No

4. Approximately how many staff hours per month does your department dedicate to supporting this board? *

The Board has not had a quorum for a while; when it did, it required approximately 6 hours per month

5. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes
 No

6. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

Yes
 No
 Maybe

7. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

Yes

No

[View results](#)

Respondent

8 Anonymous

21:31

Time to complete

1. What is the name of the Board/Commission/Committee:

Balloon Fiesta Park Commission

2. What is the name and email address of the City Staff person assigned to this board?

A. Susan Rice - asrice@cabq.gov

3. What is the name and email address of the Board Chairperson?

NA

4. Number of current Board Members: *

0

5. Number of Vacancies: *

13

6. Number of Members serving an expired term: *

0

7. How often does the Board meet per year: *

0

8. How many meetings have been held in the last year: *

0

9. Number of meetings that had a quorum in the last year: *

0

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

2000

12. Please provide the link to the ordinance creating the Board: *

I was unable to find it

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

3. The operations and development of Balloon Fiesta Park are funded by the taxpayers of Albuquerque, the taxpayers of the State of New Mexico and the Albuquerque International Balloon Fiesta, Inc. and it is in the best interest of the City and the community to form an Operations and Management Advisory Board to advise the City concerning the operations and management of the park.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The Balloon Fiesta Park Commission has not had a quorum since December of 2018. Currently no members are current.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

The Balloon Fiesta Park Commission has not had a quorum since December of 2018. Currently no members are current.

19. What are the Board's major accomplishments over the last 24 months, if any? *

None

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

They originally reviewed capitol improvement projects for the park and reviewed use of the park. Parks & Recreation Department moved the Recreation Division Manager office to the BFP in 2012 and created a Field Manager position in 2012. These positions have managed the use and improvements at BFP since that date.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes
 No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes
 No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes
 No

24. Should the Board's membership requirements be changed? *

Yes
 No

25. What are the operating costs of the Board, both direct and indirect? *

NA

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

NA

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

21 Margaret Lucero

01:00

Time to complete

1. What is the name of the Board/Commission/Committee *

Central Avenue Business Advisory Board

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes
 No

3. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes
 No

4. Approximately how many staff hours per month does your department dedicate to supporting this board? *

0

5. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes
 No

6. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

Yes
 No
 Maybe

7. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

Yes

No

[View results](#)

Respondent

4

Anonymous

10:33

Time to complete

1. What is the name of the Board/Commission/Committee:

Center Avenue Business Advisory Board

2. What is the name and email address of the City Staff person assigned to this board?

Tom Menicucci tmenicucci@cabq.gov

3. What is the name and email address of the Board Chairperson?

No one was ever appointed to the board

4. Number of current Board Members: *

Zero

5. Number of Vacancies: *

All seats are vacant.

6. Number of Members serving an expired term: *

NA

7. How often does the Board meet per year: *

The board has never met.

8. How many meetings have been held in the last year: *

zero

9. Number of meetings that had a quorum in the last year: *

zero

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

2017

12. Please provide the link to the ordinance creating the Board: *

https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm/0-0-0-109551#JD_Chapter2Article6

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

Advise the Transit Department and the City Council on coordinating the construction, operation and any system improvements of transit lines on Central with the land uses that adjoin Central Avenue.
(B) Advise the Transit Department, the Albuquerque Police Department, and the City Council on security issues on transit vehicles and at transit stops and stations.
(C) Advise the Albuquerque Police Department on public safety issues and concerns on Central Avenue.
(D) Advise the Albuquerque Metropolitan Redevelopment Authority and the City Council on the establishment and management of Metropolitan Redevelopment Areas and the implementation of Metropolitan Redevelopment Area plans.
(E) Advise and coordinate with the Albuquerque Economic Development Department and the City Council on the formation of improvement districts, business assistance programs, and overall economic development of the Central Avenue Corridor.
(Ord. 2016-012)
§ 2-6-13-4 SUPPORT.
The Transit Department and the Department of Economic Development shall staff and provide meeting space for the Board. Other city departments shall support the work of the Board by providing information and expertise.
(Ord. 2016-012)

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The board was never seated.

17. Is the Board currently serving the community's needs? *

Yes

No

18. Please provide detailed information explaining your answer. *

The board was never seated

19. What are the Board's major accomplishments over the last 24 months, if any? *

NA

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

NA

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

24. Please provide your proposed changes: *

The Ordinance should be repealed. It has never been used. It might be better reconstituted as Route 66 Board

25. Should the Board's membership requirements be changed? *

Yes

No

26. What should those changes be? *

It is likely the board should be eliminated or converted to a Route 66 board.

27. What are the operating costs of the Board, both direct and indirect? *

zero at this time

28. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

Should be considered for elimination.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

6 Donna Sandoval

25:05

Time to complete

1. What is the name of the Board/Commission/Committee *

City Forecast Advisory Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

The committee is required by ordinance to meet and review each forecast prior to finalization. A forecast is required to be included with the proposed General Fund budget submitted to the City Council on April 1st of each year and another forecast may be run at the discretion of the Director of the Department of Finance and Administrative Services.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Approximately how many staff hours per month does your department dedicate to supporting this board? *

The city meets with the committee at least annually to review the forecast that is included with the General Fund budget. The preparation for the committee meeting is less than 8 hours. The city would prepare a five-year forecast as part of the annual budget process.

6. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

7. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

Yes

No

8. Please Explain. *

The review by external economists and experts in forecasting in other governmental agencies is valuable input as part of the annual budget process.

[View results](#)

Respondent

16 Anonymous

16:03

Time to complete

1. What is the name of the Board/Commission/Committee:

Multi-Year Forecasting Advisory Committee

2. What is the name and email address of the City Staff person assigned to this board?

Christine Boerner cboerner@cabq.gov

3. What is the name and email address of the Board Chairperson?

Christine Boerner cboerner@cabq.gov

4. Number of current Board Members: *

7

5. Number of Vacancies: *

0

6. Number of Members serving an expired term: *

0

7. How often does the Board meet per year: *

once

8. How many meetings have been held in the last year: *

one

9. Number of meetings that had a quorum in the last year: *

1

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

unknown

12. Please provide the link to the ordinance creating the Board: *

https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm_res/0-0-0-17810#JD_2-2-5

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

To make suggestions for modifications and improvements to the City's draft revenue forecast (as presented by the City Economist) that is part of the City's annual Five-Year Forecast

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The Board has met annually since my tenure as City Economist and has at each meeting been given a detailed presentation regarding the current year's proposed revenue forecast. The committee continues to provide valuable input to the draft revenue forecast as intended.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

The committee provides a valuable outside perspective on the proposed annual revenue forecast. Expert economists from UNM and the State of NM, as well as other finance specialists, participate in this process which serves the community by ensuring a revenue forecast that is as accurate as possible. **Page | 54**

19. What are the Board's major accomplishments over the last 24 months, if any? *

The committee reviewed the FY25 revenue forecast as presented by the City Economist and provided valuable feedback.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

Every year the committee has reviewed the annual revenue forecast as presented by the City Economist and provided valuable feedback.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

24. Should the Board's membership requirements be changed? *

Yes

No

25. What are the operating costs of the Board, both direct and indirect? *

None

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

The Board that the Board continue to operate in its current state.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

18 Ellen Braden

05:06

Time to complete

1. What is the name of the Board/Commission/Committee *

COMMISSION ON ALCOHOL AND SUBSTANCE ABUSE

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes
 No

3. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes
 No

4. Approximately how many staff hours per month does your department dedicate to supporting this board? *

0

5. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes
 No

6. What other City Board or External Organization duplicates or overlaps with this board's function? *

Bernalillo County Behavioral Health Advisory Board overlaps with the intended function I found on amlegal at
https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm/0-0-0-120264#JD_Chapter9Article1Part1

7. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

8. Please explain your recommendation. *

I have worked in behavioral health for over 20 years for the City and have not been aware of this board. I could not find any evidence of it on the City's website but did find at https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm/0-0-0-120264#JD_Chapter9Article1Part1 that the board was to sunset November 30, 1993, at which time the Mayor and the City Council shall determine whether the Commission is to be continued. There are two boards at the County that provide similar functions, one of which has a City representative on the board. If the City would like its own substance use board, it could benefit from reinstating this board.

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

[View results](#)

Respondent

22 Jess Martinez

02:42

Time to complete

1. What is the name of the Board/Commission/Committee *

Early Head Start Program Governance Advisory Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

We will be restarting this Committee after three members were confirmed on 9/15/2025

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Approximately how many staff hours per month does your department dedicate to supporting this board? *

Don't know

6. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

7. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

8. Please explain your recommendation. *

I do not have one at this time.

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

[View results](#)

Respondent

18 Anonymous

75:29

Time to complete

1. What is the name of the Board/Commission/Committee:

Early Head Start Program Governance Advisory Committee

2. What is the name and email address of the City Staff person assigned to this board?

Dr. Dawnita Blackmon-Mosely dblackmonmosely@cabq.gov

3. What is the name and email address of the Board Chairperson?

There currently is not a Board Chairperson as the Early Head Start Program Governance Advisory Committee is in the process of being reestablished

4. Number of current Board Members: *

5 Board Members have been appointed and confirmed as of September 15, 2025

5. Number of Vacancies: *

There are zero vacancies

6. Number of Members serving an expired term: *

Zero

7. How often does the Board meet per year: *

The Board is in the process of being reestablished with the first meeting to Occur October 2025. The Board is established to meet (4) times per year

8. How many meetings have been held in the last year: *

Zero

Page | 60

9. Number of meetings that had a quorum in the last year: *

N/A as no meetings were held in the last year.

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. What is the funding source? *

Administration of Child & Family (ACF)/Department of Health and Human Services (HHS)

12. Year the Board was created, if known: *

Initially created in 2018

13. Please provide the link to the ordinance creating the Board: *

<https://cabq.legistar.com/LegislationDetail.aspx?ID=3334480&GUID=CA8926E3-A0B0-48A5-8E17-C6FB04C2A076&Options=ID%7cText%7c&Search=>

14. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

15. Please provide the Board's Mission Statement or state its purpose below: *

The Council enacted O-14-16 (Enactment No. O-2014-016) to establish the Early Head Start Program Governance Advisory Committee that would fulfill a range of federally-mandated governance functions while City Council retains general governing authority which includes legal and fiscal responsibilities in administering and overseeing the Program including the safeguarding of federal funds as required by the Head Start Act.

16. Is the Board serving the purpose for which it was created? *

- Yes
- No

17. Please provide detailed information explaining your answer. *

The Early Head Start Program Governance Advisory Committee has not convened in some time. The former Department Director when Youth & Family Services was the Department of Family & Community put an end to these meetings due to them being duplicative to the Early Head Start Policy Council meetings and direction from the Office of Head Start that the advisory committee was undertaking duties and responsibilities that fell to the formal Governing Body, City Council. To that end, after discussion among President Bassan, City Legal and the Youth & Family Services Department Administration, it was determined that the Early Head Start Program Governance Advisory Committee would need to be reestablished in accordance with City ordinance.

In efforts of reestablishing the advisory committee, effective 9/15/25 the final (3) of the (5) member advisory committee were confirmed by City Council during the City Council meeting, and as a result this author is now in a position to move forward with reestablishing these quarterly meetings.

In closing, effective 9/15/25 the Early Head Start Program Governance Advisory Committee has officially been reestablished, with the first quarterly meeting in process of being scheduled for October 2025.

18. Is the Board currently serving the community's needs? *

Yes

No

19. Please provide detailed information explaining your answer. *

The Early Head Start Program Governance Advisory Committee has not convened in some time. The former Department Director when Youth & Family Services was the Department of Family & Community put an end to these meetings due to them being duplicative to the Early Head Start Policy Council meetings and direction from the Office of Head Start that the advisory committee was undertaking duties and responsibilities that fell to the formal Governing Body, City Council. To that end, after discussion among President Bassan, City Legal and the Youth & Family Services Department Administration, it was determined that the Early Head Start Program Governance Advisory Committee would need to be reestablished in accordance with City ordinance.

In efforts of reestablishing the advisory committee, effective 9/15/25 the final (3) of the (5) member advisory committee were confirmed by City Council during the City Council meeting, and as a result this author is now in a position to move forward with reestablishing these quarterly meetings.

In closing, effective 9/15/25 the Early Head Start Program Governance Advisory Committee has officially been reestablished, with the first quarterly meeting in process of being scheduled for October 2025.

20. What are the Board's major accomplishments over the last 24 months, if any? *

Not applicable as the Board has not convened in some time

21. As best as you can describe, what are the Board's major accomplishments since it was established? *

Prior to the dissolution of the Early Head Start Program Governance Advisory Committee, major accomplishments were providing oversight to the Early Head Start grant and program operations in accordance with the Head Start Performance Standards.

22. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

23. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

24. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

25. Should the Board's membership requirements be changed? *

Yes

No

26. What are the operating costs of the Board, both direct and indirect? *

There are no anticipated operating costs, meetings are to be held virtually.

27. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

Once officially operational, the Board should continue to operate in its current state. If elimination was considered, that would require City Council to take on full responsibilities and the duties of the Board which has been deemed impractical.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

27 Emily Jaramillo

31:17

Time to complete

1. What is the name of the Board/Commission/Committee *

Fire Code Board of Appeals

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

It gives people the opportunity to appeal to the Fire Marshal if they feel we made a mistake or if they feel there are other options available to them.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

There are 5 people on the board, because there have been no appeals made to the board they have not needed to meet. There is no communication needed unless an appeal is submitted.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

Because there have been no appeals in many years, currently zero.

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

Yes

No

Maybe

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

Yes

No

[View results](#)

Respondent

23 Anonymous

123:29

Time to complete

1. What is the name of the Board/Commission/Committee:

Fire Code Board of Appeals

2. What is the name and email address of the City Staff person assigned to this board?

Captain Jacob Goevelinger jgoevelinger@cabq.gov

3. What is the name and email address of the Board Chairperson?

Deputy Chief Jason Garcia jggarcia@cabq.gov

4. Number of current Board Members: *

5

5. Number of Vacancies: *

1

6. Number of Members serving an expired term: *

2

7. How often does the Board meet per year: *

The board has never met

8. How many meetings have been held in the last year: *

We have not held any meetings

9. Number of meetings that had a quorum in the last year: *

We have not had a quorum

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

Unknown

12. Please provide the link to the ordinance creating the Board: *

<https://www.cabq.gov/fire/documents/fire-code-ordinance-2019-o-19-63.pdf>

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

In order to hear and decide appeals of orders, decisions or determinations made by the Fire Code Official relative to the application and interpretation of this code, there shall be and is hereby created a Board of Appeals, which shall consist of (5) five active members. The Board of Appeals shall be appointed by the Mayor with the advice and consent of the City Council. The Fire Code Official shall be an ex officio member of said board but shall have no vote on any matter before the board.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

Over the past 10 years and probably longer, we have yet to have a single complaint. To my knowledge, there has never been a time that this particular board has met.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

Over the past 10 years and probably longer, we have yet to have a single complaint. To my knowledge, there has never been a time that this particular board has met.

19. What are the Board's major accomplishments over the last 24 months, if any? *

N/A

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

Over the past 10 years and probably longer, we have yet to have a single complaint. To my knowledge, there has never been a time that this particular board has met.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

24. Should the Board's membership requirements be changed? *

Yes

No

25. What are the operating costs of the Board, both direct and indirect? *

I do not believe there are any operating costs to this Board

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

Yes, the Board should continue to operate in its current state.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

11 Paul Olson

45:11

Time to complete

1. What is the name of the Board/Commission/Committee *

GAATC Greater Albuquerque Active Transportation Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

A primary benefit of the committee is to have meetings on active transportation that is open and transparent to the public.

The Board provides an opportunity for the public to learn about active transportation projects across the City. The committee process provides public comment in an open and transparent format with rules to allow comments to be made on projects and to the committee representatives. The committee is able to ask questions on projects and policies in a format open to the public. The meetings are also an opportunity for education presentations on active transportation issues and opportunities.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

The Committee requests items for the agenda as well as providing an advisory role on Department projects and activities.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

16

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

Yes

No

Maybe

9. Please explain your recommendation. *

Currently the ordinance includes the Committee providing and advisory role to other jurisdictions such as the State or County. This can create some friction. The role of GAATC would be more clear if this was changed to

A) only providing comments on City projects and rules
or
B) only providing the advisory role to the City of Albuquerque which may include providing comments to the City of Albuquerque on NMDOT and other regional projects.

The Department sends out letters for GAATC and sending comment letters for the Committee to other Government Agencies can cause confusion on official City positions. This could be less confusing if advice was given to the City that could be incorporated into an official position which may be different than GAATC.

10. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

Yes

No

11. Please Explain. *

The Department would lose some transparency to the public if the committee is eliminated.

Merging GAATC with the GARTC Greater Albuquerque Recreation Trails Committee would provide much of the same benefits as maintaining GAATC as a standalone committee.

[View results](#)

Respondent

5 Anonymous

79:53

Time to complete

1. What is the name of the Board/Commission/Committee:

Greater Albuquerque Active Transportation Committee (GAATC)

2. What is the name and email address of the City Staff person assigned to this board?

Jessica Sapunar Jursich jessica@cabq.gov; Valerie Hermanson vhermanson@cabq.gov

3. What is the name and email address of the Board Chairperson?

Alex Applegate alexdavikng@yahoo.com

4. Number of current Board Members: *

7

5. Number of Vacancies: *

2

6. Number of Members serving an expired term: *

0

7. How often does the Board meet per year: *

11

8. How many meetings have been held in the last year: *

7

9. Number of meetings that had a quorum in the last year: *

5

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

1994 as GABAC, 2021 as GAATC

12. Please provide the link to the ordinance creating the Board: *

<https://cabq.legistar.com/LegislationDetail.aspx?ID=4955473&GUID=C521273F-67A9-4634-B1D2-089BA1972948&Options=ID|Text|&Search=GAATC>

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

The Greater Albuquerque Active Transportation Committee (GAATC), established by Part 2-6-15 (revised in June 2021) of the City's Code of Ordinances, advises the City on the needs of people who walk, bike, use mobility devices, use other people-powered transportation options, and use public transit ("active transportation users")

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

It could be better. I think our Committee is often ignored and attendance from many departments is lacking and we don't see the results we want (decrease in pedestrian and cyclist fatalities, for instance).

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

We have the highest pedestrian death rate in the nation and East Central is the most deadly city. We've had 19 fatalities of cyclists and pedestrian in the year alone, so no. We are not serving the communities needs.

19. What are the Board's major accomplishments over the last 24 months, if any? *

We supported Idaho Stop, which was passed into law and signed by the Governor this year. That has been shown to reduce accidents by as much as 14%.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

I am not sure, as I have only served one partial term. Idaho stop was important.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Please explain. *

We greatly limit public input, unlike other boards like TAB, which since we are supposed to be representing the active transport community, seems to be a big barrier.

24. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

25. Please provide your proposed changes: *

I think we should amend it to allow more input and we should be allowed to take votes on all topics that are brought before us, not just the ones marked as active.

26. Should the Board's membership requirements be changed? *

Yes

No

27. What should those changes be? *

It's very difficult to find membership and get membership through the process to be made an official committee member. We should maybe broaden the general membership requirements and something needs to be done to more speedily replace missing members.

28. What are the operating costs of the Board, both direct and indirect? *

I have no idea.

29. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

We should continue as we are.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

24 David Simon

43:48

Time to complete

1. What is the name of the Board/Commission/Committee *

Greater Albuquerque Recreational Trails Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

Represents diverse trail users and stakeholders in the community; provides advice on the location and management of the City's trail network, trail safety, trail ADA accessibility.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

Regular interactions with staff; site visits with staff; comments on City plans and policies.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

8 hours

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. What other City Board or External Organization duplicates or overlaps with this board's function? *

Greater Albuquerque Active Transportation Committee

9. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

Yes

No

Maybe

10. Please explain your recommendation. *

Some clean up to ex-officio and non-voting members; and eliminating some duties/responsibilities that are seldom exercised

11. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

Yes

No

12. Please Explain. *

It's useful; there have been discussions about combining with GAATC but some resistance to merger from both entities.

[View results](#)

Respondent

22

Anonymous

17:56

Time to complete

1. What is the name of the Board/Commission/Committee:

Greater Albuquerque Recreational Trails Committee

2. What is the name and email address of the City Staff person assigned to this board?

Whitney Phelan wphelan@cabq.gov

3. What is the name and email address of the Board Chairperson?

N/A

4. Number of current Board Members: *

6

5. Number of Vacancies: *

2

6. Number of Members serving an expired term: *

0

7. How often does the Board meet per year: *

12

8. How many meetings have been held in the last year: *

8

9. Number of meetings that had a quorum in the last year: *

6

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

1974

12. Please provide the link to the ordinance creating the Board: *

https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm/0-0-0-110214

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

The Greater Albuquerque Recreational Trails Committee (GARTC) supports, encourages, and advises local, state, and federal agencies to set priorities to optimize the use of appropriated funding for the purpose of developing new, while maintaining and renovating older, trail networks throughout the greater Albuquerque Metropolitan region. The committee reviews plans and projects that will impact trails, providing comments from the users' point of view; encourages governmental entities to acquire and utilize right-of-way; and helps to update and fulfill the objectives of the Trails and Bikeways Facility Plan.

GARTC consists of eight citizen members, including representatives from the following user groups: equestrians, physically challenged, pedestrians & hikers, off road mountain bicyclists, active elderly, and runners & joggers. The committee also includes two at-large members representing the east and west sides of the Rio Grande.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

It currently reviews plans related to trails across Albuquerque and some active transportation related issues that connect to trails. They review Capital Outlay Requests, maintenance issues, and work with organizations to support trail activation. Unfortunately, many of the duties listed in the ordinance or by-laws as well as the listed advisory members, often do not participate or bring issues to the group.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

They could do more and it would help if the ordinance was re-written with buy in from advisory members or staff from other departments and agencies that will participate.

19. What are the Board's major accomplishments over the last 24 months, if any? *

The board has struggled to maintain consistent membership since 2020. Recently, they supported an update to the Bikeways and Trails facility plan.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

They have done various things from providing feedback to staff, commenting on plans, leading an effort to do a bollard study for the City, activating trails through various groups, advocating for better ped and bike facilities and recreation opportunities, and supporting updates to the Bikeways and Trails Facility Plan.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. What other Board would better serve the function that is currently the responsibility of this board? *

PRD staffs MPRAB, GARTC, and OSAB. I think that a trails element could be rolled into those other boards, but the membership of those boards would make it difficult to get adequate representation. It would be worth looking into ways to coordinate between the two because right now they are kept very separate.

23. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

24. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

25. Please provide your proposed changes: *

Change the listing of the non-voting advisory members and update some of the committees and boards that they are supposed to provide feedback to for projects. It would be nice if the City required that some projects must coordinate with GARTC when it is near MPOS or has a trail element, but with the way the City reviews projects and submits CIP requests - it is difficult to get proper feedback and I think most departments ignore them.

26. Should the Board's membership requirements be changed? *

Yes

No

27. What are the operating costs of the Board, both direct and indirect? *

My staff time indirectly.

28. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

I am not the chair - they currently have not voted for one.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

29 Zoe Otero Martinez

325:21

Time to complete

1. What is the name of the Board/Commission/Committee *

Guidelines Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

The committee meets 1x a year before negotiations begin

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Approximately how many staff hours per month does your department dedicate to supporting this board? *

6 hours a year by staff

6. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

7. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

8. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

9. Please Explain. *

This committee is important as they discuss bargaining strategy prior to negotiations

[View results](#)

Respondent

29

Anonymous

09:06

Time to complete

1. What is the name of the Board/Commission/Committee:

Guidelines Committee

2. What is the name and email address of the City Staff person assigned to this board?

mdorin@cabq.gov

3. What is the name and email address of the Board Chairperson?

mdorin@cabq.gov

4. Number of current Board Members: *

Samantha Sengel, Lawrence Davis, Dam Champlain, Nichole Rogers, Tammy Feeblekorn

5. Number of Vacancies: *

0

6. Number of Members serving an expired term: *

0

7. How often does the Board meet per year: *

Once per year

8. How many meetings have been held in the last year: *

1

9. Number of meetings that had a quorum in the last year: *

1

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

Unknown

12. Please provide the link to the ordinance creating the Board: *

https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm/0-0-0-112426

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

The Guidelines Committee shall meet in closed session with appropriate staff in accordance with the New Mexico Open Meetings Act as necessary to discuss bargaining strategy preliminary to collective bargaining negotiations between the city and employee organizations

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The City Council is given the information to provide guidance to the bargaining committees for the Collective Bargaining Agreements

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

The Administration and the Council have shared information to formulate a strategy saving the community money.

19. What are the Board's major accomplishments over the last 24 months, if any? *

Were able to provide a strategy to the bargaining committees and specifically, the limits of spending.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

The City has completed negotiations with all of the bargaining unions.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

24. Should the Board's membership requirements be changed? *

Yes

No

25. What are the operating costs of the Board, both direct and indirect? *

None

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

My recommendation is that the Committee continue as is.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

16 Lawrence Davis

12:08

Time to complete

1. What is the name of the Board/Commission/Committee *

Indicator's Progress Commission (IPC)

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

The IPC is responsible for coordinating the review of indicators of important community conditions relating to the City's five-year goals and to the community's sustainability characteristics. These goals are also directly linked to the City's performance based budgeting system that is established by Charter and Ordinance.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

The Committee meets the third Friday of every month and compiles independent progress reports that are outlined within Ordinance. Follow the link for more information - <https://www.cabq.gov/dfa/indicators-progress-commission>.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

Staffing is primarily performed by Mariam Diemer in DTI.

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Please explain your recommendation. *

The IPC could benefit from a Ordinance review to determine if the responsibilities outlined are current practice or if other best practices could be integrated.

10. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

11. Please Explain. *

The IPC is very unique and specifically responsible for duties outlined in Ordinance. I would not merge with any other commission.

[View results](#)

Respondent

20

Anonymous

05:41

Time to complete

1. What is the name of the Board/Commission/Committee:

Indicators Progress Commission

2. What is the name and email address of the City Staff person assigned to this board?

Miriam Diemer, mdiemer@cabq.gov

3. What is the name and email address of the Board Chairperson?

Brittany Poss, brittany@singlespacestrategies.com

4. Number of current Board Members: *

7

5. Number of Vacancies: *

5

6. Number of Members serving an expired term: *

0

7. How often does the Board meet per year: *

12

8. How many meetings have been held in the last year: *

11

9. Number of meetings that had a quorum in the last year: *

9

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

11/10/1997

12. Please provide the link to the ordinance creating the Board: *

https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm_res/0-0-0-17632

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

The Indicators Progress Commission is responsible for coordinating the review of indicators of important community conditions relating to the City's five-year goals and to the community's sustainability characteristics.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The Board helps translate what is important to the community into specific goals that are tied to budget recommendations. The Board is then responsible for publishing measurable outcomes related to these goals so that the public can hold City Government accountable.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

The Board helps translate what is important to the community into specific goals that are tied to budget recommendations. The Board is then responsible for publishing measurable outcomes related to these goals so that the public can hold City Government accountable.

19. What are the Board's major accomplishments over the last 24 months, if any? *

Weathering City staff turnover.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

Holding Goals Forums every five years and producing an Indicators Progress Report every other year.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

24. Please provide your proposed changes: *

City Council and the admin is already working on updating the budget ordinance which will have implications for this Board. We would recommend an update to the Board's ordinance after those changes are implemented to better align the Board's activities with the budget ordinance. Also, there are references in the ordinance that no longer exist.

25. Should the Board's membership requirements be changed? *

Yes

No

26. What are the operating costs of the Board, both direct and indirect? *

There is a direct cost for the goals forum that is required to be held every 5 years and the intern/contract support to produce the biannual Indicator's Progress Report. We do not know the exact costs.

27. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

Continue to operate

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

View results

Respondent

8

Mark Leech

03:17

Time to complete

1. What is the name of the Board/Commission/Committee *

Information Services Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

Overall IT governance for City Hall. However the governance model used is outdated and no longer relevant to technology usage in City Hall.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

DTI Director is on the committee, also Technical Review Committee is appointed by ISC.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

4

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

Yes

No

[View results](#)

Respondent

9 Anonymous

14:59

Time to complete

1. What is the name of the Board/Commission/Committee:

Information Services Committee

2. What is the name and email address of the City Staff person assigned to this board?

Mark Leech

3. What is the name and email address of the Board Chairperson?

Patrick Frias - pfrias@cabq.gov

4. Number of current Board Members: *

7

5. Number of Vacancies: *

1

6. Number of Members serving an expired term: *

3

7. How often does the Board meet per year: *

12

8. How many meetings have been held in the last year: *

3

9. Number of meetings that had a quorum in the last year: *

3

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

Unknown to me.

12. Please provide the link to the ordinance creating the Board: *

<https://www.cabq.gov/technology-innovation/information-services-committee>

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

The Information Services Committee (ISC) is a committee of City and private sector professionals charged with establishing the overall information systems strategy and direction plus the review and approval of all large projects and purchases over \$250,000.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The original commission was to evaluate the Strategy of DTI and IT systems being used and determine the business need and if it aligns with a strategic goal. To also review and update Policies, Standards and Procedures. As long as I have been a member of the committee I have not seen any of these items discussed or reviewed. I feel the ISC has become a formality to rubber stamp projects and purchases over the dollar threshold. We review the project and approve. We are not reviewing Policies or part of a larger strategic IT plan to vet the project against any strategic plan.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

I feel the ISC has become a formality to rubber stamp projects and purchases over the dollar threshold. We review the project and approve. We are not reviewing Policies or part of a larger strategic IT plan to vet the project against any strategic plan.

19. What are the Board's major accomplishments over the last 24 months, if any? *

No real accomplishments. ISC has lost its value.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

Unknown.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes
 No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes
 No

23. Please explain. *

If ISC is to continue, it will need to have a revised mission statement and strategic value. This would include evolving into a commission that will evaluate the City's IT business model, Policies and procedures to effectively vet project purchases against an IT strategy leveraging new and existing technologies.

24. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes
 No

25. Should the Board's membership requirements be changed? *

Yes
 No

26. What are the operating costs of the Board, both direct and indirect? *

Unknown

27. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

In the current state of ISC and how it operates as a rubber stamp it should be eliminated. If the ISC is to become a value it will need to be re-aligned to include IT strategies.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

13 Ethan Watson

02:37

Time to complete

1. What is the name of the Board/Commission/Committee *

Intergovernmental Conference Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

It is the only board that exists to adjudicate disputes between the Mayor and City Council.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

The board did not have any members for a long time but it is now meeting regularly. It does not communicate with the Clerk's Office but we attend its meetings.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

4-8 hours per month.

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

10. Please Explain. *

The department would not suffer but the City would suffer because it is the venue for resolving separation of powers issues.

[View results](#)

Respondent

11 Anonymous

09:36

Time to complete

1. What is the name of the Board/Commission/Committee:

Intragovernmental Conference Committee

2. What is the name and email address of the City Staff person assigned to this board?

cristobal rocha cristobalrocha@cabq.gov

3. What is the name and email address of the Board Chairperson?

Vacant

4. Number of current Board Members: *

2

5. Number of Vacancies: *

1

6. Number of Members serving an expired term: *

0

7. How often does the Board meet per year: *

At least quarterly more if needed

8. How many meetings have been held in the last year: *

7

9. Number of meetings that had a quorum in the last year: *

7

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

2009

12. Please provide the link to the ordinance creating the Board: *

<https://codelibrary.amlegal.com/codes/albuquerque/latest/albuqcharter/0-0-0-882>

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

To resolve disputes between the executive and legislative branches of government with respect to their respective duties and obligations under the City Charter.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

Yes, the Committee recently held a hearing regarding a disagreement with the Mayor and City Council.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

Maybe? The Committee recently ruled on a dispute between Council and the Mayor, but the issue was continued in the second district court.

19. What are the Board's major accomplishments over the last 24 months, if any? *

Adjudicating a recent petition between the Mayor and City Council.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

The Committee was only recently appointed. See above.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

24. Should the Board's membership requirements be changed? *

Yes

No

25. What are the operating costs of the Board, both direct and indirect? *

Staff and outside counsel costs.

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

It should continue

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

12 Donna Sandoval

08:32

Time to complete

1. What is the name of the Board/Commission/Committee *

Investment Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

The investment committee is responsible for:

- (1) Establishing, maintaining and amending general policy and procedures for investing city monies.
- (2) Establishing collateral requirements for city deposits.
- (3) Establishing specific parameters and/or limitations on particular types of investments.
- (4) Ensuring proper internal controls are established and maintained to prohibit unauthorized investment activities.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

The investment committee members include the CFO, DFAS Director, DMD Director, Aviation Director, Treasurer and City Council Director. The DFAS calls a quarterly meeting to review investment activity and to retain or vote on changes to the city's investment strategy.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

16

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

- Yes
- No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

10. Please Explain. *

By ordinance section 4-1-9 the investment committee is required to oversee the city's investment decisions.

[View results](#)

Respondent

27

Anonymous

13:59

Time to complete

1. What is the name of the Board/Commission/Committee:

Investment Committee

2. What is the name and email address of the City Staff person assigned to this board?

Donna Sandoval. Donnasandoval@cabq.gov

3. What is the name and email address of the Board Chairperson?

Matthew Whelan

4. Number of current Board Members: *

Five

5. Number of Vacancies: *

one

6. Number of Members serving an expired term: *

n/a

7. How often does the Board meet per year: *

4 times per year

8. How many meetings have been held in the last year: *

four

9. Number of meetings that had a quorum in the last year: *

four

10. Does your board have a funding source? *

Yes

No

I don't know

11. Year the Board was created, if known: *

1975

12. Please provide the link to the ordinance creating the Board: *

https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm/0-0-0-112830

13. Has the ordinance creating the Board been updated in the past ten years? *

Yes

No

I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

The Investment Committee will be responsible for:

- (1) Establishing, maintaining and amending general policy and procedures for investing city monies.
- (2) Establishing collateral requirements for city deposits.
- (3) Establishing specific parameters and/or limitations on particular types of investments.
- (4) Ensuring proper internal controls are established and maintained to prohibit unauthorized investment

15. Is the Board serving the purpose for which it was created? *

Yes

No

16. Please provide detailed information explaining your answer. *

The investments of the city monies must be overseen by a committee with the members named in the ordinance, to ensure internal controls over investments.

17. Is the Board currently serving the community's needs? *

Yes

No

18. Please provide detailed information explaining your answer. *

The community expects the city to protect the city's assets. The city puts this control in place by meeting quarterly with the investment committee members that reviews the city's investment strategy and approves any changes.

19. What are the Board's major accomplishments over the last 24 months, if any? *

Review and approve the investment strategy of the city.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

Review and controls of investment of city's monies.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

- Yes
- No

22. Are there any barriers that prevent the Board from operating efficiently? *

- Yes
- No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

- Yes
- No

24. Should the Board's membership requirements be changed? *

- Yes
- No

25. What are the operating costs of the Board, both direct and indirect? *

Minimal cost, the board meets quarterly for 2 hours. The cost is the staff time by DFAS preparing for the meetings, and the other staff the time spent in the meeting

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

Continue to operate in its current state.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

15 Ethan Watson

08:36

Time to complete

1. What is the name of the Board/Commission/Committee *

Labor Management Relations Board

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

It is the only forum for resolution of disputes between management and unions about Collective Bargaining Agreements and the rights and duties created therein.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

They have regular meetings and are generally very active.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

We spent a significant amount of time supporting this board because they have an active docket and case load.

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

10. Please Explain. *

I don't know that its possible to eliminate or merge this board. It has a complicated jurisdiction and is very active.

[View results](#)

Respondent

10 Anonymous

185:02

Time to complete

1. What is the name of the Board/Commission/Committee:

Labor Management Relations Board

2. What is the name and email address of the City Staff person assigned to this board?

Domonique Limon, dlimon@cabq.gov

3. What is the name and email address of the Board Chairperson?

Ted Baca, tedcbaca@gmail.com

4. Number of current Board Members: *

Three

5. Number of Vacancies: *

None

6. Number of Members serving an expired term: *

One

7. How often does the Board meet per year: *

Twice weekly

8. How many meetings have been held in the last year: *

21

Page | 113

9. Number of meetings that had a quorum in the last year: *

All

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. What is the funding source? *

City of Albuquerque

12. Year the Board was created, if known: *

1994

13. Please provide the link to the ordinance creating the Board: *

City of Albuquerque Labor-Management Relations Ordinance (Section 3-2-1 et seq., ROA 1994)

14. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

15. Please provide the Board's Mission Statement or state its purpose below: *

The City Of Albuquerque Labor-Management Relations Board is to establish fair and expeditious procedures that further the purposes of the City of Albuquerque Labor-Management Relations Ordinance (Section 3-2-1 et seq., ROA 1994) which are:

Guarantee public employees the right to organize and bargain collectively with the employers;
Promote harmonious and cooperative relationships between public employers and public employees; and
Protect the public interest by assuring, at all times, the orderly and uninterrupted operation and functions of the City government.

16. Is the Board serving the purpose for which it was created? *

- Yes
- No

17. Please provide detailed information explaining your answer. *

Yes, the Board currently assists city employees address their labor management needs.

18. Is the Board currently serving the community's needs? *

Yes
 No

19. Please provide detailed information explaining your answer. *

The Board currently assists city employees address their labor management needs.

20. What are the Board's major accomplishments over the last 24 months, if any? *

Many matters which come before this Board are resolved prior to a Merits Hearing.

21. As best as you can describe, what are the Board's major accomplishments since it was established? *

Assisting City Employees address their needs.

22. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes
 No

23. Are there any barriers that prevent the Board from operating efficiently? *

Yes
 No

24. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes
 No

25. Should the Board's membership requirements be changed? *

Yes
 No

26. What are the operating costs of the Board, both direct and indirect? *

unknown

27. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

I believe the Board is content with the operation of this current Board.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

30 David Simon

37:12

Time to complete

1. What is the name of the Board/Commission/Committee *

Metropolitan Parks and Recreation Advisory Board

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

Professional expertise and citizen engagement with the entire City park system. Local perspective on parks in their neighborhoods and ties to neighborhood organizations. Connections to each Council district. Advocacy support with city, state, and federal elected officials.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

The MPRAB meets monthly and routinely does field trips/site visits to parks (usually 10-11 meetings per year; sometimes a meeting is skipped around a holiday). PRD staff fully participate in every meeting. The MPRAB also submits an annual report to Exec and City Council.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

Approximately 16 hours; one staff person does regular coordination/support. The total also includes time that other senior staff spends attending the monthly meeting.

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

10. Please Explain. *

PRD would then lack a basic community/citizen connection.

[View results](#)

Respondent

30 Anonymous

51:25

Time to complete

1. What is the name of the Board/Commission/Committee:

Metropolitan Parks and Recreation Advisory Board (MPRAB)

2. What is the name and email address of the City Staff person assigned to this board?

Chery Somerfeldt, csomerfeldt@cabq.gov

3. What is the name and email address of the Board Chairperson?

Valerie Martinez, valmatz@comcast.net

4. Number of current Board Members: *

7

5. Number of Vacancies: *

4

6. Number of Members serving an expired term: *

0

7. How often does the Board meet per year: *

10-12 times

8. How many meetings have been held in the last year: *

11

Page | 119

9. Number of meetings that had a quorum in the last year: *

11

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

1979

12. Please provide the link to the ordinance creating the Board: *

https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm/0-0-0-125507

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

The Metropolitan Parks and Recreation Advisory Board (MPRAB) was established for the following purposes: (A) To keep itself informed of city parks and recreation needs; (B) to serve as a forum for public discussion; and (C) to encourage the greatest use of parks and recreation programs including cooperation with other agencies and organizations which are involved in providing recreation services for the public good.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The MPRAB is currently fulfilling all except ONE of the duties and responsibilities detailed in Ordinance 10-1-2-4, namely: 1) The Board shall recommend to the Mayor policies for overall development of the park system to include plans for additional parks and recreation facilities involving the joint-use concept with the Albuquerque Public School System and ways and means of financing improvements; 2) The Board shall meet at least quarterly, and may hold additional meetings at its discretion; 3) The Board shall conduct open public meetings and give reasonable notice of such meetings; 4) The Board may form such subcommittees as are necessary from the public at large to make recommendations to the Board in order to carry out the assigned responsibilities of the Board; 5) The Board reviews (a) The design and or plan for a project for a park and or a recreation facility; (b) The system inventory of parks and recreation facilities; and 6) The Board prepares and submits an annual report of its activities to the Mayor and the Council at the end of each fiscal year. The EXCEPTION is the following because the department does not currently have a master plan nor a master plan in-progress: (7) "The Master Plan for the park and recreation system".

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

This year's report, prepared by the MPRAB, addresses this in detail:
<https://docs.google.com/document/d/1yN7gTE1p5c10TvPGso91roiCpbeLo9Oh22JucNDM1M/edit?usp=sharing>

19. What are the Board's major accomplishments over the last 24 months, if any? *

From July, 2025 to the end of June, 2025, the board engaged in the following activities: 1) Advocated for the policy recommendations made in the MPRAB 2024 report, especially funding in the city's annual budget dedicated to park programming and activation. Currently, the Parks and Recreation Department (PRD) receives no funding for park programming — specifically, funds that could be distributed to neighborhood groups to organize and host events in their local parks. 2) Advocated for use of opioid settlement money awarded to the City of Albuquerque to fund park events that educate residents, especially youth, about opioid use, treatment, harm reduction, prevention, and recovery. 3) Completed a "Guide for Hosting a Community Park Event" that serves as a toolkit for organizing park events and will be made available to the general public. 3) Administered three requests to change the name of three parks, following the MPRAB Park Name Change Policy, including review of public feedback (via phone calls, petitions, and emails) and facilitating three meetings in which robust public input took place. These name change requests generated comments by hundreds of Albuquerque residents who participated in the process either through in-person attendance or providing feedback via other means. For example, the name change request for High Desert Park generated over a thousand comments that were considered during the process and prior to a vote by the board. Readers may review the minutes of the three meetings in FY2024-2025 in which name change requests received a vote from the MPRAB. The name change requests were for Snow Park (September 24, 2024), Stardust Skies Park (January 7, 2025) and High Desert Park (April 1, 2025). The MPRAB voted to rename one of these parks, from High Desert Park to "Dorothy Jensen Blanchard High Desert Park." 4) Completed a revision of the MPRAB Park Name Change Policy (May 2025) based on experience with the above process and requiring applicants to conduct more outreach to neighborhood associations and coalitions and provide evidence of significant neighborhood support for a name change. 5) Conducted a review of Public Relations practices by the CABQ Parks and Recreation Department based on a 2021 marketing report published by the National Parks and Recreation Association. This served as a follow-up to recommendations in the 2024 report which recommended that the department revamp its webpages to make them more user-friendly and effective in guiding residents and visitors to park activities, programs, amenities, and events. 6) Viewed legislative and city capital outlay requests (after they had been submitted by PRD) and advocated in support of projects via our respective legislators and city councilors; 7) Attended and promoted various park/open space events; 8) Continued implementing a process to more effectively onboard new board members utilizing documents that describe the mission and purpose of the MPRAB, the activities of subcommittees; and ongoing work and accomplishments of the MPRAB so that new members can more effectively and quickly integrate themselves into board work; 9) Continued the process by which board members collaborate on key documents by utilizing shared files that encourage board members' collective input, feedback, and revision; 10) Convened monthly meetings that were open to the public, including giving the appropriate public notice for monthly meetings and posting both agendas and minutes; 11) Created and convened subcommittee meetings (including Board Development, Park Activation, Park Promotion, and ad hoc as necessary); and 12) Prepared the 2025 annual report.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

In my opinion, the board's activities and accomplishments in the last two years, as detailed in the 2024 and 2025 reports, are the most comprehensive, most ambitious, and the most well-documented. However, I have not served on the board since its establishment in 1979 and can only account for the past four years.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes
 No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes
 No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes
 No

24. Should the Board's membership requirements be changed? *

Yes

No

25. What should those changes be? *

In order to encourage consistent, full membership of the MPRAB, to manage applications and applicants more effectively, and to move more quickly and efficiently in appointing members of the board, the mayor's office and the city council should more diligently fulfill the requirements of Ordinance 10-1-2-3, namely, 1) "When a vacancy occurs on the MPRAB or no more than 30 days prior to the expiration of a member's term, the Mayor's office should notify the Councilor representing the District in which that member of the Board resides of the vacancy or term expiration. 2) "If the Councilor [in the above situation] fails to nominate two members to the Board (as required by the ordinance) or to reappoint a member to the Board within 30 days of receiving such notification, the Mayor should appoint a member to the Board to represent that Councilor's District, subject to the advice and consent of the City Council." In this situation, the MPRAB advises that a City Councilor may choose to forward the name of an acceptable, single applicant (in the absence of having received two applications) so that the Mayor may consider this applicant if he exercises his right to appoint a board member. 3) City Councilors should acknowledge the receipt of an application for the MPRAB within one week so the applicant knows that his/her/their application has been received. In addition, City Councilors should provide all applicants with an update about the status of their application for the MPRAB on a monthly or bi-monthly basis. Several current members of the board waited more than THREE YEARS, without any update about their application, to be appointed to the board. We know of several others who waited for years without any response from their City Councilor. This is unacceptable.

26. What are the operating costs of the Board, both direct and indirect? *

The MPRAB has no budget, no bank account, and its members are all volunteers. The Parks and Recreation Department supports the work of the MPRAB by coordinating monthly meetings and providing a conference room for in-person attendees; publishing meeting agendas; providing a notetaker for each meeting; creating minutes that must be approved by the board; publishing the agendas and minutes of the MPRAB on the department webpages; accepting and organizing public comment (via emails, phone calls, petitions, etc.) when a park renaming request is administered by the MPRAB; coordinating field trips (at least one a year) in which board members tour public parks in a department van, with staff, and are provided with a bag lunch for the outing; providing photocopying services when necessary; hosting new board member orientation meetings (for which the department presents a slide show detailing the work of Parks and Recreation); providing a staff member to attend each MPRAB meeting; preparing and delivering directors' and staff reports at each MPRAB meeting; engaging in email communication with board members, as necessary, between meetings, and: compiling department data at the request of the MPRAB. As Chair, I'm not aware of the actual cost of the departmental contributions to the work of the board, but I'm guessing that PRD staff could, if necessary, provide an estimate if necessary.

27. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

The board should operate in its current state. And it should be noted that the "current state" has been true for the MPRAB only for the past three years or so. The last two annual reports attest to the board doing very good work during this phase of its existence.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

31 David Simon

08:14

Time to complete

1. What is the name of the Board/Commission/Committee *

Municipal Golf Advisory Board

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

Board members provide a key connection between the most important constituency for the City courses (players) and the two management entities (PRD, concessioners). Board members represent players at all four City courses. Board members provide feedback on course management issues, course needs and proposed projects, and also are responsible by Ordinance to review any proposed fee changes. Board members also serve as advocates for the courses to city and state elected officials.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

The GAB meets monthly, with occasional meetings skipped if a quorum is not met.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

Approximately 12 hours.

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

10. Please Explain. *

Stakeholders for golf are a specific, large and vocal constituency. They need a distinct channel for communicating with PRD, otherwise that is likely to take less beneficial forms and outlets. Merging all golf stakeholders into another Board, such as MPRAB, would not be a good fit nor give this large constituency an adequate voice.

[View results](#)

Respondent

17 Anonymous

11:29

Time to complete

1. What is the name of the Board/Commission/Committee:

GAB Golf Advisory Board

2. What is the name and email address of the City Staff person assigned to this board?

Melissa DeHerrera admin. mddeherrera@cabq.gov or Aaron Sunderlin golf superintendent asunderlin@cabq.gov

3. What is the name and email address of the Board Chairperson?

no board chairperson at this time vacant

4. Number of current Board Members: *

5

5. Number of Vacancies: *

5

6. Number of Members serving an expired term: *

0

7. How often does the Board meet per year: *

11

8. How many meetings have been held in the last year: *

3

9. Number of meetings that had a quorum in the last year: *

1

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

before 2014

12. Please provide the link to the ordinance creating the Board: *

<https://www.cabq.gov/clerk/boards-commissions/boards-and-commissions-membership-application>

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

There is no mission statement

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

Golf course conditions, concerns, budget, and current projects

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

addressing the issues with the golf courses (various)

19. What are the Board's major accomplishments over the last 24 months, if any? *

not sure

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

not sure

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

24. Should the Board's membership requirements be changed? *

Yes

No

25. What are the operating costs of the Board, both direct and indirect? *

not sure

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

GAB does not have a Chairperson

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

26 Shelle Sanchez

54:36

Time to complete

1. What is the name of the Board/Commission/Committee *

NM Veterans Memorial Review Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

The Review provides important input from key constituent groups regarding proposed memorials at the NM Veterans Memorial.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

The Committee meets quarterly (or as needed) to review and recommend memorials for inclusion at the Veteran's Memorial.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

6

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Please explain your recommendation. *

Operationally, it might make more sense for this committee to be managed by Parks & Recreation. Parks & Recreation oversees the Veteran's Memorial, however, the Department of Arts & Culture/Public Art manages the Committee. (Note: Public Art does not fund the memorials that are placed at the Veteran's Memorial).

10. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

11. Please Explain. *

It is important for the success of the Veteran's Memorial for the key stakeholders to have a voice in additions or modifications to the Veteran's Memorial.

[View results](#)

Respondent

7 Anonymous

3340:54

Time to complete

1. What is the name of the Board/Commission/Committee:

New Mexico Veterans Memorial Review Committee

2. What is the name and email address of the City Staff person assigned to this board?

Matthew Carter, mcarter@cabq.gov

3. What is the name and email address of the Board Chairperson?

Tina Reames, tinar@csrm.com

4. Number of current Board Members: *

5

5. Number of Vacancies: *

0

6. Number of Members serving an expired term: *

0

7. How often does the Board meet per year: *

Monthly unless there are no updates or no new memorials needing to be reviewed.

8. How many meetings have been held in the last year: *

6 since August 2024 - were needed as there was a memorial to discuss, plus 4 meetings where we have met but did not have a quorum.

9. Number of meetings that had a quorum in the last year: *

6

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

2001 and amended in 2015

12. Please provide the link to the ordinance creating the Board: *

https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm/0-0-0-110004

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

Establish policies for the creation and installation of Veterans' Memorials on City of Albuquerque property for wars and military actions and mementos specific to individuals, groups or events and creating the New Mexico Veterans Memorial Review Committee.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The VMRC develops criteria with which to evaluate complementary Memorial and Memento proposals including but not limited to who may submit requests for a Memorial or Memento and guidelines relating to content, size, design, location, maintenance plans and funding. The VMRC reviews submissions and provides guidance, approves the memorial in a three-step process - submission of idea, 100% design including engineer stamped final drawings, installation and submission of maintenance fee.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

The board helps determine the appropriateness of a memorial for the New Mexico Veterans Memorial. Sometimes the VMRC will offer other location suggestions and/or guide the design.

19. What are the Board's major accomplishments over the last 24 months, if any? *

There have been three new memorials installed at the New Mexico Veterans Memorial. The 2024 War Correspondents Memorial, the 2024 NMCP Memorial, and the 2025 DAR Vietnam 50th Memorial were successfully installed in locations approved by the VMRC.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

Since the Board was established, the Guidelines were created in 2004 and revised in 2012. Over 20 memorials have been successfully installed on site.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

24. Should the Board's membership requirements be changed? *

Yes

No

25. What are the operating costs of the Board, both direct and indirect? *

We are volunteer except for the staff member, Matthew Carter, interim division manager, public art urban enhancement division, who keeps us organized, and Parks Representative, James Chavez, who attends meetings. I believe there may be some printing costs associated with the VMRC hard copies printed for the meetings. I believe we keep operating costs to a minimum.

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

As the Chairperson, I believe the board should continue in its current state. I have not received word from the entire board, but I believe we enjoy what we do and understand that we serve a necessary function for the New Mexico Veterans Memorial. Thank you.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

20 Margaret Lucero

05:27

Time to complete

1. What is the name of the Board/Commission/Committee *

Paratransit Advisory Board

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

The boards provides feedback and brings forth issues and potential solutions to the department.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

During meetings and directly to staff.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

4-6

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

10. Please Explain. *

Boards brings the department direct feedback as it pertains to paratransit operations and the end user experience.

[View results](#)

Respondent

25

Anonymous

19:40

Time to complete

1. What is the name of the Board/Commission/Committee:

Paratransit Advisory Board

2. What is the name and email address of the City Staff person assigned to this board?

Margaret Lucero margaretlucero@cabq.gov

3. What is the name and email address of the Board Chairperson?

Christopher Love Mr.verlock@gmail.com

4. Number of current Board Members: *

7

5. Number of Vacancies: *

2

6. Number of Members serving an expired term: *

1

7. How often does the Board meet per year: *

Every other month

8. How many meetings have been held in the last year: *

5

9. Number of meetings that had a quorum in the last year: *

5

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

Don't know

12. Please provide the link to the ordinance creating the Board: *

Don't know

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

To help advise the CABQ Transit department on paratransit operations.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

We meet on a regular basis and give members of the community who use the SunVan service and agencies who serve community members who use the SunVan service a chance to have open communication with the Transit department.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

We have had different groups come in and talk about how service can be improved within different communities throughout the city.

19. What are the Board's major accomplishments over the last 24 months, if any? *

Involving the community more and working with the Transit Advisory Board on issues that affect both groups.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

Not sure.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

24. Should the Board's membership requirements be changed? *

Yes

No

25. What are the operating costs of the Board, both direct and indirect? *

There should be a minor budget allotment to cover some operating costs to increase community involvement.

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

It should continue in its current state. The disabled community deserves to have a voice.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

17 Ethan Watson

00:04

Time to complete

1. What is the name of the Board/Commission/Committee *

Personnel Board

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

Provides a venue for resolving disputes over disciplinary issues.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

It does provide a useful way for employees to appeal disciplinary actions.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

I do not have a tally on this but we spend a significant amount of time on this Board.

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Please explain your recommendation. *

This Board has a complicated jurisdiction and I don't know if there are opportunities for revisions.

10. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

11. Please Explain. *

There is not currently another venue for this and this board may decrease litigation by providing an outlet for disputes.

[View results](#)

Respondent

15

Anonymous

20:33

Time to complete

1. What is the name of the Board/Commission/Committee:

Personnel Board

2. What is the name and email address of the City Staff person assigned to this board?

Domonique Limon dlimon@cabq.gov

3. What is the name and email address of the Board Chairperson?

Sonja Brown sonja.brown1@comcast.net

4. Number of current Board Members: *

5

5. Number of Vacancies: *

2

6. Number of Members serving an expired term: *

2

7. How often does the Board meet per year: *

Monthly

8. How many meetings have been held in the last year: *

7

9. Number of meetings that had a quorum in the last year: *

7

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

I don't know

12. Please provide the link to the ordinance creating the Board: *

<https://codelibrary.amlegal.com>

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

The purpose of the Personnel Board is to render a decision upon the appeal of classified employees of the city who have been suspended without pay for more than five days, demoted for disciplinary reasons or discharged/terminated.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The purpose of the board through regular meetings adheres to the purpose for which it was created.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

The board through regular meetings serves the community's needs while adhering to the purpose it was created.

19. What are the Board's major accomplishments over the last 24 months, if any? *

After not meeting for several months, the Board was reconvened around February 2025 and has held monthly meetings to clear the backlog of 30+ cases that had not been heard. Members were being recruited for the purpose of reestablishing a board and serving the purpose for which it was created.

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

I have not been on the board since it was established but have served a few stints over the years as both chair and member. The purpose of this board has remained the same.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes
 No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes
 No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes
 No

24. Should the Board's membership requirements be changed? *

Yes
 No

25. What are the operating costs of the Board, both direct and indirect? *

As a volunteer, am not able to answer this question. While my time is valuable, giving back to the community by serving on the board, is important to me.

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

I am not aware of any other Board that would serve this purpose; therefore, consolidation does not appear to be an option.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

14 Ethan Watson

00:59

Time to complete

1. What is the name of the Board/Commission/Committee *

Records Analysis and Disposition Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes
 No

3. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes
 No

4. Approximately how many staff hours per month does your department dedicate to supporting this board? *

0

5. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes
 No

6. What other City Board or External Organization duplicates or overlaps with this board's function? *

The Clerk's Office now performs the functions of this board.

7. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

8. Please explain your recommendation. *

Eliminate any reference to this and repeal the board in full.

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

[View results](#)

Respondent

28 Jennifer Turner

14:36

Time to complete

1. What is the name of the Board/Commission/Committee *

Selection Advisory Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

SAC is required by Ordinance and reviews and scores proposals from architects, landscape architects, engineers, and design-build firms to provide services. Without SAC, there would be no body to review and score the proposals, and we would be unable to award contracts for architectural, landscape architectural, engineering, and design build services.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

SAC recommendations are shared with the Director and routed through docusign for Director and Exec approval.

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

40-80

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Please explain your recommendation. *

The ordinance sets strict requirements for membership of the SAC and would benefit from more flexibility. There is currently only one architect who is a City employee, for example, but the ordinance requires more. In addition, Council approval of SAC recommendations adds many months to the award process and Council has never rejected an award on the merits.

10. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

11. Please Explain. *

There would be no body to review proposals for architectural, landscape architectural, engineering, and design build services.

[View results](#)

Respondent

26 Anonymous

13:28

Time to complete

1. What is the name of the Board/Commission/Committee:

Selection Advisory Committee (SAC)

2. What is the name and email address of the City Staff person assigned to this board?

Christella Armijo, carmijo@cabq.gov

3. What is the name and email address of the Board Chairperson?

Christella Armijo, carmijo@cabq.gov

4. Number of current Board Members: *

5

5. Number of Vacancies: *

N/A

6. Number of Members serving an expired term: *

The members of the committee change, depending on the type of services requested.

7. How often does the Board meet per year: *

The Committee only meets when a department requests an RFP for Engineering, Architectural, or Landscape Architectural Services.

8. How many meetings have been held in the last year: *

5

Page | 148

9. Number of meetings that had a quorum in the last year: *

5

10. Does your board have a funding source? *

- Yes
- No
- I don't know

11. Year the Board was created, if known: *

Approximately 1974

12. Please provide the link to the ordinance creating the Board: *

https://codelibrary.amlegal.com/codes/albuquerque/latest/albuquerque_nm/0-0-0-134238#JD_Chapter14Article7Part2

13. Has the ordinance creating the Board been updated in the past ten years? *

- Yes
- No
- I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

The purpose of the committee is to select firms or persons to provide engineering, architectural, landscape architectural and other related professional services to the City of Albuquerque.

15. Is the Board serving the purpose for which it was created? *

- Yes
- No

16. Please provide detailed information explaining your answer. *

The SAC process has been successfully utilized for many years to select qualified architects, engineers, and landscape architects for various City projects and for on-call services.

17. Is the Board currently serving the community's needs? *

- Yes
- No

18. Please provide detailed information explaining your answer. *

The SAC process ensures that qualified firms are selected to provide engineering, architectural, landscape architectural and other related professional services to the City of Albuquerque

19. What are the Board's major accomplishments over the last 24 months, if any? *

N/A

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

The SAC provides a specific process for selecting qualified engineering, architectural, landscape architectural and other related professional services for the City of Albuquerque.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes
 No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes
 No

23. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes
 No

24. Should the Board's membership requirements be changed? *

Yes
 No

25. What are the operating costs of the Board, both direct and indirect? *

N/A

26. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

No.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.

[View results](#)

Respondent

7 Robyn Rose

63:41

Time to complete

1. What is the name of the Board/Commission/Committee *

Technical Standards Committee

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

The board is established by the Drainage Control Ordinance for "[any applicant aggrieved by a decision ... of the City Engineer." Sec. 14-5-2-15(A). However, Planning reports that such a committee has only been convened once in 14 years.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Approximately how many staff hours per month does your department dedicate to supporting this board? *

0

6. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

7. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

Yes

No

[View results](#)

Respondent

19 Margaret Lucero

04:02

Time to complete

1. What is the name of the Board/Commission/Committee *

Transit Advisory Board

2. Does the Board provide value to the department that isn't being provided by another organization or entity? *

Yes

No

3. What is the value the Board/Commission/Committee provides to the Department/City? *

They provide feedback, direct from rider experience, advise on new initiatives and bring up issues and potential solutions.

4. Does the Board/Commission/Committee regularly report or communicate with the Department in any way? *

Yes

No

5. Please Explain. *

During TAB meeting and directly to Transit staff

6. Approximately how many staff hours per month does your department dedicate to supporting this board? *

8-10

7. Are there other City Boards or external organizations that duplicate or overlap with this board's function? *

Yes

No

8. Could the work of the Board benefit the Department more if the ordinance were updated, membership of the board was changed, or was another modification made to the Board? *

- Yes
- No
- Maybe

9. Would the Department suffer in any way if the Board were eliminated or merged with another Board? *

- Yes
- No

10. Please Explain. *

It is important board to communicate the transit experience direct to staff and needs to remain solely focused on Transit within the city.

[View results](#)

Respondent

14

Anonymous

49:20

Time to complete

1. What is the name of the Board/Commission/Committee:

Transit Advisory Board

2. What is the name and email address of the City Staff person assigned to this board?

Margaret Lucero, margaretlucero@cabq.gov

3. What is the name and email address of the Board Chairperson?

Althea Atherton, altheatheron@gmail.com

4. Number of current Board Members: *

11

5. Number of Vacancies: *

1

6. Number of Members serving an expired term: *

1

7. How often does the Board meet per year: *

12

8. How many meetings have been held in the last year: *

12 (note: one meeting canceled early due to zoom issue)

Page | 155

9. Number of meetings that had a quorum in the last year: *

12

10. Does your board have a funding source? *

Yes

No

I don't know

11. Year the Board was created, if known: *

1975- board changed from Mass Transit Citizen Advisory Board to Transit Advisory Board in 2015

12. Please provide the link to the ordinance creating the Board: *

onbase.cabq.gov/publicaccess/api/Document/12091089/

13. Has the ordinance creating the Board been updated in the past ten years? *

Yes

No

I don't know

14. Please provide the Board's Mission Statement or state its purpose below: *

The Board shall:

- (a) Advise the Department on means of improving the public transit system and increasing its utilization, including but not limited to scheduling, routing, marketing, fares, and public amenities.
- (b) Serve as a vehicle for citizen input on the public transit system.
- (c) Encourage private efforts to foster energy conserving transportation to employment or commercial centers.
- (d) Provide advice to the Department regarding programs and facilities for further development of the public transit system. The advice shall include means of financing them.
- (e) Seek input from and work cooperatively with other appropriate city boards and commissions, including but not limited to those in the area of environmental and transportation planning, the disabled, and low income housing.
- (f) Consider passenger complaints concerning fixed-route issues, including fixed-route ADA related issues.

15. Is the Board serving the purpose for which it was created? *

Yes

No

16. Please provide detailed information explaining your answer. *

Our board consistently has discussions and passes resolutions addressing issues within the transit system and its integration into the wider City of Albuquerque regularly. The Transit Director attends our meeting and provides monthly reports and we are able to provide feedback to her and her department directly in a public forum. We also invite guest speakers to our meetings to present information that would be helpful to Transit staff, the Transit Advisory Board, and members of the public.

17. Is the Board currently serving the community's needs? *

Yes

No

18. Please provide detailed information explaining your answer. *

Our board consistently takes feedback from the public to better address issues within our transit system. Members of the public give public comments and regularly attend meetings. If members of the public have discussion topics they would like us to discuss, we are often willing and able to heed their requests.

We do wish we had better outreach to the public letting them know that our board exists and that they are able to attend our meetings. We also know there is a barrier at the Alvarado Transportation Center with members of the public unaware that they can ask to be let into the building to attend our meetings. However, many of these members are able to attend on Zoom.

19. What are the Board's major accomplishments over the last 24 months, if any? *

* Served as members of the ABQRide Forward stakeholder advisory committee

* Provided feedback to the City Council on passing resolutions to strengthen the status of public transit, including about zero fares, drug testing for transit employees, Week Without Driving, transit to outdoor spaces, parking, micromobility, and redevelopment plans.

* Provided input and feedback at the request of the Transit Department and City Council members

20. As best as you can describe, what are the Board's major accomplishments since it was established? *

A cursory search shows that the Transit Advisory Board (and its predecessor, the Mass Transit Citizen Advisory Board) has provided input and feedback about the ABQRide Redesign network, the Albuquerque Rapid Transit System and implementation, the Zero Fares Program, the Transportation Study Advisory Committee (in the 1990s), and Transit Equity Day and other efforts.

21. Is there any other Board, either public or private, which would better serve the function of this board or that could also serve the function of this Board? *

Yes

No

22. Are there any barriers that prevent the Board from operating efficiently? *

Yes

No

23. Please explain. *

We wish we had more opportunities to provide input before certain decisions were made, such as about the Rio Metro Consolidation Plan process, the ABQRide Connect program, seasonal the change of the 790 bus, addressing the driver shortage, and other departmental decisions that happened without our input.

24. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? *

Yes

No

25. Should the Board's membership requirements be changed? *

Yes

No

26. What are the operating costs of the Board, both direct and indirect? *

Unknown- just materials from Transit (printing agendas, etc), use of their room, staff time, and Zoom account

27. Is it the view of the Chairperson and the Board that the Board continue to operate in its current state, or should the board be considered for consolidation with another board or be considered for elimination? *

The board should continue to operate in its current form. While some communication with the department could be improved, I feel the board is highly valuable and provides an important structure for knowledgeable members of the board and other members of the public to have their voices heard.

Please send a copy of the Board's SOP's to cpeck@cabq.gov, if they exist.

Please send a copy of the Board's By-Laws to cpeck@cabq.gov, if they exist.