

Mayor Timothy M. Keller

CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

INTER-OFFICE MEMORANDUM

May 15, 2026

TO: Klarissa J. Peña, President, City Council

FROM: Timothy M. Keller, Mayor

A handwritten signature in black ink, appearing to be 'TK' or similar initials, written over the printed name of the Mayor.

SUBJECT: Approving and Accepting the FY/27 PetSmart Charities Adoption Prep Large Dog and Cat Adoption Expansion Grant.

For your consideration, please find the attached resolution which will allow the Animal Welfare Department to facilitate preparing pets for adoption for offsite adoptions.

AWD has applied for grant funds from PetSmart in the amount of \$20,000, to be available upon execution through January 31, 2027. The grant will be appropriated to fund 265. No cash match or indirect overhead is required.

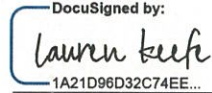
The attached resolution is submitted for consideration and action by the Council.

Approving and Accepting the FY/27 PetSmart Charities Adoption Prep Large Dog and Cat Adoption Expansion Grant.


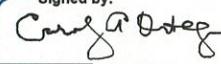
Approved:

Approved as to Legal Form:


Samantha Sengel, EdD Date
Chief Administrative Officer

DocuSigned by:
 5/26/2026 | 10:20 AM MDT
1A21D96D32C74EE...
Date
City Attorney

Recommended:

Initial

Signed by:
 5/22/2026 | 9:21 AM MDT
EA016A0206D0425...
Date
Director

Cover Analysis

- 1. What is it?** Resolution approving and accepting the FY27 PetSmart Charities Adoption Prep Large Dog and Cat Adoption Expansion
- 2. What will this piece of legislation do?** This legislation will authorize the City to accept and appropriate the PetSmart Charities grant funds. The funding will support services and supplies necessary to prepare animals for adoption, including medical care, vaccinations, spay/neuter services, microchipping, and other adoption-readiness needs.
- 3. Why is this project needed?** This project is needed to help ensure shelter pets are healthy, safe, and ready for placement into adoptive homes as quickly as possible. Preparing animals for adoption reduces length of stay, supports positive outcomes, improves shelter capacity, and helps the Animal Welfare Department continue serving as an open-admissions shelter for the Albuquerque community.
- 4. How much will it cost and what is the funding source?** The PetSmart Grant is for \$20,000 and does not require a cash match or indirect costs.
- 5. Is there a revenue source associated with this contract? If so, what level of income is projected?** Grant of \$20,000 from PetSmart Charities will be appropriated to fund 265.
- 6. What will happen if the project is not approved?** If the project is not approved, the City may be unable to accept and use the grant funds. This would limit the Animal Welfare Department's ability to provide adoption-readiness services and may result in longer shelter stays, delayed adoptions, increased operational pressure, and reduced capacity to serve incoming animals.
- 7. Is this service already provided by another entity?** No. While community partners and veterinary providers may assist with animal care services, the City of Albuquerque Animal Welfare Department is responsible for preparing animals in its custody for adoption. This grant directly supports that core shelter function.

FISCAL IMPACT ANALYSIS

TITLE: Approving and Accepting the FY/27 PetSmart Charities AWD Large dog and cat adoption prep R: O:
 FUND: 265
 DEPT: 1077004

- No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
- (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	Fiscal Years			Total
	2025	2026	2027	
Base Salary/Wages				-
Fringe Benefits at				-
Subtotal Personnel	-	-	-	-
Operating Expenses			20,000	20,000
Property			-	-
Indirect Costs	-	-	-	-
Total Expenses	\$ -	\$ -	\$ 20,000	\$ 20,000
<input type="checkbox"/> Estimated revenues not affected				
<input checked="" type="checkbox"/> Estimated revenue impact				
Revenue from program				0
Amount of Grant			20,000	20,000
City Cash Match				0
City Inkind Match				0
City IDOH				0
Total Revenue	\$ -	\$ -	\$ 20,000	\$ 20,000

These estimates do not include any adjustment for inflation.
 * Range if not easily quantifiable.

Number of Positions created

COMMENTS: Grant funds will be used to prepare pets for offsite adoption. The grant will be appropriated to fund 256. The grant will not require a city match or indirect cost.

COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:

PREPARED BY:

Signed by: Rhonda Macias 5/22/2026 | 9:13 AM MDT
 FISCAL ANALYST

APPROVED:

Signed by: Carl A. Deeg 5/22/2026 | 9:21 AM MDT
 DIRECTOR

REVIEWED BY:

Signed by: Malvina Diaz 5/26/2026 | 9:05 AM MDT
 EXECUTIVE BUDGET ANALYST

Signed by: Anna Sanderson 5/26/2026 | 9:20 AM MDT
 BUDGET OFFICER

Signed by: Christine Berner 5/26/2026 | 9:41 AM MDT
 CITY ECONOMIST