



Legislation Text

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INTER-OFFICE MEMORANDUM

January 6, 2026

TO: Klarissa J. Peña, President, City Council

FROM: Timothy M. Keller, Mayor

SUBJECT:

Mayor's Recommendation of On-Call Architectural Services for the Aviation Department

The Selection Advisory Committee met via Zoom on September 24, 2025, to consider the following project.

Project: Project No. 0172.06; On-Call Architectural Services for the Aviation Department

Agency: Department of Municipal Development

Project Description: The purpose of this RFP is to increase the pool of architectural firms contracted to provide Architectural On-Call Services to the Aviation Department. The scope is to include, but not be limited to: studies, analyses, site-planning, pre-design, design, and/or construction phase services. Firms with a current On-Call agreement with the City were not considered.

The Committee was comprised of two licensed architects, in accordance with the SAC Ordinance, in addition to three subject matter experts. Considering only those firms that do not have a current On-Call agreement with the City, the Committee made the following recommendation for On-Call Architectural Services for the Aviation Department.

ARIA Studio Consultants 228
Dreskin Architecture & Innovation (DA&I) - 255
Huitt-Zollars 260

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.

Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant

selection recommendation concerning the procurement of professional services for the above listed project:

ARIA Studio Consultants
Dreskin Architecture & Innovation (DA&I)
Huitt Zollars

Mayor's Recommendation of ARIA Studio Consultants, Dreskin Architecture & Innovation, and Huitt Zollars - Project No. 0172.06 - On-Call Architectural Services for the Aviation Department

This recommendation is being forwarded for City Council consideration and action.

Approved:

Approved as to Legal Form:

Samantha Sengel, EdD Date
Chief Administrative Officer

Lauren Keefe Date
City Attorney

Recommended:

Jennifer Turner, Director Date
Department of Municipal Development

Attachments:

Cover Analysis
Composite SAC Evaluation Form
Minutes of the SAC Meeting