



Legislation Text

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INTER-OFFICE MEMORANDUM

DATE: September 30, 2022

TO: Isaac Benton, President, City Council

FROM: Timothy M. Keller, Mayor

SUBJECT: ..title

Mayor's Recommendation of Engineering Consultants for Developing Operating and Maintenance Manuals

The Selection Advisory Committee corresponded via email on September 28 and September 29, 2022 to consider the following project.

Project: Project No: 5658.06; Engineering Consultants for Developing Operating and Maintenance Manuals

Agency: Department of Municipal Development

Project Description: Develop Operating and Maintenance Manuals and standard operating procedures for the liquid fuel systems (Unleaded and Diesel) at Transits Yale and Daytona Maintenance Facilities. This is for the purpose of meeting state requirements for providing guidance concerning liquid fuel systems at these facilities. This project does not contain federal funding therefore point deductions will be applied.

The Committee made the following recommendation:

STV

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached. Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:

STV

Mayor's Recommendation of STV for Project No: 5658.06; Engineering Consultants for Developing Operating and Maintenance Manuals.

This recommendation is being forwarded for Council consideration and action.

Approved:

Approved as to Legal Form:

Lawrence Rael Date
Chief Administrative Officer

Lauren Keefe Date
City Attorney

Recommended:

Patrick Montoya, Director Date
Department of Municipal Development

MIM
Attachments:

Cover Analysis
Composite SAC Evaluation Form
Minutes of the SAC Meeting