City of Albuquerque

City of Albuquerque
Government Center
One Civic Plaza
Albuquerque, NM 87102

Legislation Text

File #: EC-21-425, **Version:** 1

INTER-OFFICE MEMORANDUM   August 4, 2021

TO: Cynthia D. Borrego, President, City Council

FROM: Timothy M. Keller

SUBJECT:

Mayor's Recommendation of Award for "Language Interpretation and Translation Services"

The City of Albuquerque's Legal Department, Equity and Inclusion Division in conjunction with the Department of Finance and Administrative Services, Purchasing Division, issued the RFP for language interpretation and translation services.

The RFP was posted on the Purchasing E-Procurement, Bonfire website on March 15, 2021 and advertised in the Albuquerque Journal on March 17, 2021.

The City received fourteen (14) responses to this solicitation. The ad hoc evaluation committee evaluated and scored the proposals received in accordance with the evaluation criteria published in the RFP. After thoroughly reviewing and scoring the proposals, Valley Community Interpreters earned 949 points, Naomi Todd-Reyes earned 934 points, GLOBO Language Solutions, LLC earned 834 points and Worldwide Languages & Communication, LLC earned 791 points. The committee found these top four Offerors to be both responsive and qualified and recommends an award to Valley Community Interpreters, Naomi Todd-Reyes, GLOBO Language Solutions, LLC and Worldwide Languages & Communication, LLC.

I concur with this recommendation.

The City of Albuquerque's Department of Finance and Administrative Services, Purchasing Division will manage this contract.

Mayor's Recommendation of Award (ROA) for RFP No. RFP-2021-129-LGL-ED "Language Interpretation and Translation Services"

Approved: Approved as to Legal Form:

_____   _____
Sarita Nair   Date   Esteban A. Aguilar, Jr.   Date
Chief Administrative Officer   City Attorney

Recommended:

_____
Renee Martinez   Date
Director of Finance and Administrative Services

_____
Michelle Melendez   Date
Director of Office of Equity & Inclusion