



Legislation Text

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**INTER-OFFICE MEMORANDUM**

**DATE: September 1, 2020**

**TO:** Patrick Davis, President, City Council

**FROM:** Timothy M. Keller, Mayor

**SUBJECT:**

Mayor's Recommendation of RoVolus for On-Call Engineering for Aviation Sustainability and Environmental Services  
The Selection Advisory Committee (SAC) met via email on September 1, 2020 to consider the following project:

*Project:* Project No: 7740.00; On-Call Engineering for Aviation Sustainability and Environmental Services

*Agency:* Department of Municipal Development

Two proposals were received in response to the Request for Proposals but only one was considered because the other firm did not include all of the required paperwork in their proposal as required per the legal ad.

Project Description: To provide project formulation, preparation and submittal of Federal Aviation Administration (FAA), Federal Environmental Protection Agency (EPA), State, and Local environmental and sustainability grant applications; to include the Airport Improvement Program (AIP) Voluntary Airport Low Emissions (VALE) Program for the following projects (purchase of low-emission vehicles, preconditioned air units, chargers for electric ground support equipment like bag tugs and belt loaders; natural gas refueling stations for airport buses and shuttles; and electric gates at the terminal., and other major infrastructure improvements the FAA AIP Program under Section 511 and Zero Emission Airport Vehicles (ZEV) for the following projects (vehicles that transport airport passenger and employees, light and heavy duty trucks and the construction or modification of infrastructure to facilitate fuel delivery to funded ZEV's that includes refueling stations, rechargers, on-site fuel storage tanks, and other equipment needed for station operation.. and the FAA AIP Program under Section 512 Energy Efficiency of Airport Power Sources for the following projects (energy efficiency measures in airport buildings, glycol recovery vehicles; and other projects may be assigned; and the EPA Diesel Emission Reduction Act (DERA) for the Albuquerque International Sunport and Double Eagle II Airport; and to provide assistance in the development and implementation of sustainability initiatives; energy conservation and management, renewable energy, airport carbon accreditation, greenhouse gas emission reductions and inventory preparation as it relates to aviation and airports. Per 49 CFR part 26 "Participation by Disadvantaged Business Enterprise (DBE)" is encouraged.

The Committee made the following recommendation:

RoVolus

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.

Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:

**RoVolus**

Mayor's Recommendation of RoVolus for Project No: 7740.00; On-Call Engineering for Aviation Sustainability and Environmental Services

This recommendation is being forwarded for Council consideration and action.

Approved:

Approved as to Legal Form:

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Sarita Nair, JD, MCRP      Date  
Chief Administrative Officer

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Esteban A. Aguilar, Jr.      Date  
City Attorney

Recommended:

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Patrick Montoya, Director      Date  
Department of Municipal Development

MIM

Attachments:

- Cover Analysis
- Composite SAC Evaluation Form
- Minutes of the SAC Meeting