



Legislation Text

File #: EC-20-31, Version: 1



INTER-OFFICE MEMORANDUM

DATE: January 8, 2020

TO: Klarissa Peña, President, City Council

FROM: Timothy M. Keller, Mayor

SUBJECT:

Mayor's Recommendation of Bohannan Huston, Inc., Daniel B. Stephens & Associates, and WHPacific, Inc. for City Wide On-Call Engineering Services (Hydrology, Hydraulics, and Storm Drainage)

The Selection Advisory Committee (SAC) met on January 6, 2020 to consider the following project:

Project: Project No: 7150.59; City Wide On-Call Engineering Services (Hydrology, Hydraulics, and Storm Drainage)

Agency: Department of Municipal Development

Four proposals were received in response to the Request for Proposals.

Project Description:

On-call Engineering services from Hydrology, Hydraulics and Storm Drainage firms for a variety of planning and design projects on a City wide basis. Required services include hydrology, hydraulics and storm drainage, DAR'S, studies and analyses, pre-design, design, and construction phase services.

The Committee made the following recommendation:

1. Bohannan Huston, Inc.
2. Daniel B. Stephens & Associates, Inc.
3. WHPacific, Inc.

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.

Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection

recommendation concerning the procurement of professional services for the above listed project:

Bohannan Huston, Inc. Daniel B. Stephens & Associates, Inc. WHPacific, Inc.

Mayor's Recommendation of Bohannan Huston, Inc., Daniel B. Stephens & Associates, Inc., and WHPacific, Inc., for Project No: 7150.59; City Wide On-Call Engineering Services (Hydrology, Hydraulics, and Storm Drainage).

This recommendation is being forwarded for Council consideration and action.

Approved:

Approved as to Legal Form:

Sarita Nair, JD, MCRP Date
Chief Administrative Officer

Esteban A. Aguilar, Jr. Date
City Attorney

Recommended:

Patrick Montoya, Director Date
Department of Municipal Development

MIM

Attachments:

Cover Analysis
Composite SAC Evaluation Form
Minutes of the SAC Meeting