



City of Albuquerque

City of Albuquerque
Government Center
One Civic Plaza
Albuquerque, NM 87102

Legislation Text

File #: EC-19-344, **Version:** 1



INTER-OFFICE MEMORANDUM

February 4, 2019

TO: Klarissa J. Peña, President, City Council

FROM: Timothy M. Keller

SUBJECT:

Mayor's Recommendation of Award to Arthur J. Gallagher & Co. for "Agent of Record"

The City of Albuquerque Department of Finance, Risk Division, in conjunction with the Purchasing Division, issued the RFP for Agent of Record.

The RFP was posted on the Purchasing E-Procurement, Sicomm.net website on October 11, 2018 and advertised in the Albuquerque Journal.

The City received a total of four (4) responses to the solicitation for "Agent of Record".

The ad hoc evaluation committee evaluated and scored the responses, in accordance with the evaluation criteria published in the RFP. It was decided the top two (2) firms would meet with the ad hoc committee for interviews concluding the Recommendation of Award go to Arthur J. Gallagher & Co. Listed in ranking order are the top two (2) firms' composite score.

The ad hoc committee recommends award to Arthur J. Gallagher & Co.

Arthur J. Gallagher & Co	3,680
Aon Risk Insurance Services West	3,425

I concur with this recommendation.

The City of Albuquerque's Risk Management Division will manage this contract.

Mayor's Recommendation of Award (ROA) for RFP No. 2019000027, "Agent of Record

Approved:

Approved as to Legal Form:

Sarita Nair Date
Chief Administrative Officer

Esteban A. Aguilar, Jr. Date
City Attorney

Recommended:

Sanjay Bhakta Date
Chief Financial Officer, Director of Finance and Administrative Services