



Legislation Details (With Text)

**File #:** EC-22-163  
**Type:** Executive Communication      **Status:** Approved  
**File created:** 11/7/2022      **In control:** City Council  
**Final action:** 11/21/2022  
**Enactment date:**      **Enactment #:**  
**Title:** Mayor's Recommendation of Engineering Consultants for Developing Operating and Maintenance Manuals  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. EC-163

Date	Ver.	Action By	Action	Result
11/21/2022	1	City Council	Approved	Pass
11/7/2022	1	President	To be heard at the Council Meeting	
11/7/2022	1	City Council	Received	



**INTER-OFFICE MEMORANDUM**

**DATE: September 30, 2022**

**TO:** Isaac Benton, President, City Council

**FROM:** Timothy M. Keller, Mayor

**SUBJECT:** ..title  
Mayor's Recommendation of Engineering Consultants for Developing Operating and Maintenance Manuals

The Selection Advisory Committee corresponded via email on September 28 and September 29, 2022 to consider the following project.

*Project:* Project No: 5658.06; Engineering Consultants for Developing Operating and Maintenance Manuals

Agency: Department of Municipal Development

Project Description: Develop Operating and Maintenance Manuals and standard operating procedures for the liquid fuel systems (Unleaded and Diesel) at Transits Yale and Daytona Maintenance Facilities. This is for the purpose of meeting state requirements for providing guidance concerning liquid fuel systems at these facilities. This project does not contain federal funding therefore point deductions will be applied.

The Committee made the following recommendation:

STV

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached. Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:

STV

Mayor's Recommendation of STV for Project No: 5658.06; Engineering Consultants for Developing Operating and Maintenance Manuals.

This recommendation is being forwarded for Council consideration and action.

Approved:

Approved as to Legal Form:

\_\_\_\_\_  
Lawrence Rael                      Date  
Chief Administrative Officer

\_\_\_\_\_  
Lauren Keefe                      Date  
City Attorney

Recommended:

\_\_\_\_\_  
Patrick Montoya, Director                      Date  
Department of Municipal Development

MIM  
Attachments:

Cover Analysis  
Composite SAC Evaluation Form  
Minutes of the SAC Meeting