



## Legislation Details (With Text)

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Date	Ver.	Action By	Action	Result
1/20/2021	1	City Council	Approved	Pass
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1/4/2021	1	President		



## INTER-OFFICE MEMORANDUM

**DATE:** March 16, 2020

**TO:** Patrick Davis, President, City Council

**FROM:** Timothy M. Keller, Mayor

**SUBJECT:** ..title

Mayor's Recommendation of Lee Engineering, LLC for Traffic Engineering On-Call for NTMP Traffic Calming Program

The Selection Advisory Committee (SAC) met on March 11, 2020 to consider the following project:

**Project:** Project No: 8050.00 Traffic Engineering On-Call for NTMP Traffic Calming Program

**Agency:** Department of Municipal Development

Four proposals were received in response to the Request for Proposals.

**Project Description:** The scope of work will include miscellaneous traffic engineering support on variety of projects and Neighborhood Traffic Mitigation Program (NTMP) around the City. Work could include traffic studies, traffic counts, signal designs, traffic operations, street lighting design, traffic calming design, public meetings, safety studies, street designs, construction contract documents preparation, and other engineering duties. Consultant must show that they have a depth and variety of technical and professional personnel to support most requests. These projects will require immediate scope and fee responses and quick achievement of project goals.

The Committee made the following recommendation of the three highest ranked respondents:

Lee Engineering, LLC

Souder, Miller & Associates

WHPacific Inc.

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.

Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:

**Lee Engineering, LLC**

Mayor's Recommendation of Lee Engineering, LLC for Project No. 8050.00 Traffic Engineering On-Call for NTMP Traffic Calming Program.

This recommendation is being forwarded for Council consideration and action.

Approved:

Approved as to Legal Form:

\_\_\_\_\_  
Sarita Nair, JD, MCRP                      Date  
Chief Administrative Officer

\_\_\_\_\_  
Esteban A. Aguilar, Jr.                      Date  
City Attorney

Recommended:

\_\_\_\_\_  
Patrick Montoya, Director                      Date  
Department of Municipal Development

MIM

Attachments:

Cover Analysis  
Composite SAC Evaluation Form  
Minutes of the SAC Meeting

