



Legislation Text

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**INTER-OFFICE MEMORANDUM**

**DATE: June 9, 2022**

**TO:** Isaac Benton, President, City Council

**FROM:** Timothy M. Keller, Mayor

**SUBJECT:** ..title

Mayor's Recommendation of Architectural Consultants for City Wide On-Call Architectural Services for the City Council Services Department

The Selection Advisory Committee corresponded via email on June 8 and June 9, 2022 to consider the following project.

*Project:* Project No: 6573.00; Architectural Consultants for City Wide On-Call Architectural Services for the City Council Services Department

*Agency:* Department of Municipal Development

Project Description: The purpose of this RFP is to create a pool of architectural consultants for the Department of City Council Services to help carry out the priorities and directives of the City Council by providing architectural design analysis reports, structural design, and landscaping design for a wide variety of projects. Work will mostly include concept planning and/or improvements for parks, roadway landscape, and building facilities. Potentially full architectural services for select neighborhood level projects will be needed. Tasks could also include grant writing, compliance management and administration, and services pertaining to garnering project funding. Projects will be funded through local bond funds, State Capital Outlay funds and Federal Congressional Funds. Contracts will be awarded to 3 architectural firms through this solicitation.

The Committee made the following recommendation:

Dekker/Perich/Sabatini  
Studio SW

Wilson & Company

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached. Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:

Dekker/Perich/Sabatini  
Studio SW  
Wilson & Company

Mayor's Recommendation of Dekker/Perich/Sabatini, Studio SW, and Wilson & Company for Project No: 6573.00; Architectural Consultants for City Wide On-Call Architectural Services for the City Council Services Department.

This recommendation is being forwarded for Council consideration and action.

Approved:

Approved as to Legal Form:

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Lawrence Rael                      Date  
Chief Administrative Officer

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Lauren Keefe                      Date  
City Attorney

Recommended:

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Patrick Montoya, Director                      Date  
Department of Municipal Development

MIM  
Attachments:

Cover Analysis  
Composite SAC Evaluation Form  
Minutes of the SAC Meeting