



Legislation Text

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INTER-OFFICE MEMORANDUM

DATE: May 18, 2020

TO: Patrick Davis, President, City Council

FROM: Timothy M. Keller, Mayor

SUBJECT: ..title

Mayor's Recommendation of Consensus Planning, Groundwork Studio, and Sites Southwest for City Wide On-Call Landscape Architectural Design for the Department of Parks and Recreation

The Selection Advisory Committee (SAC) met via email on April 27, 2020 to consider the following project:

Project: Project No: 740400; City Wide On-Call Landscape Architectural Design for the Department of Parks and Recreation

Agency: Department of Municipal Development

Three proposals were received in response to the Request for Proposals.

Project Description: Landscape Architectural design services for various parks and recreation facilities, including but not limited to playgrounds, irrigation, landscaping, sports fields, lighting, courts, and trails.

The Committee made the following recommendation of the three highest ranked respondents:

Consensus Planning

Groundworks Studio

Sites Southwest

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.

Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:

Consensus Planning

Groundworks Studio

Sites Southwest

Mayor's Recommendation of Consensus Planning, Groundworks Studio, and, Sites Southwest for Project No: 740400; City Wide On-Call Landscape Architectural Design for the Department of Parks and Recreation

This recommendation is being forwarded for Council consideration and action.

Approved:

Approved as to Legal Form:

Sarita Nair, JD, MCRP Date
Chief Administrative Officer

Esteban A. Aguilar, Jr. Date
City Attorney

Recommended:

Patrick Montoya, Director Date
Department of Municipal Development

MIM

Attachments:

Cover Analysis
Composite SAC Evaluation Form
Minutes of the SAC Meeting