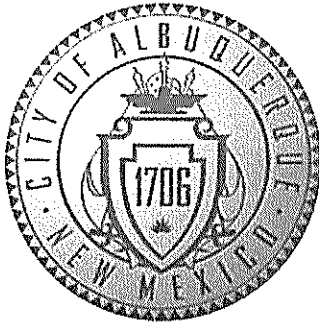


EC-21-457



Mayor Timothy M. Keller

**CITY OF
ALBUQUERQUE**
Albuquerque, New Mexico
Office of the Mayor

INTER-OFFICE MEMORANDUM

September 7, 2021

TO: Cynthia Borrego, President, City Council

FROM: Timothy M. Keller, Mayor *TMK*

SUBJECT: Request For FY-22 Substance Use Treatment Voucher Contractors To Exceed \$100,000 Funding Aggregate

The Department of Family & Community Services, Behavioral Health & Wellness Division, is contracting with the following providers (Attachment A) who are eligible to contract through professional and technical services contracts as network substance use treatment providers. The Department has a non-exclusionary, open application process throughout the year, and any new provider who applies and meets established requirements for provision of services may be a network contract provider. Providers must meet performance standards as set forth in the Albuquerque Minimum Standards for Substance use Treatment Services. Network providers include both non-profit and for-profit providers.

Licensed agency clinicians perform comprehensive drug and alcohol assessments on all applicants seeking admission into their program. Contracts with the treatment providers have no dollar amount because we cannot predict how many applicants they will receive. When approved for services, a voucher subsidizing treatment services is issued for the client, and contractors receive payment for the treatment services they provide from the General Fund.

The Department of Family & Community Services has already established units of service and service rates.


We would like to request permission for the substance abuse treatment voucher contractors to exceed the \$100,000 funding aggregate, with total expenditures not to exceed available FY-22 amount budgeted for substance abuse treatment vouchers.

The Department of Family & Community Services respectfully forwards this request to the Council for consideration and action.

Legislation Title: Request for FY-22 Substance Use Treatment Voucher Contractors to Exceed \$100,000 Funding Aggregate

Approved:

Approved as to Legal Form:



Sarita Nair
Chief Administrative Officer

10/13/21
Date

DocuSigned by:
Esteban A. Aguilar, Jr. 9/23/2021 | 11:16 AM

Esteban A. Aguilar, Jr. Date
City Attorney

DS
PP

Recommended:

DocuSigned by:
Carol M. Pierce 9/20/2021 | 7:42 AM MDT

Carol M. Pierce Date
Director, Dept. of Family & Community Services

Cover Analysis

1. What is it?

This is an EC requesting approval for FY-22 Substance Use Treatment contractors to exceed the \$100,000 funding aggregate.

2. What will this piece of legislation do?

This legislation will allow Substance Use Treatment providers who have professional and technical service contracts with the City to provide vouchered treatment services to persons in need of such services as determined by the Addiction Severity Assessment (ASA), the total value of which may exceed \$100,000.

3. Why is this project needed?

Approval will allow the treatment providers to be paid for treatment services provided to clients who are in need of such services as determined by the ASA.

4. How much will it cost and what is the funding source?

The total cost of the treatment services at each treatment provider site is unknown until the end of the fiscal year, because it is not possible to predict how many referrals each provider may receive. The funding source is the City General Fund, and the total amount available in the General Fund treatment voucher pool is \$ 805,436. The total funding amount is never exceeded, however, because the invoicing process through the ASA system automatically "debits" a "shadow" voucher pool account, and providers are not allowed to enter further amounts for invoicing once all funds have been spent.

5. Is there a revenue source associated with this legislation? If so, what level of income is projected?

No.

6. What will happen if the project is not approved?

Clients will not be able to continue receiving subsidized Substance Use Treatment services, which will hinder their recovery process.

7. Is this service already provided by another entity?

No.

FISCAL IMPACT ANALYSIS

TITLE:

Request for FY-22 Substance Use Treatment
Voucher Contractors to Exceed \$100,000
Funding Aggregate.

R: O:

FUND: 110

DEPT: Family and Community Services

- No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
- (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	2022	Fiscal Years 2023	2024	Total
Base Salary/Wages	-			-
Temporary Wages	-			-
Fringe Benefits at	-		-	-
Fringe Benefits at	-	-		-
Subtotal Personnel	-	-	-	-
Operating Expenses	-			-
Property		-	-	-
Indirect Costs	-			-
Total Expenses	\$ -	\$ -	\$ -	\$ -
<input type="checkbox"/> Estimated revenues not affected				
<input type="checkbox"/> Estimated revenue impact				
Amount of Grant	-	-		-
City Cash Match	-			-
City Inkind Match			-	-
City IDOH	-	-		-
Total Revenue	\$ -	\$ -	\$ -	\$ -

These estimates do not include any adjustment for inflation.

* Range if not easily quantifiable.

Number of Positions created

COMMENTS: FCS is requesting permission for the substance abuse treatment voucher contractors to exceed the \$100,000 funding aggregate, with total expenditures not to exceed available FY-22 amount budgeted for substance abuse treatment vouchers. In FY 2022, no fiscal impact. FY 22 Budget for substance abuse treatment vouchers in the amount of 805,436 was appropriated in CS R-21-147, R-2021-026 (Substance Abuse Program).

COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:

PREPARED BY:

APPROVED:

FISCAL MANAGER

DIRECTOR (date)

REVIEWED BY:

EXECUTIVE BUDGET ANALYST

BUDGET OFFICER (date)

CITY ECONOMIST



CITY OF ALBUQUERQUE

Department of Family and Community Services

Carol M. Pierce, Director

Timothy M. Keller, Mayor

Interoffice Memorandum

September 7, 2021

To: Sarita Nair, Chief Administrative Officer

From: Carol M. Pierce, Director
Department of Family and Community Services

Subject: Request for Approval of Purchase of Professional Technical Service
Exceeding \$55,000 in One Fiscal Year

The Department of Family and Community Services wishes to enter into professional/technical agreements with at least seven substance use treatment providers for the purpose of providing substance use treatment to residents who are not enrolled in Medicaid or who do not receive full Medicaid funding, and are in need of financial support for substance use treatment services. Criteria for this program include the following: clients must actively be in need of substance use disorder treatment, must not currently be receiving full Medicaid benefits, must not be receiving substance use treatment through other funding, and must be considered very low income according to federal HUD guidelines. The proposed amount for each agreement would be \$100,000.00 for a one-year period, although contracts may exceed that amount as explained below.

The Department of Family and Community Services, Division of Behavioral Health and Wellness has received applications from the providers included in Attachment A, who may be eligible to contract through professional/technical services contracts as network substance use treatment providers. The Department has a non-exclusionary, open application process throughout the year, and any new provider who applies and meets established requirements for provision of services may be a network contract provider. Current providers that are re-applying must meet performance standards as set forth in the *Albuquerque Minimum Standards for Substance Abuse Treatment Services*. Network providers include both non-profit and for-profit providers.

The Department of Family and Community Services intends to submit a waiver for the substance use treatment providers to allow them to exceed the \$100,00.00 limit of the contracts. It is difficult to set a contract amount because the Department cannot predict how many referrals a provider will receive. Once a voucher subsidizing treatment services for the client has been authorized, contractors receive payment for the treatment services they

provide from the General Fund. The Department of Family and Community Services has established units of service and service rates.

In submitting this Request for Approval, I agree that I have reviewed and will comply with the rules of ethical conduct set out in the City's Conflict of Interest Code at Sections 3-3-1 et seq. and the Purchasing Ordinance at Sections 5-5-22 et seq.

APPROVED:

Sarita Nair
Chief Administrative Officer

Date: _____

Jennifer L. Bradley
Chief Procurement Officer

Date: _____

ATTACHMENT A

FY 2022 SUBSTANCE USE TREATMENT VOUCHER CONTRACTORS TO DATE

1. Albuquerque Behavioral Health
2. Common Sense Counseling
3. Duke City Recovery Toolbox, LLC
4. Engender, Inc.
5. Juntos Podemos, Inc. II