

Mayor Timothy M. Keller

EC-21-441
CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

INTER-OFFICE MEMORANDUM

DATE: September 16, 2021

TO: Cynthia Borrego, President, City Council

FROM: Timothy M. Keller, Mayor *TK*

SUBJECT: Mayor's Recommendation of MRWM Landscape Architects for Landscape Architectural Consultants for On-Call Prototype Median & Interstate Landscape Design and Construction

The Selection Advisory Committee corresponded via email on September 15, 2021 to consider the following project.

Project: Project No: 7546.10; Landscape Architectural Consultants for On-Call Prototype Median & Interstate Landscape Design and Construction

Agency: Department of Municipal Development

Project Description: Work scope includes design for small landscape architectural projects for various departments, City-wide locations, utilizing City specifications. Tasks include: site meetings with stakeholders, site and facility assessment, proposal preparation, site planning, design and plan preparation, cost estimating, permitting and construction phase services.

The Committee made the following recommendation:

MRWM Landscape Architects

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.

Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:


MRWM Landscape Architects

Mayor's Recommendation of MRWM Landscape Architects for Project No: 7546.10;
Landscape Architectural Consultants for On-Call Prototype Median & Interstate Landscape
Design and Construction.


This recommendation is being forwarded for Council consideration and action.

Approved:

Approved as to Legal Form:




Sarita Nair Date
Chief Administrative Officer

DocuSigned by:


Esteban A. Aguilar, Jr. Date
City Attorney

DS
JT

Recommended:

DocuSigned by:


Patrick Montoya, Director Date
Department of Municipal Development

MIM

Attachments:

Cover Analysis
Composite SAC Evaluation Form
Minutes of the SAC Meeting

Cover Analysis

1. What is it?

Mayor's recommendation of MRWM Landscape Architects to provide On-Call prototype median and interstate design and construction services

2. What will this piece of legislation do?

This project will provide prototype design and construction administration services for interstate landscaping projects, construction administration services for median prototype projects and miscellaneous landscape design and construction services in the public right-of-way

3. Why is this project needed?

The project is necessary to provide design and construction administration services for the prototype median and interstate landscape program and to accomplish miscellaneous landscape design projects in the public right-of-way, using Federal, State and Local funds.

4. How much will it cost and what is the funding source?

Project costs will be authorized and billed on a time and material basis, as funding for projects becomes available.

5. Is there a revenue source associated with this contract? If so, what level of income is projected?

No there is not a revenue source associated with this contract.

6. What will happen if the project is not approved?

The prototype median and interstate landscape projects are constructed on a modified design/build basis. Without design and construction administration services the programs will not go forward.

7. Is this service already provided by another entity?

No

Composite Selection Advisory Committee Evaluation Form

**Project No: 7546.10; Landscape Architectural Consultants for On-Call Prototype
Median & Interstate Landscape Design and Construction**

DATE: 9/16/21

Evaluation Criteria	Maximum Points	Firm Name MRWM Landscape Architects	Firm Name	Firm Name
I. General Information 1. Provide Name and Address of Respondent and, if firm, when firm was established. 2. Provide number of employees, technical discipline and registration. 3. Indicate where the services are to be performed.	50	49	0	0
II. Project Team Members 1. Provide organization plan for management of the project. 2. Identify all consultants to be used on the project. 3. Provide qualifications of project team members shown in organization plan, including registration and membership in professional organizations. 4. Provide any unique knowledge of key team members relevant to the project.	50	50	0	0
III. Respondent Experience 1. Describe previous projects of a similar nature, including client contact (with phone numbers), year services provided, construction cost (if applicable), and a narrative description of how they relate to this project. 2. Provide examples of the Project Manager's City experience within the past five (5) years that serve to demonstrate the the Project Manager's knowledge of City procedures.	100	96	0	0
IV. Technical Approach 1. Describe respondent's understanding of the project scope. 2. Describe how respondent plans to perform the services required by the project scope. 3. Describe specialized problem solving required in any phase of the project.	100	97	0	0
V. Cost Control 1. Describe cost control and cost estimating techniques to be used for this project. 2. Provide comparisons of bid award amount to final cost estimate for projects designed by the respondent during the past two (2) years. The consultant may provide justification for any discrepancies that may exist with this information.	100	95	0	0
VI. Quality and Content of Proposal 1. Evaluator's rating of overall quality of proposal.	100	95	0	0
Total Possible Points	500	500	500	500
Total Points (Before Point Deductions)		482	0	0
Minus High and Low Scores Total		192	0	0
Total Points (Minus High and Low Scores)		290	0	0
Minus Point Deductions (If Applicable)		0	0	0
Sub-Total (All Applicable Deductions Applied)		290	0	0
Plus Tie Breaker Points (If Applicable)		0	0	0
SAC TOTAL SCORES		290	0	0
Plus Interview Scores		0	0	0
FINAL SCORES		290	0	0

Minutes of the Meeting
of the
Selection Advisory Committee
September 15, 2021

via Email

**Landscape Architectural Consultants for On-Call Prototype Median &
Interstate Landscape Design and Construction**

Project No. 7546.10

Present:

Anthony Villanueva, PM, Department of Municipal Development
Mark Motsko, Department of Municipal Development
David Flores, PLA, Parks and Recreation
Laurie Firor, PLA, Parks and Recreation
Jesse Scott, PLA, Parks and Recreation

Staff:

Myrna Marquez, Administrator, Selection Advisory Committee

One proposal were received in response to the Request for Proposals.

Project Description:

Work scope includes design for small landscape architectural projects for various departments, City-wide locations, utilizing City specifications. Tasks include: site meetings with stakeholders, site and facility assessment, proposal preparation, site planning, design and plan preparation, cost estimating, permitting and construction phase services.

Approximate Construction Cost \$1,500,000.00

The Administrator contacted the SAC Committee and RFP respondents on September 2, 2021 and advised them that this meeting would take place via email. She reminded the SAC Committee to have their scores and comments emailed to her by 11:00am on September 15, 2021.

Committee members stated that the applicant prepared a solid proposal that thoroughly addressed the issues. The Administrator collected the Committee members' scores and she deleted the high scores and low scores and then totaled the proposal scores. The Committee and respondents were advised of the final scores and the Administrator asked the Committee if there was a motion for interviews. Committee members did not make a motion for interviews. The SAC Administrator said she would verify the scores before making the Committee's recommendation to the Mayor.

Final score reported via the email meeting was as follows:

MRWM Landscape Architects	290
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The Administrator informed the Committee of the score and subject to verification of total final points:

MRWM Landscape Architects	290
---------------------------	-----

There being no further business before the Committee, the Administrator adjourned the email meeting by emailing everyone the final scores on September 15, 2021 at 1:32pm.

Myrna Márquez

Myrna Marquez, Administrator
Selection Advisory Committee

cc: City Clerk



LANDSCAPE ARCHITECTURAL CONSULTANTS FOR
**ON-CALL PROTOTYPE MEDIAN AND INTERSTATE
LANDSCAPE DESIGN AND CONSTRUCTION**

The collage consists of 15 individual photographs arranged in a grid-like fashion. The top row features three larger images: a desert landscape with yellow wildflowers and a speed limit sign; a curved road with gravel landscaping; and a large 'WELCOME TO ALBUQUERQUE' sign with a city skyline graphic and the name 'TIMOTHY M. KELLER, MAYOR'. The remaining 12 images are smaller, showing various examples of desert landscaping, including gravel paths, low-lying shrubs, and small trees in arid settings. The overall theme is the use of drought-tolerant plants and gravel in landscaping.

September 1, 2021

Myrna Márquez
Administrator
Selection Advisory Committee
Department of Municipal Development
One Civic Plaza



RE: Request for Proposals - Landscape Architectural Consultants for On-Call Prototype Median and Interstate Landscape Design and Construction - Project No. 7456.10

Dear Ms. Márquez and Members of the Selection Advisory Committee:

Morrow Reardon Wilkinson Miller, Ltd. (MRWM), is pleased to submit this proposal to provide Landscape Architectural services for the City of Albuquerque Project #7456.10. We feel our team's depth of expertise, professional qualifications, responsiveness, and dedication to success make us a great choice for this project. The strong commitment of the City to continue its beautification projects makes this a particularly exciting opportunity for us.

MRWM is proud of the role we have played in the successful implementation of a large range of projects for the City of Albuquerque, including our work to date on the previous phases of the Prototype Median and Interstate Landscape projects. We are very enthusiastic about the opportunity to continue to work with the City on this project.

Following is a summary of the key items of our proposal:

- We have worked closely with the City Administration on the creation and implementation of the Prototype Median Program since its inception in 2002. We have unmatched institutional knowledge of the Prototype Median program and how design, construction, maintenance, and administrative practices have evolved over nearly 20 years since the program began.
- Our firm is the ideal size to manage the work load associated with this contract. Our twelve registered landscape architects and additional support staff members have the unique, local, and professional capacity to perform multiple task orders in-house within the assigned time frame.
- Our entire project team is proficient in all aspects of these projects. We also perform all landscape architectural services in our Albuquerque office where we are able to build on our collective experience and provide a quick response to the City.
- Project cost control, public involvement, and sound design are commitments we take seriously.
- Our project management skills, including the maintenance of spreadsheets to track work orders, pay applications, and other key elements of our on-call contracts will serve this project well.

Thank you for your consideration of our team for On-Call Prototype Median and Interstate Landscape Design and Construction. We look forward to discussing your project needs with you in detail in the near future.

Sincerely,
MORROW REARDON WILKINSON MILLER, LTD.

A handwritten signature in black ink, appearing to read "B. Verardo". The signature is fluid and stylized, with a long horizontal line extending from the end.

Brian Verardo, PLA, ASLA, LEED AP
Landscape Architect/Principal

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CERTIFICATIONS

I. GENERAL INFORMATION

I.1

NAME & ADDRESS OF RESPONDENT

MRWM Landscape Architects creates spaces that capture the imagination and stimulate the senses, include people of all ages, abilities and interests, and provide opportunities for users to connect with nature. We measure the success of our built environment by its ability to solve the physical and environmental challenges of a site with simple and compelling solutions. Founded in 1973, MRWM is the largest landscape architecture and planning firm in New Mexico. We work primarily for government and institutional clients including federal, state, county and city agencies. Our landscape architecture portfolio includes parks, plazas, housing, schools, play environments, streetscapes, campuses, athletic facilities, medical facilities, cemeteries, government buildings, trail system designs, and historic landscapes. Our planning work includes master planning, site development frameworks, entitlements, development standards, design guidelines, visualization, signage, and branding. Through a highly collaborative process we work with clients to enhance each unique project, making them elegant expressions of the community that composes them.



**1102 Mountain Road NW,
Suite 201
Albuquerque, NM 87102**

O: 505 268 2266

F: 505 265 9637

bverardo@mrwmla.com

I.2

EMPLOYEES, TECHNICAL DISCIPLINES AND REGISTRATIONS

Number of Employees: 18

Registered Landscape Architects

Gregory A. Miller, FASLA	NM RLA #17
Brian J. Verardo, ASLA	NM RLA #309
Robert Loftis, ASLA	NM RLA #406
Aaron Zahm, ASLA	NM RLA #448
John Pope, ASLA	NM RLA #470
Kristina Werenko, ASLA	NM RLA #504
Aaron Trevizo, ASLA	NM RLA #553
Lana Idriss, ASLA	NM RLA #593
Tess Houle, Associate ASLA	NM RLA #615
Kevin Amagai, ASLA	NM RLA #618
Jeff Stuart, ASLA	TX RLA #2834
Emily Rogers, ASLA	MD RLA #3800

Landscape Designers

Sunanda Sharmin, Associate ASLA
Arturo Merino, ASLA
Linley Green, Associate ASLA

Planning

Katrina Arndt, AICP

Marketing

Noreen Kramme

Administrative

Shel Wright

I.3

LOCATION WHERE SERVICES ARE PERFORMED

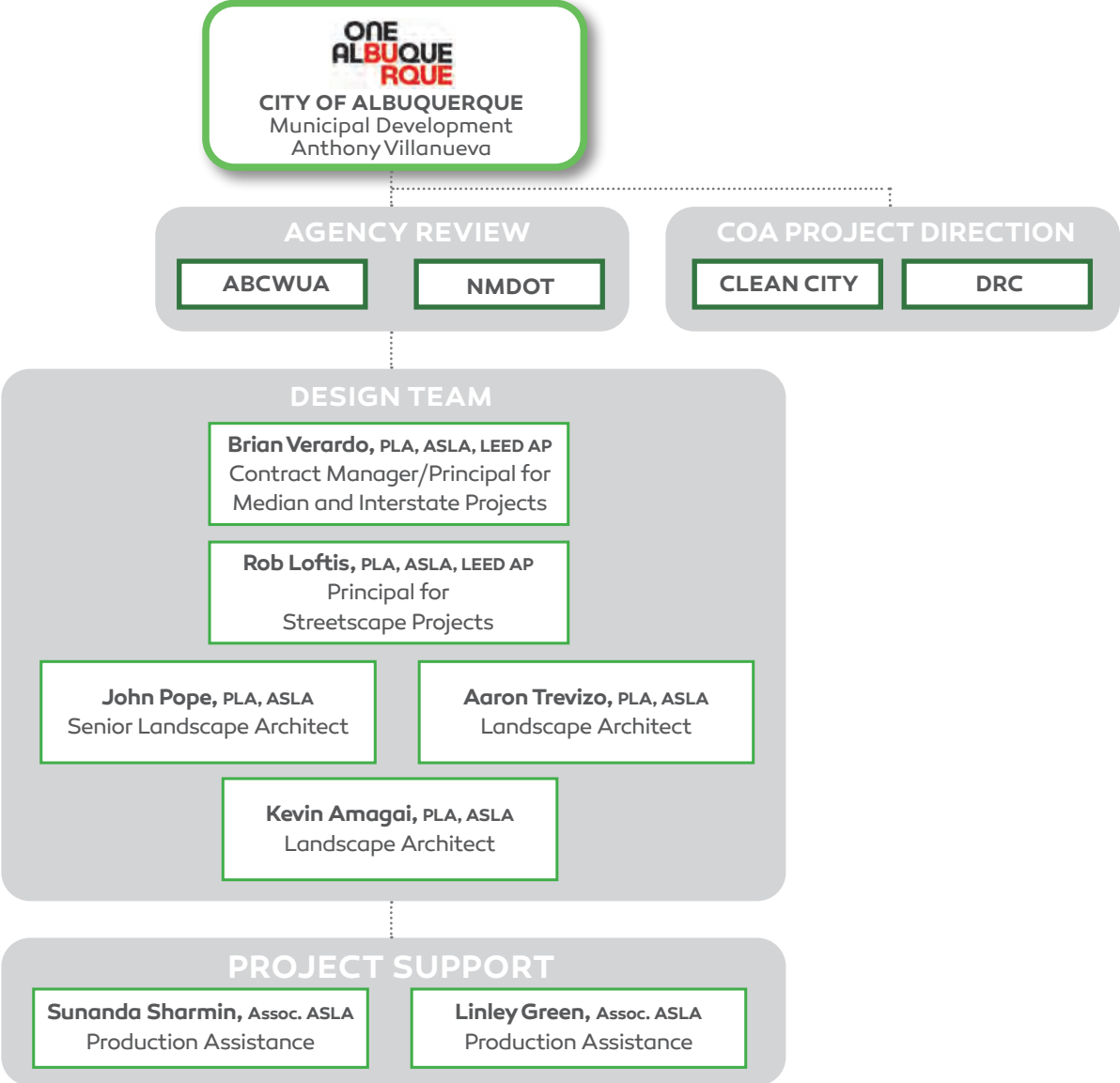
All landscape architectural services will be provided by MRWM in our office at 1102 Mountain Road NW in Albuquerque.



Prototype Median: Menaul and Juan Tabo

II. PROJECT TEAM MEMBERS

II.1 ORGANIZATION PLAN FOR MANAGEMENT OF THE PROJECT



II.2 CONSULTANTS TO BE USED ON THE PROJECT

Although we don’t anticipate needing any consultants for the On-Call Prototype Median and Interstate Landscape Design and Construction Contract, we have strong working relationships with many architects and engineers who regularly work for the City of Albuquerque and would be happy to work with any other consultants as may be needed. We could either work in parallel with existing on-call contract holders or hire sub-consultants to work on specific task orders under

our contract. We have experience incorporating subconsultants using both of these methods, and would work with the City to identify the best approach on a case by case basis.

Our core team of MRWM staff will include Brian Verardo as Principal-in-Charge and the primary point of contact responsible for design direction and quality control. Aaron Trevizo will be the project Manager responsible for daily project design, organization and management.

John Pope and Kevin Amagai will be responsible for technical design and production management, and Sunanda Sharmin and Linley Green will be responsible for production assistance of construction documents and supporting graphics. We also have the capability to use the rest of our staff (listed in Section I.2) to assist with production. This group combines the experience, expertise, and proficiencies described in the resumes in Section II.3.

II. PROJECT TEAM MEMBERS

II.3

QUALIFICATIONS OF PROJECT TEAM MEMBERS



Registered
Landscape Architect
NM#LA309

BRIAN VERARDO, PLA, ASLA, LEED AP **Contract Manager/Principal for Median and Interstate Projects**

Brian has over twenty-four years of experience working for private sector landscape architecture firms. He has been a landscape architect with MRWM since January 2003 and a partner since 2010. His professional emphasis is on site planning, landscape design, irrigation design, client coordination, and project administration. Brian's experience includes numerous projects for the City of Albuquerque, making him very familiar with the City's requirements. Brian is principal landscape architect for MRWM's current On-Call Prototype Median and Interstate Landscape contract.

Education

Bachelor of Science, Landscape Architecture, Colorado State University

Affiliations

- American Society of Landscape Architects (ASLA)
- Council of Landscape Architectural Registration Boards (CLARB)
Director-at-Large, 2020-present
- Adjunct Assistant Professor, Master of Landscape Architecture program in the School of Architecture and Planning, University of New Mexico



Registered
Landscape Architect
NM#LA406

ROBERT LOFTIS, PLA, ASLA, LEED AP **Principal for Streetscape Projects**

Rob has over 16 years of experience with MRWM. Rob specializes in streetscapes, Main Streets, parks, athletic facilities, and major renovations of historic urban areas. Rob has extensive experience with streetscape and MainStreet projects. His projects focus on creating economic development through infrastructure investments and placemaking strategies. Rob was a featured presenter at the 2018 NMMS Winter Quarterly on "Placemaking and Public Art: Connections to Thriving Places and Destination Development".

Education

Bachelor of Landscape Architecture, Louisiana State University
Urban Design Studio, Universidade do Algarve, Portugal

Affiliations

- Chair, National Government Affairs Advisory Committee, American Society of Landscape Architects (ASLA)
- Member, ASLA Ethics Committee
- Advocacy Chair, New Mexico Chapter of the ASLA

II. PROJECT TEAM MEMBERS



Registered
Landscape Architect
NM#LA470

JOHN POPE, PLA, ASLA **Senior Landscape Architect**

John joined MRWM in June 2000 and has 21 years of professional work experience in the field of landscape architecture. This experience includes landscape design, irrigation design, construction details, and construction observation. His work experience includes a wide variety of projects ranging from athletic fields, parks, and skateparks, to childcare facilities and streetscapes. Through his work, John strives to improve the quality of life within cities while finding ways to interweave the native landscape into the built environment. Examples of the projects he has worked on include the City of Albuquerque Prototype Medians, Tramway Linear Park, 8th Street Landscape Improvements, and the Louisiana Blvd./ I-40 Interchange.

Education

Bachelor of Landscape Architecture and Environmental Planning, Utah State University

Affiliations

American Society of Landscape Architects (ASLA)



Registered
Landscape Architect
NM#LA553

AARON TREVIZO, PLA, ASLA **Landscape Architect**

Aaron joined MRWM in 2006. He has worked on numerous projects that have provided him with a diverse background of experience and skill, including irrigation technology and GIS computer skills. His projects for the City of Albuquerque include: Prototype Medians, the Big-I Landscape Improvements, Sierra Sunset Park, Academy Medians, McWethy Park, Martineztown Park, Santa Barbara Park and various other public buildings and parks throughout the Albuquerque area.

Education

Master in Landscape Architecture, University of New Mexico
BA in Environmental Planning and Design, University of New Mexico

Affiliations

American Society of Landscape Architects (ASLA)



Registered
Landscape Architect
NM#LA618

KEVIN AMAGAI, PLA, ASLA **Landscape Architect**

Kevin joined MRWM in 2013. With MRWM he has gained experience on a variety of projects throughout New Mexico including: streetscapes, skate parks, master planning, city park redevelopments, and planting and irrigation design. Examples of the projects he has worked on include the City of Albuquerque Prototype Medians, the Rail Yard Streetscape Improvements, Isleta NM 47, Jal South Main Street, Alamogordo Great Blocks, and Barelas Park.

Education

Bachelor of Arts, Fine Arts with an emphasis in Drawing, Earlham College
Master of Landscape Architecture, University of New Mexico, Graduated with Distinction

Affiliations

American Society of Landscape Architects (ASLA)

II. PROJECT TEAM MEMBERS

II.4

UNIQUE KNOWLEDGE OF KEY TEAM MEMBERS

MRWM, working closely with the City, developed the original prototype median process. Their attention to detail and organization skills have played a significant role in the success of the program. MRWM maintains an extensive database of the legal documents associated with construction contracts including: bidding documents, work orders, work order adjustments, pay applications, extended warranty review notes, as-built drawings, final completion certificates, and final turn-over certificates. Keeping the documentation organized and accessible is critical to the success of each project. Without this unique knowledge, the projects could quickly become inescapably confusing.

In addition to the administrative database noted above, we maintain

a list of items to be amended in future construction document sets. Our knowledge of the evolution of the prototype designs, bidding documents, materials, construction techniques, and maintenance challenges allows us to quickly refine projects and processes to address lessons-learned and changes in the market.

Over the course of these projects, MRWM has researched and implemented several changes to specific components. These changes come about through collaborative discussions between all involved parties. Some of the changes have been permanently adopted, while others were tested, but not ultimately incorporated. Our work with other City departments as well as other agencies gives us a unique

perspective on evolving technologies and allows us to have thoughtful discussions regarding their adoption as part of this program.

MRWM also has extensive experience with landscape projects within Interstate rights-of-way or that are federally funded through the Federal Highway Administration. Our interstate landscape projects include: Paseo & I-25, The Big-I, San Mateo/ Carlisle & I-40, and the West I-40 Median. We have a full understanding of NMDOT requirements for clear sight lines, safety setbacks and related requirements. We are also thoroughly familiar with the additional requirements for plans, bidding documents, construction phase services, and project close-out associated with federally funded projects.



Big-I Landscape

III. RESPONDENT EXPERIENCE

III.1

PREVIOUS PROJECTS OF A SIMILAR NATURE

PROTOTYPE MEDIAN & INTERSTATE LANDSCAPES, 2002 TO PRESENT ALBUQUERQUE, NM



Menaul Medians



Carlisle/I-40 Interchange

CLIENT

City of Albuquerque
Department of Municipal
Development

CONTACT

Anthony Villanueva
(505) 768-3826

COMPLETION

On-going since 2002

COST

\$49 million to date (24
bid sets with an average
value of \$2 million each)

KEY PERSONNEL

Aaron Trevizo (*Landscape
Architect*)
Brian Verardo (*Principal*)
John Pope (*Landscape
Architect*)
Kevin Amagai (*Landscape
Architect*)
Rob Loftis (*Streetscapes*)

PROJECT DESCRIPTION

Working closely with the City, MRWM began developing the prototype medians concept in 2002 to efficiently landscape Albuquerque's unfinished streets. We had multiple reviews with City departments to ensure that each design complied with their unique requirements for safety, maintenance, and aesthetics. In Phase 2 of the project, working closely with the City and NMDOT, MRWM developed interstate prototype schematic designs. To date, MRWM has completed design and construction phase services for over 100 miles of median landscapes and 10 miles of interstate landscapes, including planting more than 8,000 new trees.

The use of prototype landscapes reduces the time it takes to complete a typical median landscape project from 12-18 months to 4 months or less, resulting in the landscaping of an unprecedented amount of public right-of-way improvements. The prototypes employ adaptable pods to accommodate the varying lengths and widths of medians, and the varying microclimates and aesthetic themes throughout the City. MRWM has worked closely with the City to adjust the prototype standards and procedures over the last 19 years to meet evolving criteria based on lessons learned.

RELEVANCE TO THIS ON-CALL CONTRACT

- Contract number 7546.10 is the continuation of the previous Prototype Median and Interstate Design and Construction Services work. Our experience with this work will allow a seamless transition into the upcoming work.
- Our continuous involvement in the development and evolution of the Prototype Median program over the last 2 decades gives us unmatched experience, depth of knowledge, and perspective for how to design, build, and maintain medians, streetscapes, and interstate landscapes within the City of Albuquerque.

III. RESPONDENT EXPERIENCE

PASEO DEL NORTE & I-25 ALBUQUERQUE, NM



CLIENT

City of Albuquerque
Department of Municipal
Development

CONTACT

Mark Motsko
(505) 768-3832

COMPLETION

2017

COST

\$2,644,688.42

KEY PERSONNEL

Brian Verardo (*Principal-
in-Charge*)

PROJECT DESCRIPTION

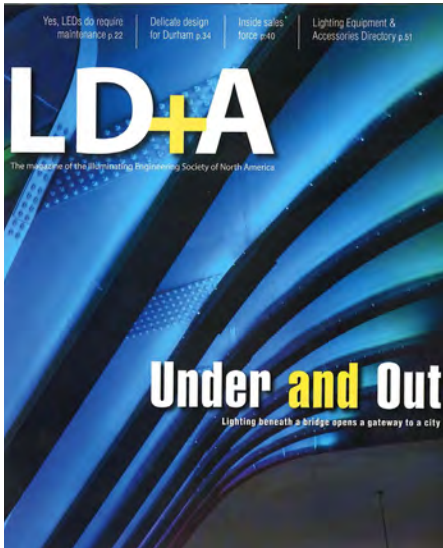
MRWM worked with the City and NMDOT on the I-25 / Paseo del Norte Landscaping project. The landscape design incorporates bold geometric gravel patterns inspired by the hot air balloons that cover the skies near this intersection every fall during the Albuquerque International Balloon Fiesta. The 10 acre, \$2.6 million dollar project was completed on a fast-track schedule of 10 months (including design and construction) and was funded with surplus City funds from the interchange construction project, which was completed by the City and NMDOT in 2014. In addition to the improvements at the interchange, the median and parkways on Paseo del Norte from San Pedro to I-25 were renovated with new plants, irrigation, and gravel mulches following the City's Prototype Median standards. Close coordination with the City and NMDOT was required in order to complete the project on schedule and under budget.

RELEVANCE TO THIS ON-CALL CONTRACT

- Because this project would be maintained by the Solid Waste Management Department's Clean City Division, MRWM designed the project to be compatible with the Clean City Division's standards for median landscaping, including irrigation equipment specifications, and installation details.
- MRWM worked closely with the City and NMDOT to ensure that the design was compliant with all current NMDOT traffic safety standards.
- This project was bid with a two year extended warranty (similar to the prototype medians) and MRWM assisted the City with monthly warranty reviews and processing of pay applications throughout the extended warranty period.

III. RESPONDENT EXPERIENCE

WEST I-40 MEDIAN LANDSCAPE ALBUQUERQUE, NM



PROJECT DESCRIPTION

The West I-40 Median Landscape extends from Coors Blvd to Unser Blvd and includes the lighting on the supports of the Unser bridge. The median is an adaptation of one of the Prototype Median designs. MRWM modified the design concept to incorporate sweeping patterns of gravel on the slopes to relate to the existing soundwall patterns and pedestrian bridge artwork. NMDOT traffic engineers assigned a more stringent clear-zone that resulted in the construction of a post-and-cable barrier. Even with this system, MRWM carefully designed the plantings and gravel materials to correlate with the deflection zone behind the barrier. The Unser bridge forms a distinct gateway on Albuquerque's west side, becoming the setting for a dynamic lighting display. This award-winning design was inspired by the City's project manager who recognized the importance of distinguishing this bridge.

CLIENT

City of Albuquerque
Department of Municipal
Development

CONTACT

Barbara Taylor (retired)
(505) 999-9689

COMPLETION

September 2012

COST

\$1,888,811.25

KEY PERSONNEL

Greg Miller (*Principal-in-Charge*)

RELEVANCE TO THIS ON-CALL CONTRACT

- MRWM worked closely with the City and NMDOT to ensure that all federal funding criteria and traffic safety design parameters were addressed.
- This project initially included a standard two-year extended warranty, but shifted to contracted maintenance in early 2013. MRWM worked closely with the City and the contractors to transition the maintenance responsibility. The lessons-learned through this process has helped to facilitate the changeover of similar projects.
- Through the extended warranty period, MRWM worked extensively with all involved parties to work out the bugs in the Unser bridge lighting system. This effort demonstrates our dedication to a project long after the drawings are completed.

III. RESPONDENT EXPERIENCE

III.2

PROJECT MANAGERS' KNOWLEDGE OF CITY PROCEDURES

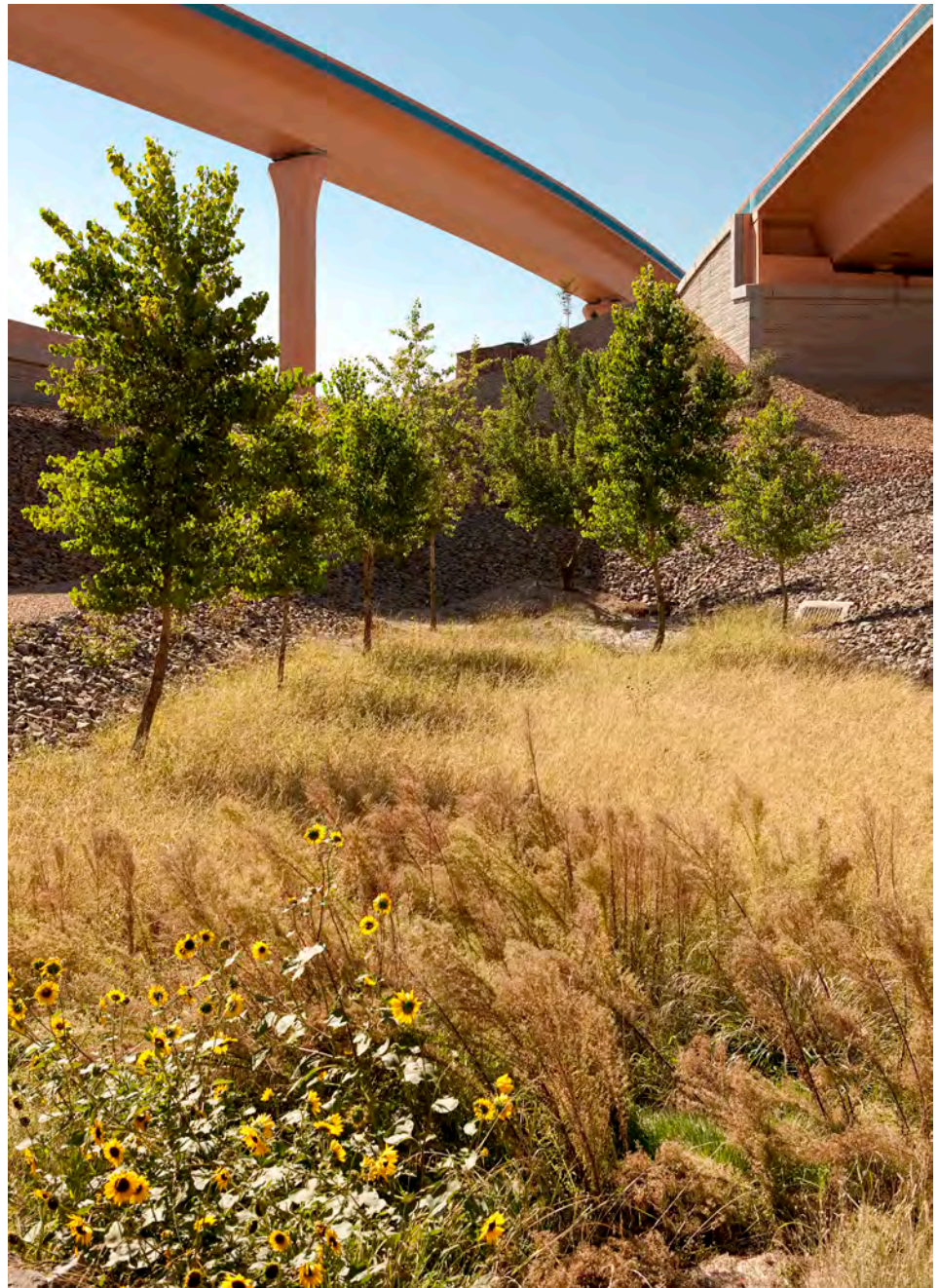
Within the past five years, our Principal, project manager, and all of our project landscape architects have worked extensively with the City of Albuquerque. Our project experience includes a wide range of streetscapes, interstate landscapes, parks, master plans, community centers, and administrative policy projects. We are proud of our work with the City. It has resulted in the establishment of standards of practice and the refinement of procedures that have led to an unprecedented amount of civic improvements.

Brian Verardo has served as Principal for dozens of City projects, including the work on the current On-Call Prototype Median and Interstate Design and Construction Services contract, and through this work has gained an unmatched understanding of the associated procedures.

Brian has served as Principal of the following City of Albuquerque projects within the past five years:

- **Prototype Median Landscapes Bid Packages and Individual Work Orders** (Aaron Trevizo, John Pope, Jeff Stuart, Kevin Amagai)
- **West Central Medians** (Aaron Trevizo, Kevin Amagai)
- **East Central Medians** (Aaron Trevizo, Kevin Amagai)
- **Paseo & I-25** (Aaron Trevizo, John Pope)
- **Manzano Mesa Pickleball Complex**
- **Shawn McWethy Park** (Aaron Trevizo)

The project landscape architects and designers who worked on these projects are indicated in parentheses. All of these projects were publicly bid and MRWM worked



Big-I Landscape

closely with the Contracts Division of the Department of Municipal Development to prepare the bid documents. We're quite familiar with the process of advertising, bidding, bid review, as well as preparation of the recommendation of award

and the agreement forms. We're confident in our ability to efficiently complete all of the services required by project number 7456.10 and look forward to the opportunity to continue to work with the City on this important contract.

IV. TECHNICAL APPROACH

IV.1

UNDERSTANDING OF PROJECT SCOPE



Central & I-25 Landscape Improvements

The purpose of this project is to provide design and construction administration services for median landscape projects, interstate landscape projects and other landscape projects in the right-of-way. Our understanding is that the emphasis of this contract is on the continuation of the prototype median work more-so than any specific interstate landscaping projects.

This contract is a continuation of the very successful prototype process, which has set a high aesthetic standard, completing our public thoroughfares with attractive landscaping that mitigates oppressive urban environmental issues. The following descriptions detail our understanding of the scope of work associated with the three basic components of this contract.

MEDIAN LANDSCAPES | Median landscaping will be based on the eight existing pod design templates developed for the previous

phase, with design updates as may be requested by the City. MRWM will work with the City and neighborhoods to choose the design prototype and plant material to be used for individual projects. Field verification, utility coordination, work order drawings, and review of the contractor's irrigation design and price will be provided by MRWM for each specific project along with construction and extended warranty observation and pay application review.

INTERSTATE LANDSCAPES | If included in this contract, interstate landscaping projects will be site-specific designs that reflect the individual character of the location. MRWM will prepare conceptual designs for review with the City and NMDOT. We will then prepare design development and construction documents for the specific project scope. Contract documents for interstate work will incorporate NMDOT's standards for landscape, erosion control, traffic safety, utilities, and drainage systems. Construction

documents will be reviewed with the City and NMDOT and packaged for public bid. If the projects include federal funding, MRWM will prepare the various certifications, submittals, and contract documents required by NMDOT.

LANDSCAPES IN THE PUBLIC RIGHT-OF-WAY | MRWM may also prepare full construction drawings for non-prototypical right-of-way projects. Construction documents will be reviewed with the City prior to submittal to the contractor. Field verification, utility coordination, review of the contractor's price, construction observation, pay application review, and extended warranty reviews will be provided for each specific project. Solutions often require adaptation of standard details or unit pricing of the prototype bid package. MRWM's familiarity with the documents and processes allows us to design solutions that meet the intent of the prototypes while addressing unique conditions.

IV. TECHNICAL APPROACH

IV.2

METHOD OF PERFORMANCE



Candelaria: Eubank to Tramway



Menaul Blvd Medians

The Prototype Medians program is unique, and many of the practices and procedures that are currently in use were established by the City and our firm in consultation with the various other departments, agencies, contractors, and maintenance personnel to meet the specific needs of the program. The methods described below have become tried-and-true through the nineteen years that this program has been in effect.

DESIGN EVALUATION AND MODIFICATION

The basic premise of the median prototype system is the elimination of custom design for each project. The system incorporates eight prototype designs, which can be customized for different parts of the city through the use of plant material. The current pod designs have proven effective and the City does not anticipate the need for updates. However, landscapes are dynamic systems that evolve, so MRWM continues to work with the City to evaluate minor modifications to the designs.

Interstate and other projects in the right-of-way require full conceptual and schematic design. The designs relate to the character of the different

parts of the city and afford the opportunity to create a unique visual quality.

PREPARATION OF CONSTRUCTION AND BID DOCUMENTS

The most recent median construction documents, prepared by MRWM, will be used as the model for the documents for the upcoming prototype medians. Most of the plans will remain unchanged, as they have been fine-tuned throughout previous prototype projects. Specific revisions will be incorporated based on lessons-learned from current median projects and any updates to the City Standards. These revisions may include changes to the bid item quantities, which allows the program to adapt to changing market conditions in the landscape industry as well as fluctuations in the bid climate. The documents will include a detailed bid item list of the pod designs and standard items of construction. The plans go through a full review by the City's Design Review Committee, a process that has become routine as the changes from previous documents are minimal. The consultant also works with the Department of Municipal Development to compile the contract manual and other bid documents, and submits a final cost estimate.

The construction documents for interstate landscapes follow the City's standard development and review process, but also need to address requirements for traffic safety, materials, and maintainability as mandated by NMDOT. The bid packages associated with these projects may include a full array of requirements associated with procurement under federal funding. MRWM has extensive experience with these requirements, and is prepared to compile the documents accordingly.

BID AND CONTRACT AWARD

The plans then go through the City's standard bid process. During this process, MRWM participates in a pre-bid meeting, prepares any addenda, attends the bid opening, prepares a tabulation of bids and a recommendation of award. After the City issues a notice of award, we work with the successful bidder to compile the contract agreement documents.

DETERMINE MEDIAN PROTOTYPE DESIGNS TO BE USED

Concurrent with the bid and contract award phase, the City will determine which median landscape projects will be implemented. MRWM will

IV. TECHNICAL APPROACH

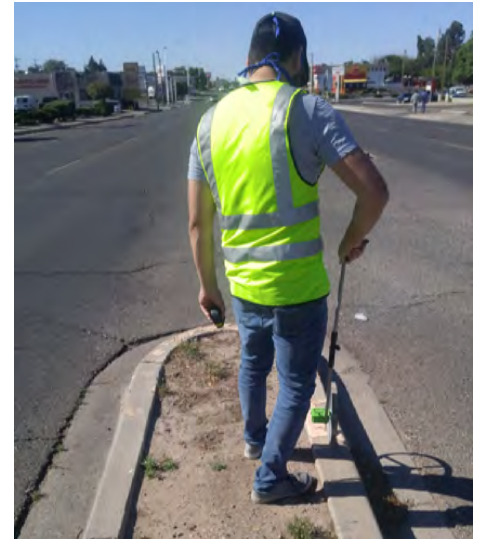
become familiar with the individual project sites and the surrounding neighborhood character in preparation for a meeting with the neighborhoods adjacent to the project site. We will facilitate the meeting with the neighborhoods to clearly present the eight prototype design options and associated plant choices so the neighbors can make an informed decision regarding their preferences. This phase is not applicable to interstate or other right-of-way projects.

MEDIAN CONSTRUCTION WORK ORDERS AND DOCUMENTS | A field review is conducted to verify existing conditions. MRWM works closely with the utility agencies to identify and obtain approval of utilities sources. We then compile work order drawings that identify the prototype and plants to be used, associated layout, utility sources and other information related to the implementation of construction. The work order drawings are then provided to the contractor for pricing on their line item unit price bid. The contractor designs the irrigation system for the median landscape, based on the detailed requirements

specified in the contract documents. Finally, the consultant reviews the contractor's irrigation plan and pricing for accuracy and compliance with the contract documents. Any discrepancies are resolved prior to the issuance of a work order. Work orders are similarly prepared for other right-of-way projects.

CONSTRUCTION PHASE | During construction, meetings are held bi-weekly on site to review the progress. MRWM will assist the City with construction observation as needed, including the final completion review. A written report summarizing the results of each field visit is sent to all parties. Upon completion of construction, MRWM will review the contractor's submittal of close-out documents, including as-built drawings, controller chart and irrigation test reports and submit the documents to the City. Upon approval of the documents, we will prepare the final project acceptance form. Record drawing submittal packages will be prepared for submittal to DMD, Clean City, and Construction Services.

During the extended warranty, we



Kevin on site at Carlisle Prototype Medians - Comanche to Menaul

are available to assist the City on the monthly reviews of the Contractor's work and preparation of field reports as needed. Upon completion of the extended warranty period, we will review the contractor's final utility bills, prepare the final turn over certificate and prepare the documents for distribution to all parties. We will review all pay requests throughout the project and forward them to the City for approval and payment.

IV.3 SPECIALIZED PROBLEM SOLVING

The prototype median program has successfully standardized the process of design and construction, making specialized problem solving a primary responsibility of the design team. These projects don't occur in a perfect world. An in-depth understanding of the process and the foresight to avoid problems, or solve them quickly, is critical to maintaining the effectiveness of the program. Our goal at MRWM is to make these projects seem easy by efficiently dealing with the array of small problems that may arise.

Communication, collaboration, and adaptability are key to solving most problems. These projects are

successful as a result of the dedicated efforts of the design team and the City project administrators to work closely with various City departments, maintenance personnel, contractors, allied agencies, neighbors, elected officials, and the general public. The following examples illustrate how effective communication, collaboration, and adaptability led to the successful resolution of unique problems on recently completed projects.

UPDATES TO PROTOTYPE DESIGNS, MATERIALS, AND STANDARDS

Early on in our current contract, there were many significant changes

to the City personnel involved with managing the Prototype Median program and associated design, construction, and maintenance due to a combination of retirements and changes to positions across all of the involved departments. Rather than see this as a detriment, we saw an opportunity to work with the City to evaluate all aspects of the Prototype Median program and determine if any adjustments could be made to improve the effectiveness and/or efficiency of the various processes that had been established by previous management of the program. Although there were many processes and practices that were working quite well, there were a handful of items

IV. TECHNICAL APPROACH

that were identified as needing to be addressed.

- The Prototype Median designs had not been revised for several years. It was agreed that it was time to revamp some of the prototype designs and plant palette to make needed updates. MRWM developed refinements to all of the prototype designs including the addition of two new prototypes. We also worked with the City's project manager to solicit input from the Clean City Division and the on-call contractor about changes to plant materials based on long term performance of plants in the medians during the two year extended warranty period and beyond.
- The cost of the standard irrigation controller assemblies which includes the controller itself, a heavy duty enclosure, solar panel, and batteries to provide power for the controller are expensive. Over a span of six months, the City had several controllers that were vandalized or damaged by vehicular collisions. When looking at the cost to replace these controller assemblies on medians that only have one or two valves, it was becoming a challenge for the City to keep up with the expense. The City project manager, Anthony Villanueva, asked that MRWM look at using a smaller, less expensive and lower profile controller for select medians where only a small number of valves are needed. We collaborated with the City, the on-call contractor, and the irrigation controller's local sales representative to identify the criteria where these smaller, less expensive controllers could be used and have begun implementing them as a part

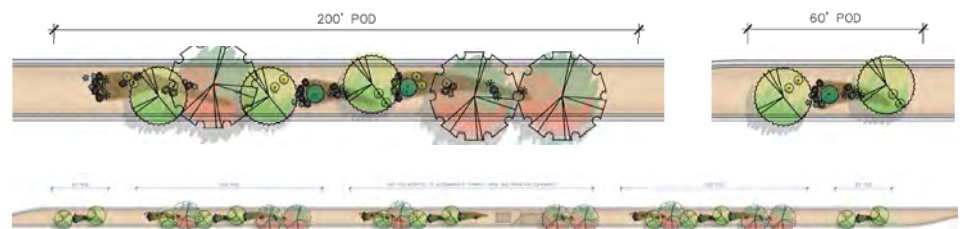
of the new standards for the Prototype Median Program.

COMPLETING PROJECTS THAT ARE NOT TRADITIONAL MEDIAN LANDSCAPES

The Department of Municipal Development had several requests from other City departments over the last two years to complete landscape projects within City Right-of-Way that did not lend themselves to the use of a traditional Prototype Median design. MRWM was able to work with DMD and the Clean City Division to figure out solutions to the challenges these projects presented.

- There have been several areas within the City's Right-Of-Way that were in desperate need of improvement. Most of these are small remnant parcels that have remained unimproved for decades and require periodic weeding, trash removal, and general clean up. Working with DMD, the on-call contractor and Clean City, MRWM developed plans to install landscape improvements on these parcels that utilize a combination of landscape boulders, gravel mulches (in varying sizes, textures, and patterns) and native, drought-tolerant xeric plants. These landscapes do not include any permanent irrigation, but are required to be hand watered by the on-call contractor during the first part of the two year extended warranty to get the plants established. When these landscapes are turned over to the City, the plants should be able to survive on precipitation alone without a need for supplemental watering.
- There have been some roadway

projects that include construction of new medians or roundabouts where landscaping was not included in the scope of the project. For many of these projects, we try to work with DMD Engineering to have appropriate infrastructure such as irrigation taps/meter boxes, and sleeves included with the initial roadway work so that we don't have to cut and patch newly paved roadways to install such infrastructure at the time that landscaping is installed. Occasionally, we are not able to achieve this and we have to adjust the landscape and irrigation design to fit whatever was included in the initial roadway project. One such project was the Rio Grande and Candelaria Roundabout. This was a very high profile project and the roadway improvements were challenging to construct. We were asked to design landscaping to complete the project after the roadway improvements had been constructed, however, none of the irrigation infrastructure that was installed with the original construction met the City's standards for median landscaping. Instead of re-installing the sleeves, etc. we were able to work with DMD, Clean City, and the on-call contractor to provide an alternative design that met the performance aspects of the City's standards, but deviated somewhat from some of the specific requirements related to irrigation. This resulted in a successful project that saved the City money that otherwise would have been spent to re-install sleeving and would have caused lengthy delays and road closures.



Prototype G Rendering, "Trees with Cobble Accents", for neighborhood presentations

V. COST CONTROL

V.1 COST CONTROL TECHNIQUES

A. COST CONTROL OF THE DESIGN PROCESS

Cost control is integral to the entire project and part of everything we do. Since both design fees and construction costs come from the same funding source, being well organized and effective with our professional services ultimately means more funding can be used for construction. This section discusses our cost control techniques in parallel to the proposal outline because cost control happens at every step of the process.

COST CONTROL RELATED TO GENERAL STRUCTURE | Our basic office structure has a significant impact on our ability to control costs. Our staff is large enough to handle the pressing work load of this contract, but small enough to give the City our personal attention. From our office in Albuquerque, we're able to quickly get to meetings as well as project locations, spending our time productively instead of in transit. We also produce all aspects of the project in-house, greatly reducing general administrative time.

COST CONTROL RELATED TO ORGANIZATION AND MANAGEMENT | Our structure of principals, project landscape architects, support staff and administrators allows us to have exactly the right number of people, in the right personnel categories, assigned to a particular project. We control costs by balancing specific work with the appropriate staff member in the appropriate personnel category (and associated hourly billing rate). Routine tasks are performed by our landscape designers while our landscape architects are involved with design decisions, problem solving, and

general coordination. All the work is overseen by a principal who maintains our quality control and ultimate responsibility for all aspects of the project.

COST CONTROL RELATED TO EXPERIENCE AND UNIQUE KNOWLEDGE | Our experience on the past phases of this project will allow us to keep producing the work with no learning curve. We've developed the most efficient ways to update bid packages and construction documents, conduct field work, and produce work orders. Our open studio structure and mixed project teams allow us to share key knowledge and build a greater collective understanding of the entire process. This also allows us to fill in seamlessly if one staff member is out, keeping the work from getting off track, and preventing costly corrections.

COST CONTROL RELATED TO KNOWLEDGE OF CITY PROCEDURES | A significant responsibility of the consultant is coordinating various stages of multiple projects as they go through different reviews and approvals. MRWM has coordinated this effort for the bid packages for 24 prototype median construction contracts, eight interstate landscapes, several non-prototypical medians, and contracted maintenance. Our knowledge of these procedures allows us to quickly and efficiently provide the same services for future work. We're also able to work with Anthony Villanueva, in his role as project manager for this contract, to keep track of the various work orders and contractor pay applications. We will continue to maintain our spreadsheets, which allow us to quickly and accurately verify the

status of these items. We will also continue to maintain the various maps documenting the status of completed and potential projects, as well as the spreadsheets tracking the construction expenditures on each contract. This saves time for City staff members who may otherwise be chasing down contractors to fix errors in their paperwork.

COST CONTROL RELATED TO OUR UNDERSTANDING OF THE SCOPE OF SERVICES | The primary cost control of these projects, especially the prototype medians, comes from the standardization of design and process. Both are continuously refined, adapting the work to changes in the industry and market. Because the process has proven to be effective, these updates are usually minor and incremental. Sometimes, larger changes have been made to the designs and process, as is the case with the shift to simpler designs that focus more on trees and the recent change to include smaller, less expensive controllers. These changes have generally been made to further simplify the process and trim costs. MRWM will continue to evaluate potential changes through the lens of cost savings and updated City standards.

COST CONTROL RELATED TO OUR METHOD OF PERFORMANCE AND SPECIALIZED PROBLEM SOLVING | Most of our cost control measures during the performance of these services have been discussed above. One additional area we provide vital cost control is with respect to specialized problem solving. Our ability to solve problems is largely the result of our dedication to the project's successful completion. We try to solve problems before

V. COST CONTROL

they arise, or when they are unforeseeable, before they get out of hand. We also try to avoid solving extraneous “what ifs”. There is a fine line between anticipating potential problems, and getting bogged down in hypotheticals. Knowing the difference comes from experience, professional judgement, and an understanding of the big picture.

The variable nature of this contract makes it difficult to use project management application software. The month-to-month work requirements can vary greatly depending on what projects are in different stages of completion. Our most effective tool for controlling costs is the direct oversight of our Principal, who manages every aspect of the projects to maximize our efficiency without sacrificing quality. We track our hours with Quickbooks accounting software, but we don’t rely on a computer to manage the project. We rely on our people to manage the project. If our hours for a particular work order are under our initial projection, the associated fees are unencumbered and returned to the funding source.

B. COST CONTROL OF THE CONSTRUCTION COST

Because the projects are bid with a series of ‘on-call’ construction items, to be used as needed on each work order, the contractors



Bernalillo Exit 240

may bid individual items either low or high based on their anticipated use of the item. Eliminating bid items that are infrequently used reduces the likelihood of a contractor overcharging the City for a particular bid item. We also carefully evaluate bid item quantities to ensure that the total bid amount is within budget, but not so low that significant funds are left on the table. This enables the City to complete the maximum amount of construction improvements on each contract. Over the course of our work on previous phases, MRWM has continually updated the bid list to identify items that can be eliminated or adjusted. The modified design-build nature of this project means that we have a team that is readily available to support the City construction observer and to meet the contractor on site as needed. We produce field reports in a timely

manner so all parties have a clear, concise summary of the issues and the action items discussed. The reports are also a valuable record of the progress of construction and any changes made to the work. As a result, cost increases are documented in writing and approved by the City prior to the contractor proceeding with the work.

C. COST ESTIMATING TECHNIQUES

Our cost estimating for the prototype median bids is based on a compilation of bid costs from recent, past phases of the project. We keep a database of all the unit bid pricing and determine a reasonable estimate amount based on this data. This also allows us to track trends in pricing and make incremental adjustments to accommodate changes in the bid market.

V.2

BID AWARD AMOUNT & FINAL COST ESTIMATE COMPARISON

A. COMPARISON TABLE

PROJECT NAME	NO. OF BIDS	DATE	BID AWARD	FINAL COST ESTIMATE
COA Prototype Medians FY-20A	2	Jan 2020	\$3,999,773	\$3,999,892
Rio Rancho Campus Park	2	Mar 2020	\$3,187,717	\$3,929,094
Wilson Park Renovation	3	Aug 2020	\$1,538,309	\$1,736,591

B. JUSTIFICATION FOR DISCREPANCIES

Our estimates are based on average item unit prices from recent bids. For this reason, our estimates are typically more conservative than the actual bids to make sure the work will come in under budget.

Agreement and Insurance Certification

We have reviewed the standard agreement for Engineering or Architectural or Landscape Architectural Services that are required for the project listed below, and hereby certify that we will, if selected for the project, enter into this standard agreement for this project and meet all insurance requirements listed therein.

This Certification is intended for the use of the City of Albuquerque only, in conjunction with the award of the Engineering or Architectural or Landscape Architectural Services Agreement for Project:

Project Name Landscape Architectural Consultants for On-Call Prototype Median
and Interstate Landscape Design and Construction

Project Number 7456.10

Date September 1, 2021 Firm Name MRWM Landscape Architects

Signature 

Title Principal Landscape Architect

STATE OF NEW MEXICO)

) ss

COUNTY OF BERNALILLO)

The above Certification was subscribed before me, the undersigned authority, by:

Proof of Insurance Coverage provided in lieu of notary stamp, please see next page.

who swore upon oath that this Certification was signed of free act and deed, on this

_____ day of _____, 20____

(Notary Public)

My commision expires: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Western Assurance Corp. 3701 Paseo Del Norte NE PO Box 94600 Albuquerque NM 87199-4600		CONTACT NAME: Kimberly Chachere PHONE (A/C, No. Ext): (505) 265-8481 FAX (A/C, No): (505) 266-3500 E-MAIL ADDRESS: kchachere@westernassurance.com	
INSURED Morrow Reardon Wilkinson Miller, Ltd. 1102 Mountain Rd. NW, Suite 201 Albuquerque NM 87102		INSURER(S) AFFORDING COVERAGE INSURER A: Sentinel Insurance INSURER B: National Casualty Company INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 21-22 Mstr

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			34SBAIL8001	5/4/2021	5/4/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			34SBAIL8001	5/4/2021	5/4/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			34SBAIL8001	5/4/2021	5/4/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	34WECAD4U6V	5/4/2021	5/4/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Professional Liability			JEO0000425	5/20/2021	5/20/2022	Limit \$2,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Albuquerque
 Department of Municipal Development
 1 Civic Plaza NW #7057
 Albuquerque, NM 87102

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kimberly Chachere/KIM

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Pay Equity Reporting Form



City of Albuquerque
www.cabq.gov



Bernalillo County
www.bernillo.gov



Water Authority
www.abcwua.org

Company Details

Company Name	Morrow Reardon Wilkinson Miller, Ltd. Landscape Architects	Mailing Address	1102 Mountain Road NW, Suite 201 Albuquerque, NM 87102
Phone	5052682266		
Email Address	bverardo@mrwmla.com	NM Employees?	yes

Job Category	No. Females	No. Males	Gap (Abs. %)
1.1 Exec/Senior Level Officials/Mgrs	0	4	N/A
1.2 First/Mid Level Officials/Mgrs	2	1	3.42%
2 Professionals	3	5	3.87%
3 Technicians	3	0	N/A
4 Sales Workers	0	0	N/A
5 Office and Admin. Support	2	0	N/A
6 Craft Workers (Skilled)	0	0	N/A
7 Operatives (Semi-Skilled)	0	0	N/A
8 Laborers (Unskilled)	0	0	N/A
9 Service Workers	0	0	N/A
Overall Total	10	10	3.75%

Total # of Females (all categories)	10	Total # of Males (all categories)	10
Total # Female Only Job Categories	2	Total # Male Only Job Categories	1
Total # Part Time Females	6	Total # Part Time Males	1
Female % Workforce	50.00%	Male % of Workforce	50.00%
Total # Employees	20	Total # Non-Binary Employees	0

Must be signed by a representative of the company. Signature certifies that all employees working in New Mexico are included, the data is for one year ending when the form is signed, and any challenges to your information may require you to get third party verification at your own expense.

Brian Verardo, Vice President

Brian Verardo

Aug 30, 2021

Name and Title

Signature

Date Submitted

All Pay Equity Reporting Forms are reviewed by the Gender Pay Equity Initiative within two business days of submission. A copy of the reviewed form will be emailed to you for inclusion with your bid or proposal. If the Overall Total Pay Gap on your form is 0%, the Gender Pay Equity Initiative will certify your Pay Equity Reporting Form. A Certified Pay Equity Reporting Form may allow you to obtain a 5% preference. Please keep in mind that a Pay Equity Reporting Form - whether certified or uncertified - must be submitted with all bids and proposals. Please contact the Gender Pay Equity Initiative with any questions: oei@cabq.gov or (505) 768-3512.



Certified - Overall Gap is 0%



Uncertified - Overall Gap is more than 0%

Gender Pay Equity Representative

Company ID: 362



LANDSCAPE ARCHITECTS