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1 is not possible or advisable due to a public health emergency or otherwise,
2 virtual meetings will be held and available for viewing at www.cabq.gov/govtv
3 and <https://www.youtube.com/c/GOVTVBoardsCommissionMeetings>.

4 Section 2. Regular Meetings. Meetings will be held each month on the
5 dates specified by Council resolution, as provided in Section 2-1-1 ROA 1994.
6 Generally, Council meetings are held at 5:00 p.m. on the first and third
7 Mondays of each month, except that meeting times may be adjusted due to
8 public health emergency or otherwise. The final agenda will be available 72
9 hours prior to the meeting from the Clerk of the Council, whose office is
10 located in the Albuquerque/Bernalillo County Government Center, One Civic
11 Plaza NW, 9th Floor, Suite 9087. The Clerk of the Council shall post, if possible,
12 a draft listing of agenda items to come before the full Council on the
13 Albuquerque City Council web site (www.cabq.gov/council) at least five days
14 prior to the meeting, subject to revision until the agenda is deemed final.

15 Section 3. Special Meetings. Special meetings may be called by the
16 President of the Council or by three Councilors upon 72 hours' notice. The
17 notice shall include information on how members of the public may obtain a
18 copy of the agenda. The agenda shall be available to the public at least 72
19 hours before any special meeting.

20 Section 4. Emergency Meetings. Emergency meetings will be called in
21 accordance with Section 2-1-4 ROA 1994. The Council will avoid emergency
22 meetings whenever possible. Emergency meetings may be called by the
23 President of the Council upon 24 hours' notice, unless the threat of personal
24 injury or property damage requires less notice. The notice for all emergency
25 meetings shall include an agenda for the meeting or information on how the
26 public may obtain a copy of the agenda.

27 Section 5. Committee Meetings. City Council Committee meetings may
28 be called by the chair of a committee upon reasonable notice. The notice shall
29 include information on how members of the public may obtain a copy of the
30 agenda. The agenda shall be available to the public at least 72 hours before
31 any committee meeting. Council Committees do not hold emergency
32 meetings.

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1 Section 6. Location of Notice for all Meetings. For the purpose of
2 meetings described in Sections 2, 3, 4 and 5 of this resolution, notice
3 requirements are met by posting a notice of the date, time, location and the
4 agenda on the 9th floor lobby of the Albuquerque/Bernalillo County
5 Government Center and posted on the Albuquerque City Council web site
6 (www.cabq.gov/council). The Clerk of the Council shall also provide copies of
7 the agendas to those broadcast stations licensed by the Federal
8 Communications Commission and newspapers of general circulation in
9 Albuquerque, which entities have made a written request for notice of public
10 meetings. Such notice shall be provided to the Government Access Cable TV
11 Channel.

12 Section 7. Accessibility. Public documents, including the agendas and
13 minutes, can be provided in various accessible formats. Please contact the
14 Clerk of the Council at the Council Office if a certain type of accessible format
15 is needed. In addition to the information specified above, all notices shall
16 include the following language:
17 “NOTICE TO PERSONS WITH DISABILITIES: If you have a disability and
18 require special assistance to participate in this meeting, please contact the
19 Council Office as soon as possible before the meeting date at 505-768-3100.
20 Those in need of hearing assistance may call 711.”

21 Section 8. Cancellations and Different Meeting Times and Locations.
22 Meetings may be cancelled or scheduled at different times and locations than
23 set forth herein. The announcement of such changes should be made, when
24 possible, at a prior meeting of the full Council or Council Committee.
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