



EC-20-232

CITY OF ALBUQUERQUE

Albuquerque, New Mexico
Office of the Mayor

Timothy M. Keller, Mayor

INTER-OFFICE MEMORANDUM

DATE: May 21, 2020

TO: Patrick Davis, President, City Council

FROM: Timothy M. Keller, Mayor

SUBJECT: Mayor's Recommendation of Huitt-Zollars for Engineering Consultants for De Vargas Rd. Widening from 114th St. to 98th St.

The Selection Advisory Committee (SAC) met via email on May 20, 2020 to consider the following project:

Project: Project No: 425992; Engineering Consultants for De Vargas Rd. Widening from 114th St. to 98th St.

Agency: Department of Municipal Development

One proposal was received in response to the Request for Proposals.

Project Description: Design and construction of the ultimate four-lane section of the De Vargas Rd corridor from 114th St. to 98th St. SW. The required infrastructure consists of paving, signing and striping, curb and gutter, ADA compliant sidewalk and curb ramps, multi-use trail, bike lanes, storm drain improvements, bridge widening, street lighting, traffic operations analysis, and utility relocation. The project will require geotechnical testing, pavement evaluation, drainage analysis, SUE, public involvement, right-of-way acquisition, bid phase services, construction management, and material testing including quality control and quality assurance. (Length of Project: 0.93 miles)

The Committee made the following recommendation of the ranked respondent:

Huitt-Zollars

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.

Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:

Huitt-Zollars

Mayor's Recommendation of Huitt-Zollars for Project No: 425992; Engineering Consultants for De Vargas Rd. Widening from 114th St. to 98th St.

This recommendation is being forwarded for Council consideration and action.

Approved:

DS
SMADCA
SML
12/30/20
Sarita Nair, JD, MCRP
Chief Administrative Officer
Date

Approved as to Legal Form:

DocuSigned by:
Samantha M. Huitts, Deputy City Attorney
CA74973A333D41E...
Esteban A. Aguilar, Jr.
City Attorney
Date
9/11/2020 | 2:23 PM MDT

Recommended:

DocuSigned by:
Patrick Montoya
1ED93102E75A41E...
Patrick Montoya, Director
Department of Municipal Development
Date
9/11/2020 | 11:27 AM PDT
AV

MIM

Attachments:

Cover Analysis
Composite SAC Evaluation Form
Minutes of the SAC Meeting

Cover Analysis

1. What is it?

This is a request for Professional Engineering Services

2. What will this piece of legislation do?

This will provide the design of the roadway widening of De Vargas Road from 114th Street to 98th Street.

3. Why is this project needed?

This project will provide the necessary lane widths, curb and gutter, storm drainage improvements, and bicycle and pedestrian facilities from 144th Street to 98th Street.

4. How much will it cost and what is the funding source?

The construction is anticipated to cost approximately \$4,000,000.00. The funding source has been identified as Local Funding.

5. Is there a revenue source associated with this contract? If so, what level of income is projected?

There is not a revenue source associated with this agreement.

6. What will happen if the project is not approved?

Inconsistent and non-continuous Pedestrian and Bicycle Facilities will exist between 114th Street and 98th Street, and the roadway will remain two lanes with erosion issues.

7. Is this service already provided by another entity?

No other entity provides these services for the City of Albuquerque.

Composite Selection Advisory Committee Evaluation Form

Project No: 425992; Engineering Consultants for De Vargas Rd. Widening from 114th St. to 98th St.

DATE: 5/21/20

Evaluation Criteria	Maximum Points	Firm Name	Firm Name	Firm Name
		Huitt-Zollars		
I. General Information 1. Provide Name and Address of Respondent and, if firm, when firm was established. 2. Provide number of employees, technical discipline and registration. 3. Indicate where the services are to be performed.	25	23	0	0
II. Project Team Members 1. Provide organization plan for management of the project. 2. Identify all consultants to be used on the project. 3. Provide qualifications of project team members shown in organization plan, including registration and membership in professional organizations. 4. Provide any unique knowledge of key team members relevant to the project.	125	106	0	0
III. Respondent Experience 1. Describe previous projects of a similar nature, including client contact (with phone numbers), year services provided, construction cost (if applicable), and a narrative description of how they relate to this project. 2. Provide examples of the Project Manager's City experience within the past five (5) years that serve to demonstrate the the Project Manager's knowledge of City procedures.	150	111	0	0
IV. Technical Approach 1. Describe respondent's understanding of the project scope. 2. Describe how respondent plans to perform the services required by the project scope. 3. Describe specialized problem solving required in any phase of the project.	100	84	0	0
V. Cost Control 1. Describe cost control and cost estimating techniques to be used for this project. 2. Provide comparisons of bid award amount to final cost estimate for projects designed by the respondent during the past two (2) years. The consultant may provide justification for any discrepancies that may exist with this information.	75	60	0	0
VI. Quality and Content of Proposal 1. Evaluator's rating of overall quality of proposal.	25	22	0	0
Total Possible Points		500	500	
Total Points (Before Point Deductions)		406	0	0
Minus High and Low Scores Total		162	0	0
Total Points (Minus High and Low Scores)		244	0	0
Minus Point Deductions (If Applicable)		0	0	0
Sub-Total (All Applicable Deductions Applied)		244	0	0
Plus Tie Breaker Points (If Applicable)		0	0	0
SAC TOTAL SCORES		244	0	0
Plus Interview Scores		0	0	
FINAL SCORES		244	0	0

Minutes of the Meeting
of the
Selection Advisory Committee
May 20, 2020

via Email

**Engineering Consultants for
De Vargas Rd. Widening from 114th St. to 98th St.**

Project No. 425992

Present:

Gary Sandoval, PM, Department of Municipal Development
Paula Dodge-Kwan, PE, Department of Municipal Development
Savannah Torres, PE, Department of Municipal Development
John MacKenzie, PE, Department of Municipal Development
Bridgette Garrett, Department of Municipal Development

Staff:

Myrna Marquez, Administrator, Selection Advisory Committee

One proposal was received in response to the Request for Proposals.

Project Description:

Design and construction of the ultimate four-lane section of the De Vargas Rd corridor from 114th St. to 98th St. SW. The required infrastructure consists of paving, signing and striping, curb and gutter, ADA compliant sidewalk and curb ramps, multi-use trail, bike lanes, storm drain improvements, bridge widening, street lighting, traffic operations analysis, and utility relocation. The project will require geotechnical testing, pavement evaluation, drainage analysis, SUE, public involvement, right-of-way acquisition, bid phase services, construction management, and material testing including quality control and quality assurance. (Length of Project: 0.93 miles)

Approximate Construction Cost \$ 4,000,000.00

The Administrator contacted the SAC Committee and RFP respondents on May 15, 2020 and advised them that this meeting would take place via email. She reminded the SAC Committee to have their scores and comments emailed to her by 9:00am on May 20, 2020.

Members thanked the respondent for their interest in the project and commented that they are looking forward to working with the selected consultant.

The Administrator collected the Committee members' scores and she deleted the high scores and low scores and then totaled the proposal scores. Because there was only one respondent to score, there were no ties or point deductions to apply. The Committee and respondents were advised of the final score. The Administrator verified the score prior to submitting the Committee's recommendation to the Mayor.

Final score reported via the email meeting was as follows:

Huitt-Zollars	244
---------------	-----

The Administrator informed the Committee of the following score of the firm based on their scores and subject to verification of Total Final Points:

Huitt-Zollars	244
---------------	-----

There being no further business before the Committee, the Administrator adjourned the email meeting by emailing everyone the final score.

Myrna Márquez

Myrna Marquez, Administrator
Selection Advisory Committee

cc: City Clerk