



Mayor Timothy M. Keller


EC-20-235

CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

INTER-OFFICE MEMORANDUM

November 13, 2020

TO: Pat Davis, President, City Council

FROM: Timothy M. Keller, Mayor 

SUBJECT: Mayor's Recommendation of WSP USA Inc. for Engineering Consultants for 98th Street and Benavides Road Intersection Improvements

The Selection Advisory Committee (SAC) met via email on November 10, 2020 to consider the following project:

Project: Project No: 7697.90; Engineering Consultants for 98th Street and Benavides Road Intersection Improvements

Agency: Department of Municipal Development

Four proposals were received in response to the Request for Proposals.

Project Description: The design and construction of roadway improvements at the intersection of 98th Street and Benavides Road to include construction of a multi-lane roundabout, bicycle and multi-use trail facilities, ADA compliant sidewalks and curb ramps, lighting improvements, storm drainage infrastructure, landscaping infrastructure and other improvements as needed. The project may require traffic study, traffic engineering, geotechnical reporting, pavement evaluation, utility coordination, drainage analysis, SUE, public involvement, right-of-way acquisition services, bidding and construction phase services, construction management, and material testing to include quality control and quality assurance.

The Committee made the following recommendation:

Horrocks Engineers

Souder, Miller & Associates

WSP USA Inc.

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.

DocuSigned by:
Patrick Montoya 11/17/2020 | 1:48 PM PST 11/16/2020
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 Patrick Montoya, Director Date
 Department of Municipal Development

Cover Analysis

1. What is it?

A request for Professional Engineering Services.

2. What will this piece of legislation do?

This will provide for the design of improvements to the intersection of 98th Street and Benavides Road.

3. Why is this project needed?

This project will address congestion presently experienced at the intersection, and provide improved pedestrian access.

4. How much will it cost and what is the funding source?

Construction is anticipated to cost approximately \$1,800,000.00. The funding is identified as quarter cent

5. Is there a revenue source associated with this contract? If so, what level of income is projected?

There is no revenue source associated with this Agreement.

6. What will happen if the project is not approved?

Traffic congestion at the intersection will continue and pedestrian access will be limited.

7. Is this service already provided by another entity?

No other entity provides these services for the City of Albuquerque.

Composite Selection Advisory Committee Evaluation Form

Project No: 7697.90; Engineering Consultants for 98th Street and Benavides Road Intersection Improvements

DATE: 11/10/20

Evaluation Criteria	Maximum Points	Firm Name	Firm Name	Firm Name
		WSP USA Inc.	Souder, Miller & Associates	Horrocks Engineers
I. General Information 1. Provide Name and Address of Respondent and, if firm, when firm was established. 2. Provide number of employees, technical discipline and registration. 3. Indicate where the services are to be performed.	25	24	23	24
II. Project Team Members 1. Provide organization plan for management of the project. 2. Identify all consultants to be used on the project. 3. Provide qualifications of project team members shown in organization plan, including registration and membership in professional organizations. 4. Provide any unique knowledge of key team members relevant to the project.	125	109	103	106
III. Respondent Experience 1. Describe previous projects of a similar nature, including client contact (with phone numbers), year services provided, construction cost (if applicable), and a narrative description of how they relate to this project. 2. Provide examples of the Project Manager's City experience within the past five (5) years that serve to demonstrate the the Project Manager's knowledge of City procedures.	150	134	131	126
IV. Technical Approach 1. Describe respondent's understanding of the project scope. 2. Describe how respondent plans to perform the services required by the project scope. 3. Describe specialized problem solving required in any phase of the project.	100	91	89	88
V. Cost Control 1. Describe cost control and cost estimating techniques to be used for this project. 2. Provide comparisons of bid award amount to final cost estimate for projects designed by the respondent during the past two (2) years. The consultant may provide justification for any discrepancies that may exist with this information.	75	63	62	64
VI. Quality and Content of Proposal 1. Evaluator's rating of overall quality of proposal.	25	25	23	23
Total Possible Points	500	500	500	500
Total Points (Before Point Deductions)		446	431	431
Minus High and Low Scores Total		178	172	173
Total Points (Minus High and Low Scores)		268	259	258
Minus Point Deductions (If Applicable)		0	0	0
Sub-Total (All Applicable Deductions Applied)		268	259	258
Plus Tie Breaker Points (If Applicable)		0	0	0
SAC TOTAL SCORES		268	259	258
Plus Interview Scores		0	0	
FINAL SCORES		268	259	258

Minutes of the Meeting
of the
Selection Advisory Committee
November 10, 2020

via Email

**Engineering Consultants for
98th Street and Benavides Road Intersection Improvements**

Project No. 7697.90

Present:

Jill Cuppernell, PM, Department of Municipal Development
Paula Dodge-Kwan, PE, Department of Municipal Development
Tim Brown, PE, Department of Municipal Development
Logan Patz, PE, Department of Municipal Development
Eric Michalski, Department of Municipal Development

Staff:

Myrna Marquez, Administrator, Selection Advisory Committee

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Approximate Construction Cost \$ 1,800,000.00

The Administrator contacted the SAC Committee and RFP respondents on November 4, 2020 and advised them that this meeting would take place via email. She reminded the SAC Committee to have their scores and comments emailed to her by 10:30am on November 10, 2020.

Committee members thanked the respondents for submitting proposals for this project. The Committee noted that the proposals were very thorough and well thought out. Each of the consultants clearly understood the need for the project. The Committee noted that the proposals showed a great deal of ingenuity and consideration for the needs of our traveling public. The

Committee also noted that the City of Albuquerque has taken into consideration many aspects of the project to make its selection. The Committee stated that all the firms that submitted proposals are very capable and always make our decisions challenging.

One of the Committee members encountered some technical difficulties when trying to send in his scores but once all five score sheets were received, the Administrator collected the Committee members' scores and she deleted the high scores and low scores and then totaled the proposal scores. There was not a tie and this project was procured Federally therefore point deductions were not applied. The Committee and respondents were advised of the final scores and the Administrator asked the Committee if there was a motion for interviews. Committee members did not make a motion for interviews. The SAC Administrator said she would verify the scores before making the Committee's recommendation to the Mayor.

Final scores reported via the email meeting were as follows:

Horrocks Engineers	258
Souder, Miller & Associates	259
Wilson & Company	249
WSP USA Inc.	268

The Administrator informed the Committee of the following ranking of the firms based on their scores and subject to verification of Total Final Points:

Horrocks Engineers	258
Souder, Miller & Associates	259
WSP USA Inc.	268

There being no further business before the Committee, the Administrator adjourned the email meeting by emailing everyone the final scores on November 10, 2020 at 4:24 p.m.

Myrna Márquez

Myrna Marquez, Administrator
Selection Advisory Committee

cc: City Clerk