
CITY OF ALBUQUERQUE
CITY COUNCIL

INTEROFFICE MEMORANDUM

TO: All Councilors
FROM: Stephanie M. Yara, Director of Council Services
SUBJECT: Appointment of Mr. Victor Griego to the Accountability in Government Oversight Committee
DATE: October 30, 2020

The term of one member of the Accountability in Government Oversight Committee (AGO), Mr. Daniel Trujillo expired on August 31, 2020, and he was not available to serve a second term. Per the City's Accountability in Government Ordinance §2-10-5, appointments for the AGO Committee alternate between the Mayor's office and the City Council; and it is the Council's turn to fill this vacancy.

The vacancy is for the Management Consultant position required under the Ordinance: "...and at least one Committee member shall be a professional management consultant."

The members are appointed for 3 year terms, and there is no limit on the number of terms they may serve.

The following individual has experience in Government Financial Management, Consulting and Auditing, and is interested in service with the AGO; his name is submitted as the potential candidate for the Management Consultant position:

Mr. Victor Griego, CPA

Mr. Griego's resume is attached for your review.

If appointed, his first term will expire 8/31/2023, and the composition of the Committee will be as follows:

Representing	Name	Term expires
1. At Large	Mr. Jack C. Emmons	8/31/2021
2. At Large	Ms. Laura Smigielski Garcia	8/31/2021
3. <i>Management Consultant</i>	<i>Mr. Victor Griego</i>	<i>8/31/2023</i>
4. Law/Law Enforcement	Mr. Edmund Perea	8/31/2022
5. CPA	Mr. Johnny Mangu	8/31/2022

Victor Griego, CPA

Experience	3/2019 - Present	University of New Mexico	Albuquerque, NM
	Interim Internal Auditor Director		
	<ul style="list-style-type: none">▪ Develop and supervise audit plans and perform initial and follow-up audits in accordance with professional standards▪ Consult and advise University administrators, faculty and staff on operational and administrative issues▪ Keep abreast of university policies and procedures, current developments in accounting and auditing professions, and changes in local, state, and federal laws, as applicable▪ Establish and implements short and long-range organizational goals, objectives, strategic plans, policies, and operating procedures▪ Develop and manage budgets▪ Recommend and participates in the development of university policies and procedure		
	4/2012 – 2/2019	University of New Mexico	Albuquerque, NM
	Internal Auditor 3		
	<ul style="list-style-type: none">▪ Develop audit plans and perform as Lead Auditor on initial and follow-up audits in accordance with professional auditing standards▪ Establish risk based audit programs and execute audit procedures▪ Conduct fraud and financial investigations▪ Effectively work with UNM leadership, legal counsel, and external agencies on sensitive issues arising from internal audits▪ Determine compliance with State and Federal laws and regulations, and University policies and procedures▪ Complete Performance and Financial reviews and analysis for University Colleges and Schools▪ Prepare internal audit reports and investigation memos with findings and recommendations and present to University Board of Regents Audit Committee, University President, Health Sciences Center Chancellor, and University Provost▪ Perform University-Wide risk assessment for all University entities to develop annual and five-year internal audit plan▪ Provide trainings for Internal Audit paperless software (TeamMate), Chrome River, Data Mining Software (IDEA), and Grant Management		
	1/2004 – 4/2012	REDW, LLC	Albuquerque, NM
	Audit and Consulting Senior Accountant		
	<ul style="list-style-type: none">▪ Provide accounting, auditing and consulting services for clients.▪ Gather information and execute a wide variety of audit tests/procedures against a defined criteria▪ Consistently document relevant facts and information to support the work performed and conclusions drawn for other reviewers to follow.▪ Evaluate and communicate audit results with client▪ Draft governmental, not-for-profit, and for-profit financial statements		

and ensure financial information is properly prepared and reported in accordance with generally accepted accounting principles

- Supervise governmental, not-for-profit, for-profit, OMB A-133 (program specific) and internal audits in conformity with generally accepted auditing standards
- Provide consultation to strengthen internal controls to prevent, identify and deter fraud and/or financial reporting error

6/2003 – 1/2004 Victory Enterprises Las Vegas, NM
Financial Coordinator

- Perform various professional financial duties requiring application of accounting, auditing and financial practices
- Responsible for payroll and accounts payable functions
- Responsible for creating written policies, procedures and processes for business operations in relevant departments
- Responsible for coordinating with Executive Director, CFO and attorneys on the restructuring of the company

Education 2002 – 2004 NMHU Las Vegas, NM

- M.B.A: Management Information Systems
- GPA: 3.54 out of 4.00

1997 – 2002 NMHU Las Vegas, NM

- B.B.A's: Management and Finance
- GPA: 3.10 out of 4.00

Additional
Information

- Certified Public Accountant Certification
- Strong in Governmental and Non-Profit Accounting Standards, and Financial Statements
- Proficient in Microsoft Office applications
- Proficient in IDEA data mining software
- Proficient in Banner accounting software
- Typing - 60 wpm
- Strong analytical, written/verbal communication, interpersonal, and relationship building skills

References

Available upon request