

EC-20-193



Mayor Tim Keller

CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

INTER-OFFICE MEMORANDUM

October 1, 2020

TO: Pat Davis, President, City Council

FROM: Tim Keller, Mayor 

SUBJECT: Early Head Start Quarterly Report for April, May and June 2020

The Department of Family & Community Services was directed through Council Bill No. O-14-16 Enactment No. O-2014-016 to provide quarterly reports to the City Council regarding the Early Head Start Program information summaries.

The quarterly report, covering the time period from April, May and June 2020, includes the Early Head Start Quarterly Report covering the Pandemic Closure, Virtual Learning, and Enrollment.

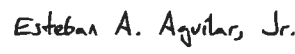
Legislation Title: Early Head Start Quarterly Report for April, May and June 2020

Recommended:

Approved as to Legal Form:




Sarita M. Nair 10/23/20 Date
Chief Administrative Officer

DocuSigned by:


Esteban A. Aguilar, Jr. 10/14/2020 | 2:05 PM MDT
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Esteban A. Aguilar, Jr. Date
City Attorney

DS
PP

Recommended:

DocuSigned by:


Carol M. Pierce 10/14/2020 | 1:58 PM MDT
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Carol M. Pierce Date
Director, Dept. of Family & Community Services

Cover Analysis

1. What is it?

The Early Head Start Quarterly Report covers the time period of April, May and June 2020, and includes, Pandemic Closure, Virtual Learning, and Enrollment

2. What will this piece of legislation do?

Report the status of the Early Head Start Program from April 2020 through June 2020.

3. Why is this project needed?

This Report is in response to Council Bill No. O-14-16 Enactment No. O-2014-016 to provide quarterly reports to the City Council regarding the Early Head Start Program information summaries. Where the Department of Family and Community Services was directed to provide quarterly reports to the City Council regarding Early Head Start.

4. How much will it cost and what is the funding source?

There are no costs associated with this legislation.

The Early Head Start Program is federally funded through the United States Department of Health and Human Services, Administration for Children & Families, Office of Head Start.

5. Is there a revenue source associated with this legislation? If so, what level of income is projected?

There is no revenue source associated with this legislation. This legislation is for informational purposes only.

**Early Head Start Quarterly Report
to City Council for
April, May, and June 2020**

I. MAJOR EARLY HEAD START PROGRAM EVENTS:

April, May, and June 2020

All Early Head Start centers remained non-operational during the April, May and June Reporting Period as a result of the pandemic.

Early Head Start Program Highlights April, May and June – 2020

Staff returned to duty May 12th providing limited services via virtual platforms only. Many of the families reportedly voiced concerns about the pandemic as a result, the majority of the virtual visits focused on providing families the opportunity to express their concerns regarding the pandemic, voice the impact that it was having on their family and providing information on community resources to support family needs.

II. ENROLLMENT UPDATE

April, May, and June 2020 - The City's Early Head Start program is funded for a total of 128 children and has met full enrollment in both the center and home-based program options for the months of April, May, and June 2019.

April 30, 2020

- a) **Enrollment**-Total funded enrollment of 128 slots, 104 for center-based and 24 for home based. Total reportable enrollment at 121; center 97 and home based 24.
- b) **Enrollment Vacancies** - includes 7 enrollment slots for the center-based program.
- c) **Enrollment Monthly Summary.**
 - New Enrollment-families (0), children (0), pregnant moms (0), number of children born (0); total new enrollment (0).
 - Total leaving program (3) - graduating children (0), pregnant moms giving birth (0), children leaving before turning 3 (3), pregnant moms leaving before having baby (0). Children up to date on Immunizations (108), children up to date as possible on immunizations (0), children not up to date (8).
- d) **Eligibility Category** – income eligible (76), TANF/SSI (11), Foster Child (5), Homeless (4). Over income (20), Over 130% (3), Children w/IFSPs (26).
- e) **Attendance** – Head Start Program Performance Standard (HSPPS) Attendance 1302.16 (b) indicates 85% attendance rate or better for center-based program.
City operated Early Head Start centers classroom attendance rates:
 - Douglas MacArthur N/A-Non-Operational Due to Pandemic
 - La Mesa N/A-Non-Operational Due to Pandemic
 - Plaza Feliz N/A-Non-Operational Due to Pandemic
 - School on Wheels N/A-Non-Operational Due to Pandemic
 - Singing Arrow N/A-Non-Operational Due to Pandemic
 - Trumbull N/A-Non-Operational Due to Pandemic
 - Western Trails N/A-Non-Operational Due to Pandemic

Overall center-based program attendance totals – 0% (Non-Operational); total number of absences -N/A- Non-Operational.

Overall home-based program attendance totals – 70.83% (Virtual Visits); total number of absences -28.

- f) **Meal Counts** –Total number of meals served (0)- **(Non-Operational)**

**Early Head Start Quarterly Report
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- Breakfast-(0)
- Am Snack- N/A
- Lunch-(0)
- PM Snack-(0)
- Supper- N/A

- g) **Budget** - Financial statements provided to policy council membership:
- Federal Grant – year to date (YTD) expenditures \$794,789.30
 - Training/Technical Assistance (T/TA) – year to date expenditures \$11,595.32
 - City Match – year to date expenditures \$183,535,28

May 31, 2020

- a) **Enrollment**-Total funded enrollment of 128 slots, 104 for center-based and 24 for home based. Total reportable enrollment at 121; center 98 and home based 23.

b) **Enrollment Monthly Summary.**

- New Enrollment-families (2), children (1), pregnant moms (1), number of children born (0); total new enrollment (0).
- Total leaving program (3) - graduating children (0), pregnant moms giving birth (1), children leaving before turning 3 (2), pregnant moms leaving before having baby (0). Children up to date on Immunizations (109), children up to date as possible on immunizations (0), children not up to date (8).

- c) **Eligibility Category** – income eligible (74), TANF/SSI (11), Foster Child (5), Homeless (5). Over income (20), Over 130% (3), Children w/IFSPs (19).

- d) **Attendance** – Head Start Program Performance Standard (HSPPS) Attendance 1302.16 (b) indicates 85% attendance rate or better for center-based program.

City operated Early Head Start centers classroom attendance rates:

- Douglas MacArthur N/A-Non-Operational Due to Pandemic
- La Mesa N/A-Non-Operational Due to Pandemic
- Plaza Feliz N/A-Non-Operational Due to Pandemic
- School on Wheels N/A-Non-Operational Due to Pandemic
- Singing Arrow N/A-Non-Operational Due to Pandemic
- Trumbull N/A-Non-Operational Due to Pandemic
- Western Trails N/A-Non-Operational Due to Pandemic

Overall center-based program attendance totals – 76 (Virtual Visits); total number of absences -N/A- Non-Operational.

Overall home-based program attendance totals – 70.83% (Virtual Visits); total number of absences -28.

- h) **Meal Counts** –Total number of meals served (0)- **(Non-Operational)**

- Breakfast-(0)
- Am Snack- N/A
- Lunch-(0)
- PM Snack-(0)
- Supper- N/A

June 30, 2020

- a) **Enrollment**-Total funded enrollment of 128 slots, 104 for center-based and 24 for home based. Total reportable enrollment at 121; center 98 and home based 23.

**Early Head Start Quarterly Report
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b) Enrollment Monthly Summary.

- New Enrollment-families (0), children (0), pregnant moms (0), number of children born (0); total new enrollment (0).
- Total leaving program (0) - graduating children (0), pregnant moms giving birth (0), children leaving before turning 3 (0), pregnant moms leaving before having baby (0). Children up to date on Immunizations (110), children up to date as possible on immunizations (0), children not up to date (8).

c) **Eligibility Category** – income eligible (74), TANF/SSI (11), Foster Child (5), Homeless (5). Over income (20), Over 130% (3), Children w/IFSPs (17).

d) **Attendance** – Head Start Program Performance Standard (HSPPS) Attendance 1302.16 (b) indicates 85% attendance rate or better for center-based program.

City operated Early Head Start centers classroom attendance rates:

- Douglas MacArthur N/A-Non-Operational Due to Pandemic
- La Mesa N/A-Non-Operational Due to Pandemic
- Plaza Feliz N/A-Non-Operational Due to Pandemic
- School on Wheels N/A-Non-Operational Due to Pandemic
- Singing Arrow N/A-Non-Operational Due to Pandemic
- Trumbull N/A-Non-Operational Due to Pandemic
- Western Trails N/A-Non-Operational Due to Pandemic

Overall center-based program attendance totals – 76 (Virtual Visits); total number of absences -N/A- Non-Operational.

Overall home-based program attendance totals –66.66% (Virtual Visits); total number of absences -32.

e) Meal Counts –Total number of meals served (0)- **(Non-Operational)**

- Breakfast-(0)
- Am Snack- N/A
- Lunch-(0)
- PM Snack-(0)
- Supper- N/A

III. GOVERNANCE

Early Head Start Policy Council – April, May, and June 2020

- A. April 2020 Meeting – Not In Session: State of Emergency
- B. May 2020 Meeting –Not In Session: State of Emergency
- C. June 2020 Meeting – Not In Session: State of Emergency

Advisory Governing Body – April, May, and June 2020

- A. April 2020 - Not in Session.
- B. May 2020– Not In Session
- C. June 2020 – Not In Session
- D. Next Meeting Scheduled – TBD