

ARCHITECTURAL CONSULTANTS FOR CITYWIDE ON-CALL ARCHITECTURAL SERVICES

Project No. 722400 May 1, 2020





Selection Advisory Committee
c/o Stacy Herrera, City Project Manager, Department of Municipal Development
Capital Implementation Program Division, Room 7057
CABQ Department of Municipal Development
One Civic Plaza NW, Albuquerque, NM 87102

RE: RFP for Architectural Consultants for Citywide On-Call Architectural Services Project No: 722400

Dear Members of the Selection Advisory Committee:

In 2018, after more than seventy years in Albuquerque's Nob Hill, SMPC relocated to the 8th floor of the historic First National Bank building downtown. The move gave SMPC the opportunity to redefine and re-invigorate our office culture. The new space offers expansive views of the city and a layout that facilitates communication and productivity. In 2019, we celebrated 75 years providing architecture and engineering services in New Mexico.

From our perspective above old Route 66, we feel a deep connection to the community and our city. We see the infrastructure of roads and interstates that link us together. We can see dozens of buildings from SMPC's portfolio both old and new; from our conference room we see One Central, the Sunport, Isotopes Ball Park, the Rail Yards, and Presbyterian Hospital; from our west studio, off in the distance we can see Nusenda Stadium and Double Eagle II municipal airport; to the north, the Convention Center and Bank of America building. We see parks and open space, public transit, new construction projects, restaurants and office buildings. We are proud of our city, the buildings we've designed, the businesses we've supported, the government and the community that make it all happen; we love it here.

The Covid19 pandemic has interrupted business as usual and our office is currently vacant as staff work remotely from home. This crisis has forced communities, businesses and individuals to explore new and innovative measures to stay safe and productive. In a time like this, capital projects often are slowed or halted as efforts shift to mitigation strategies. However, municipal services must continue, city streets and infrastructure must be maintained and support for city services and administration is essential.

SMPC is eager to help. We have the experience and capacity to provide design and project administration services on a wide array of publicly funded project types. Our recent on-call contract experience includes architecture (studies, analyses, site planning, pre-design, design, and construction phase services), interior design, and administration of engineering services for Federal, State, County and Municipal Government Clients. The work of the Department of Municipal Development is critical – especially now. We are grateful for this opportunity to offer our support.

We trust that the following proposal underscores the benefits of choosing the SMPC Architects team. We look forward to the opportunity to discuss our qualifications in person or via teleconference.

Very truly yours,

Vincent Payne, AIA
Principal, SMPC Architects
505-232-6307 (direct)



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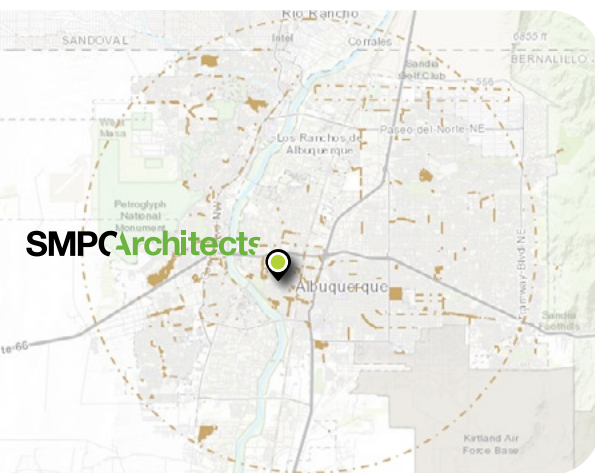
Forms

1. Name, address & phone number of respondent and when firm was established

Name SMPC Architects
Address 219 Central Ave NW, Suite 800
 Albuquerque, NM 87102
Telephone 505-255-8668
Email v.payne@smpcarchitects.com
Web www.smpcarchitects.com
Established 1944
Incorporation 1980

Firm Values:

- Client Focused
- Creativity and Innovation
- Accountability
- Integrity
- Professional Development
- Quality of Life



SMPC is located within the historic First National Bank Building at 219 Central Ave, Downtown Albuquerque. Our office is a short walk to City Hall, the Planning Department, Building & Safety Department, and central to the DMD service area.



We miss our office and the energy of downtown ABQ

2. Number of employees, technical discipline, registration, registration number

Number of Employees: 28 full-time employees, 2 part-time employees

Technical Discipline & Registration Numbers:

5 Principals

- » Vincent Payne, AIA, Registered Architect, NM #5008
- » Peggy Favour, IIDA, AIA, Licensed Interior Designer, NCIDQ, NM #276, Registered Architect, NM #5819
- » Patricia Hancock, AIA, LEED AP BD+C, Registered Architect, NM #2095
- » Karl Schindewolf, AIA, Registered Architect, NM #2215
- » Erik Mease, AIA, Registered Architect, NM #5561

11 Registered Architects & Licensed Certified Design Professionals

- » David Hassard, AIA, Principal Emeritus, Registered Architect, NM #1467
- » David Edwards, AIA, Senior Associate, Registered Architect, NM #5677
- » Sarah Pulling, IIDA, Associate, Licensed Interior Designer, NM #338
- » Glenn Fellows, FAIA, Principal Emeritus, Registered Architect, NM #978
- » Dave Cook, AIA, Principal Emeritus, Registered Architect, NM #1085
- » Greg Gerwin, RA, Senior Associate, Registered Architect, NM #2313
- » Tymn Waters, AIA, Senior Associate, Registered Architect, NM #3741
- » Mathew Miller, RA, Senior Associate, Registered Architect, NM #5409
- » Dale Lusk, AIA, Senior Associate, Registered Architect, NM #5719
- » Jackie Bryan, AIA, Associate, Registered Architect, NM #6051
- » Chrystal Taliman, IIDA, Associate, Interior Designer, NCIDQ #35383

9 Intern Architects/Designers

3 Administrative Support Staff

3. Where the services are to be performed

Ideally, project administration and coordination will be conducted from SMPC's office located a couple blocks from Civic Plaza. For now, we have made the transition to working from home. The pandemic has forced significant adjustments to where and how we interact, fortunately our technology was prepared for the disruption, our physical office is closed for now but the work we do continues.

Consulting engineers, designers and estimators on our proposed team are all based in Albuquerque. All have experience working on projects here. They too will be working from home for the immediate future.

Meetings and project coordination sessions will be held remotely until the stay at home order is lifted. SMPC uses **Microsoft Teams** to coordinate project activities via the internet. Microsoft Teams is a secure web-based collaboration hub that enables project team members to share content, collaborate on documents, and communicate through instant messages, video and voice teleconferencing. We are capable of using a variety of web-based platforms, including Go-To Meeting, Skype, WebEx and Zoom.

We have abundant experience with the national laboratories, whose strict security requirements have informed our approach to implementing secure data, record storage, and communications protocols.

Our project team for the on-call is characterized by specialized expertise and experience in a variety of project types. We will address needs of each project with a team that is “right-sized” for the job.

1. Organization Plan for Management of the Project

The proposed team is led by SMPC for architecture, interior design and planning (prime). Executive management of the A/E team is led by principal-in-charge Vincent Payne. Vince is the initial point of contact for the DMD project manager. Vince will assign task orders to one of three project managers, David Edwards, Dale Lusk, and Jackie Bryan, with Tymn Waters providing support during construction phase services.

Through weekly scheduling meetings and team check-ins, Vince will monitor progress for active projects during all phases of development. He will oversee project managers of each task order and ensure adequate staff and consultant resources are maintained.

Our consulting engineering support team consists of multiple engineering consultants as options. This ensures flexibility and allows us to select consultants based on their capacity, qualifications and familiarity with a specific project.

The organizational chart below illustrates general team hierarchy, management administration and organization.



Vincent Payne will administer each project/task order and provide support to one of three project managers. The project managers will support the task order from the initial meeting through analysis, programming, design, cost estimating and construction.

2. Prime Consultant

Architecture, Project Management
SMPC Architects

Engineering Consultants

Civil Engineering/Traffic Studies

Smith Engineering
Bohannon Huston, Inc.
Wooten Engineering

Structural Engineering

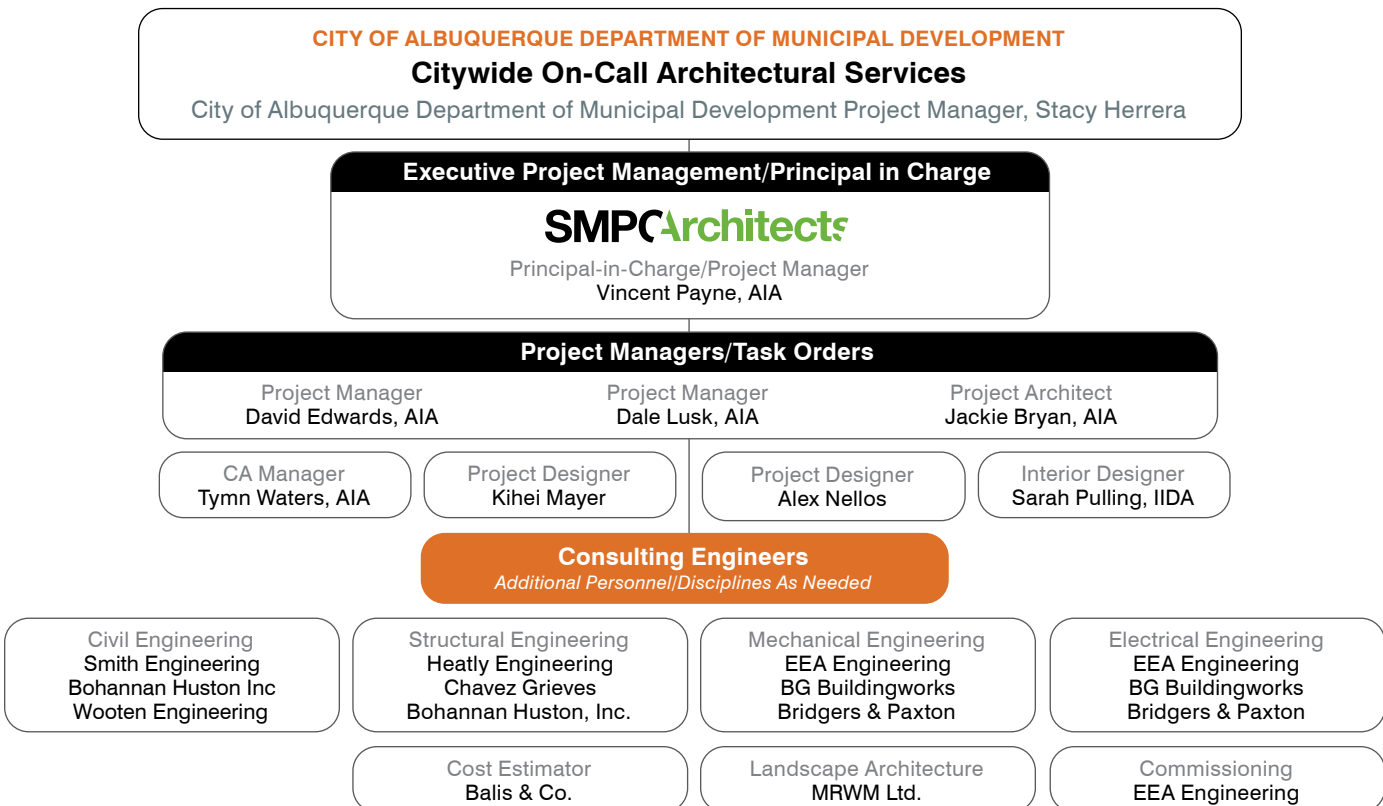
Heatly Engineering
Chavez Grieves
Bohannon Huston, Inc.

Mechanical, Electrical, Plumbing
Technology/IT

EEA Engineering
BG Buildingworks
Bridgers & Paxton

Landscape Architecture
MRWM, Ltd.

Cost Estimating
Balis & Co.



3. Provide qualifications of project team members, registration and membership in professional organizations

We will use our expertise to provide feasibility planning, design and engineering services for the On-Call. Our team composition and project approach gives us unique advantages to the requirements of managing numerous projects of varying size, scope and complexity.



Vincent Payne

Principal in Charge/Executive Project Manager **Vincent Payne, AIA, SMPC Principal**

Education: Master of Architecture, UNM; Bachelor of Architecture, UNM

Registration: Licensed Architect NM #5008

Experience: Vincent has 20 years of professional experience, 13 at SMPC. His expertise includes managing on-call contracts. Past clients include the City of Albuquerque, Albuquerque Public Schools, Sandia National Laboratories, and the National Park Service. Vince has expertise in life safety assessment and building code analysis, and has recently completed complicated renovations and alterations at the Albuquerque Support that required extensive life safety and code analysis.

Role & Responsibility on the COA On-Call Contract: Oversee project teams, provide overall management of the budget and schedule(s) for the contract.



Dale Lusk

Project Manager **Dale Lusk, AIA, Senior Associate**

Education: Master of Architecture, UNM; Bachelor of Science in Interior Design, SUVA

Registrations: NM Registered Architect #5719; NAIOP Developing Leaders

Experience: Dale has been with SMPC since 2008, he has over 10 years of professional experience. His recent experience includes urban infill projects along the rail tracks north of downtown - he was the project architect for the NBC/Universal studio renovation. Dale lends his creative vision and enthusiastic energy to every assignment.

Role & Responsibility on the COA On-Call Contract: Task order manager. Oversee assigned project teams, coordinate consultants, produce documentation and manage RFI's.



Dave Edwards

Project Manager **Dave Edwards, AIA, Senior Associate**

Education: Master of Architecture, UNM; Bachelor of Architecture, UNM

Registrations: Licensed Architect, NM #5076

Experience: Dave joined SMPC in 2012 after 4 years with other firms. He has experience with a wide range of project types, including transportation and infrastructure projects, and public safety projects such as law enforcement facilities and fire stations.

Role & Responsibility on the COA On-Call Contract: Dave will interface with City project manager, manage task orders, oversee assigned project teams, coordinate consultants, manage task order documentation, and RFI's.



Jackie Bryan

Project Architect/Planner/Site Designer **Jackie Bryan, AIA, Associate**

Education: Master of Architecture; Master of Landscape Architecture, UNM; Bachelor of Architecture, UNM

Registration: NM Registered Architect #6051

Experience: Jackie has been with SMPC since 2014. She has exceptional abilities in identifying opportunities and deficiencies and code analysis. She is passionate about intelligently planned spaces and approaches design holistically, including site development, planning and landscaping.

Role & Responsibility on the COA On-Call Contract: Develop and manage documentation for task orders, manage RFI's and Interface with project manager, consultants, and contractors.



Sarah Pulling

Interior Designer **Sarah Pulling, IIDA, SMPC Associate**

Education: Graduate Studies in Architecture, Universidad de Buenos Aires, Argentina; BS in Interior Design, Texas Christian University, Fort Worth

Registrations: Licensed Interior Designer: NM; NCIDQ Certified; LEED ID+C

Experience: Sarah has over 15 years of professional experience as an interior designer. Her involvement on projects includes developing materials and product specifications for interior furnishings, finishes and fixtures.

Role & Responsibility on the COA On-Call Contract: Support all project types that include interior design and FFE; Develop and manage documentation for interior design, including color boards and specifications



Alex Nellos

Project Designer/Project Support **Alex Nellos, SMPC Intern Architect**

Education: Master of Architecture, University of New Mexico; Master in Construction Project Management, Quality Leadership University (Panama) and Polytechnic University of Madrid (Spain); Bachelor of Arts in Architecture, ISTHMUS Escuela de Arquitectura y Diseño de América Latina y el Caribe (Panama)

Experience: Alex has been with SMPC since 2018. Her experience includes a distinct range of governmental projects including aviation and public works/utility projects. Alex is detail orientated and excels in the micro and macro aspects of design. Her management skills are an asset for both internal and external team coordination.

Role & Responsibility on the COA On-Call Contract: Develop and manage documentation for task orders, manage RFI's and Interface with project manager, consultants, and contractors.



Kihei Mayer

Project Designer/Project Support **Kihei Mayer, SMPC Intern Architect**

Education: Master of Architecture, University of New Mexico; Bachelor of Arts in Environmental Planning and Design (BAEPD), University of New Mexico

Experience: Kihei has been with SMPC since 2012, gaining over 7 years of professional experience. Following a whirlwind self-directed tour around the world after earning his undergraduate degree, Kihei was destined to pursue a professional degree in architecture. Kihei was a project designer for the One Central Mixed Use development, and has worked on several urban infill projects in Martineztown and Wells Park.

Role & Responsibility on the COA On-Call Contract: Develop and manage documentation for task orders, manage RFI's, Interface with project manager, consultants, contractors.



Tymn Waters

Construction Phase Support **Tymn Waters, AIA, SMPC Senior Associate**

Education: Master of Architecture, University of New Mexico; Bachelor Public Service in Architecture, State University of New York

Registration: Licensed Architect, NM #3741

Experience: Tymn has 20 years of professional experience in architecture. His life safety, code and general construction expertise has contributed to projects that are completed efficiently, on time and often with cost savings. He has worked on projects in remote and distant locales throughout New Mexico.

Role & Responsibility on the COA On-Call Contract: Provide regular monitoring during the construction phase of each task order, and support post occupancy/warranty periods. Report and document construction activities; Manage RFI's during construction.

SMPC will analyze requirements for each task order, solicit pricing information from appropriate disciplines, affirm capacity, availability and qualifications of the firms we invite to support our team for your project(s) and review consultant support with the DMD project manager as required.



Hahn Arroyo - Albuquerque Metropolitan Arroyo Flood Control Authority (Smith/AMAFCA)

Civil & Structural Engineering

Smith Engineering is recognized for their expertise in design of municipal, county and state roadways and bridges. Services include alignment studies, traffic analysis, drainage studies, intersection analysis, signal warrant analysis, surveying and right-of-way mapping, public involvement programs, preliminary and final design plan preparation, and construction cost estimating.

Relevant Projects include Land and Site Development for North Domingo Baca Park, Flood Control & Drainage projects for AMAFCA, and Utility Rehabilitation and Upgrade Projects for the Albuquerque/Bernalillo County Water Utility Authority (ABCWUA).



Civil Engineering for Nusenda Stadium on Albuquerque's West Side (BHI/SMPC)

Civil & Structural Engineering

Bohannon Huston, Inc. Founded in Albuquerque in 1959, BHI provides civil and structural engineering, traffic and transportation engineering, water resources, land surveying, GIS, photogrammetry, and advanced technology services. Headquartered in Albuquerque, BHI has over 170 employees in Albuquerque, Las Cruces and Denver offices.

Relevant Projects - BHI's experience includes numerous infrastructure, water treatment and utility projects. Including: COA Regional Sports Complex, the Paseo Del Norte Interchange project; Gail Rayba Pedestrian Bridge; Nusenda Community Stadium.



Civil Engineering for UNM SE Heights Center for Family & Community Health (Wooten)

Civil Engineering

Wooten Engineering is a small business Land Development and Civil Engineering Consulting firm, located in Albuquerque since 2006. Wooten Engineering staff includes one licensed engineer and two CADD/Design Technicians. Jeff Wooten, P.E. brings over 24 years of experience as a project manager/designer.

Relevant Projects Wooten Engineering is currently providing civil engineering under an on-call contract with Santa Fe County; other civil engineering projects include the Gibson Realignment, and the UNM SE Heights Center for Family & Community Health.



Anderson Abruzzo Int'l Balloon Museum (Chavez Grieves)

Structural Engineering

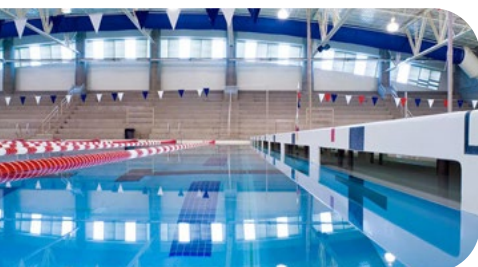
Chavez Grieves Consulting Engineers has a long history of support on SMPC projects - as well as experience with the City of Albuquerque. CG project engineers have an average experience of 21 years for various project types, including structural analysis, building renovations and upgrades.

Relevant Projects: Isotopes Ball Park; Albuquerque Bio Park and Aquarium; National Hispanic Cultural Center; Anderson Abruzzo International Balloon Museum; Los Duranes Community Center; UNM Pit Renovation.

Structural Engineering

Heatly Engineering is an Albuquerque-based structural engineering firm with a staff of 7 engineers and support professionals. Services include structural analysis and design, precast concrete detailing, BIM modeling, legal consultation, structural steel detailing, forensic engineering, and special inspections.

Relevant Projects: Isotopes Ball Park, West Mesa Aquatic Center, Bernalillo County Courthouse, Hotel Chaco, Sawmill Village and the DeAnza Motor Lodge.



West Mesa Aquatic Center (Heatly)



Civic Plaza



APD NW Area Command - BG



CNM Joint Use High School - EEA



COA Sunport Terminal Improvements



Officer Daniel Webster Memorial Park

MEP/IT/Fire Protection Engineering

Bridgers & Paxton Consulting Engineers founded in 1950, (B&P) is one of the longest operating engineering firms in the region. SMPC has been working with B&P for generations. B&P has a staff of 135 engineering professionals. B&P is known for providing high quality mechanical, electrical, plumbing, technology and energy engineering services on government projects.

Relevant Projects - B&P has worked on numerous projects for the City of Albuquerque, they also have years of teaming experience with SMPC. Recent COA projects include a current On-Call; the Renovation of the Convention Center; the Patrick J. Baca Library; Aviation Department On-Call; and numerous projects at the Albuquerque BioPark.

MEP/IT Engineering

BG Buildingworks was founded in 1991. BG offers an expanded portfolio of services including mechanical, electrical, plumbing engineering, lighting design, technology, and acoustics. BG employs Revit modeling to optimize energy-efficient building systems to improve the function and bottom line for building owners.

Relevant Projects include the Northwest Area Command Substation, Albuquerque Police Department; the George I. Sanchez Collaborative Community School for APS; and the New Mexico School for the Arts in Santa Fe.

MEP/IT Engineering

EEA Engineering From traditional facility engineering and design to commissioning and energy conservation projects, EEA's professional staff stands ready to address each client's unique needs. Established in 1977, EEA Consulting Engineers excels not only in MEP Engineering, but in a variety of complementary services. EEA's Albuquerque office has been serving New Mexico for six years and is now 30+ strong.

Relevant Projects Albuquerque Public Schools - Energy Modeling & LEED Certifications On-Call; SFPS: Commissioning and Retro-Commissioning On-Call; Bernalillo County - Mechanical Engineering On-Call; CNM Joint Use HS, Commissioning.

Cost Estimating

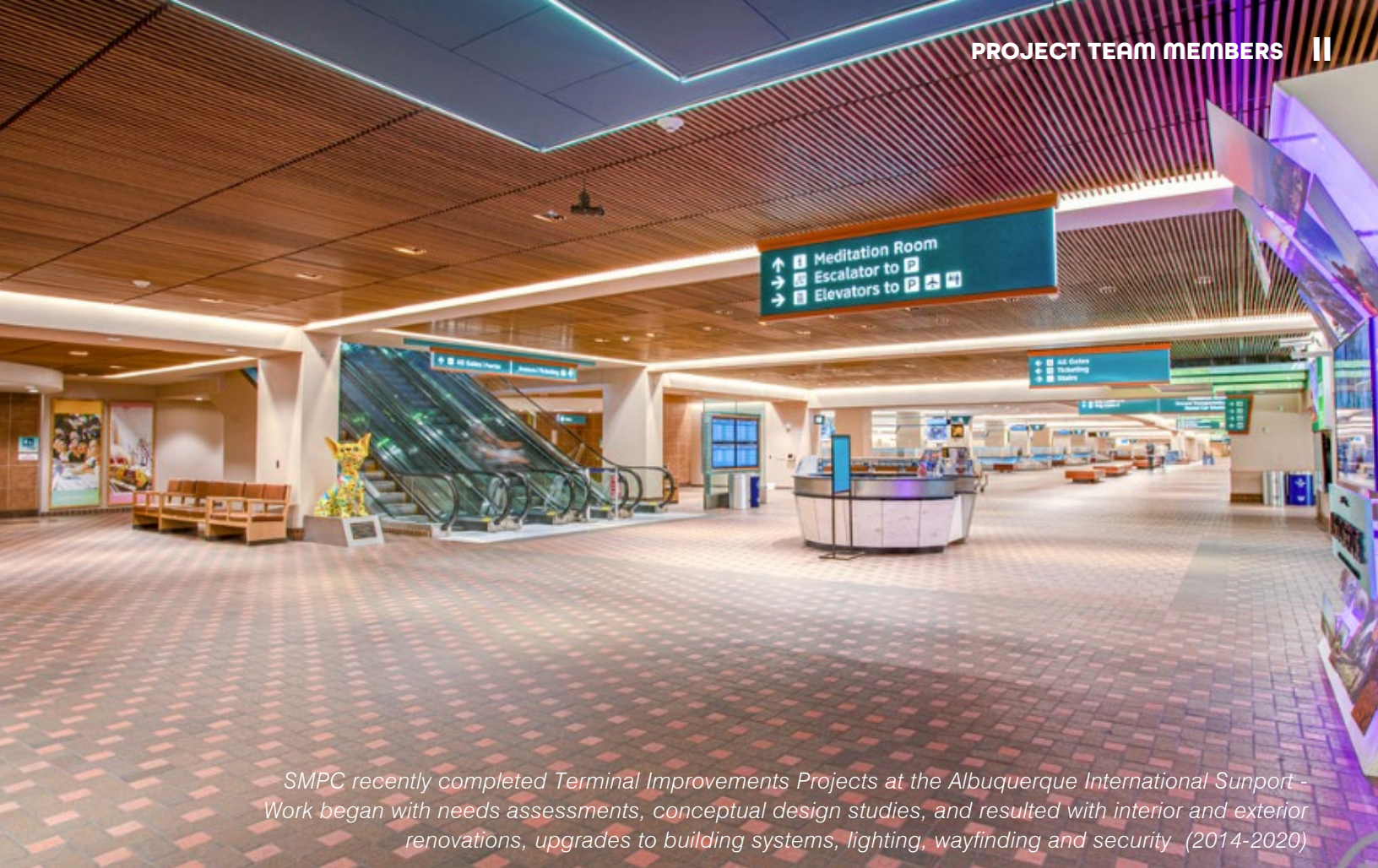
Balis & Company (Jon Balis) provides value engineering, life cycle costing, construction cost estimating, and project scheduling and program management. Jon has over 45 years experience in the construction industry and 39 years of experience as an independent cost consultant.

Relevant Projects Albuquerque International Sunport: Post Security Improvements; Federal Inspection Station; Presecurity and Landside Improvements; Operations, Ramps and Restrooms; Isotopes Ball Park Facility Upgrade Studies & Cost Estimates.

Landscape Architecture

MRWM, Ltd. was founded in 1973, it is the only landscape architectural firm in New Mexico with ten licensed landscape architects. During forty-six years of professional practice and through the completion of over 4,000 projects, MRWM has worked on all project types including parks, plazas, schools, play environments, streetscapes, campuses, athletic facilities, medical facilities, cemeteries, government buildings, trail system designs, master plans and historic landscapes.

Relevant Projects Officer Daniel Webster Memorial Children's Park, Phase I; Smith Plaza / Union Square Renovation.



SMPC recently completed Terminal Improvements Projects at the Albuquerque International Sunport - Work began with needs assessments, conceptual design studies, and resulted with interior and exterior renovations, upgrades to building systems, lighting, wayfinding and security (2014-2020)

4. Provide unique knowledge of key team members relevant to this project

SMPC has led delivery of responsive, cost-conscious solutions resulting in successful outcomes on numerous projects for the City of Albuquerque. We've earned a reputation for consistency, accuracy and efficient project management.

Experience.

On-call contracts present unique project management, project approach, and project delivery requirements relating to budget, schedule, and administration. These contracts typically involve facility and condition assessments, feasibility studies, master planning and programming, office reconfigurations, building system upgrades, furniture upgrades, repair and alterations, new construction and building expansions.

- SMPC has been providing on-call contracted design services for the City of Albuquerque Aviation Department for work at the Sunport consistently over the past 15 years.
- SMPC is providing "on-call" design services for the Sandia National Labs (Facilities Express). Our contract has been renewed each year we've held it.
- SMPC has an on-call A/E design contract for a 4-year period at UNM. We have prepared feasibility studies, conditions assessments and designed renovations.
- SMPC recently performed "as-needed" A/E design services for a 4-year on-call at Albuquerque Public Schools, Albuquerque, APS is the largest school district in the State.
- SMPC has been providing "as-needed" contracted design services for Century Link for work throughout the State of NM over the last 10 years.
- SMPC provided "as-needed" contracted design services for the National Park Service for projects in New Mexico, Arizona and Texas.

1. Relevant Project Experience

Our recent experience illustrates our capabilities to work collaboratively and responsively on an On-Call basis. The following projects demonstrate our abilities with developing design solutions that are practical, cost effective and address project goals while managing schedule and quality.



File Photo - SNL Campus



Furniture Specifications - Conference Table



Furniture Specifications - Sit Stand Workstations

Size: Various Projects

Project Cost: Undisclosed

Completion: 2017-2020 (ongoing)

Owners Representative:

Patsy Rowland, Project Lead
Facilities Express Group
Sandia National Laboratories
505.844.5315

Facility Express - On Call Design Services

Sandia National Laboratories

Over the last three years SMPC has worked as an A/E partner for an On-Call Contract with the Facilities Express Division at Sandia National Laboratories for projects located on the secure campus at Kirtland Air Force Base.

Our team provides professional design and engineering services for the Facilities Express (FE) group including architectural services with an emphasis in systems furniture. Engineering services included in the contract are mechanical, electrical, structural, and civil, and the coordination of telecom and low-voltage electrical modifications.

We have completed over 200 projects in 72 different buildings across the secure SNL campus since 2017. Typically, the scale of projects is small to medium size, and they have a quick-turnaround delivery model in order to re-purpose spaces for customers within 4-12 months, depending on the scope of work required and level of complexity. These agile projects are designed and executed quickly in order to address changing program needs, staffing increases, and corporate restructuring.

Construction costs on most projects are less than \$50K, but larger projects have extended beyond \$200K in project costs. The scope of projects includes office modifications, laboratory modifications, system furniture changes and installations, executive and management suite modifications, access control installations, exterior landscape and hardscape modifications, mechanical, utilities, plumbing, structural, electrical additions or changes, and architectural additions or changes.

The design process involves working directly with Sandia end-users who have submitted requests for facilities modifications. Our team works to address the requested scope of work, prepare construction documents for approval, seek construction costs with General Contractors, and then work towards funding approval and construction execution. The work requires attentive responsiveness to Facilities Express and each Sandia Customer throughout the duration of the project.

Our design team works in coordination with Sandia Customers, Facilities Project Managers and Architects, SME engineers, Code Officials, furniture dealers and General Contractors, and require a specific understanding of procedures and standards to create purchase orders, RFIs, cost estimations, and design documentation per SNL.

SMPC typically provides a Principal Architect to oversee work and a Senior Architect and Senior Interior Designer to manage projects. All projects require control of costs, ability to meet demanding schedules and quick response and attention to Customers, and efficient and effective quality of work.



Masterplan for renovation and campus re-organization projects at Highland High School



Concept Rendering of the Renovation of Arroyo Del Oso Elementary

Size: Various

Project Cost: Various

Completion: 2014-2018

Owners Representative:

Karen Alarid, Executive Director,
Facilities Design + Construction,
Albuquerque Public Schools
alarid_k@aps.edu
505-848-8810 x67302

On Call Architectural Services 2014-2018

Albuquerque Public School District

As part of a recent On Call A/E Services Contract, SMPC completed 6 site master plans for Albuquerque Public Schools (APS). This planning effort ranged considerably in scope and complexity. For each school, SMPC developed a clear concise plan document that provides phasing strategies for replacing existing, non-adequate instructional and ancillary spaces with new facilities that meet or exceed the APS Standard.

Small renovation projects included renovated toilet rooms and a lobby addition to the gymnasium at Osuna Elementary School. We prepared studies to renovate and add on to the administration wing at Arroyo del Oso Elementary School.

"SMPC engaged all stakeholders equitably to ensure their voices were heard, while always supporting the opportunity for programmatic excellence encompassed within the physical structures of Highland High School. They were a phenomenal team to work with"

– Marco Harris, Principal, Highland High School



Sunport Ticketing Area



Sunport Baggage Area

Size: 100,700 s.f.

Project Cost: \$32.7M

Completion: 2020

Owners Representative:

Hartwell Briggs, Aviation Department
(505) 244-7800
hbriggs@cabq.gov

Terminal Improvements Project (TIP)

Albuquerque International Sunport

The TIP is a renovation of the Level 1 Baggage and exterior Arrivals areas and the Level 2 Ticketing and exterior Departures areas on the pre-security side of the terminal. Forming tourist's and visitor's first impression, all elements in the design from ceilings and lighting to the ticket counters, baggage carousels and furniture are designed to enrich the passenger's travel experience.

The interior design on Level 2 accommodates industry changes to the check-in processes within the Ticketing Lobby and includes new ticket counter casework. Enhancements include stepped ceilings, soffit beams, faux skylights, a video wall, and simplified column protection.

On Level 1, the refresh includes identification/BIDS/advertising set in a winged framework at each baggage carousel, charging counters, a new welcome desk, new passenger gathering spaces, a meditation room, stepped ceilings and soffit beams, and new furniture/furnishings. New wayfinding signage was design and installed throughout the terminal.

Relevant Features: The project consisted of numerous components, beginning with a series of studies and conceptual design proposals along with several renovation projects on the pre-security side. A major challenge of renovating this type of facility is the essential requirement that the operations remain fully functional, with no compromise to security, coordinated access to restricted areas for construction teams, and expedient completion of construction. SMPC worked hand in hand with the Aviation Department and contractor to ensure these issues were minimized.



Sunport Administration Office - Reception Area



Renovated Restrooms

Size: 16,172 s.f.

Project Cost: \$2.3M

Completion: 2014

Owner's Representative:

Sterling Mahan, Aviation Department

Operations Suite, Ramp Corridors & Restrooms

Albuquerque International Sunport

This is a combination of three distinct design efforts rolled into one construction project at the Albuquerque International Sunport.

- The 6,550 s.f. restroom remodeling includes the three remaining public restroom groups remodeled in accordance with the prototype design developed by SMPC 10 years earlier.
- The 3,565 s.f. Operations Suite renovated the airports emergency response center, operations offices, and included new break room, custom lockers and restrooms.
- The 6,057 s.f. Ramp Corridors & Restrooms brought the existing ground support operations areas into code compliance and included new finishes in all areas affected; no-touch amenities (soap & paper towel dispensers, occupancy sensors for lighting).

Relevant Features: In addition to the logistics of piece work throughout the terminal, the projects were phased to allow airport operations, airline ground operations and concessionaires to remain in full operation during the construction period. With respect to the restrooms, the project prototype introduced updated design elements including plumbing fixtures, lighting, tamper-proof ceilings for security, and ceramic tile finishes into the existing interior architectural vernacular. Easily replicated and economical custom designs were created for the wall tiles, durable stainless steel corner guards and accessories, and details down to stainless steel shrouds to cover disposable plastic inserts at all waste receptacles.



One Central Parking Structure



Isotopes Ball Park



Sunport Baggage Area - Study

Other Projects in the City of Albuquerque Completed By SMPC

City Wide - Public and Privately Funded Projects in Albuquerque

SMPC has been providing design services and assessments for hundreds of projects within the City of Albuquerque, spanning decades. We have a wide ranging knowledge base about City and County owned assets and their agencies. Some of our recent and historic projects are listed below:

- One Central Mixed Use Development, Housing and Parking Structure (2018)
- Isotopes Ball Park, Associate Architect to HOK Sport (2003)
- Albuquerque Convention Center Expansion (1990)
- Main Library (1984)
- Rail Yards Master Development Plan (2013)
- ABCWUA Consolidated Operations Center (2020)
- COA On-Call Services Contract - 2008-2012
 - Isotopes Ball Park Left Field Concessions Study
 - Heights Community Center Renovations (2009)
 - Holiday Park Masterplan
 - Crime Analyst Office Modifications
 - Mobile Vet Clinic Ramps & Open Space Visitor Ramps
 - City County Building - Lighting Assessment
 - WESST Tenant Improvements
 - Renovations to Domestic Violence Shelter, Dept Family & Community Services
 - Renovations to John Marshall MultiServices Center and Cuidando Los Ninos

2. Provide examples of Project Manager's City experience within the past five (5) years that serve to demonstrate the Project Manager's knowledge of City procedures



SMPC Principal Vincent Payne, is the executive project manager we are proposing for Project No. 722400. **Vince will ensure high quality and responsive services are provided to the City of Albuquerque Department of Municipal Development for multiple projects which may be in various stages of design and construction simultaneously.**

Vincent is SMPC's principal-in-charge and project manager for the current Post Security Improvements as well as the Terminal Improvements Project (Ticketing, Baggage, Arrivals, Departures) at the Albuquerque International Sunport Terminal. The recent Pre-Security Terminal Building and Landside Improvements contract with the Sunport consisted of 14 studies and final designs for large and small projects.

As project manager and architect, several of these smaller projects including the Restrooms Renovation, Operations Suite and Level 2 Ramp, Police Suite, Employee Fitness Center, the IT Suite, Security Badging and Family Assistance Center were each finished in rapid succession. As a result, **he has become very familiar with processes and the requirements for City of Albuquerque Standard Specifications for Public Works Construction permitting, and construction administration.**

Whatever the scope, we manage the project, coordinate with COA/DMD, engage the required consultants, and move the project forward.



We anticipate this on-call contract will possibly include building upgrades to enhance visitor and occupant safety. As designers, we embrace solutions that leverage our knowledge and abilities to provide safeguards for building users and inhabitants.

We are eager to explore strategies of how to retrofit, reconfigure and reinvent our municipal assets to help bring people back to where we work and congregate safely - ASAP.

1. Describe your understanding of the project scope

SMPC understands the critical role of the Department of Municipal Development (DMD) in the administration of capital projects, supporting the functions and maintenance of city assets and facilities. The DMD assures capital projects will be completed efficiently and in a timely manner with high quality standards. This solicitation requires professional Architectural services on a City-wide basis. **The scope of this procurement includes but is not limited to: studies, analyses, site planning, pre-design, design, and/or construction phase services, plus day-to-day consultation.**

Our project management team has supported numerous on-call contracts. In our experience, some task order assignments in an on-call have very little architectural scope, and may have extensive civil, structural, or building systems analysis or design work. Whatever the scope, we manage the project, coordinate with COA/DMD, engage the required consultants, and move the project forward.

Task orders will have unique program attributes and each will be treated as a separate project. Each initiative will be assessed, a specific and appropriate design process with set schedule and budget parameters will be devised, relative cost of each will be balanced with the DMD's priorities. Based on years of providing on-call design services for the City of Albuquerque and other public entities, we have identified the following keys to success:

Commitment to each task order assigned is a necessity. An SMPC project manager will be assigned to each project - they will ensure our project architects and consultants will maintain focus meet milestones through each phase of services provided through completion.

Leadership to bring a project together requires a collaborative effort - SMPC and our engineering consultants will work effectively with the DMD project manager and users/staff toward that end.

Responsive: SMPC will work with the DMD project manager to fully comprehend the issues and goals of each project. SMPC documents all meetings, discussions, etc., transmitting pertinent information, concisely and in written form to each member of the project team, including the users, special interest groups and the City.

Speed: SMPC will tailor services for each project based on the DMD's priority. Project delivery methods are chosen to best satisfy all project management issues, then required tasks are prioritized and set in motion. The resulting streamlined process retains all coordination and review/approval opportunities to assure continuous quality.

Discipline: It is the design team's scope of work to prepare clear, concise documents for bidding and construction and to maintain the tenacity to oversee the work through to completion. SMPC is diligent in monitoring the execution of the work plan and adjusting the pace to meet the schedule.

Flexibility: Since no project ever goes exactly as anticipated, SMPC routinely adjusts the work plan and labor resources to accommodate unforeseen issues throughout the design process.



Meticulous organization and proactive communications are essential to the successful performance of an On-Call A/E Services contract.

2. Describe how the respondent plans to perform the services required by the project scope

Essential Management Functions

SMPC project leadership will focus efforts of the team to meet schedules and mitigate unforeseen circumstances, ie, unknown structural deficiencies, utility issues, permitting delays, or a pandemic, to name a few. Managing disruptions are part of life now - there is still work to be done.

Work Plan - SMPC's project management approach is driven by detailed workplans and schedules. Upon award of a project, the SMPC team will collaborate with COA/DMD Project Management personnel to develop a specific work plan with milestone dates and deliverables. The work plan will identify critical paths with lead times for information gathering, analysis and design. This work plan, along with our project collaboration and management software, will give all team members live access to the project schedule, specific required tasks, submittal deadlines and the expected deliverables.

Integrated Design Approach - SMPC's project management standard ensures regular coordination meetings among all consultants every two weeks and more frequently as major milestones approach. SMPC and our consultants utilize a cloud-based Building Information Modeling (BIM) program, *Cloud 4 Revit*, which allows real-time coordination of disciplines. Models are always current so conflicts and errors can be caught early in the design process. The seamless integration of modeling components can reduce the need for change orders resulting construction delays.

Cost Control – SMPC has a long standing relationship working with Balis & Co. for construction cost estimation. We've developed a seamless workflow that allows for cost comparisons to be evaluated regularly by the design team. At significant milestones Balis and Co. will provide a detailed construction cost estimate. SMPC will provide the COA/DMD project manager with options and alternatives, as needed, to meet budget needs and project goals.

Quality Control – SMPC's standard for Quality Control helps ensure quality documents that are clear to estimators and contractors to ensure accuracy and prevent costly change orders. At major milestones multi-disciplinary reviews are conducted with all consultants and team members to ensure coordination and communication across all disciplines.

Equally important: flexibility, responsive service, practical, cost effective solutions and efficient delivery of these services.

Quality Assurance & Control

SMPC follows a 10-point criteria plan that addresses: Management Control Program, Personnel Training and Qualification, Quality Improvement, Documents and Records, Work Processes, Design, Procurement, Observation and Construction Services Management Assessment, and Independent Assessment

A quality plan is developed with the owner by the manager, and attached to the work order opening paperwork for approval by a firm Principal. For specific projects, a project quality controls manager (QCM) will provide a statement concerning:

- What is to be accomplished
- When specific QC actions/check will occur
- Who is responsible for QC actions/checks
- Budget for QC actions/checks
- Follow up audits at each stage of completion



3. Describe specialized problem solving required in any phase of the project

Design for Disruption: Now and through recovery, we are faced with challenging questions of how to address critical health and safety issues. How will our facilities adapt? How can we safely congregate in our workspaces, public spaces and municipal venues? When we return to our offices after the quarantine period is over, do we want to continue living in isolation or will we seek equilibrium through design?

As the Covid 19 pandemic continues to develop, we remain engaged by researching and actively exploring innovations in building retrofits and building systems design. We believe architecture will help safely re-open the places we work, learn and play.

Life Safety concerns will play a large role in any project, to maintain a safe environment for building occupants and visitors. SMPC provides specialists in building code and fire protection issues, including the Life Safety Code, International Building Code, Uniform Federal Accessibility Standards, the Americans with Disabilities Act, and the International Fire Code . SMPC anticipates additional regulatory requirements and mandates to address the State of NM Department of Health and CDC recommendations for safety and security.

Managing and Storing Records SMPC maintains a detailed process for managing records, including backup and archive conventions that are consistently applied for all projects. Details of these procedures are documented on SMPC's secure Intranet. Archives are created at established milestones of project delivery. All pertinent data is backed up daily - including email correspondence, drawing files, specifications, meeting minutes and project photos, visualizations and presentations. SMPC maintains a live archive that is available on it's secure internal network. Active projects are backed up daily to a secure file server located off-site. Network access and email systems are encrypted and access codes are changed quarterly.

Teamwork makes the Dream Work: SMPC's ability to deliver a project on time and within budget is the result of a collaborative process that would not be possible without coordination and cooperation between the client, the design team and the general contractor. Active communication protocols ensure owner and user input, design team coordination, and contractor fairness. Additionally, the integration of Building Information Modeling (BIM) software supports increased accuracy of cost estimating and document clarity to minimize miscues in the field. Keys to fostering successful teamwork:

- Decision-making is crucial to success
- Communication is vital
- Proactive scheduling minimizes delays
- Flexibility is essential especially for renovations
- Commitment from the entire team to project success is mandatory

Addressing Project Difficulties: SMPC project managers are problem solvers. Every project has unique issues that can become problems. We are adept at finding solutions that make for successful outcomes and satisfied clients.

- During the programming phase we identify the project goals, facts, needs and design concept alternatives and make sure that the right people are in the room to establish the project scope. We don't move forward in the process until we have client approval of scope, budget and schedule.
- During the design phases we continually keep the design team and client on track, moving forward with approvals at each phase.
- Clarity of the construction documents (drawings and specifications) is the best protection against difficulties during the construction phase. Our use of 3D modeling software (Revit) ensures the best coordination of drawings and specifications.
- We keep our project managers on the project from start to finish. This provides a measure of assurance that someone is always aware of the project progress and history throughout.

1. Describe cost control and cost estimating techniques to be used for this project

A. Cost Control of Design Services

SMPC will manage the Citywide On-Call Architectural Services contract to the agreed upon fees by developing project preliminary budgets for each project – and each phase of design during contract negotiations and tracking actual versus budgeted costs as projects progress. Schedules and assignments are reviewed weekly with all project staff to track actual project progress. SMPC uses Deltek Vision project management software to track labor hours. This facilitates objective comparisons between actual and budgeted costs, allowing adjustments to staffing to be made as required.

B. Cost Control of Construction Cost

Formal estimates (statements of probable construction cost) for each project will be generated and confirmed periodically during the design process, as part of the deliverables for programming, schematic design, design development, and construction document phases at a minimum. Should multiple options be considered at the conceptual level, estimates for each would be provided for comparative purposes and to determine the relative return on investment for each. The use of Building Information Modeling (BIM) software supports development of quantity surveys for materials and systems so that the quantities are updated when the model is altered. Building materials and systems, and equipment selection are considered with the project budget in mind. SMPC will confer pricing from our cost consultant, general contractors, specialty contractors, suppliers and vendors to evaluate design options.

To ensure this project is designed within budget estimates will include a 5% to 10% contingency giving the client a cushion to accommodate market fluctuations during the bid period and changes to the project during construction due to unforeseen conditions or added project scope. Should a budget conflict occur, the design team will work directly with COA/DMD to evaluate and determine scope or cost reductions to bring the project back within budget.

C. Cost Estimating Techniques

Balis & Company, SMPC's estimating consultant, will perform quantity surveys to ensure that the entire project scope will be accounted for which are checked by designers and engineering consultants for completeness. Balis & Company maintains a database of local construction costs, including past projects for the City of Albuquerque, which are adjusted for various factors which affect costs. Balis & Company tracks other major jobs bidding daily to identify trends in labor and material costs. They obtain quotes from subcontractors and suppliers on all basic materials and special items for each project. The consultant team will also provide cost estimating assistance for their portions of the design.

Quality Assurance will include checking of estimate quantities versus control quantities for each specification division, phasing/site/time/security restrictions, quantity and scale of alternates, cost of general conditions, market inflation rate, unit prices, and document and specification coordination.

Quality Control Techniques involve management of cost growth between project phases by judicious use of contingencies and “design reserve”, checking between the disciplines for conflicts and omissions, application of “Contractor Thinking”, frequent communication with the A/E team to ensure complete and accurate understanding of the design, and review of final draft with A/E team emphasizing: **1) Coordination among the disciplines; 2) Contractibility and constructability; 3) The market conditions expected to prevail when the project bids.**

2. Comparisons of bid award to final cost estimate for projects designed in the past 2 years

The cost differential for each example reflects SMPC's intention to design within a client's budget accounting for some unknown conditions and minor changes during construction.

Project Name	Month/ Year of Bid	Number of Bids	Final Cost Estimate	Bid Award Amount
ABQ/BernCo Water Utility Authority - Customer Svc & Ops Center	4/2019	4	\$20,347,051.00	\$18,263,000.00
Double Eagle II - NM Department of Public Safety Hangar	5/2018	6	\$2,770,877.00	\$2,712,182.00
APS Highland High School Gymnasium Renovation	1/2017	2	\$13,702,850.00	\$13,167,243.00
AIS Terminal Improvement Project	12/2016	5	\$32,569,856.00	\$29,882,721.00

FORMs

City of Albuquerque Capital Implementation Program

Agreement and Insurance Certification

We have reviewed the standard agreement for Engineering or Architectural or Landscape Architectural Services that are required for the project listed below, and hereby certify that we will, if selected for the project, enter into this standard agreement for this project and meet all insurance requirements listed therein.

This Certification is intended for the use of the City of Albuquerque only, in conjunction with the award of the Engineering or Architectural or Landscape Architectural Services Agreement for Project:

Project Name Architectural Consultants for Citywide On-Call Architectural Services

Project Number 722400

Date May 1, 2020 Firm Name SMPC Architects

Signature 

Title Principal, SMPC Architects

STATE OF NEW MEXICO)

) ss


COUNTY OF BERNALILLO)

The above Certification was subscribed before me, the undersigned authority, by:

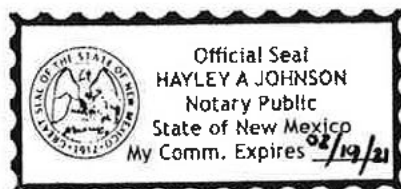
Hayley A. Johnson

who swore upon oath that this Certification was signed of free act and deed, on this

28th day of April, 20 20


(Notary Public)

My commision expires: 2/19/2021





SMPCPA0-01

EHUGHES

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/27/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Professional Liability Insurers, Inc. 6101 Moon Street Suite 1000 Albuquerque, NM 87111	CONTACT NAME: RJ Dean & Associates	
	PHONE (A/C, No, Ext): (505) 822-8114	FAX (A/C, No): (505) 822-0341
	E-MAIL ADDRESS: ehughes@cressinsurance.com	
INSURED SMPC, P A 219 Central Ave NW Ste 800 Albuquerque, NM 87102	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Travelers P&C of America	NAIC # 25674
	INSURER B : Travelers Cas & Surety Co	19038
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		6802J612555	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X		BA4C966379	7/1/2019	7/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP6C928647	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	UB7K011954	7/1/2019	7/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Professional Liab			105633090	7/1/2019	7/1/2020	Ea Claim 1,000,000
B	Professional Liab			105633090	7/1/2019	7/1/2020	Aggregate 2,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES:

RFP for Architectural Consultants for Citywide On-Call Architectural Services Project No: 722400

CERTIFICATE HOLDER

CANCELLATION

City of Albuquerque
Department of Municipal Development
c/o CIP Division Office
One Civic Plaza NW, Room 7057
Albuquerque, NM 87102

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

James Lyons

Pay Equity Reporting Form PE10-249

Company name:
Mailing address line 1:
Mailing address line 2:
City, state, zip code:
Phone:
E-mail address:
FEIN number:
EAN number:
SHARE vendor number
Reporting calendar year:

SMPC, P.A.
 219 Central Ave NW, Suite 800
 0
 Albuquerque, NM 87102
 505-255-8668
 r.bell@smpcarchitects.com
 85-0285447
 16265
 0
 2019

Job Category	No. Females	No. Males	Gap (Absolute %)
1 - Officers and Managers	3	4	1.60%
2 - Professionals	6	12	26.07%
3 - Technicians	2	2	18.92%
4 - Sales Workers	0	0	N/A
5 - Office and Admin. Support	3	0	N/A
6 - Craft Workers (Skilled)	0	0	N/A
7 - Operatives (Semi-Skilled)	0	0	N/A
8 - Laborers (Unskilled)	0	0	N/A
9 - Service Workers	0	0	N/A

Total # Job Categories With No Employees 5
 Total # Female Only Job Categories 1
 Total # Male Only Job Categories 0
 Total # Females (all categories) 14
 Total # Full Time Females 9
 Total # Part Time Females 5
 Total # Males (all categories) 18
 Total # Full Time Males 15
 Total # Part Time Males 3
 Total # Employees 32
 Female % Workforce 43.75%
 Male % Workforce 56.25%
Calculated Weighted Average 19.18%

Submit only this worksheet

Document must be signed by the principal executive of the company:

ITB #: _____ RFP# _____ 722400 _____ PO# _____

Vincent E. Payne

Name and title, printed


Signature

April 27, 2020

Date

