CITY of ALBUQUERQUE TWENTY FOURTH COUNCIL

COUNCIL BILL NO. <u>R-20-50</u> ENACTMENT NO		
SPONSORED BY: Klarissa Peña, Cynthia D. Borrego, and Lan Sena		
	1	RESOLUTION
[<u>Bracketed/Underscored Material]</u> - New [Bracketed/Strikethrough Material] - Deletion	2	CALLING ON THE MAYOR TO ESTABLISH A POOL OF CONTRACTORS TO
	3	PROVIDE GRANT WRITING SERVICES FOR THE PROCUREMENT OF
	4	AVAILABLE CORONAVIRUS SUPPORT AND RELIEF FUNDING; ADJUSTING
	5	FISCAL YEAR 2020 AND 2021 APPROPRIATIONS; AND CALLING FOR A
	6	FEASIBILITY STUDY FOR THE CREATION OF A DEDICATED CITY GRANT
	7	MANAGEMENT UNIT.
	8	WHEREAS, the current public health emergency has created a need for the
	9	City to secure grant writing services to assist in the procurement of additional
	10	federal, state and private grant funding for Coronavirus response and relief;
	11	and
	12	WHEREAS, the City has entered into a contract with a local vendor to
	13	provide public and private grant research and analysis, preparation of grant
	14	applications, and post-award grant management; and
	15	WHEREAS, new opportunities for Coronavirus support funding are being
	16	presented on a daily basis, and instant action is needed to pursue and procure
	17	these grant opportunities; and
		WHEREAS, the Council wishes to afford the opportunity for other local
	19	consultants who have suffered economically from the health emergency to
	20	provide grant writing services; and
	21	WHEREAS, on May 4, 2020 the City Council approved Resolution R-20-34,
	22	which appropriated \$150,364,461 from the United States Secretary of the
	23	Treasury to the Operating Grant Fund (265) for Fiscal Year 2020 and 2021,
	24	to reimburse the City for direct COVID-19 related expenses; and
	25	WHEREAS, in Fiscal Year 2019, the City of Albuquerque was the recipient
	26	of approximately \$51.2 million in federal grants, mostly comprised of recurring

operational grants for Transit, Aviation, Public Safety and Health & Social
 Service programs; and

WHEREAS, many federal grant opportunities exist for municipalities in
addition to the familiar recurring programs, that can provide support for
issues of poverty, homelessness, education, public safety, and economic
development, among others; and

7 WHEREAS, the grants.gov website is a valuable resource for researching
8 and applying for available federal grant opportunities, and provides a secure
9 and reliable source to apply for federal grants; and

WHEREAS, it is prudent for the City to pursue additional federal grant
opportunities; not only to supplement funding available for services, but also
to create, and maintain effective partnerships with federal grantor agencies;
and

WHEREAS, the City's federal grant awards are managed by individual City
departments, with technical accounting assistance from the Department of
Finance and Administration's (DFAS) Grant Administrator and staff; and

WHEREAS, the creation of a centralized City grant management unit that is
responsible for the entire grant process, from procurement of the grant to the
final reporting and close-out of the grant, may provide better results and
efficiencies for the City.

BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY OF ALBUQUERQUE:

Section 1. The Mayor, through the Department of Finance and Administrative Services, Purchasing Division, is directed to establish a vendor pool to provide grant writing services for all City Departments by June 15, 2020.

Section 2. That funds in the amount of \$150,000 previously appropriated to
the Operating Grant Fund (265) through Resolution R-20-34, are hereby
designated for contractual services for the procurement of COVID-19 related
federal, state and private grants in Fiscal Year 2020 and 2021.

Section 3. The Mayor, through the Department of Finance and

32 Administrative Services, Office of Budget and Management, is directed to

33 complete a feasibility study for the creation of a centralized Grant

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Management Unit for the City that provides grant writing services, assistance with program management, and accounting and financial reporting support to all City departments. The study shall include consideration of the size of the Grant unit, whether each of the services required are best provided by City staff or outside consultants, and the fiscal impact of establishing the Grant unit. The final report on the feasibility study shall be submitted to the City Council by March 1, 2021, in anticipation of the Fiscal Year 2022 operating budget process. Bracketed/Strikethrough Material] - Deletion C:\Users\E23948\Desktop\Save for XDrive\Peña_GrantWriting.docx

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