

1 (This space intentionally left blank for a complete list of organizations to be
2 added as addendum or floor substitute on May 18, 2020.)

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Mayor Timothy M. Keller

CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

INTER-OFFICE MEMORANDUM

April 24, 2020

TO: Patrick L. Davis, President, City Council

FROM: Timothy M. Keller, Mayor

A handwritten signature in black ink, appearing to be 'TK', is written over the name 'Timothy M. Keller'.

SUBJECT: Resolution Appropriating Funds for the Coronavirus Community Support and Recovery Program

Approval is requested to appropriate funding for the Coronavirus Community Support and Recovery Program in the amount of \$1,000,000 to the Coronavirus Community Support and Recovery Fund pursuant to R-20-30 and signed on April 22, 2020.

The process for soliciting and reviewing offers is following an expedited timeline. A Request for Proposals (RFP) is being issued on April 26, 2020 (due May 8, 2020) to solicit offers to address the unanticipated loss of income, the loss of job-related health care, the decreasing availability of support services, continuing bills, and unanticipated health costs. The needs will be addressed through contracts to provide food, shelter and health services for low-income and at-risk residents whose economic situation has been negatively impacted by the 2020 COVID-19 epidemic.

The RFP process follows the emergency procurement provisions of the Family and Community Services (FCS) Procurement Rule. The FCS Department will review past performance of offerors who have had contracts with FCS over the previous three years and provide this information to the Coronavirus Community Support and Recovery Fund Oversight Committee per R-20-30. The Oversight Committee will make the final recommendation of contract awards with review and approval by the City Council on May 18, 2020. The attached legislation will include the recommended contract awards once determined by the Oversight Committee.

The attached Resolution is forwarded to City Council for approval.

Cover Analysis

1. What is it?

Approving the recommendation of award in support of the Coronavirus Community Support Recovery Program as a result of Resolution R-20-30.

2. What will this piece of legislation do?

The legislation authorizes the contracts recommended for award.

3. Why is this project needed?

To provide food shelter and health services for low income and at-risk residents whose economic situation has been negatively impacted by the 2020 COVID-19 pandemic.

4. How much will it cost and what is the funding source?

\$1,000,000.00. The funding source is from the reallocation of funds from the City Clerk and unreserved funds from the Operating Reserve Fund as authorized through Resolution R-20-30.

5. Is there a revenue source associated with this Plan? If so, what level of income is projected?

No revenue.