

EC-20-72



CITY OF ALBUQUERQUE


Albuquerque, New Mexico
Office of the Mayor

Timothy M. Keller, Mayor

INTER-OFFICE MEMORANDUM

DATE: April 6, 2020

TO: Patrick Davis, President, City Council

FROM: Timothy M. Keller, Mayor 

SUBJECT: Mayor's Recommendation of WHPacific, Inc. for Engineering Consultants for Wyoming Boulevard Improvements – Alameda Boulevard to Beverly Hills Avenue

The Selection Advisory Committee (SAC) met via email on March 31, 2020 to consider the following project:

Project: Project No: 7413.80; Engineering Consultants for Wyoming Boulevard Improvements – Alameda Boulevard to Beverly Hills Avenue

Agency: Department of Municipal Development

Two proposals were received in response to the Request for Proposals; only one proposal was scored, however, because one proposal was incomplete since it was missing the electronic version of the proposal and was therefore deemed non-responsive.

Project Description: Design and construction of roadway improvements to Wyoming Boulevard, from Alameda Boulevard to Beverly Hills Avenue, which includes reconstruction of the existing roadway section. The required infrastructure consists of paving, signing and striping, curb and gutter, medians, ADA compliant sidewalks and curb ramps, bicycle lanes, street lighting, storm drainage improvements, and potential utility relocation. The project scope is expected to require a traffic study, traffic counts, geotechnical reporting, pavement evaluation, drainage analysis, corridor street lighting analysis, SUE, public involvement, right-of-way acquisition, bidding phase services, construction management, and material testing, including quality control and quality assurance. Also necessary for this project will be for respondents to evaluate the possibility of a roundabout being installed at the Wyoming Blvd/Alameda Blvd. intersection to replace the existing signalized intersection, which will require traffic simulation modeling of the roundabout in a format that can be easily demonstrated to the City Project Manager and the public. (Approximately 0.7 miles).

The Committee made the following recommendation of the ranked respondent:

WHPacific Inc.

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.


Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:

WHPacific, Inc.


Mayor's Recommendation of WHPacific, Inc. for Project No: 7413.80; Engineering Consultants for Wyoming Boulevard Improvements – Alameda Boulevard to Beverly Hills Avenue.

This recommendation is being forwarded for Council consideration and action.


Approved:

 *SMJ* 4/20/20
Sarita Nair, JD, MCRP Date
Chief Administrative Officer

Approved as to Legal Form:

 *Samantha Hults* 4/9/2020
DocuSigned by: CA74973A333D44E...
Esteban A. Aguilar, Jr. Date
City Attorney

Recommended:

 *Patrick Montoya* 4/9/2020
DocuSigned by: 1ED69102F76A44F...
Patrick Montoya, Director Date
Department of Municipal Development

MIM

Attachments:

- Cover Analysis
- Composite SAC Evaluation Form
- Minutes of the SAC Meeting

Cover Analysis

1. What is it?

A request for Professional Engineering Services

2. What will this piece of legislation do?

This will provide for the design of the roadway widening of Wyoming Boulevard from Alameda Boulevard to Beverly Hills Avenue.

3. Why is this project needed?

This project will provide the necessary lane widths, curb and gutter, and bicyclist and pedestrian facilities from Alameda Boulevard to Beverly Hills Avenue.

4. How much will it cost and what is the funding source?

The construction is anticipated to cost approximately \$2,000,000.00. The funding source is identified and appropriated from FD 341 TX.

5. Is there a revenue source associated with this contract? If so, what level of income is projected?

There is no revenue source associated with this agreement.

6. What will happen if the project is not approved?

No pedestrian or bicycle facilities will exist between Alameda Boulevard and Beverly Hills Avenue, and the typical roadway section will remain incomplete and in poor condition.

7. Is this service already provided by another entity?

No other entity provides these services for the City of Albuquerque.

Minutes of the Meeting
of the
Selection Advisory Committee
March 31, 2020

via Email

**Engineering Consultants for
Wyoming Boulevard Improvements – Alameda Boulevard to
Beverly Hills Avenue**

Project No. 7413.80

Present:

Jill Cuppernell, Project Manager, Department of Municipal Development
John MacKenzie, PE, Department of Municipal Development
Savannah Torres, PE, Department of Municipal Development
Paula Dodge-Kwan, PE, Department of Municipal Development
Debbie Bauman, Department of Municipal Development

Staff:

Myrna Marquez, Administrator, Selection Advisory Committee

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Design and construction of roadway improvements to Wyoming Boulevard, from Alameda Boulevard to Beverly Hills Avenue, which includes reconstruction of the existing roadway section. The required infrastructure consists of paving, signing and striping, curb and gutter, medians, ADA compliant sidewalks and curb ramps, bicycle lanes, street lighting, storm drainage improvements, and potential utility relocation. The project scope is expected to require a traffic study, traffic counts, geotechnical reporting, pavement evaluation, drainage analysis, corridor street lighting analysis, SUE, public involvement, right-of-way acquisition, bidding phase services, construction management, and material testing, including quality control and quality assurance. Also necessary for this project will be for respondents to evaluate the possibility of a roundabout being installed at the Wyoming Blvd/Alameda Blvd. intersection to replace the existing signalized intersection, which will require traffic simulation modeling of the roundabout in a format that can be easily demonstrated to the City Project Manager and the public. (Approximately 0.7 miles).

Approximate Construction Cost \$ 2,000,000.00

The Administrator contacted the SAC Committee and RFP respondents on March 28, 2020 and advised them that this meeting would take place via email. She reminded the SAC Committee to have their scores and comments emailed to her by 10:00am on March 31, 2020.

Members thanked the respondent for submitting a well-organized and well thought out proposal. It was clear to the Committee that the respondent had spent time becoming familiar with the project site and conditions to better understand the need for the City for this project.

The Administrator collected the Committee members' scores and she deleted the high scores and low scores and then totaled the proposal scores. Because there was only one respondent to score, there were no ties or point deductions to apply. The Committee and respondents were advised of the final scores. The Administrator verified the scores prior to submitting the Committee's recommendation to the Mayor.

Final scores reported via the email meeting were as follows:

WHPacific, Inc.	251
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The Administrator informed the Committee of the following score of the firm based on their scores and subject to verification of Total Final Points:

WHPacific, Inc.	251
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There being no further business before the Committee, the Administrator adjourned the email meeting by emailing everyone the final scores at 10:11 a.m.

Myrna Márquez

Myrna Marquez, Administrator
Selection Advisory Committee

cc: City Clerk

Composite Selection Advisory Committee Evaluation Form

Project No: 741380; Engineering Consultants for Wyoming Blvd - Alameda Boulevard to Beverly Hills Avenue

DATE: 3/31/20

Evaluation Criteria	Maximum Points	Firm Name	Firm Name	Firm Name
		WHPacific		
I. General Information				
1. Provide Name and Address of Respondent and, if firm, when firm was established.	25	24	0	0
2. Provide number of employees, technical discipline and registration.				
3. Indicate where the services are to be performed.				
II. Project Team Members				
1. Provide organization plan for management of the project.				
2. Identify all consultants to be used on the project.				
3. Provide qualifications of project team members shown in organization plan, including registration and membership in professional organizations.	125	102	0	0
4. Provide any unique knowledge of key team members relevant to the project.				
III. Respondent Experience				
1. Describe previous projects of a similar nature, including client contact (with phone numbers), year services provided, construction cost (if applicable), and a narrative description of how they relate to this project.	150	124	0	0
2. Provide examples of the Project Manager's City experience within the past five (5) years that serve to demonstrate the the Project Manager's knowledge of City procedures.				
IV. Technical Approach				
1. Describe respondent's understanding of the project scope.				
2. Describe how respondent plans to perform the services required by the project scope.	100	83	0	0
3. Describe specialized problem solving required in any phase of the project.				
V. Cost Control				
1. Describe cost control and cost estimating techniques to be used for this project.				
2. Provide comparisons of bid award amount to final cost estimate for projects designed by the respondent during the past two (2) years. The consultant may provide justification for any discrepancies that may exist with this information.	75	61	0	0
VI. Quality and Content of Proposal				
1. Evaluator's rating of overall quality of proposal.	25	24	0	0
Total Possible Points	500	500	500	
Total Points (Before Point Deductions)		418	0	0
Minus High and Low Scores Total		167	0	0
Total Points (Minus High and Low Scores)		251	0	0
Minus Point Deductions (If Applicable)		0	0	0
Sub-Total (All Applicable Deductions Applied)		251	0	0
Plus Tie Breaker Points (If Applicable)		0	0	0
SAC TOTAL SCORES		251	0	0
Plus Interview Scores		0	0	0
FINAL SCORES		251	0	0