



CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

EC-19-526

Mayor Timothy M. Keller

INTER-OFFICE MEMORANDUM

October 4, 2019

TO: Klarissa J. Peña, President, City Council

FROM: Timothy M. Keller *TK*

SUBJECT: Mayor's Recommendation of Award (ROA) for RFP No. 2019000055 "Property Information Management and Laboratory Information Management System"

The City of Albuquerque's Police Department in conjunction with the Department of Finance, Purchasing Division, issued the RFP for a Property Information Management and Laboratory Information Management System.

The RFP was posted on the Purchasing E-Procurement, Sicomm.net website and advertised in the Albuquerque Journal.

The City received four (4) responses to this solicitation. The ad hoc evaluation committee evaluated and scored the proposals received in accordance with the evaluation criteria published in the RFP. After thoroughly reviewing and scoring the proposals, Porter Lee Corporation earned a score of 2070 points. The ad hoc committee found Porter Lee Corporation to be both responsive and qualified and recommends an award to Porter Lee Corporation.

I concur with this recommendation.

The City of Albuquerque's Police Department will manage this contract.

Mayor's Recommendation of Award (ROA) for RFP No. 2019000055,
"Property Information Management and Laboratory Information Management
System"

Approved:

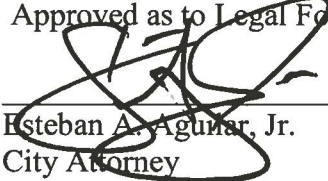


Sarita Nair
Chief Administrative Officer

11/27/19

Date

Approved as to Legal Form:




Esteban A. Aguilar, Jr.
City Attorney

11-6-19

Date



Recommended:



Michael Geier, Chief
Police Department

10-11-19

Date

Cover Analysis

1. What is it? The City of Albuquerque's Police Department (APD) will be contracting with Porter Lee Corporation to provide a Property Information Management and Laboratory Information Management System (LIMS) for the APD Crime Lab.

2. What will this piece of legislation do? This legislation will approve the RFP committee's recommendation of award to Porter Lee Corporation.

3. Why is this project needed? To track cases, the APD Crime Lab utilizes multiple independent databases for evidence/case management, case file documentation, and reporting. Since these systems typically do not "speak to" each other, they require redundant manual data entries and data transcription. LIMS will provide a complete case management solution from submission of evidence to final case disposition. The implementation of a LIMS will enhance the capacity and increase the efficiency of the Laboratory by eliminating duplication of effort, reducing transcription errors, and increasing time spent on casework and backlog reduction for not only the DNA Unit, but all of the scientific units of the laboratory. Additionally, a LIMS will help to enable real-time tracking of forensic evidence through the laboratory by supervisors,

4. How much will it cost and what is the funding source? The cost of LIMS for the purchase, implementation and maintenance agreements will be \$1.4 million dollars over a five year period. A final contract with exact terms and conditions will be negotiated by DFAS Purchasing. APD received a federal grant in the amount of \$262,500 that will be applied toward the project. Most of the balance will be paid using general fund monies currently budgeted in the Scientific Evidence Division operating accounts for Fiscal Year 2020 although the maintenance agreement and licensing costs will be extended into years two through five. Additional annual maintenance and licensing costs may be requested in the Fiscal Year 2021 and successive budgets.

5. Is there a revenue source associated with this Plan? If so, what level of income is projected? There is no revenue source associated with this contract.

FISCAL IMPACT ANALYSIS

TITLE: Mayor's Recommendations of Award (ROA) for RFP No. 2019000055 "Property Information Management and Laboratory Information System"

R: O:
FUND: 265/110
DEPT: Police

No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.

(If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	2020	Fiscal Years 2021	2022	Total
Base Salary/Wages	-	-	-	-
Fringe Benefits at	-	-	-	-
Subtotal Personnel	-	-	-	-
Operating Expenses	-	200,000	200,000	400,000
Property	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenses	\$ -	\$ 200,000	\$ 200,000	\$ 400,000
<input type="checkbox"/> Estimated revenues not affected				
<input type="checkbox"/> Estimated revenue impact				
Revenue from program				0
Amount of Grant				
City Cash Match				
City Inkind Match				
City IDOH				
Total Revenue	\$ -	\$ -	\$ -	\$ -

These estimates do not include any adjustment for inflation.
* Range if not easily quantifiable.

Number of Positions created

COMMENTS: The project is being funded through federal grants and general fund dollars. No additional appropriations are necessary in Fiscal Year 2020. Software will require an annual maintenance agreement of \$200k in the out years. Funding for the out years will be requested.

COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:

PREPARED BY:

FISCAL ANALYST

REVIEWED BY:

EXECUTIVE BUDGET ANALYST

APPROVED:

DIRECTOR

(date)

John Roman
10/29/19
Renee Martinez-Christina E. B.
10/31/2019
BUDGET OFFICER (date) CITY ECONOMIST



City of Albuquerque
 Department of Finance and Administrative Services

Timothy M. Keller, Mayor

Interoffice Memorandum

Date July 24, 2019

TO: Sarita Nair, Chief Administrative Officer

FROM: Michael Geier, Chief, Albuquerque Police Department *MG*

SUBJECT: **Recommendation of Award: RFP No. 2019000055, "Property Information Management and Laboratory Information Management Systems"**

The City of Albuquerque Police Department in conjunction with the Department of Finance and Administrative Services, Purchasing Division, issued the subject solicitation. The solicitation was posted on the purchasing website and advertised in the Albuquerque Journal. Four responses were received for evaluation.

The ad hoc evaluation committee evaluated and scored the responses received in accordance with the evaluation criteria published in the RFP and recommends award of contract to Porter Lee Corporation. I concur with this recommendation. Listed below is the composite scores for the responses received:

Porter Lee	2070
Quetel	1614
Forensic Advantage	1422
Justice Trax	1245

The City of Albuquerque's Police Department will manage this contract.

Approved:

SM _____ *8/16/19*
 Sarita Nair (Date)
 Chief Administrative Officer

Attachment: Score Sheet
 Campaign Reports
 Original: Purchasing P2019000055

SELECTION COMMITTEE RESULTS

P2019000055

Property Information Management and Laboratory Information Management Systems

OPTION 1

	Offeror	JUSTICE TRAX	PORTER LEE	QUETEL	FORENSIC ADVANTAGE
Selection Committee					
Evaluator 1		509	693	507	488
Evaluator 2		370	719	589	477
Evaluator 3		366	659	519	457
TOTAL		1245	2070	1614	1422

Campaign Contributors Report

Tuesday, July 30, 2019

Page 1 of ?

For the period of Jul 30, 2017 to Jul 30, 2019

Prompt Values Entered: NOTHING SELECTED, Que Tel

No Records Found

This report was created with the most current campaign contribution data provided by the City Clerk's Office (and the Information Systems Division) last updated on Jun 30, 2019

Campaign Contributors Report

Tuesday, July 30, 2019

Page 1 of ?

For the period of Jul 30, 2017 to Jul 30, 2019

Prompt Values Entered: NOTHING SELECTED, justic Trax

No Records Found

This report was created with the most current campaign contribution data provided by the City Clerk's Office (and the Information Systems Division) last updated on Jun 30, 2019

Campaign Contributors Report

Tuesday, July 30, 2019

Page 1 of ?

For the period of Jul 30, 2017 to Jul 30, 2019

Prompt Values Entered: NOTHING SELECTED, Forensic Advantage

No Records Found

This report was created with the most current campaign contribution data provided by the City Clerk's Office (and the Information Systems Division) last updated on Jun 30, 2019

Campaign Contributors Report

Tuesday, July 30, 2019

Page 1 of ?

For the period of Jul 30, 2017 to Jul 30, 2019

Prompt Values Entered: NOTHING SELECTED, Porter Lee

No Records Found

This report was created with the most current campaign contribution data provided by the City Clerk's Office (and the Information Systems Division) last updated on Jun 30, 2019
