

OC-19-41



**CITY OF ALBUQUERQUE
CITY COUNCIL**

INTEROFFICE MEMORANDUM

TO: All Councilors
FROM: Stephanie M. Yara, Director of Council Services
SUBJECT: Reappointment of Mr. James Breen to the Board of Ethics & Campaign Practices
DATE: November 18, 2019
CC: Katy Duhigg, City Clerk

Per the City Charter, the City Council is required to appoint three members to the City's Board of Ethics and Campaign Practices. The first term of member James Breen expired on July 31, 2019. Mr. Breen is eligible for reappointment and is willing to continue to serve on the Board.

If re-appointed, Mr. Breen's second term on the Board will end on 7/31/2023.

Mr. Breen's resume has been published on the City Clerk's website as required by the City Charter and is attached for your review.

The remaining members of the Board are:

<u>Representing</u>	<u>Name</u>	<u>Term</u>
1. Board Elected President	Mr. Andrew G. Schultz	07/31/2019
2. Mayoral Appointee	vacant	-
3. Mayoral Appointee	Mr. Gary J. Van Luchene	07/31/2020
4. Mayoral Appointee	Mr. John Kwait	07/31/2020
5. City Council Appointee	Mr. Rex D. Throckmorton	07/31/2020
6. City Council Appointee	vacant	-
7. City Council Appointee	<i>Mr. James Breen</i>	07/31/2023

James Breen

Albuquerque, NM 87111

E-mail: jamesbreen@comcast.net

Qualification Summary

Highly productive administrator, influential fire service leader, and effective emergency management professional with over 37 years of emergency response experience involving the Fire Service, Military Special Operations, Emergency Management, and Law Enforcement. Extensive knowledge, experience, and abilities have resulted in effective operations and administration in all areas of responsibility as evidenced by organizational achievements, professional accomplishments, and awards.

Strong leadership skills have resulted in the increased performance, strong following, and shared vision from subordinates. Attributes include refined organizational skills, highly motivated to accomplish organizational goals, resourcefulness, personal integrity, and the ability to forecast, identify, and address potential issues. Areas of expertise include: Incident Management, Program Development and Administration, Project Management, Organizational Safety Oversight, related instruction/training, Emergency Preparedness, and the delivery of multi-disciplinary Emergency Services.

Employment History

2016-Present Emergency Planner, Sandia National Laboratory

Develop, maintain, and implement emergency plans and procedures to mitigate, prepare for, respond to, and recover from emergency and non-emergency events. Coordinates with a variety of personnel and organizations, including internal divisional management and staff, and external contacts such as federal, state, and local emergency management, law enforcement, and government representatives. Supports development and implementation of a multi-year drill and exercise program. Serves as the operations section lead within the emergency operations center during actual emergencies.

Develop, implement, and manage the emergency action plan and workforce emergency preparedness programs for 12,000 employees, critical infrastructure, owned and leased facilities, and remote sites so that emergency related consequences are minimized, and life safety and public health are maximized.

Analyze instructional needs, identify learning objectives, develop training materials, deliver training programs, and evaluate students for application of learned knowledge/skills/abilities. Revise and/or update existing training programs. Identify, research, develop, and collaborate with other stakeholders on the development of new or revised standard operating procedures and emergency plans. When developing procedures or process, consult with all internal and external operational elements to ensure the smooth and effective integration of resources that results in smooth and effective operations with a high margin of safety for emergency responders. Evaluate the performance of emergency response operations and implement corrective actions. Consult and provide insight to Emergency Management leadership on matters relating to emergency response operations and administration.

Areas of training, instruction, planning, and procedural development responsibility have included:

- Incident Command and Incident Action Planning
- Technical Rescue
- Dispatch
- Active Threat/Shooter and Suspicious Item Response with Security/Law Enforcement counterparts
- Hazardous Materials
- Emergency Medical Services
- Emergency Operations Center

- Mutual Aid with off-site emergency response agencies
- Emergency Management

2014 – 2016 Roco Rescue, Inc. Baton Rouge, Louisiana

Special Projects Manager, duties and responsibilities include developing new business opportunities, develop and revise organizational documents and training programs; provide administrative, developmental, and sustainment support to internal divisions; develop, review, revise and organizational policies; and provide instruction services for external customers and refresher training for internal personnel.

Chief Instructor for NFPA 1670 Rescue Technician Courses to include Confined Space, Rope, Trench, Building Collapse, and Special Operations/Combat Rescue. Duties included adhering to lesson plans, evolution and scenario planning, coordinating with subordinate instructors, and training certification.

1990 – 2013 Albuquerque Fire Department, Albuquerque, New Mexico

2009-2013	Fire Chief - Department Director of AFD
2003-2009	Battalion Commander – Battalion 2
2003-2006	Program Manager - Heavy Rescue Program
2000-2003	Captain – Fire Station 3 Commander, Ladder 3
1995-2000	Lieutenant - Ladder 3, Ladder 15, and Academy Instructor
1993-1995	Driver - Engine 12 and Ladder 15
1990-1993	Firefighter - Engine 2, 15, and 13

Responsible for the administration, management, and operations of the Albuquerque Fire Department that consisted of 22 fire stations, 5 support divisions, over 700 personnel, and a \$70 Million annual budget. The Albuquerque Fire Department responds to nearly 80,000 emergency calls for service annually.

Incident responsibilities include providing command and control of multi-agency resources at emergency incidents which involves assuming command, evaluating incident conditions and factors, developing strategy, incident action planning, resource deployment, developing incident organization, managing risk, and maintaining communications.

Supervisory responsibilities involve developing work plans, coaching and counseling, motivating, professional development, and evaluating performance. Administrative responsibilities include event operational planning, forecasting, scheduling; managing physical and fiscal resources; maintaining records, incident reporting, maintaining labor-management relations, and managing diversity.

Significant accomplishments include:

- Protected the city’s Insurance Service Office (ISO) rating through apparatus equipment standardization, a comprehensive fire hydrant inspection program, adopted fire code, web-based training, and greater communications interoperability which resulted in improving the city’s ISO rating.
- Dramatically improved our operational effectiveness and has enhanced firefighter safety through:
 - Establishment of professional qualification standards
 - Establishment of the Command Training Center
 - Implementation of a deployable firefighter rehab capability to support emergency responders at working incidents
 - Establishment of an Incident Action Planning (IAP) at all special events with other public safety agencies

- Implementation of the Public Inebriate Intervention Program (PIIP) designed to alleviate the impact that public inebriates have on the 911 emergency response system
- Implemented an Ambulance Transport Service Contract to establish performance measures and improve service to AFD emergency responders and EMS patients.
- Replacement of NxG2 SCBA's with 210 NxG7 SCBA's
- Created effective and lasting relationships with other emergency response organizations to increase response capabilities and community disaster resilience through effective mutual and automatic aid agreements, the establishment of the Metro Fire Chief's Association, adoption of inter-agency SOG's, and establishing inter-operability communications between mutual aid partners.
- Appointment to the Governor's Commission on the Fire Service, 2006
- Subject Mater Expert, Commanders Promotional Examination for Incident Command and Personnel Management, 2006, 2008
- Development, implementation, and administration of the Heavy Rescue Program to include strategic planning, developing Standard Operating Guidelines, planning, budgeting, federal grant administration, professional development, training, and managing logistical needs, 2003- 2006
- Appointment as Co-Chairman for a Sustainable Enhancement Team on Emergency Preparedness, responsible for the Emergency Preparedness Task Force Report on the City of Albuquerque's Office of Emergency Management, 2005
- Advisor to the State of New Mexico, Office of Emergency Management and Homeland Security on issues regarding disaster/terrorism preparation and response, urban search and rescue, and development of the Regional Response Program.
- Contributor for Albuquerque Public Schools Safe School Response Plan
- Fire Academy Adjunct Instructor
- Participation in several committees and advisory groups

2007-2009 Sandia National Laboratories, Emergency Response Team Member and Technical Rescue Instructor (part-time)

Responsible for the administration, development, supervision, delivery, and evaluation of a Technical Rescue training program for Emergency Responders, with the goal of ensuring competency, proficiency and performance consistency in the response to technical rescue incidents. Additional duties include: Drill and exercise development, delivery, and evaluation; participates in the evaluation of other emergency response training scenarios and serves as SNL's subject matter expert for technical rescue response.

2003-2005 Department of State, Anti-Terrorism Assistance Program (ATAP), Hazardous Materials Instructor (part-time)

Provide hazardous materials instruction and evaluate student performance with a focus on Weapons of Mass Destruction to foreign students from partner countries identified as needing assistance in fighting the global war on terrorism. The curriculum provided advanced counterterrorism training and equipment grants to maintain and increase the partners' capabilities to respond to incidents involving chemical, biological, and radiological threats.

1992-2007 Federal Emergency Management Agency, Urban Search and Rescue, New Mexico Task Force 1, Task Force Leader (volunteer)

2002–2007 Task Force Leader and Safety Officer
 1997-2002 Rescue Squad Manager
 1992–1997 Rescue Squad Specialist

Provided leadership and management for all aspects of disaster preparation, training, response, deployment, search and rescue, recovery operations, and demobilization for manmade and natural disasters throughout the United States. Supervised up to 80 personnel, in 7 functional areas of Task Force Operations.

Significant accomplishments include:

- Deployment to the City of New Orleans following Hurricane Katrina in September 2005, as the Task Force Leader and was responsible for ensuring the effective evacuation, rescue, and medical treatment of hundreds of flood victims.
- Deployment to the Pentagon following the Terrorist Attack in September 2001, as a Rescue Squad Manager, supervised four rescue squad teams, and a heavy equipment task force during recovery operations that resulted in accomplishing assigned objectives three days ahead of schedule.
- FEMA Disaster Assessor, representing ESF-4 Firefighting and ESF-9 USAR Specialist for Rapid Needs Assessment Team. Team is prepared to deploy to a disaster area, assesses the impact of the event, determines federal response requirements, and provides disaster intelligence to local, state and federal officials regarding life-threatening situations and imminent hazards.

1995-2009 Roco Rescue, Inc., Baton Rouge, Louisiana (part-time)

1998–2009 Consultant, Chief Instructor, Confined Space Rescue Crew Chief
1995-1998 Rescue Team Member, Assistant Instructor

Chief Instructor for NFPA 1670 Rescue Technician Courses and Crew Chief for stand-by rescue services. Duties include supervising, evaluating, providing, and performing specialized rescue instruction/training and stand-by rescue services throughout the United States. Member of the Roco Business Advisory Group.

Significant accomplishments include:

- Project Manager for the Louisiana Urban Search and Rescue Master Plan, responsible for the development and delivery of a comprehensive strategic plan that provides direction to the State of Louisiana on how to create, implement, and maintain an Urban Search and Rescue Task Force for state-wide disaster response, 2006
- Development and delivery of the Roco Trench Rescue Course, 1998-2007
- Development and delivery of the National Safety Council First Aid/CPR course for the Intel Corporation, 1996.

1986-1990 United States Air Force, Pararescue Technician

1989-1990 Detachment 6, 1723 Special Tactics Squadron, Kirtland AFB, New Mexico
1987-1989 Detachment 4, 1730 Pararescue Squadron, Keflavik NAS, Iceland
1986-1987 1550 Combat Crew Training Wing, Kirtland AFB, New Mexico

Staff Sergeant, responsible for supervising, planning, evaluating, and performing all types of search and rescue and recovery operations. Functioned as an air crew member and/or deployed from aircraft to effect rescue and recovery of personnel and sensitive equipment. Provided rapid response capability in adverse geographic and environmental conditions on land or water, while operating in friendly or hostile areas. Provided survival and evasion assistance, emergency medical treatment, and security to downed military pilots. Returned recovered personnel and sensitive equipment to safety or friendly control. Additional duties included: Budget Officer responsible for the fiscal management of \$750,000 annually; Vehicle/Fleet Management Officer responsible for the management of \$171,000 in vehicle assets; Logistics Officer.

1981-1986 United States Air Force, Law Enforcement Specialist, Narcotic Canine Handler

1985-1986 27 Security Police Squadron, Cannon AFB, New Mexico
1982-1984 3rd Security Police Squadron, Clark AB, Philippines
1981-1982 3415 Security Police Squadron, Lowry AFB, Colorado

Staff Sergeant, responsible for maintaining law and order, protecting personnel, security of equipment and facilities; responsible for the training of police and narcotics detector dog teams, supervised personnel and conducted customs inspections with assigned detector dog. Served as a member of the Emergency Service Team (SWAT).

Other Professional Experience

- Department of Energy, Emergency Management National Conference, Presenter, 2017-2018
- Human Resource Management Association of New Mexico, Keynote Speaker, 2017
- Board of Ethics and Campaign Practices, City of Albuquerque, 2015 to present
- Medical Mission Team Leader, Sagebrush Community Church, four international missions, 2015-2016
- 100 Club of New Mexico, Board Member, 2010 to Present
- National Fire Department Instructors Conference, Instructor, 2002, 2003, 2008, 2009
- APCO/NENA Western Regional Conference Speaker, 2008
- New Mexico Fire Chief's Conference Speaker, 2007
- Colorado Symposium on Emergency Care, Keynote Address, 2006
- FEMA, USAR, Operational Readiness Exercise, Observer-Controller, 2006
- United States Department of State, Diplomatic Security Service, Weapons of Mass Destruction Operations Course Instructor, 2003- 2005
- Colorado Fire Fighters Academy, Instructor, 2005-2007
- New Mexico Humanities Council Speaker, 2003
- Albuquerque Technical-Vocational Institute, Firefighter Tactics, Instructor, 2001-2002
- Santa Fe Community College, Firefighter Tactics, Instructor, 2000

Qualifications

- Blue Card, Incident Command Instructor - 2016
- Emergency Management Issues - Special Interest Group, Exercise Controller Evaluator - 2016
- Blue Card, Incident Command Certified Incident Commander- 2014
- Pro Board-Certified Rope Rescue Technician I and II – 2015
- Certified Occupational Safety Specialist -2014-Present
- Incident Safety Officer (Pro Board) -2014
- Pro Board-Certified Confined Space Rescue Technician I and II – 2014
- National Fire Protection Association
 - Fire Service Instructor
 - Rescue Technician
 - Firefighter Level II
- Federal Emergency Management Agency
 - Task Force Leader, Urban Search and Rescue
 - Safety Officer, Urban Search and Rescue
 - Disaster Assessor, Rapid Needs Assessment Team
- Department of Energy, Nonproliferation and National Security Institute Certified Instructor
- IFSAC Hazardous Materials Technician
- Public Safety Diver, Dive Rescue International
- USAF Aircraft Rescue and Firefighter
- Wildland Firefighter
- OSHA Competent Person for Excavations
- Department of Energy, Special Response Team I, II, III (SWAT)

Education and Training

- Emergency Operations Center/Incident Command System Interface
- DOE Exercise Controller/Evaluator
- DOE Developing Exercise Scenarios and Objectives
- Incident Response to Terrorist Bombings
- Management Development
 - Speed of Trust
 - Crucial Conversations and Crucial Accountability
 - Receiving and Applying Effective Feedback
- US Department of Homeland Security, Enhanced Incident Management/Incident Command
- Emergency Management Institute Courses: I-100, IS-200, ICS-300, ICS-400, IS-700, and IS-800
- National Fire Academy
 - Emergency Response to Terrorism
 - Fire Protection Systems for Incident Commanders
 - Fire Service Communications
 - Organizational Theory in Practice
 - Command and Control of Wildland/Urban Interface Fire Operations
 - Command and Control at Multi-Alarms
 - Command and Control at Man-Made and Natural Disasters
 - Command and Control at Target Hazards
 - Incident Command for High Rise Operations
 - Chemistry of Hazardous Materials
- Command School
- NMBA Public Information Officer Course
- FEMA Rescue Systems I and II
- Albuquerque Technical Vocational Institute - 25 hrs.
- Community College of the Air Force - 60 hrs.
- High School Graduate, Harvard, Illinois

Service Awards

- Albuquerque City Council Service Recognition, 2013
- Albuquerque Fire Department Outstanding Service Award, 2006
- Bank of America Neighborhood Champion, 2006
- Albuquerque Firefighter of the Year, 2001
- University of New Mexico Intensive Caring Award, 1992
- Albuquerque Fire Department Top Cadet Award, 1990
- USAF John Levitow Award, 1989
- USAF Commendation Medal, 1982, 1989
- Sikorsky Helicopter Award, 1988
- USAF Achievement Medal, 1982, 1986
- USAF Outstanding Performer, 1982
- USAF Good Conduct Medal, 1985, 1989
- Boy Scouts of America Eagle Scout Award, 1981