



EC-19-427
CITY OF ALBUQUERQUE

Albuquerque, New Mexico
Office of the Mayor

Timothy M. Keller, Mayor

INTER-OFFICE MEMORANDUM

DATE: April 23, 2019

TO: Klarissa J. Peña, President, City Council
FROM: Timothy M. Keller, Mayor *TK*
SUBJECT: Mayor's Recommendation of Jacobs Engineering Group Inc. for Architectural Consultant for a Study and Possible Design and Construction Services for an Inline Baggage System at the Albuquerque International Sunport

The Selection Advisory Committee (SAC) met on April 19, 2019 to consider the following project:

Project: Project No. 7260.80 Architectural Consultant for a Study and Possible Design and Construction Services for an Inline Baggage System at the Albuquerque International Sunport

Agency: Department of Municipal Development

Two proposals were received in response to the Request for Proposals.

Project Description: To provide architectural study and possible design and construction services to the Aviation Department for an inline Baggage System at the Albuquerque International Sunport.

The Committee made the following recommendation of the two highest ranked respondents:

Jacobs Engineering Group Inc.

WHPacific, Inc.

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.


Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:

Jacobs Engineering Group Inc.

Mayor's Recommendation of Jacobs Engineering Group Inc. for Project No. 7260.80
Architectural Consultant for a Study and Possible Design and Construction Services for an
Inline Baggage System at the Albuquerque International Sunport.

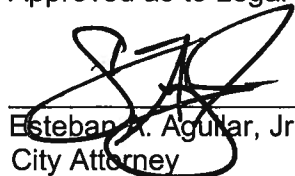
This recommendation is being forwarded for Council consideration and action.

Approved:




Sarita Nair, JD, MCRP Date
Chief Administrative Officer

Approved as to Legal Form:




Esteban A. Aguilar, Jr. Date
City Attorney

Recommended:



Patrick Montoya, Director Date
Department of Municipal Development



MIM

Attachments:

Cover Analysis
Composite SAC Evaluation Form
Minutes of the SAC Meeting

Cover Analysis

1. What is it?

This is a Request for Proposals (RFP) for Professional Architectural Services for the study and possible design and construction of an inline baggage system at the Albuquerque International Sunport.

2. What will this project do?

This piece of legislation will allow the Aviation Department to determine the feasibility of an inline baggage system and possible design and construction phase services for the project.

3. Why is this project needed?

This project will allow the Aviation Department to apply for construction grant monies for the project if it is determined to be feasible.

4. How much will it cost and what is the funding source?

The cost is to be negotiated for the study initially and design and construction phase services if the project is feasible. Funding will be from Aviation Department Fund 613, Activity Number 1175230.

5. What will happen if the project is not approved?

Should this not be approved, the department will not be able to pursue grant monies for the project.

Composite Selection Advisory Committee Evaluation Form

Project No: 7260.80; Architectural Consultant for a Study and Possible Design and Construction Services for an Inline Baggage System at the Albuquerque

DATE: 4/19/2019

Evaluation Criteria	Total Committee Points	Firm Name Jacobs Engineering Group Inc.	Firm Name WHPacific, Inc.	Firm Name
I. General Information (points available: 5) 1. Provide Name and Address of Respondent and, if firm, when firm was established. 2. Provide number of employees, technical discipline and registration. 3. Indicate where the services are to be performed.	25	23	23	0
II. Project Team Members (points available: 15) 1. Provide organization plan for management of the project. 2. Identify all consultants to be used on the project. 3. Provide qualifications of project team members shown in organization plan, including registration and membership in professional organizations. 4. Provide any unique knowledge of key team members relevant to the project.	75	58	59	0
III. Respondent Experience (points available: 30) 1. Describe previous projects of a similar nature, including client contact (with phone numbers), year services provided, construction cost (if applicable), and a narrative description of how they relate to this project. 2. Provide examples of the Project Manager's City experience within the past five (5) years that serve to demonstrate the Project Manager's knowledge of City procedures.	150	126	121	0
IV. Technical Approach (points available: 25) 1. Describe respondent's understanding of the project scope. 2. Describe how respondent plans to perform the services required by the project scope. 3. Describe specialized problem solving required in any phase of the project.	125	106	100	0
V. Cost Control (points available: 15) 1. Describe cost control and cost estimating techniques to be used for this project. 2. Provide comparisons of bid award amount to final cost estimate for projects designed by the respondent during the past two (2) years. The consultant may provide justification for any discrepancies that may exist with this information.	75	64	63	0
VI. Quality and Content of Proposal (points available: 10) 1. Evaluator's rating of overall quality of proposal.	50	41	40	0
Total Possible Points	500	500	500	0
Total Points (Before Point Deductions)		418	406	0
Minus High and Low Scores Total		166	164	0
Total Points (Minus High and Low Scores)		252	242	0
Minus Point Deductions (If Applicable)		0	0	0
Sub-Total (All Applicable Deductions Applied)		252	242	0
Plus Tie Breaker Points (If Applicable)		0	0	0
SAC TOTAL SCORES		252	242	0
Plus Interview Scores		0	0	0
FINAL SCORES		252	242	0

Minutes of the Meeting
of the
Selection Advisory Committee
April 19, 2019

Room 7096, City County Government Center

**Architectural Consultant for a Study and Possible Design and Construction
Services for an Inline Baggage System at the Albuquerque International**

Project No. 7260.80

Present:

Jim Hinde, Project Manager, Aviation Department
Hartwell Briggs, RA, Aviation Department
Jerry Francis, RA, Department of Municipal Development
Bud Ball, Aviation Department
Mark Eshelman, RA, Transit Department

Others:

WHPacific
Jacobs Engineering Group Inc.

Staff:

Myrna Marquez, Administrator, Selection Advisory Committee
Betty Greenbaum, Recording Secretary

Two proposals were received in response to the Notice of Request for Proposals.

Project Description:

To provide architectural study and possible design and construction services to the Aviation Department for an inline Baggage System at the Albuquerque International Sunport.

Estimated Compensation (for study portion): \$100,000.00

The Administrator called the meeting to order at 9:00a.m. to review responses to the project. She reminded the Committee members of the section of the Rules and Regulations regarding lobbying and asked if anyone would like to make a motion to discuss the issue further. No motion was forthcoming.

The Administrator asked each Committee member to comment on the proposal, but to withhold giving their scores until all discussions ended. Members thanked the respondents for their

interest in the project and said both proposals were good overall and either firms would be capable of doing a good job for the City.

The Administrator asked the Committee members to report their scores and she deleted the high scores and low scores and then totaled the proposal scores. There was not a tie and point deductions were not applicable. The Committee was advised of the final scores. The Administrator stated that the proposal scores would be verified prior to submitting the Committee's recommendation to the Mayor.

Final scores reported at the meeting were as follows:

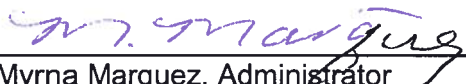
Jacobs Engineering Group Inc.	252
WHPacific, Inc.	242

The Administrator asked if any Committee member wanted to make a motion to conduct interviews. No motion was made to do so.

In accordance with the Rules and Regulations, subject to verification of the scores, the following firms are the Committee's recommendation.

Jacobs Engineering Group Inc.	WHPacific, Inc.
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There being no further business before the Committee, the Administrator adjourned the meeting at 9:15a.m.



Myrna Marquez, Administrator
Selection Advisory Committee

cc: City Clerk