



CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

EC-19-347

Mayor Timothy M. Keller

INTER-OFFICE MEMORANDUM

December 11, 2018

TO: Klarissa J. Peña, President, City Council

FROM: Timothy M. Keller, Mayor


SUBJECT: Reporting of expenditures by the Albuquerque Police Department related to the implementation of the Court Approved Settlement Agreement (CASA) – First Quarter Fiscal Year 2019

This Executive Communication submits a report of expenditures by the Albuquerque Police Department related to the implementation of the CASA. The report is required by R-15-148. Expenditures are for Fiscal Year 2019 through the first quarter ending September 30, 2018.

APD requests your acceptance of this Executive Communication.

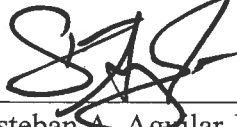
Reporting of expenditures by the Albuquerque Police Department related to the implementation of the Court Approved Settlement Agreement (CASA) –First Quarter Fiscal Year 2019

Approved:



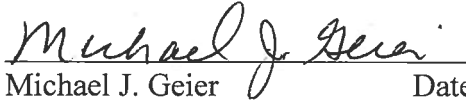
Sarita Nair
3/3/19
Date
Chief Administrative Officer

Approved as to Legal Form:



Esteban A. Aguilar Jr.
2-12-19
Date
City Attorney

Recommended:



Michael J. Geier
2-7-19
Date
Chief of Police

Cover Analysis

1. What is it? This is an executive communication submitting expenditures by the Albuquerque Police Department (APD) related to the implementation of the Court Approved Settlement Agreement (CASA). Expenditures are reported for the first quarter of Fiscal Year 2019.

2. What will this piece of legislation do? The submission of the expenditures related to the implementation of the CASA on a quarterly basis complies with resolution R-15-148.

3. Why is this project needed? The report is needed to inform Council of APD expenditures related to the CASA.

4. How much will it cost and what is the funding source? There is no additional cost related to the submission of this report.

5. Is there a revenue source associated with this Plan? If so, what level of income is projected? None

APD EXPENDITURES RELATED TO THE IMPLEMENTATION OF THE COURT APPROVED SETTLEMENT AGREEMENT (CASA)

First Quarter Fiscal Year 2019

Through the first quarter of Fiscal Year 2019, the Albuquerque Police Department expended \$544,079 of the \$4,241,199 budgeted for implementation of the Court Approved Settlement Agreement (CASA). Expenditures are for the three month period from July 1, 2018 through September 30, 2018.

USE OF FORCE: INTERNAL CONTROLS AND ACCOUNTABILITY

The department expended \$34,399 associated with **Use of Force** investigations, training and reporting. Paragraphs 61, 63, 64, 79 and 80 of the CASA require APD to conduct and track criminal and administrative investigations of serious use of force.

Use of Force Investigations, Training and Reporting		
Use of Force Investigations and Reporting Administrative Support Staff	\$	34,399
Use of Force Total		\$ 34,399

Use of Force Investigations and Reporting Administrative Support – Paragraphs 79 and 80 of the CASA require reporting and tracking of use of force by officers and the investigations associated with the events. Costs of \$34,399 for staff support these efforts for the first quarter of the fiscal year.

SPECIALIZED UNITS

There has been \$15,629 expended in **Specialized Units** for the first quarter.

Policy and Procedure Compliance of Specialized Tactical Units		
Tactical Administrative Support	\$	15,629
Specialized Units Total		\$ 15,629

Tactical Administrative Support – The administrative support staff is responsible for maintaining detailed documentation and tracking of activities and deployments of specialized tactical units. This data will be used for annual reporting and analysis as required by paragraphs 96, 104, 105 and 109 of the CASA.

CRISIS INTERVENTION

There has been \$70,574 expended for **Crisis Intervention** for the first quarter of Fiscal Year 2019.

Crisis Intervention Reporting and Analysis		
Family Advocacy Center CIT Assistant & Data Manager	\$	12,904
CIU Data Collection and Analysis/MHRAC		8,027
	\$	20,931
Crisis Intervention Certified Responders		
Crisis Outreach Clinicians	\$	49,643
Crisis Intervention Total		\$ 70,574

Family Advocacy Center CIT Assistant and Data Manager - There was \$12,904 expended for a Family Advocacy Center CIT Assistant and Data Manager. Paragraphs 129 and 137 of the CASA require the collection and analysis of data for crisis intervention responders to determine their effectiveness. This position assists with the gathering and collection of data.

CIU Data Collection and Analysis – The CASA requires the establishment of a Mental Health Response Advisory Committee. Paragraph 115 requires the provision of data to the committee for the purpose of facilitating program guidance. APD has a temporary staff member to support the collection, analysis and reporting of this data. The department spent \$8,027 on these efforts for the first quarter.

Crisis Outreach Clinicians - There was \$49,643 expended for two Crisis Outreach Clinicians for the first quarter. Paragraphs 110 and 132 through 136 of the CASA require APD to develop, implement and support more integrated, specialized responses to individuals with mental health needs. Two Crisis Outreach Clinicians were added to provide additional support to the existing work performed by the Crisis Outreach Support Specialists in the Crisis Outreach and Support Team (COAST). The new positions have additional capabilities beyond basic behavioral health service referrals, and provide assessment, evaluation, short-term crisis intervention and safety planning.

POLICIES AND TRAINING

There has been \$27,738 expended in **Policies and Training** for the first quarter of the fiscal year.

Policy Development, Review and Implementation		
SOP Liaison	\$	10,564
Officer and Supervisor Training		
Academy Support Staff	\$	17,174
Policies and Training Total		\$ 27,738

Policy Development, Review and Implementation – Overall, APD expended \$10,564 on an SOP Liaison for policy development, review and implementation during the first quarter of the fiscal year.

Paragraphs 138 through 147 of the CASA require the review, development and implementation of policies that are written clearly, indexed and maintained in an organized manner. The department has also established an Office of Policy Analysis (OPA) to gather information on national standards and best practices and integrate the findings into APD policy. The SOP Liaison is also responsible for facilitating the meetings and coordinating efforts between APD staff, Legal staff and outside experts.

Academy Support Staff – Paragraphs 151 and 153 of the CASA require the maintenance of complete and accurate records of training provided to APD personnel. The department expended \$17,174 for administrative staff at the APD Academy to support these efforts.

RECRUITMENT AND PROMOTIONS

In **Recruitment and Promotions**, there was \$50,054 expended in the first quarter of the fiscal year.

Recruitment Plan and Marketing		
DLF Branding	\$	50,054
Recruitment and Promotions Total		\$ 50,054

DLF Branding – There was \$50,054 expended for recruitment and marketing. Paragraphs 232, 233 and 234 of the CASA require the development of a comprehensive recruitment and hiring program to attract qualified applicants from a broad section of the community.

OFFICER ASSISTANCE AND SUPPORT

In **Officer Assistance and Support**, there was \$15,509 expended for the first quarter of the fiscal year.

Peer Support		
Peer Support Coordinator	\$	15,509
Officer Assistance and Support Total		\$ 15,509

Peer Support Coordinator – Paragraphs 247 through 253 of the CASA require APD to provide officers and employees ready access to mental health and support resources that comport with best practices and current professional standards. The Peer Support Coordinator helps facilitate these efforts.

COMMUNITY ENGAGEMENT AND OVERSIGHT

In **Community Engagement and Oversight**, there was \$33,445 expended during the first quarter of the fiscal year.

Establishment of Community Policing Councils		
CPC Coordinator & Support Costs	\$	33,445
Community Engagement and Oversight Total		\$ 33,445

CPC Coordinator & Support Costs – Paragraph 254 of the CASA requires community participation as well as formal and informal mechanisms that facilitate ongoing and constructive communication between APD and the communities that make up Albuquerque. APD is required to take an active role in generating broad community support by adopting greater transparency, forming problem-solving and goal-oriented partnerships, and sharing responsibility for positive outcomes and continuous improvement through meaningful civilian oversight. Paragraph 266 of the CASA requires the establishment of a Community Policing Council (CPC) in each of the six area commands. The CPC Coordinator was created to provide an effective CPC program. The position is responsible for establishing and maintaining relationships with community based organizations, supporting outreach campaigns and developing strategies for proactive outreach activities. The department spent \$33,445 during the first quarter for the CPC Coordinator and support costs.

IMPLEMENTATION, MONITORING AND ENFORCEMENT

In **Implementation, Monitoring and Enforcement**, APD expended \$296,731 during the first quarter of the fiscal year.

Establishment of Independent Monitor		
Public Management Resources (Dr. Ginger)	\$	-
APD Implementation Unit		
Compliance Auditors and Associated Costs	\$	67,398
Compliance Implementation Unit		69,488
Records Specialists		68,130
Data Analysis		23,938
Implementation Support Staff & Associated Costs		<u>67,777</u>
	\$	296,731
Implementation, Monitoring and Enforcement Total		\$ 296,731

Public Management Resources (Dr. Ginger) – For the first quarter of the fiscal year, there are no expenditures for the Independent Monitor since no invoices were submitted for payment. However, through June 30, 2018, a cumulative of \$4,054,078 has been expended for the Independent Monitor since the inception of the contract. Paragraphs 294, 295, 296, 327, 328, 329 and 330 require the selection of an independent monitor to assess and report on policies, training, curricula and programs developed and implemented under the CASA.

APD Implementation Unit - Paragraph 317 requires the establishment of a unit to serve as a liaison between the United States Department of Justice, the Independent Monitor and the City to facilitate implementation of the CASA. The unit ensures the City maintains and provides data, documents and materials required to demonstrate compliance to the Monitor. The unit also works with the Chief in assigning implementation and compliance related tasks to APD personnel as needed. APD has created a Compliance Bureau under the direction of a Deputy Chief and Commander to serve as the Implementation Unit. There was \$296,731 expended for the APD Implementation Unit during the first quarter of the fiscal year.

Compliance Auditors and Associated Costs - APD expended \$67,398 for compliance auditors for the first quarter. Paragraphs 297, 298 and 318 require compliance reviews and audits to determine if the City is meeting the requirements of the CASA.

Compliance Implementation Unit – To support Paragraph 317, APD established a Compliance Implementation Unit consisting of Process Improvement Analysts, a Program Data Analyst and a supervisor to work with various APD units to facilitate implementation of the CASA. For the first quarter of the fiscal year, \$69,488 was expended for these efforts.

Records Specialists – Paragraph 318 of the CASA requires the City to collect and maintain all data and records necessary to document implementation and compliance, including data to allow the Monitor to conduct outcome assessments, compliance reviews and audits. This collection and maintenance of data will also allow the City to conduct on-going quality assurance reviews. APD expended \$68,130 for six records positions for the first quarter.

Data Analysis – Paragraph 298 of the CASA requires qualitative and quantitative assessments of use of force incidences, deployment of specialized units and training. APD has contract support to ensure the collection of the proper data and provide analysis of the data to demonstrate compliance to the Independent Monitor and courts. APD expended \$23,938 during the first quarter for these efforts.

Implementation Support Staff – Implementation support staff includes a Management Analyst to assist with record keeping and reporting, systems support staff within APD's Information Technology Section to ensure systems are in place and supported to meet the terms of the CASA and a Liaison created to facilitate communication of progress, challenges and obstacles between the Administration, APD staff, Monitoring staff and the public. A total of \$67,777 was expended for implementation support staff during the first quarter.