



EC-18-272  
**CITY OF ALBUQUERQUE**

Albuquerque, New Mexico  
Office of the Mayor

Timothy M. Keller, Mayor

**INTER-OFFICE MEMORANDUM**

**DATE: NOVEMBER 26, 2018**

**TO:** Ken Sanchez, President, City Council  
**FROM:** Timothy M. Keller, Mayor *TMK*  
**SUBJECT:** Mayor's Recommendation of Dekker/Perich/Sabatini for On Call Architectural Services for the Albuquerque International Airport and Double Eagle II Airports.

The Selection Advisory Committee (SAC) met on March 27, 2018 to consider the following project:

*Project:* Project No. 7086.90 – On-Call Architectural Services for the Albuquerque International Airport and Double Eagle II Airports.

*Agency:* Department of Municipal Development

Four proposals were received in response to the Request for Proposals.

**Project Description:** This project will provide architectural design and construction services to the Aviation Department for various on-call projects at either the Albuquerque International Sunport or Double Eagle II Airport.

The Committee made the following recommendation:

1. Dekker/Perich/Sabatini
2. SMPC Architects
3. FBT Architects

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.

Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:


**Dekker/Perich/Sabatini**

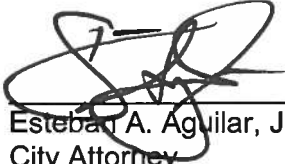
Mayor's Recommendation of Dekker/Perich/Sabatini for On-Call Architectural Services for the Albuquerque International Sunport and Double Eagle II Airport.

This recommendation is being forwarded for Council consideration and action.

Approved:

Approved as to Legal Form:

  
\_\_\_\_\_  
SA Sarita Nair, JD, MCRP      11/28/18  
Chief Administrative Officer      Date

  
\_\_\_\_\_  
Esteban A. Aguilar, Jr.      11-28-2018  
City Attorney      Date

Recommended:

  
\_\_\_\_\_  
Patrick Montoya, Director      11/26/18  
Department of Municipal Development      Date

MIM

Attachments:

Cover Analysis  
Composite SAC Evaluation Form  
Minutes of the SAC Meeting

## **Cover Analysis**

### **1. What is it?**

This Executive Communication is the Mayor's recommendation of Dekker/Perich/Sabatini for Project Number 7086.90, On-Call Architectural Services for the Albuquerque International Sunport and Double Eagle II Airports.

### **2. What will this piece of legislation do?**

This project will allow the Aviation Department to design and construct various projects at either the Albuquerque International Sunport or at Double Eagle II Airport.

### **3. Why is this project needed?**

The Aviation Department has a frequent need for design services on various small projects at both airports and this will allow expeditious implementation of these projects

### **4. How much will it cost and what is the funding source?**

The cost is to be negotiated on a task by task basis and funding will be from aviation Department Fund 613. Activity Number 1175230.

### **5. Is there a revenue source associated with this contract? If so, what level of income is projected?**

There is no revenue source associated with this contract.

### **6. What will happen if the project is not approved?**

Should this not be approved the department will not be able to provide timely implementation of smaller projects.

### **7. Is this service already provided by another entity?**

No.

## Composite Selection Advisory Committee Evaluation Form

**Project No. 7086.90 On-Call Architectural Consultant for the Abq International Sunport and Double Eagle II Airport**

**DATE: 03/27/2018**

Evaluation Criteria	Maximum Points	Firm Name	Firm Name	Firm Name	
		Dekker/Perich/Sabatini	SMPC Architects	FBT Architects	
<b>I. General Information</b> 1. Provide Name and Address of Respondent and, if firm, when firm was established. 2. Provide number of employees, technical discipline and registration. 3. Indicate where the services are to be performed.	25	23	23	22	
<b>II. Project Team Members</b> 1. Provide organization plan for management of the project. 2. Identify all consultants to be used on the project. 3. Provide qualifications of project team members shown in organization plan, including registration and membership in professional organizations. 4. Provide any unique knowledge of key team members relevant to the project.	75	59	61	58	
<b>III. Respondent Experience</b> 1. Describe previous projects of a similar nature, including client contact (with phone numbers), year services provided, construction cost (if applicable), and a narrative description of how they relate to this project. 2. Provide examples of the Project Manager's City experience within the past five (5) years that serve to demonstrate the the Project Manager's knowledge of City procedures.	150	132	132	126	
<b>IV. Technical Approach</b> 1. Describe respondent's understanding of the project scope. 2. Describe how respondent plans to perform the services required by the project scope. 3. Describe specialized problem solving required in any phase of the project.	125	111	107	107	
<b>V. Cost Control</b> 1. Describe cost control and cost estimating techniques to be used for this project. 2. Provide comparisons of bid award amount to final cost estimate for projects designed by the respondent during the past two (2) years. The consultant may provide justification for any discrepancies that may exist with this information.	75	59	58	55	
<b>VI. Quality and Content of Proposal</b> 1. Evaluator's rating of overall quality of proposal.	50	45	42	38	
Total Possible Points		500	500	0	0
Total Points (Before Point Deductions)			429	423	406
Minus High and Low Scores Total			173	170	164
Total Points (Minus High and Low Scores)			256	253	242
Minus Point Deductions (If Applicable)			0	0	0
Sub-Total (All Applicable Deductions Applied)			256	253	242
Plus Tie Breaker Points (If Applicable)			0	0	0
<b>SAC TOTAL SCORES</b>			<b>256</b>	<b>253</b>	<b>242</b>
Plus Interview Scores			0	0	0
<b>FINAL SCORES</b>			<b>256</b>	<b>253</b>	<b>242</b>

Minutes of the Meeting  
of the  
Selection Advisory Committee

March 27, 2018

Room 7096, City County Government Center

**ON CALL ARCHITECTURE SERVICES FOR THE ALBUQUERQUE INTERNATIONAL SUNPORT  
AND DOUBLE EAGLE II AIRPORTS**

**PROJECT # 7086.90**

**Present:**

Jim Hinde, Project Manager, Aviation Department  
Jack Scherer, Associate Director, Aviation Department  
Hartwell Briggs, RA, Aviation Department  
Steve James, RA, Department of Municipal Development  
George Gee, RA, Aviation Department

**Others:**

Dekker/Perich/Sabatini  
FBT Architects  
SMPC Architects  
WHPacific

**Staff:**

Mark Motsko, Interim Administrator, Selection Advisory Committee  
Betty Greenbaum, Recording Secretary

Four proposals were received in response to the Notice of Request for Proposals.

**PROJECT DESCRIPTION:**

To provide architectural design and construction services to the Aviation Department for various on-call projects at either the Albuquerque International Sunport or Double Eagle II Airport.

Estimated Compensation: **\$600,000.00**

The Interim Administrator called the meeting to order at 9:00am to review the response to the project. He reminded the Committee members of the section of the Rules and Regulations regarding lobbying and asked if anyone would like to make a motion to discuss the issue further. No motion was forthcoming.

The Interim Administrator asked the Project Manager if he wished to provide any additional information pertinent to the project. No additional information was provided.

The Administrator asked each Committee member to comment on the proposals, but to withhold giving their scores for each proposal until all discussions have ended. Members stressed the importance of following the proposal category outline provided in the Request for Proposals. Committee members' comments were generally complimentary.

The Interim Administrator asked the Committee members to report their scores. The Interim Administrator deleted the high score and low score for each proposal and then totaled the scores. The Committee was advised of the scores and of the ranking according to these scores. The Interim Administrator totaled the scores and stated that the proposal scores would be verified prior to submitting the Committee's recommendations to the Mayor.

Final scores reported at the meeting are as follows:

Dekker/Perich/Sabatini	256
FBT Architects	242
SMPC Architects	253
WHPacific	237

After reporting the scores, the Interim Administrator asked if any Committee member wanted to make a motion to conduct interviews. No motion was made to do so.

In accordance with the Rules and Regulations, subject to verification of the scores, the following three firms are the Committee's recommendation as ranked by the final scores.

1. Dekker/Perich/Sabatini
2. SMPC Architects
3. FBT Architects

There being no further business before the Committee, the Administrator adjourned the meeting at 9:15am.



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Mark Motsko, Interim Administrator  
Selection Advisory Committee

cc: City Clerk