



EC-16-248
CITY OF ALBUQUERQUE

Office of the Mayor

One Civic Plaza NW, Albuquerque, NM 87103

Richard J. Berry, Mayor

INTER-OFFICE MEMORANDUM

November 10, 2016

TO: Issac Benton, President, City Council

FROM: Richard J. Berry, Mayor

SUBJECT: Status FY17, DMD Objective 5

DMD Objective 5 states, "Report to the Council on the Municipal Development Department's proposed source of recurring Neighborhood Traffic Management Program (NTMP) funding, including a discussion of which senior position in the Department is currently responsible for the management of NTMP project applications and implementation. Report and make recommendations upon the possible use of a 2 cent increase in the City's gas tax to fund the program and other street modernization programs. Submit a status report to the Mayor and Council by the end of the first quarter of FY17".

FY17 Objective 5 - RECOMMENDATION ON FUNDING SOURCE

The suggestion of utilizing a \$.02 increase in the Gas Tax is not recommended. Over the past year DMD has been coordinating with Council on possible funding sources for the NTMP. Possible funding sources that were discussed were Council set aside and GO Bond funding. To date capital funding has been identified in the FY15 and programed in the FY17 GO Bond Program. Recently, Council set-aside has been utilized to begin the study phase of the program for requests that have been submitted.

FY17 Objective 5 - POSITION RESPONSIBLE FOR PROGRAM ADMINISTRATION

Currently there are 1.5 FTEs responsible for the administration of the NTMP. There is a full time Engineer Position and the half time Senior Engineer with in the Traffic Engineering division to administer the program.

As stated above funding has been identified and over the last few weeks' criteria for pre-screening the applications has also been developed. The City of Albuquerque (COA) Engineer will review the application to determine if the request will meet preliminary criteria as described

below:

1. Any roadway that is greater than a collector roadway will be automatically denied by the online application system for traffic calming. Classifications of roadways are determined by the COA's planning department and MRCOG.
2. The application for traffic calming must be completed by a total of 3 RESIDENTS or a neighborhood association president or board member representing HOA or NA that are affected by the roadway segment. Information must be provided to ensure neighborhood is in agreement for the need of a traffic calming measure.
3. A petition shall be sent by the City to the designated neighborhood contact. They must have the petition completed and signed by TWO-THIRDS of the affected households for that street segment being considered. The affected households will be determined by the COA and provided to the applicant for reference.

Note: The application will then be considered ONLY upon completion of these steps.

There are currently over 190 other requests still under consideration. Traffic Engineering is in the process of sending petitions to establish 2/3rds support of the effected residents. Traffic is also identifying those requests that will not qualify, based on the pre-screening criteria identified above. This will in effect reduce the number of open applications.

Once applications have gone through the pre-screening process they will be prioritized as follows:

1. Residential Street sections with at least 50% of the houses facing the street for traffic calming.
2. Residential Street sections with two or more preventable accidents within 3 years. This would be followed by residential street sections with one or more preventable accidents within 3 years.
3. Residential Street sections with 1000 or more vehicles per day for traffic calming. This will require a traffic count which is less expensive than a full study. This would be followed by residential street sections with 750 vehicles per day for traffic calming. This would be followed by residential street sections with 500 vehicles per day.

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4. Collector street sections with 1000 or more vehicles per day for traffic calming. This would be followed by collector street sections with 750 vehicles per day for traffic calming. This would be followed by collector street sections with 500 vehicles per day for traffic calming.

As studies are completed, those applications with merit will be pursued for implementation. In the interim, the additional requests received beyond those on the priority list will be carried forward for future consideration. Those requests found without merit will receive no further consideration for three years. After the three years, they can then be resubmitted for consideration.

The results of the pre-screening and the status of the applications submitted can be found on the City's website at <http://www.cabq.gov/traffic/pending-traffic-requests>.

This Executive Communication is forwarded to City Council for its acceptance.

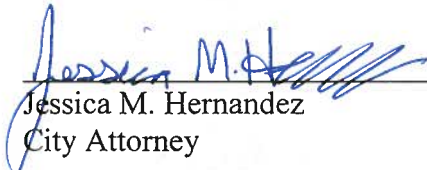
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Approved:



Robert A. Perry Date
Chief Administrative Officer 12/7/16

Approved as to Legal Form:



Jessica M. Hernandez Date
City Attorney 12/06/16

Recommended:



Melissa Lozoya, P.E. Date
Acting Director DMD 11/18/16

GPS

Cover Analysis

1. What is it?

The purpose of this Executive Communication is to provide a status report on NTMP and FY17 DMD Objective 5.

Report to the Council on the Municipal Development Department's proposed source of recurring Neighborhood Traffic Management Program (NTMP) funding, including a discussion of which senior position in the Department is currently responsible for the management of NTMP project applications and implementation. Report and make recommendations upon the possible use of a 2 cent increase in the City's gas tax to fund the program and other street modernization programs. Submit a status report the Mayor and Council by the end of the first quarter of FY/17.

2. What will this piece of legislation do?

Complete the reporting requirements of DMD Annual Objective 5.

3. Why is this project needed?

To provide an evaluation process for traffic calming measures for collector and residential roadways.

4. How much will it cost and what is the funding source?

N/A

5. Is there a revenue source associated with this program? If so, what level of income is projected?

GO Bond Funding

6. What will happen if the report is not approved?

N/A

7. Is this service already provided by another entity?

No.