

Mayor Timothy M. Keller

CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

INTER-OFFICE MEMORANDUM

March 18, 2025

TO: Brook Bassan, President, City Council

FROM: Timothy M. Keller, Mayor



SUBJECT: Executive Communication for Filing of Funding Application for Section 5312 Funds Bus Safety and Accessibility Research Program

The City of Albuquerque Transit Department submitted a grant application with the Federal Transit Administration (FTA) for FTA Section 5312 Bus Safety and Accessibility Research Program for federal funds on January 17, 2025. The total grant submission was \$633,474 with the federal portion \$506,778 and a local match of 20% of the total grant submission or \$126,696. Local match funds will be available from the Transfer to Capital Grants program in the Transit Operating Fund 661 to the Capital Grants Fund 665. IDOH in the amount of \$8,706 is included in the total grant matching amount.

This grant provides funding to retrofit existing Transit buses with a collision avoidance system. Pedestrians and cyclists often are not seen by motor coach operators due to large blind spots around the vehicle, especially when making turns. Utilizing intelligent vision sensor cameras, the system identifies a diverse and extensive variety of potential dangers on the road, such as vehicles, cyclists, pedestrians and more. When danger is imminent, visual and audible alerts warn the driver to make the necessary corrections in sufficient time to avoid potential collisions or mitigate their severity.

The procurement method is by means of a partnership with a component manufacturer. According to the notice of funding opportunity, if an application with such a partnership is selected for funding, the competitive selection process will be deemed to satisfy the requirement for a competitive procurement under 49 U.S.C. 5325(a) for the named entities.

In submitting this Request for Approval, we agree that we have reviewed and will comply with the rules of ethical conduct set out in Sections 3-3-1 et seq. and the Purchasing Ordinance at Sections 5-5-22 et seq.


TITLE/SUBJECT OF LEGISLATION: Executive Communication for Filing of Funding Application for Section 5312 Funds Bus Safety and Accessibility Research Program

Approved:

 4/14/25
Samantha Sengel, EdD Date
Chief Administrative Officer

Recommended:

Signed by:  4/9/2025 | 9:39 AM MDT
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Kevin Sourisseau Date
Chief Financial Officer

DocuSigned by:  4/1/2025 | 8:43 AM MDT
FFB323DDFBE2427...
Leslie Keener Date
Director, Transit Department

FISCAL IMPACT ANALYSIS

Funding for Transit Bus Safety FTA Section 5312

R: O:
 FUND: 665
 DEPT: Transit

x No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.

(If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	2025	2026	2027	Total
Base Salary/Wages	-	-	-	-
Fringe Benefits at	-	-	-	-
Subtotal Personnel	-	-	-	-
Operating Expenses		-	-	-
Property		-	-	-
Indirect Costs		-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -
[] Estimated revenues not affected				
[x] Estimated revenue impact				
Amount of Grant				-
City Cash Match				-
City In-kind Match				-
City IDOH*				-
Total Revenue	\$ -	\$ -	\$ -	\$ -

*The IDOH is part of the overall budget and will be billed by grant based on cost share ratio.

Number of Positions created: 0

COMMENTS:

COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:

This funding will be used for transit bus safety to support the desired community condition for safe and affordable integrated transportation options.

PREPARED BY:

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 FISCAL MANAGER

APPROVED:

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 EXECUTIVE BUDGET ANALYST

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 BUDGET OFFICER (date)

Signed by:
Christine Barner
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 CITY ECONOMIST

Cover Analysis

1. What is it?

This is a grant application by the Transit Department to the FTA Section 5312 Bus Safety and Accessibility Research Program for federal funds.

2. What will this piece of legislation do?

To inform the City Council of federal fund applications which also include a local match.

3. Why is this project needed?

This application for grant funds will provide funding to retrofit existing Transit buses with a collision avoidance system. Pedestrians and cyclists often are not seen by motor coach operators due to large blind spots around the vehicle, especially when making turns. Utilizing intelligent vision sensor cameras, the system identifies a diverse and extensive variety of potential dangers on the road, such as vehicles, cyclists, pedestrians and more. When danger is imminent, visual and audible alerts warn the driver to make the necessary corrections in sufficient time to avoid potential collisions or mitigate their severity.

4. How much will it cost and what is the funding source?

N.A.

5. Is there a revenue source associated with this contract? If so, what level of income is projected?

N.A.

6. What will happen if the project is not approved?

N.A.

7. Is this service already provided by another entity?

N.A.



Leslie Keener, Transit Director



Timothy M. Keller, Mayor

Cover Letter

**Fiscal Year 2025 Bus Safety and Accessibility Research
City of Albuquerque, Transit Department (“ABQ RIDE”)
Project: Collision Avoidance System**

Entity Submitting Proposal

Leslie Keener, Director
City of Albuquerque, Transit Department
100 First St SW
Albuquerque, NM 87102
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Point of Contact for All Cooperative Agreement Administrative Activities

Sara Young, Fiscal Officer
City of Albuquerque, Transit Department
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Abstract

According to safety performance data reported to the National Transit Database (NTD), major event injuries per 100 million vehicle revenue miles are rising with non-rail modes having 273.94 injuries in 2022 and 302.82 injuries in 2023. In order to keep our traveling public safe and decrease extensive repair to buses, the City of Albuquerque Transit Department (“ABQ RIDE”) has been searching for solutions to decrease accidents. This is more apparent given the state of operations of ABQ RIDE following the pandemic as vacancy rates exceeding 40% for mechanics, resulting in challenges repairing and returning vehicles back on the road in order to meet the demands of transporting its passengers.

ABQ Ride recently deployed eighteen (18) CNG buses equipped with MobileEye, a collision avoidance system to increase awareness for bus drivers by providing audio and visual alerts to decrease the potential for collisions. With a fleet size of 162 vehicles, this grant will allow ABQ Ride to add the collision avoidance system to the rest of its bus fleet (144 buses) which currently serves an annual ridership of 6.5 million people.

This grant application with the Federal Transit Administration (FTA) for FTA Section 5312 Bus Safety and Accessibility Research Program for federal funds the total of \$506,778. A local match totaling \$126,696 is available and has been appropriated. Total project costs are \$633,474.

Three tasks comprise this project.

Task 1

This task will outfit 114 buses with Rosco Mobileye ME8 Collision Avoidance system, providing one forward-facing windshield-mounted sensor and a driver display. This includes front sensing of pedestrians and cyclists in daylight and low light with alerts to the operator. In addition, forward collision warnings and speed limit indication will be provided.

Task 2

This task will outfit thirty (30) Rapid Transit Buses with Rosco Mobileye Shield+ Collision Avoidance System. This task provides five (5) forward-facing sensors (1 front, 2 side, and 2 rear) and three interior driver displays to display all the visible alerts to the operator. This task dramatically increases awareness to the driver providing visible and audible alerts of both vulnerable road users and vehicles at the front, side and rear of the bus.

Task 3

This task will outfit all buses (144) with Rosco Ituran telematics to provide remote access to sensor messages and remote diagnostic capabilities and route evaluation.

Pedestrians and cyclists often are not seen by motor coach operators due to large blind spots around the vehicle, especially when making turns. Utilizing intelligent vision sensor cameras, a collision avoidance system identifies a diverse and extensive variety of potential dangers on the road, such as vehicles, cyclists, pedestrians and more. When danger is imminent, visual and audible alerts warn the driver to make the necessary corrections in sufficient time to avoid potential collisions or mitigate their severity.

Project Budget

Total Project Costs and Bus Safety and Accessibility Research Program under 49 U.S.C. 5312

The City of Albuquerque Transit Department (“ABQ RIDE”) requests a total of \$506,778 from Federal Transit Administration the Bus Safety and Accessibility Research Program under 49 U.S.C. 5312 to support a project to outfit its bus fleet with a collision avoidance system. Federal cost share for this project represents 80% of project costs. ABQ RIDE will provide a local match in the amount of \$126,696 for the 5312 matching funds. The local match funds are available from an appropriation from the Transit Capital Implementation Program Fund 305 to Transit Grant Fund 665 and/or the Transfer to Capital Grants Program in the Transit Operating Fund 661 to the Capital Grants Fund 665, which are documented in Attachment A – R-24-44 Enacted (Page 2, Ln 23-26 Council Bill). Total Project cost from all sources is \$633,474 (Table 1).

TABLE 1: Funding Source

Funding Source

Section 5312 Funds	\$ 506,778
Local Match	\$ 126,696
Total Project Funds	\$ 633,474

Partnership with Component Manufacturer Rosco Collision Avoidance

This application is being submitted in partnership with the Component Manufacturer Rosco Collision Avoidance (“Rosco”) of a collision avoidance system which is documented in the Commitment Letter from Rosco in Attachment B – Rosco ABQ Ride Collision Avoidance Comm Letter. The Collision Avoidance System from Rosco will be outfitted on the entire remaining bus fleet. ABQ RIDE recently deployed eighteen (18) Gillig CNG buses equipped with a collision avoidance system from Rosco and as such those buses will be excluded from this application project.

Within the project will be two (3) tasks.

Task 1 – Outfit non-rapid transit buses (114) with Rosco Mobileye ME8 Collision Avoidance System

This task will outfit the entire remaining bus fleet with Rosco Mobileye ME8 Collision Avoidance system. This will provide one forward-facing windshield-mounted sensor and the driver display to display all the visible alerts to the operator. This task includes installation.

Task 2 – Outfit 30 Rapid Transit Buses with Rosco Mobileye Shield+ Collision Avoidance System

This task will outfit thirty (30) Rapid Transit Buses with Rosco Mobileye Shield+ Collision Avoidance System. This will provide five (5) forward-facing sensors (1 front, 2 side, and 2 rear) and three interior driver displays to display all the visible alerts to the operator. This task includes installation.

Task 3 – This task will outfit all buses with Rosco Ituran telematics

This task will outfit all buses (144) with Rosco Ituran telematics that will map all sensor messages for route evaluation of activity and conditions.

In addition, the City of Albuquerque assesses a charge for Indirect Overhead of \$2,650.

Table 2 shows budget line-item costs including a 3% CPI increase or contingency associated with the unit price cost estimates in case there are any problems with the timing of grant execution and the purchase order after award.

TABLE 2: TASK Breakdown

Task 1: Outfit non-rapid transit buses (114) with Rosco Mobileye

	Unit Price	+ 3% CPI	Total Project
ME8 Collision Avoidance System			
ME8 Connect Collison Avoidance System	\$ 875	\$ 901	\$ 102,743
ME8 Connect - Install	\$ 400	\$ 412	\$ 46,968
Task 2: Outfit 30 Rapid Transit Buses with Rosco Mobileye			
Shield+ Collision Avoidance System			
Shield+ Connect Collison Avoidance System	\$ 10,950	\$ 11,279	\$ 338,355
Shield+ - Install	\$ 3,000	\$ 3,090	\$ 92,700
Task 3: Outfit Telematics on all buses (144)			
Ituran Telematics (Mapping Route activity)	\$ 300	\$ 309	\$ 50,058
Indirect Overhead			\$ 2,650
			\$ 633,474

Table 3 provides a breakdown of the buses that will be equipped with the Collision Avoidance System. This information includes bus manufacturer and energy source.

TABLE 3: ABQ Ride Bus Fleet

Mfg	Bus Series (Energy Source)	Units
New Flyer	600 series buses - CNG	40
New Flyer	900 series buses - Diesel Hybrid	34
Gillig	300 series buses - CNG	35
Proterra	4100 series buses - Battery Electric	5
		<hr/> 114
New Flyer	1900 series buses - Clean Diesel	30
		<hr/> 144
Gillig	400 series buses - CNG	18
		<hr/> 162

Project Work Plan

Project Goal and Objective

According to safety performance data reported to the National Transit Database (NTD), major event injuries per 100 million vehicle revenue miles are rising with non-rail modes having 273.94 injuries in 2022 and 302.82 injuries in 2023. Transit Operators are searching for ways to decrease accidents. In May 2024, the National Highway Traffic Safety Administration adopted Federal Motor Vehicle Safety Standard No. 127 requiring automatic emergency braking, pedestrian automatic emergency braking, and forward collision warning systems on all light vehicles.

The City of Albuquerque and the Transit Department (“ABQ RIDE”) through the Bus Safety and Accessibility Research Program under 49 U.S.C. 5312 has an opportunity to utilize cutting-edge technology by partnering with Rosco Collision Avoidance to implement a system to mitigate injuries from accidents on city buses and improve the safety of riders, operators and vulnerable road users (“VRU”) alike.

ABQ RIDE has seen the need to increase operator visibility and minimize blind spots to ensure safety around a bus to protect the operator and enhance the safety of those outside and inside the vehicle including the passengers, pedestrians, bicyclists, and all who daily encounter a transit vehicle. ABQ Ride is looking for ways to decrease accidents and more specifically accidents with injuries. Vacancy rates continue to be large and the ability to keep buses on the road is a challenge even after service reductions have occurred at our agency since June 2020. Accidents are costly, but more importantly impact people’s personal livelihood. We believe a continued focus on channeling resources in the most appropriate manner possible will help reduce these incidents, to make existing and new buses safer for our operators and vulnerable community members, and make riding transit safer and more accessible for its passengers.

ABQ RIDE’s project to place a collision avoidance on its entire fleet of buses within a short amount of time will provide our city and the federal government information to help many agencies see the impact of this technology.

Scope

Bus operators continue to handle daily demands when operating a bus. The basic function of a driver is to safely transport passengers along a set route, while following traffic laws and safety regulations. In addition, operators provide information to passengers and help keep the bus clean. Passengers board buses with an intended path each day and their desire is to arrive at their destination in the same manner and state of health in which they boarded the bus. Drivers operate the bus according to a specified schedule and must adapt to changing conditions throughout their work day. They help passengers board and exit, including helping those with disabilities as needed. While driving large buses -- 35-foot, 40-foot, and 60-foot -- they need to be aware of their surroundings including vehicles driving to their front and side as well as pedestrians and cyclists.

Pedestrians and cyclists often are not seen by motor coach operators due to large blind spots around the vehicle, especially when making turns. Buses have very large mirrors on the sides and unlike a car,

due to the length of the vehicle and being attune to the needs of the passengers on the bus, the blind spots and number of distractions the driver experiences create a lot of variables for an operator to manage. Many new personal passenger vehicles now have alerts through horns, beeps, and automatic braking to let the driver know that vehicles are passing behind them, to the side, and also in front of the vehicle. Alerts like this should also be available to bus vehicles and we have discovered that these type of alerts is available.

Through a partnership with a Transit Vehicle Manufacturer – Gillig – and a component manufacturer – Rosco Vision and MobileEye, ABQ Ride recently deployed eighteen (18) CNG buses equipped with a *collision avoidance system* – Rosco MobileEye 8 Connect (“ME8 Connect”). Through a single sensor or single camera system, ME8 Connect is a forward facing, windshield-mounted sensor with a driver display providing visible alerts to the operator. Its focus is on sensing vehicles driving in front of buses, the speed of the bus being driven, and pedestrians and cyclists in the front of the bus at turns and intersections. All of these sensations occur while the bus is traveling during the day and also at low light levels. It provides 7 key alerts to the operator:

- Pedestrian Detection Zone
- Pedestrian Collision Warning
- Forward Collision Warning
- Urban Forward Collision Warning
- Lane Departure Warning
- Headway Monitoring Warning
- Speed Limit Indication

Through **Task 1** of our project to add collision avoidance systems to our buses, we aim to outfit 114 buses with ME8 Connect. After installing M8 Connect on 18 CNG buses received and deployed in the fall of 2024, ABQ RIDE has a remaining bus fleet size of 144 vehicles (see Table 3 of the Project Budget) to outfit with this technology. Thirty (30) vehicles will receive a more advanced collision avoidance system as discussed in Task 2 leaving 114 vehicles to be outfitted with ME8 Connect.

ABQ RIDE has one classification or job type of motor coach operator to operate its entire bus fleet. It is not unusual for an operator to drive a different bus series each day of their service week. As such we believe for this new technology to be effectively evaluated it needs to be integrated to our entire bus fleet.

All of our vehicles are Altoona tested and passed vehicles. With these different types of bus designs, we believe this will allow us to research and analyze the effectiveness of this type of technology. From CNG to Diesel Hybrid and Battery Electric buses, over 80% of our buses are low or no emission vehicles. We can evaluate the impact on new buses while also retrofitting older buses with this technology. We have 58 new buses that have been added to our fleet in the last 2 years.

Task 2 will outfit thirty (30) Rapid Transit Buses with Rosco Mobileye Shield+ Collision Avoidance System. Albuquerque Rapid Transit (“ART”) began in 2019 funded through a Small Starts grant from the FTA, and these buses travel on a 15-mile corridor of historic Route 66 with this corridor comprising over 50% of the ridership of the entire ABQ Ride System. Buses travel in exclusive center-running lanes and bi-directional/reversible lanes for nearly 9 miles and mixed-flow traffic for the remaining distance. This task provides five (5) forward-facing sensors (1 front, 2 side, and 2 rear) and three interior driver

displays to display all the visible alerts to the operator. The system identifies a diverse and extensive variety of potential dangers on the road. The distance and relative speeds are continuously measured to calculate the risk of collision. The system also detects lane markings and traffic signs, understanding the landscape of different driving environments. The three displays yield simple left, center, and right alarm interfaces that communicate audio and visual alerts to drivers based on the directional location of the VRU and the potential for collision. The smart cameras detect pedestrians and cyclists in low light conditions (15 lux light minimum). It also provides the exact geo-location of incidents.

This task dramatically increases awareness to the driver providing visible and audible alerts of both vulnerable road users and vehicles at the front, side and rear of the bus. It includes all of the features and 7 key alerts of the ME8 Connect system while adding 2 additional drive displays to visually and audibly alert the driver to potential collisions with pedestrians and/or cyclists.

Task 3 will outfit all buses (162) with Rosco Ituran telematics that will map all sensor messages for route evaluation of activity and conditions. The previous deployment of 18 CNG buses did not include telematics and this task will add that to those buses as well as the buses covered under Task 1 and Task 2. Telematics will provide remote access to sensor messages and remote diagnostic capabilities and route evaluation.

Risks

As with any change in the operation of a bus, risks to implementation and interoperability are expected. For example, continuous education to the driver of the impact of the alerts is important because already we have seen through the early adoption of the MobileEye 8 Connect drivers being distracted by the alerts and not seeing them as necessary. This has resulted in some drivers taking the approach to find ways to mask or turn off the ability of the sensors to serve their function.

It is important to continue to regularly and frequently solicit feedback from the drivers about the impact of this technology on their driving experience. In addition, training not only at the beginning of deployment but refreshers throughout operation of this system will be imperative.

Project Schedule

Through the ability to partner with a component manufacturer through this application, the project will be able to be in place in a brief amount of time so that feedback on progress can be seen quickly.

The only potential delay foreseen is the timing of the executed grant agreement with FTA. Currently, grant agreements at FTA Region VI are taking anywhere from 3 months to 18 months to be executed. If it appears delays are expected for this, a request for pre-award authority by ABQ RIDE will be made to FTA to hopefully ensure the project schedule continues as planned.

Notice of Grant Award	April 2025
Update Regional TIP	April 2025
Prepare Legislation with City Council for Approval of Grant Application	April 2025
Execute Grant Agreement with Federal Transit Administration	April 2025
Notice of Award / Purchase Order to Component Manufacturers*	July 2025
Scheduling for Install and Calibration	October 2025
Training of Operators	November 2025
Deployment	January 2026
Performance Analysis	CY 2026-2027

* - Contingent on Executed Grant Agreement

Deliverables / Coordination with FTA

As part of the process of evaluating the deployment of collision avoidance systems it will include performance standards and measures that are specific and measurable. Each of these will be measured on either a monthly or quarterly basis and results will be included in milestone progress reports provided quarterly to the FTA.

- Major event injuries (Accidents of individuals transported) per 100,000
- Number of accidents
- Quality of Life Driver Feedback on safety and well-being

In addition to the above metrics, ABQ RIDE’s Public Transportation Agency Safety Plan (PTASP) includes major accidents but also metrics split between vehicular and pedestrian which this will impact. The PTASP is being monitored quarterly and with the results of this project it will provide further opportunities to discuss mitigation and effectiveness.

Project Team / Staffing Plan

This project will take a synergistic approach within the Transit Department, involving key staff members from administration, operations, finance, training, and information technology (IT).

Finance will take the lead in most of the administrative functions of updating the Regional Transportation Improvement Program (TIP), preparing legislation to the City’s City Council and Mayor’s Office for approval of the grant application, filing the grant application with FTA, preparing documents for the notice of award and purchase order and monitor invoicing and payments to the component manufacturer. Sara Young, ABQ RIDE Fiscal Officer will prepare and coordinate all documentation related to these tasks.

Transit Operations is currently experiencing a change in management and therefore, Mike Davis, Deputy Director over Operations is intimately involved in day-to-day operations and will be at the helm of this project to ensure deployment of the collision warning systems. Mr. Davis has previous experience in camera system installs on transit vehicles operating paratransit and fixed route service.

Training will initially be coordinated with the component manufacturer Rosco by Shaun Gibson, Training Center Manager. Mr. Gibson will also provide oversight and direction for continuous training of operators that will be imperative for the success of this project.

Mr. Davis and Mr. Gibson will work together to evaluate the product during the performance analysis period and provide updates to Ms. Young for submission of Milestone Progress Report quarterly updates to FTA.

Vehicle Maintenance will be involved in the installation of the system on each of the bus series. Lynette Martinez, Vehicle Maintenance Manager will ensure the system has been installed and calibrated correctly. As Technical Program Manager for Transit's Information Technology division, Chris Berg's will work in tandem with Ms. Martinez and representatives from Rosco on installation and calibration of Mobile Eye 8 Connect and Shield+.

Finally, Principal/Director Leslie Keener will be kept informed of results in order to communicate these to the Mayor and City Council as necessary. As milestones occur with the project and results of the deployment occur, she will work with the departments public information officer to disseminate news briefs to the community and local media. As the accountable executive for the Public Transportation Agency Safety Plan, Ms. Keener will also make sure this project will have suitable integrations with PTASP and its metrics.

Conclusion

The City of Albuquerque's Transit Department thanks the FTA through the Department of Transportation for this opportunity. Providing funds to assist Transit Agencies in helping ensure the experience of riders, operators, pedestrians and any other VRU's experience a high quality of life while boarding or near transit buses is paramount to our success as a transit provider. We look forward to the opportunity to assist our community while also helping the FTA receive information from our deployment that might impact other communities outside of Albuquerque.

Thank you for your consideration.

CITY of ALBUQUERQUE

TWENTY SIXTH COUNCIL

COUNCIL BILL NO. R-24-44

ENACTMENT NO. R-2024-038

SPONSORED BY: Klarissa J. Peña, by request

1 RESOLUTION

2 APPROVING AND AUTHORIZING THE FILING OF GRANT APPLICATIONS AND
3 THE ACCEPTANCE OF POTENTIAL GRANT AWARDS FOR MULTIPLE CITY
4 DEPARTMENTS FROM ASSOCIATED GRANTOR AGENCIES AND PROVIDING
5 FOR AN APPROPRIATION TO THE CITY OF ALBUQUERQUE; AND
6 APPROPRIATING CAPITAL FUNDS.

7 WHEREAS, any application or proposal for a Federal or State grant must be
8 submitted to the City Council for review and approval; and

9 WHEREAS, in order to speed the availability of grant funding for critical
10 City programs and to improve the efficiency of the grant application process,
11 the following departments submit for approval a consolidated list of potential
12 awards: Albuquerque Fire Rescue, Albuquerque Police Department, Youth and
13 Family Services, Parks and Recreation, Transit, Environmental Health, Office
14 of Emergency Management, Solid Waste, Senior Affairs, Albuquerque
15 Community Safety, Arts and Culture, Municipal Development, and Health,
16 Housing and Homelessness; and

17 WHEREAS, potential grant funds in the approximate amount of \$59,381,227
18 will be used to pay for various programs that further the goals of each
19 department and contribute to the wellbeing of the citizens of Albuquerque;
20 and

21 WHEREAS, the City of Albuquerque is desirous of accepting these funds
22 for which funding of \$9,523,206 in City funds will be appropriated and
23 available beginning in the Fiscal Year 2025 for the purpose of meeting grant
24 cash match and indirect overhead requirements; and

25 WHEREAS, the governing body of the City of Albuquerque, State of New
26 Mexico has developed a budget for Fiscal Year 2025 and respectfully requests,

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1 approval from the State of New Mexico, Local Government Division of the
2 Department of Finance and Administration; and

3 WHEREAS, appropriations for the capital projects must be approved by the
4 Council.

5 BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY OF
6 ALBUQUERQUE:

7 Section 1. That the list of estimated grant awards is hereby made a part of
8 this resolution, is hereby approved and its submission and filing with the
9 appropriate official or office of the respective granting agency is in all
10 respects approved.

11 Section 2. That upon award, estimated funds from the respective granting
12 agencies listed and the appropriate City cash contributions for the purpose of
13 indirect, FICA or cash match are hereby appropriated to the respective
14 departments in the specified funds beginning in Fiscal Year 2025.

15 Section 3. That upon award, funds in the amount of \$68,904,433 consisting
16 of \$59,381,227 from granting agencies (which includes \$1,786,568 for IDOH)
17 and a local match of \$9,523,206 (which includes \$695,186 in IDOH) are hereby
18 appropriated to the departments and funds specified in Section 5 beginning in
19 Fiscal Year 2024: \$6,520,273 from the Fiscal Year 2025 Transfer to Operating
20 Grants Program from the General Fund 110 is appropriated to the Operating
21 Grants Fund 265; \$9,812 is appropriated from the Fiscal Year 2025 Transfer to
22 Operating Grants program in the Solid Waste Operating Fund 651 to the
23 Operating Grants Fund 265; and \$2,993,121 is appropriated from the Transit
24 Capital Implementation Program Fund 305 to Transit Grant Fund 665 and/or
25 the Transfer to Capital Grants program in the Transit Operating Fund 661 to
26 the Capital Grants Fund 665.

27 Section 4. In the event that departments receive additional grants not listed
28 below or the City cash contributions exceed the appropriated \$9,523,206 by
29 more than 10%, departments will be required to submit separate legislation.

30 Section 5. That the following are potential grant awards with possible City
31 grant match requirements by fund and department:

32	ESTIMATED	GRANTOR	CITY	CITY
33 GRANT NAME	AWARD	IDOH	IDOH	MATCH

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1	<u>OPERATING GRANTS FUND - 265</u>				
2	SENIOR AFFAIRS				
3	Foster Grandparent Program	292,410	-	31,863	111,244
4	Senior Companion Program	211,314	-	25,524	101,041
5	Retired Senior Volunteer				
6	Program	107,804	-	32,126	147,391
7	NM ALTSD – NM Grown	118,723	-	14,009	-
8	ALBUQUERQUE FIRE RESCUE				
9	EMS ACT	20,000	-	1,880	-
10	NM Fire Marshall's Fire				
11	Protection Grant	100,000	-	9,400	-
12	WIPP	7,000	-	658	-
13	Assist. to Firefighter Grant	100,000	-	9,400	-
14	YOUTH AND FAMILY SERVICES				
15	Pre K	19,454,400	1,128,750	-	-
16	Summer Food	857,301	13,683	-	-
17	CYFD	1,189,000	8,325	-	-
18	AAA	10,266,295	88,710	-	3,288,837
19	Early Head Start	2,261,225	279,366	-	565,307
20	OFFICE OF EMERGENCY MANAGEMENT				
21	2025 EMPG	144,704	-	9,016	177,296
22	2025 CRI	50,000	-	700	-
23	2025 SHSGP	563,000	-	15,764	-
24	ENVIRONMENTAL HEALTH				
25	FY25 Air Pollution Control	1,008,289	155,067	-	1,389,887
26	Fine Particulate Matter Air				
27	Monitoring Grant	169,942	-	-	-
28	POLICE				

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1	2025 HIDTA Region I/ISC	522,865	-	32,511	-
2	2025 DNA Act Funds	500,000	-	48,450	-
3	2025 VAWA - Advocate	63,737	5,890	1,182	11,493
4	2025 Victims of Crime Act	196,651	-	20,058	-
5	2025 VCVA	250,000	-	25,500	-
6	2025 ATF Task Force	25,000	-	2,587	363
7	2025 BCDWI	125,000	-	12,935	1,813
8	2025 Buckle Up	30,000	-	3,104	435
9	2025 STEP	40,000	-	4,139	580
10	2025 DEA Task Force	120,000	-	12,417	1,740
11	2025 ENDWI	350,000	-	36,218	5,075
12	2025 FBI NMRCFL	20,000	-	2,070	290
13	2025 Transitional Organized				
14	Crime	120,000	-	12,417	1,740
15	2025 NMGTF	20,000	-	2,070	290
16	2025 DEAC	150,000	-	15,300	-
17	2025 CEBR DNA Backlog				
18	Reduction Grant	450,000	-	27,540	-
19	2025 E911 Grant	30,000	-	3,060	-
20	2025 Coverdell – Formulary	50,000	-	5,100	-
21	2025 HIDTA Narcotics	100,000	-	10,244	435
22	2025 Violent Crimes Task				
23	Force	90,000	-	9,313	1,305
24	2025 NCHIPS	1,250,000	-	81,600	-
25	2025 Game and Fish	30,000	-	3,104	435
26	2025 US Marshall	47,000	-	4,864	682
27	2025 Edward Byrne Mem JAG	550,000	-	43,350	-
28	2025 Bulletproof Vest Prog	50,000	-	2,550	-

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1	2025 NMDOT E and E	50,000	-	5,100	-
2	2025 BCDWI E and E	20,000	-	2,040	-
3	2025 Gas Chromatograph				
4	Instrum. Replac. Earmark	364,000	-	-	-
5	2025 Daniels Fund	50,000	-	5,100	-
6	2025 Sexual Assault Kit	1,000,000	-	78,540	-
7	2025 VAWA Coordinator	94,866	8,519	288	-
8	2025 ICJR	500,000	38,250	-	-
9	PARKS AND RECREATION				
10	AMPA Wide Youth Bicycle/				
11	Pedestrian Education Prog.	232,776	25,680	4,376	35,292
12	SOLID WASTE				
13	NM Litter Control &				
14	Beautification Grant	94,575	-	9,812	-
15	ARTS & CULTURE				
16	FY25 NM State Library				
17	Grant in Aid	98,350	-	9,835	-
18	<u>TRANSIT – FUND 665</u>				
19	Vehicles & Equip 5307	7,525,000	2,252	398	1,327,543
20	Vehicles & Equip 5339	1,300,000	2,252	398	229,014
21	Bus Stop Facil. Improv. 5307	250,000	4,240	1,060	61,440
22	Transit Planning 5307	3,850,000	8,480	2,120	960,380
23	Transit Enhancement 5307	100,000	4,240	1,060	23,940
24	Transit Security Equip 5307	100,000	2,120	530	24,470
25	Transit Facil. Rehab 5307	1,000,000	8,480	2,120	247,880
26	UNM/CNM/Sunport				
27	BRT STPU	650,000	2,264	386	110,382

1 Section 6. That the following appropriations of \$2,110,000 are hereby
 2 authorized and approved Federal earmark projects awarded by the FY22 and
 3 FY23 New Mexico Congressional Delegation. Each project is authorized to be
 4 appropriated to a specific grant or capital fund upon the execution of an
 5 agreement between the parties, with the provision that the amounts will be
 6 adjusted to reflect actual Federal, State, and/or private contribution.

7 Section 7. That the following appropriations of \$87,650,250 are hereby
 8 authorized and approved State of New Mexico grant and capital projects
 9 approved by the 2023 and 2024 State Legislature. Each project is authorized to
 10 be appropriated to a specific grant or capital fund upon the execution of an
 11 agreement between the parties, with the provision that the amounts will be
 12 adjusted to reflect actual Federal, State, and/or private contribution
 13 participation.

14 <u>Project Title</u>	<u>Amount</u>
15 12th and Sawmill Road Construction	\$350,000
16 ACS Facility	\$100,000
17 Admin Youth Program Headquarters Equipment	\$90,000
18 Affordable Housing	\$3,000,000
19 Affordable Housing ARPA	\$4,000,000
20 Affordable Housing Construct	\$780,000
21 AFFORDABLE HOUSING CONSTRUCTION	\$0
22 AFRICAN AMERICAN MUS & CULTURAL CTR ACQ	\$200,000
23 AHA Housing Construct	\$250,000
24 Alameda Little League Construct	\$510,000
25 Alamosa Park Playground Improve	\$420,000
26 Alamosa-Ted Gallegos HSSC Roof	\$20,000
27 Albuquerque Museum Education Center	\$1,585,000
28 All-Terrain Vehicle Purchase	\$40,000
29 Altura Park	\$50,000
30 Albuquerque International Balloon Museum	\$700,000
31 APD Helicopter	\$3,045,000
32 Asian Pacific Islander Native Hawaiian (APINH) Construct	\$150,000
33 Balloon Fiesta Park	\$15,575,000

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1	BALLOON FIESTA PARK IMPROVEMENT	\$0
2	BALLOON FIESTA PK BB FLD CAGES CONSTRUCT	\$50,000
3	BALLOON FIESTA PK BB FLD IMPROVE	\$100,000
4	BARELAS METROPOLITAN REDEVELOPMENT AREA	\$0
5	Barelas Park - Phase 2	\$160,000
6	Barelas Senior Center Equipment	\$100,000
7	Barelas Senior Center Reno	\$1,500,000
8	BARELAS SENIOR CTR REPAIR & IMPROVE	\$100,000
9	Barstow/Desert Ridge Trails/Rancho de Palomas Parks	\$100,000
10	BERNALILLO COUNTY SPLASH PARK	\$0
11	Betsy Patterson Pool	\$50,000
12	BioPark Aquarium Improvements	\$350,000
13	Bosque Renovation Improvements	\$1,635,000
14	Brentwood Hills Park	\$150,000
15	Bridge Blvd Construction	\$250,000
16	Broadway Boulevard Construct	\$250,000
17	Brush Truck Vehicle Purchase	\$60,000
18	BUSINESS INCUBATOR AND KITCHEN CONSTRUCTION	\$0
19	Candelaria Nature Preserve	\$300,000
20	Central Ave Upgrade	\$75,000
21	Cesar Chavez CC	\$100,000
22	Chapparral Elementary Splashpad	\$500,000
23	Cheese Aging Equipment Purchase	\$200,000
24	Children's Fantasy Gardens Renovations & Upgrades	\$555,000
25	Cibola Loop Multi-Gen Center	\$1,200,000
26	COMMERCIAL & TEACHING KITCHEN EQUIP	\$20,000
27	Community Command Posts	\$125,000
28	Community Garden and Agricultural Improvement Projects	\$50,000
29	Constitution Ave and Washington Construct	\$450,000
30	Coronado Park Fire Rescue Training and Response Center	\$100,000
31	Creighton Park	\$570,000
32	CRESTVIEW BLUFF OPEN SPACE AREA CONSTRUCTION	\$0
33	DISADVANTAGED POP EQUIPMENT PRCHS	\$160,000

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1	DISTRICT SIX ART CORRIDOR SAFETY IMPROVEMENT	\$0
2	DISTRICT SIX STREET LIGHTING IMPROVEMENT	\$0
3	Dulcinea Park	\$150,000
4	EARLY CHILDHOOD ED FCLTY PRCHS	\$230,000
5	East Central Avenue Lighting Construct	\$250,000
6	East San Jose Pool Improvements	\$25,000
7	Eastdale LL	\$25,000
8	Eisenhower Pool	\$100,000
9	El Oso Grande Park Improvements	\$40,000
10	Elena Gallegos Open Space Improve	\$200,000
11	Embudo Hills Park Playground	\$150,000
12	Emergency Vehicles Replacement	\$100,000
13	EOC Relocation	\$140,000
14	Equitable Homeownership Address Racial Wealth Gap	\$275,000
15	Erna Fergusson Library	\$35,000
16	Ernie Pyle Library	\$275,000
17	Expand Real Time Crime Center	\$630,000
18	Explora Brillante Early Childhood Center	\$6,175,100
19	FOOD DISTRIB EQUIP PRCHS	\$50,000
20	Four Hills Village Bicycle Loop Construct	\$50,000
21	Geneivas Arroyo/Lowell Greenway	\$75,000
22	Girard Blvd Construct	\$125,000
23	Harwood Lateral Park	\$100,000
24	Heritage Hills/Loma del Norte/Rotary Parks	\$100,000
25	Highland Building Repairs/ Upgrades	\$250,000
26	Highland Senior Center	\$371,000
27	Holocaust Museum	\$915,250
28	Housing Navigation Centers Expansion	\$470,000
29	IDL Outdoor Glass Mosaic	\$125,000
30	INDOOR SPORTS COMPLEX	\$0
31	INDOOR SPORTS COMPLEX	\$0
32	INDOOR SPORTS COMPLEX	\$0
33	Indoor Track Facility	\$25,000

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1	Integration of Retail Cameras to the RTCC	\$225,000
2	Jerry Cline Tennis Center	\$100,000
3	Joan Jones CC Renovation	\$25,000
4	John Marshall HSSC Classroom Renovations	\$180,000
5	John Marshall HSSC Kitchen Renovation	\$655,000
6	Juan Tabo Hills Park Phase 3 Construct	\$25,000
7	Juan Tabo Storm Drainage Design	\$175,000
8	Juan Tabo Trail Connection to KAFB Construct	\$140,000
9	Kirtland Park	\$100,000
10	KIRTLAND PARK RENOVATION	\$0
11	KITCHEN FCLTY EQUIP & REN	\$155,000
12	Krogh Park	\$100,000
13	Ladera Golf Course Improve	\$185,000
14	Lobo LL	\$100,000
15	Loma Linda Community Center	\$430,000
16	Lomas Tramway Library	\$175,000
17	Los Altos Golf Course	\$50,000
18	Los Altos Park – Phase 2	\$50,000
19	Los Volcanes Senior Center Equipment	\$60,000
20	Los Volcanes Senior Center Improvements	\$300,000
21	Main Library	\$150,000
22	Maloof Air Park	\$150,000
23	Manzano Mesa Multi-gen Center	\$181,000
24	MANZANO MESA PICKLEBALL Cmplx Ren	\$565,000
25	Marion Fox Park Upgrade	\$125,000
26	Mariposa Basin Park	\$150,000
27	Martineztown Multigenerational Center	\$200,000
28	Matthew Ave Repairs	\$50,000
29	MCAHON BOULEVARD IMPROVEMENT	\$0
30	Mesa Verde Park	\$125,000
31	Mile High Little League Improve	\$450,000
32	Monte Vista Blvd NE Upgrade	\$45,000
33	Montgomery Pool	\$25,000

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1	Morningside Park Upgrade	\$350,000
2	MRG Housing Collaborative Construct	\$1,100,000
3	NE Police Area Command	\$120,000
4	New Fire Station 12	\$1,225,000
5	New Mexico Veterans Memorial	\$60,000
6	North Domingo Baca Aquatic Center Construct	\$1,050,000
7	North Domingo Baca Multi-gen Equipment	\$90,000
8	North Domingo Baca Multi-gen Vehicles	\$120,000
9	North Domingo Baca Park	\$20,000
10	North Valley Senior Center Equipment	\$55,000
11	Officer Daniel Webster Park Construct	\$260,000
12	Old Town Plaza	\$150,000
13	Open Space City-Wide Sign Plan	\$120,000
14	OPEN SPACE, PARKS AND TRAILS CONSTRUCTION	\$0
15	Ouray Dog Park Improvements	\$50,000
16	Palo Duro Senior Center Equipment	\$40,000
17	Palomas Ave Design	\$50,000
18	PASEO DEL NORTE NORTHWEST IMPROVEMENT	\$0
19	Paseo Del Norte NW & Unser Blvd NW Construct	\$2,800,000
20	Petroglyph Estates Park	\$930,000
21	Phil Chacon Park	\$25,000
22	Police Investigative Technology	\$175,000
23	Police Vehicle Acquisition	\$50,000
24	PROFESSIONAL SOUND STUDIO CONSTRUCT	\$1,190,000
25	Public Safety Fencing Juan Tabo/I40 Construct	\$85,000
26	Public Safety Field Technology	\$510,000
27	Pueblo Alto/Mile Hi Construct	\$290,000
28	Puerto del Sol Golf Course	\$30,000
29	Puerto Del Sol Golf Course	\$25,000
30	Quintessence Park	\$125,000
31	Rail Trail Barelas Segment	\$85,000
32	Rail Trail Downtown Crossing	\$150,000
33	Rail Trail Eco and Hispanic Heritage sections	\$25,000

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1	Rail Yards	\$10,130,000
2	RAILROAD MUSEUM IMPROVE	\$70,000
3	RECREATIONAL FCLTY CONSTRUCT	\$240,000
4	Rinconada Dog Park Improvements	\$55,000
5	Rio Bravo Senior Center Construction	\$3,147,000
6	RIO GRANDE BLVD CONSTRUCT	\$250,000
7	Route 66 Visitor's Center (2023 Junior Bill)	\$100,000
8	Rio Grande Triangle Dog Park	\$50,000
9	Route 66 Visitors Center Construct	\$200,000
10	Rudolfo Anaya North Valley Library Reno	\$50,000
11	San Antonio Medians	\$50,000
12	San Pedro Library	\$640,000
13	San Pedro NE Design	\$800,000
14	Santa Barbara-Martineztown Community Garden	\$100,000
15	Santa Barbara Park	\$90,000
16	Santa Barbara-Martineztown Park	\$150,000
17	Separate Sleeping Quarters in Fire Stations	\$2,634,900
18	Shade Structures in Six Parks	\$40,000
19	Shooting Range Park	\$100,000
20	South Broadway Library	\$55,000
21	South San Jose Park	\$450,000
22	SOUTH SAN JOSE PARK RENOVATION	\$0
23	SOUTH SAN JOSE PARK RENOVATION	\$0
24	South Valley Library	\$25,000
25	South Valley Multipurpose Senior Center Equip	\$23,000
26	South Valley Multipurpose Senior Center Reno	\$48,000
27	Southwest Public Safety Center Construct	\$1,700,000
28	Substation in Southwest Albuquerque	\$50,000
29	SURGICAL CENTER	\$0
30	SW Mesa Parks Construct	\$100,000
31	SW Mesa Street Lights Install	\$50,000
32	Taylor Ranch Library	\$100,000
33	TAYLOR RANCH LIBRARY IMPROVEMENT	\$0

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1	Thunderbird LL	\$50,000
2	Tijeras Arroyo Biozone Education Improve	\$125,000
3	Tony Hillerman Library	\$600,000
4	Tramway Landscaping Improve	\$150,000
5	Trauma Recovery Center Development	\$145,000
6	Uptown Connect	\$50,000
7	URBAN INDIGENOUS CTR REN	\$225,000
8	USS Bullhead Memorial Park	\$100,000
9	Valley Pool - Building Repairs, Gutters and Deck	\$230,000
10	VAN PRCHS	\$65,000
11	Vista Alegre Trail/North Rinconada Trail	\$345,000
12	Vista del Norte Drive NE Trail	\$100,000
13	Vista Del Norte Park Construct	\$100,000
14	Wells Park	\$50,000
15	West Mesa Trails Plan	\$40,000
16	WEST SIDE SPORTS COMPLEX	\$0
17	WEST SIDE SPRAY PAD	\$0
18	Westgate Community Center Construct	\$345,000
19	Westgate LL	\$150,000
20	Westside Animal Shelter Construct	\$250,000
21	Westside Emergency Housing Center Improve	\$100,000
22	Westside Indoor Sports Complex	\$25,000
23	Wilson Pool Building Improvements	\$275,000
24	Worker's Memorial Park Plan	\$75,000
25	Youth Housing Navigation Campus Construct	\$1,175,000
26	YOUTH TEMPORARY HOUSING FACILITY	\$0

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1 PASSED AND ADOPTED THIS 20th DAY OF May, 2024
2 BY A VOTE OF: 8 FOR 0 AGAINST.

3
4 Excused: Champine

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10 _____
11 Dan Lewis, President
12 City Council

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14
15 APPROVED THIS 31 DAY OF May, 2024

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17
18 Bill No. R-24-44

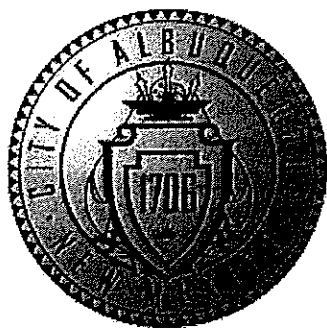
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22 _____
23 Timothy M. Keller, Mayor
24 City of Albuquerque

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26
27 ATTEST:

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29 _____
30 Ethan Watson, City Clerk

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CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

Mayor Timothy M. Keller

INTER-OFFICE MEMORANDUM

April 5, 2024

TO: Dan Lewis, President, City Council

FROM: Timothy M. Keller, Mayor



SUBJECT: FY/25 Grant Omnibus Bill and State Capital Projects

In order to speed the availability of grant funding for critical programs and increase the efficiency of the City’s grant application process, the following departments have submitted a FY/25 Grant Omnibus Bill which lists the potential local, state, and federal grants that each department may receive: Environmental Health, Police, Parks & Recreation, Youth & Family Services, Solid Waste, Senior Affairs, Albuquerque Fire Rescue, Office of Emergency Management, Transit, and Arts & Culture.

Passage of the FY/25 Grant Omnibus Bill will allow included departments to receive funds associated with grants for which they intend to apply. If additional grant opportunities are identified after the passage of this FY/25 Grant Omnibus Bill, proposals to apply for those specific grants will be submitted separately.

The amount of \$6,520,273 (which includes \$695,186 in IDOH) will be appropriated and available from the Fiscal Year 2025 Transfer to Operating Grants Program from the General Fund 110 appropriated to the Operating Grants Fund 265; the amount of \$9,812 for IDOH will be appropriated from the Transfer to Operating Grants program in the Solid Waste Operating Fund 651 to the Operating Grants Fund 265; and the amount of \$2,993,121 (including \$8,072 in IDOH) will be appropriated from the Transit Capital Implementation Program Fund 305 to Transit Grant Fund 665 and/or the Transfer to Capital Grants program in the Transit Operating Fund 661 to the Capital Grants Fund 665. These appropriations are for the purpose of meeting grant cash match and indirect overhead requirements; in the event that the cash match requirements exceed the appropriated amount by more than 10%, the departments will submit separate legislation.

To appropriate the \$87,550,250 authorized and approved by the State of New Mexico grant and capital projects approved by the 2024 State Legislature.

This Resolution is forwarded to Council for its consideration and action.

FY/25 Grant Omnibus Bill and State Capital Projects

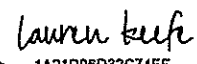
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MM

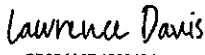



Samantha Sengel, EdD Date
Chief Administrative Officer

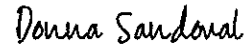
Approved as to Legal Form:


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Lauren Keefe Date
City Attorney

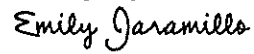
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Lawrence Davis Date
Budget Officer

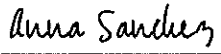
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Marianne Kemp Date
Grant Administrator

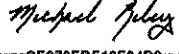
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Donna Sandoval Date
Director, Finance & Administrative Services

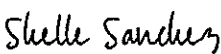
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Katerina Sandoval Date
Director, Youth & Family Services

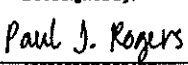
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Emily Jaramillo Date
Fire Chief


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Harold Medina Date
Chief of Police


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Anna Sanchez Date
Director, Senior Affairs Department

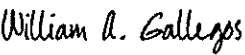
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Michael Riley Date
Director, Office of Emergency Management

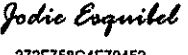
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Shelle Sanchez Date
Director, Arts & Culture

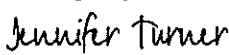
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Paul Rodgers Date
Interim Director, Environmental Health

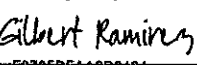
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Leslie Keener Date
Director, Transit

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David Simon Date
Director, Parks and Recreation

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William Gallegos Date
Director, Solid Waste

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Jodie Esquibel Date
Acting Director, ABQ Community Safety

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Jennifer Turner Date
Interim Director, Municipal Development

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Gilbert Ramirez Date
Director, Health, Housing and Homelessness



AUTOMOTIVE VISION SAFETY SOLUTIONS

Collision Avoidance Systems

ABQ Ride Rosco Collision Avoidance Commitment Letter

January 16, 2025

Mr. Chris W. Payton
City of Albuquerque
Associate Director
1100 Douglas Macarthur Rd. NW
Albuquerque, NM 87107

Re: Rosco Mobileye Commitment Letter for ABQ Ride

Dear Mr. Payton –

Rosco Collision Avoidance is committed to providing The City of Albuquerque (ABQ Ride) with collision avoidance technology in accordance with the supplemental proposal attached herein. Specifically, the ME8 Mobileye single camera system with the option for Mobileye Shield+ technology with Rosco's Advanced Pedestrian Alert System (APAS) system for ABQ Ride's buses.

To properly implement this technology, Rosco Collision Avoidance is committed to providing the hardware, the installations, and all supplemental training required for successful implementation. After the implementation phase is complete, Rosco Collision Avoidance is committed to providing technical support from an advisory position as well as replacing any hardware deemed covered under warranty per our standard warranty agreement for the proposed project's planned duration.

Rosco Collision Avoidance is a market leader in providing collision avoidance technology to public transit organizations throughout North America. Today, thousands of buses are outfitted with Mobileye ME8 Connect, Mobileye Shield+, and Rosco APAS to improve the safety of riders and vulnerable road users alike. Given our history and experience, we are certain we can meet your goals and objectives.

We look forward to providing collision avoidance technology to you and your team.

Sincerely,

A handwritten signature in blue ink, appearing to be 'P. Plate', written over a blue horizontal line.

Peter Plate

CCO – Sales, Marketing, Customer Support, RoscoLive Development



AUTOMOTIVE VISION SAFETY SOLUTIONS

Collision Avoidance Systems

January 16, 2025

Mr. Chris W. Payton
City of Albuquerque
Associate Director
1100 Douglas Macarthur Rd. NW
Albuquerque, NM 87107

Re: Proposal for Mobileye Connect 8 (ME8) for 144 vehicles for ABQ RIDE, with options for Ituran Telematics, Mobileye Shield+, and Rosco APAS

Product Description

Mobileye 8 Connect (ME8): In summary, these parts describe a system consisting of one Mobileye forward-facing, windshield-mounted sensor and the Mobileye EyeWatch driver display which displays all the visible alerts to the operator. The System Includes:

- Front sensing of pedestrians and cyclists in daylight and low light (min 15 lux) in complex urban environments including turns and intersections, with the following alerts to the operator:
 - Pedestrian Detection Zone (PDZ)
 - Pedestrian Collision Warning (PCW)
- Forward facing vehicular features:
 - Forward Collision Warning (FCW)
 - Urban Forward Collision Warning (UFCW)
 - Lane Departure Warning (LDW)
 - Headway Monitoring Warning (HMW)
 - Speed limit indication (SLI)

Ituran Telematics System [Optional]: Telematics mapping of Mobileye sensor messages for route evaluation of activity and conditions.

Mobileye Shield+ [Optional]: On a rigid bus (29' up to 45'), this system consists of three Mobileye smart vision forward-facing sensors (one sensor located inside the windshield on the front and one sensor at the rear on each side of the exterior of the vehicle), and three interior driver displays. The center driver display contains the Mobileye EyeWatch display which provides visible and audible alerts to the operator regarding detection of both vulnerable road users (VRUs) and vehicles.

On an articulating bus (60'), this system consists of five (5) Mobileye smart vision forward-facing sensors (one sensor located inside the windshield on the front, two sensors at the midpoint on each side of the exterior of the vehicle, and two sensors at the rear on each side of the exterior of the vehicle), and three interior driver displays. The center driver display contains the Mobileye EyeWatch display which provides visible and audible alerts to the operator regarding detection of both vulnerable road users (VRUs) and vehicles.

The System Includes:

- Front and side sensing of pedestrians and cyclists in daylight and low light (min 15 lux) in complex urban environments including turns and intersections, with the following alerts to the operator:
 - Pedestrian Detection Zone (PDZ)
 - Pedestrian Collision Warning (PCW)



- Forward facing vehicular features:
 - Forward Collision Warning (FCW)
 - Urban Forward Collision Warning (UFCW)
 - Lane Departure Warning (LDW)
 - Headway Monitoring Warning (HMW)
 - Speed limit indication (SLI)
- Three driver displays which visually and audibly alert the driver to potential collisions with pedestrians or cyclists.
- Shield+ Telematics mapping of Mobileye Shield+ sensor messages for route evaluation of activity and conditions.

Advanced Pedestrian Alert System (APAS) [Optional]: APAS is driven by alerts from the Shield+ system, to limit noise pollution. The APAS will provide an exterior audio alert to pedestrians and cyclists who enter the danger zone of the vehicle during vehicle turning. If no pedestrian or cyclist is detected, no unnecessary external alert will be given thereby eliminating noise pollution associated with systems that alert with every turn. When equipped with APAS, the system will also include:

- Programmable controller utilizing Mobileye Shield+ outputs for precision control of the audio external alerts.
- External ambient-controlled speakers and microphones on either side of the vehicle

Diagnostics

The ME8 system has built-in diagnostics via the Mobileye EyeWatch, which displays visibility status, connection status, J1939 connection status, and calibration diagnostics for the front sensor. For further troubleshooting, the System can also be examined on-site via CAN-reading software and a CAN-to-USB tool.

The Shield+ system has built-in diagnostics via the Mobileye EyeWatch, which displays visibility status, connection status, J1939 connection status, and calibration diagnostics for the front sensor. The telematics package also provides diagnostic capabilities to detect sensor and vehicle connectivity. For further troubleshooting, the system can also be diagnosed on-site via CAN-reading software and a CAN-to-USB tool.

Retrofit Installation

RCA, or an RCA-approved third-party installer, will conduct the installation per a mutually agreed upon plan and schedule.



Retrofit Unit Pricing

Pricing for hardware and installation is provided below.

<i>Pricing Table</i>				
Pricing Year	Part Number	Part Description	Unit Price	
2025	ME800VSM4GGL	Mobileye 8 – Hardware	\$875	
	INSTALL_ME8*	Mobileye 8 – Installation*	\$400	
	<i>Subtotal per vehicle (Hardware + Installation)</i>			\$1,275
	ME800VSM4GGL	Mobileye 8 – Hardware	\$875	
	ITU1106	Ituran Telematics - Hardware	\$300	
	INSTALL_ME8*	Mobileye 8 – Installation*	\$400	
	<i>Subtotal per vehicle (Hardware + Installation)</i>			\$1,575
	VQSxxxx (P/N TBD per vehicle)	Mobileye Shield+ (Rigid) – Hardware	\$7,200	
	INSTALL_RIGID_S+	Mobileye Shield+ (Rigid) – Installation	\$2,000	
	<i>Subtotal per vehicle (Hardware + Installation)</i>			\$9,200
	VQSxxxxAPAS (P/N TBD per vehicle)	Mobileye Shield+ w/RCA APAS (Rigid) – Hardware	\$9,000	
	INSTALL_RIGID_S+WITHAPAS	Mobileye Shield+ w/RCA APAS (Rigid) – Installation	\$2,750	
	<i>Subtotal per vehicle (Hardware + Installation)</i>			\$11,750
	VQSxxxx (P/N TBD per vehicle)	Mobileye Shield+ (Artic) - Hardware	\$10,950	
	INSTALL_ARTIC_S+	Mobileye Shield+ (Artic) - Installation	\$3,000	
	<i>Subtotal per vehicle (Hardware + Installation)</i>			\$13,950
	VQSxxxxAPAS (P/N TBD per vehicle)	Mobileye Shield+ w/ RCA APAS (Artic) - Hardware	\$13,340	
	INSTALL_ARTIC_S+WITHAPAS	Mobileye Shield+ w/ RCA APAS (Artic) - Installation	\$4,000	
	<i>Subtotal per vehicle (Hardware + Installation)</i>			\$17,340

*Note: INSTALL_ME8 is only applicable if Rosco or a verified subcontractor installs the hardware. INSTALL_ME8 will be waived if ABQ Ride is trained, certified, and self-performs the Mobileye 8 installations.

Annual Telematics Subscription

The annual telematics subscription which provides remote access to the Mobileye 8 and Mobileye Shield+ sensor messages and remote diagnostic capabilities is priced at \$300 per vehicle upon delivery to the customer.

Mobileye 8 Installation Training Pricing

The price for Mobileye 8 installation training is \$5,000. This includes fees for up to 5 ABQ technicians through the Mobileye Certification Training program for Mobileye 8. When they pass and receive their certification, the software will be released to them. Pricing includes 1 Rosco technician on site for up to 2 ½ days.

Installation Tool Pricing:

- **Mobileye EyeNet: \$185**
- **Mobileye TAC Board: \$185**
- **Mobileye Installation Center Software:** Provided at no charge after certification



Freight Pricing per Unit

Freight will be shipped via "Best Way" depending on availability of logistics carriers, such as UPS Ground, FedEx Ground, etc. Estimated freight charges are provided below, although final freight charges may vary depending on daily shipping rates at time of shipment.

	Freight Charge (<i>Estimated</i>)
Mobileye 8	\$70.00
Mobileye Shield+	\$100.00
Mobileye Shield+ with RCA APAS	\$125.00

Tax

Not included in the proposal. If applicable, taxes will be added during order placement. If the Transit Authority is tax exempt, please make sure to submit the necessary documentation to RCA prior to order placement.

Currency

All prices are in USD.

Warranty

Pricing includes 1 year warranty.

Limited Use License

1. Rosco and Mobileye hereby grant the original purchaser of the System ("Buyer"), a non-exclusive and non-transferable license to use the software embedded in the System as supplied by Mobileye, as well as the documentation accompanying the System.
2. Buyer shall not: (a) modify, adapt, alter, translate, or create derivative works from any software or hardware residing in or provided by Rosco and Mobileye in conjunction with the system, (b) reverse assemble, decompile, disassemble, or otherwise attempt to derive the source code for such software without written authorization from Mobileye, or (c) assign, sublicense, lease, rent, loan, transfer, disclose, or otherwise make available such software (d) remove proprietary notices on product or its accompanying documentation.

Terms & Conditions

1. All systems and the information provided by Rosco and Mobileye are proprietary and confidential intellectual property.
2. Telematics subscription contract fee will be invoiced to be paid either monthly or prepaid in full. A separate telematics subscription contract will be provided and signed between RCA and the customer.
3. Lead time will be provided upon order placement and acceptance. Advise placing order as soon as possible to secure allocation of parts.
4. Tax not included in the price.
5. Terms of Payment – Net 30 days.
6. RCA Limited Warranty.
7. Pricing valid for 60 days.

The Following Items are for inclusion to Operator Manual for customer:

IMPORTANT SAFETY INFORMATION

BEFORE USING THE SYSTEM, PLEASE READ THE INSTRUCTIONS AND WARNINGS IN THE USER MANUAL CAREFULLY.

WARNING! THE SYSTEM IS NOT A SUBSTITUTE FOR SAFE AND ALERT DRIVING. DO NOT ATTEMPT TO CHANGE SETTINGS ON THE SYSTEM WITHOUT AUTHORIZATION FROM MOBILEYE OR ROSCO.

Subject to all the terms of the Mobileye 8 User Manual, by installing the System, you acknowledge and agree to operate the System in accordance with the *Important Safety Information* and the *Installation and Safety Instructions* set forth below.

- The System is an advanced driver assistance system that alerts drivers to certain potentially dangerous situations. The System does not replace any functions that drivers ordinarily perform in driving a motor vehicle, nor does it decrease the need for them to stay vigilant and alert in all driving conditions, to conform to all safe driving standards and practices, and to obey all traffic rules and regulations.
- While the System represents state-of-the-art innovation in computer vision and other technologies, the system is based on artificial intelligence technology trained to detect vehicles, pedestrians, certain lanes and/or specific traffic signs. The system's functionality is dependent upon minimum light conditions and does not guarantee definite detection, nor does it guarantee warning over all potential driving and/or road related risks.
- As a general rule, the system's detection and response capabilities are influenced by various factors including, but not limited to, height, form, shape, movement (including limb movement), contours, angle of movement, degree of prominence in relation to the environment, distance from the vehicle, speed, driver behavior, and more. In addition, road, weather, light (min 15 LUX), visibility and other conditions can adversely affect the System detection and response capabilities in regard to any and all of its functions and alerts as specified above and below. Any conditions that block the camera's view, partially or fully, will result in no or reduced functionality of these functions and alerts. You should always ensure that the vision sensor has a clear field of view. Windshield mounted and forward detecting sensors must be placed within the wiper pattern of the vehicle's windshield wiper pattern and within the specified areas conforming with Mobileye's technical requirements. Placement outside the wiper pattern or other improper placement will obstruct the sensors' ability to detect and will void all performance requirements and warranties. In addition, care must be taken to park the wiper blades so that they do not obstruct the sensors. For externally mounted sensors it is important to ensure the lenses are free from excessive dirt and/or debris.
- Vehicles with bicycle racks mounted to the front may experience forward vision obstructions. Raising forward vision sensor to avoid obstructions may compromise System performance. Customer accepts responsibility for any obstructions or reduction in performance due to bicycle racks.
- The System is not an automated driving system and does not act as a substitute for any aspect of driver vehicle control or safe driving practices. Drivers are strongly cautioned not to rely on the System as a substitute, to even the slightest degree, for exercise of due caution in driving safely and avoiding accidents. Any form of automated testing (including any form of deceleration) utilizing System outputs cannot be conducted without written authorization from Mobileye.
- System does not "see" better than the driver; it is designed to assist drivers by providing warnings solely in specific situations. It is the driver's responsibility to act responsibly and with caution, to show awareness at all times and



rely on their vision and hearing while driving.

- Accordingly, drivers should not rely on the System to assure their driving safety, but rather should continue to rely on safe driving practices.
- System is designed for driving along paved roads with lanes that are clearly marked.
- Although the System detects multiple signs in various territories, it may not detect all existing signs in all territories. Drivers should always remain focused on the road, including while looking at the System displays.
- The device emits minor units of radiation during its use in accordance with the applicable law and regulations.
- System should only be operated with 12VDC ~ 24VDC power.
- Do not cover or obstruct the System sensors or display units.
- Do not use the System for any purpose other than as described in the User Manual.
- The System should not be transferred between vehicles, other than by an authorized System Installer, or Rosco-certified employee of customer including their subsidiaries.



AUTOMOTIVE VISION SAFETY SOLUTIONS

Collision Avoidance Systems

ROSCO LIMITED WARRANTY

We warrant that all ROSCO mirror, camera, sun visor, and electronic vision products are free from defects in workmanship and materials for a period of One (1) YEAR from the date of receipt of the product. During the warranty period, we agree to provide a replacement for (or at our option repair) any ROSCO product and/or any one or more component parts of a ROSCO product, which malfunctions under normal use and service.

Upon discovering a defect, the customer must contact ROSCO for a return authorization and then must return the product, and/or component part, together with proof of date of receipt of the product, to ROSCO Collision Avoidance 144-31 91 Ave. Jamaica, New York 11435. The customer and not ROSCO will be responsible for the payment of all removal, installation, and transportation charges for return of defective products or components to ROSCO. Transportation charges for such returns must be prepaid. The repaired or replaced equipment will be returned to the customer with transportation charges prepaid by ROSCO. Replacement (or repaired) products and/or component parts are warranted only for the unexpired term of the original warranty.

This warranty does not cover defects caused by neglect, misuse, incorrect application, incorrect installation, water damage, vehicle wash facilities, alteration, or repair in any manner outside ROSCO's factory, or damage caused by the return shipment due to inadequate packaging or mishandling. If the alleged defect is due to any of these causes, the customer will be advised of the findings and asked what action is to be taken. If ROSCO is requested to repair the product, a repair charge estimate will be prepared and the customer's written permission (purchase order, repair, etc.) will be necessary to proceed with the repair of the product and/or component part. Transportation charges for such returns will be the responsibility of the customer.

This warranty may not be expanded by oral representation, written sales information, drawings or otherwise. Repair or replacement is the exclusive remedy for defective products under this warranty. This warranty is expressly in lieu of all other warranties, including any implied warranty of merchantability or any implied warranty of fitness for a particular purpose on any ROSCO product. ROSCO shall not be liable for any consequential or incidental damages for breach of any express or implied warranty on any ROSCO product.

WARRANTY DISCLAIMER

This Limited Warranty is the sole and exclusive warranty applicable to the Rosco system. Rosco disclaims all other express warranties and all implied warranties of merchantability and fitness for a particular purpose, to the fullest extent permitted by applicable law. No representative, distributor, dealer, or agent of Rosco has the authority to make any representation, warranty, or agreement on behalf of Rosco or Mobileye with respect to the Rosco system. No warranty of any kind or nature is made by Rosco beyond those expressly stated herein. In no event shall Rosco be liable for any special, collateral, indirect, punitive, incidental, consequential, or exemplary damages in connection with or arising out of the use of the Rosco system.



AUTOMOTIVE VISION SAFETY SOLUTIONS

Collision Avoidance Systems

GENERAL TERMS AND CONDITIONS

1. Rosco does not represent or warrant that the system may not be compromised or circumvented or that the system will prevent injury, loss of life, or property damage, or that the system will in all cases provide the protection for which it is intended.
2. Customer understands and agrees that Rosco is not an insurer and that insurance covering personal injury, including death, and real or personal property loss or damage shall be obtained and maintained by the Customer.
3. Customer agrees that Rosco does not make any implied warranties of fitness for a particular purpose or any other implied warranty.
4. Customer hereby releases Rosco from all liability for claims asserted against Customer by injured third-parties or by any employee of Customer.
5. Rosco's liability under this agreement shall not under any circumstances exceed the amounts payable under insurance policies maintained by Rosco. In no event shall Rosco be liable for any special, collateral, indirect, punitive, incidental, consequential, or exemplary damages in connection with or arising out of the use of the system.
6. This agreement shall be governed by the substantive law of the State of New York without giving effect to any part of such law that would result in the selection or application of the law of any other jurisdiction. Customer hereby irrevocably consents to the exclusive jurisdiction in the courts of the state of NY, including the Federal Courts therein, for all matters arising out of or in connection with this agreement, venue, and any such action that will be in New York County.
7. This agreement may be executed in counterparts all of which shall be deemed to be the same agreement. This agreement may be executed by facsimile signatures transmitted by .pdf and all such signatures will be deemed original signatures for all purposes.
8. **MOBILEYE FLEET DATA NOTICE**

Please turn to the next page to view the Data Notice for Mobileye Retrofit Products including Mobileye 8 Connect and Mobileye Shield+ Devices. This notice must be signed by the legal end user of the product.



Data Notice for Mobileye Retrofit Products including Mobileye 8 Connect™ and Mobileye Shield+™ Devices – v. 4/2021

1. In this Notice:
 - *data* means anonymous data , observed and collected by the device, about:
 - street features (e.g. signs, traffic lights and lane markings);
 - dynamic external events (e.g. vehicles parked on the hard shoulder; objects in the road); and
 - vehicle dynamics (e.g. sudden braking);
 and the times and locations at which they were observed;
 - *devices* means your Mobileye 8 Connect™ or Mobileye Shield+™ devices;
 - *we/us/our* refers to Mobileye Vision Technologies Ltd and/or its affiliates; and
 - *you/your* refers to the legal entity whom you represent, and its successors and assigns.
2. Your devices are connected to our cloud. This enables us to send over-the-air software updates to them to improve their performance or to add features, and to collect data (including images) which we use to improve our products and services. We bear the related costs of data transmission between your devices and our cloud (but additional optional services such as Mobileye telematics services are subject to separate agreement between you and us).
3. **The data does not contain any personal information and so does not allow identification of any specific individual;** the devices remove all personal information (including incidentally- collected faces and license plates contained in images) from the data before it is transmitted to our cloud. Collection, processing, and upload of the data occurs in the background and does not affect the proper operation of the device’s safety features. (You can find out more about how we deal with personal information at [https://www.mobileye.com/privacy-policy/.](https://www.mobileye.com/privacy-policy/))
4. We may occasionally email you about over-the-air software

updates for your devices, or changes to these terms. It’s preferable that you give us a generic email address for this purpose (e.g. fleet@company.com, not the email of a specific person); and, if the email address below changes, please let us know via privacy@mobileye.com. If you are a fleet operator you agree to make these terms available to your drivers.

5. The data is confidential, and some or all of it is collected and transmitted by the devices in a format or digital container that is proprietary and confidential to us, and designed to be inaccessible other than to us, and (even if accessed) unreadable other than by us. We own all rights in the data (including any intellectual property rights), and if you acquire any present or future rights in the data by operation of law, you assign them to us. You agree we may possess, use, modify and disclose the data in any way without obligation to you.
6. If you transfer ownership of a device, you agree to (i) notify us of the transfer and (ii) notify the new owner that the device collects data.
7. The law of the applicable country below governs these terms and any dispute about them (including non-contractual claims), regardless of any conflict of laws principles that may apply, and the applicable courts below will have exclusive jurisdiction over any dispute arising from or relating to this agreement. You consent to personal jurisdiction and venue in those courts.

Your place of incorporation (or, if unincorporated, principal place of business)	Governing law	Courts
Israel	Israel	City of Jerusalem
US or Canada	Delaware	Delaware
Any country within the Asia-Pacific region	Singapore	Singapore
Any other country	England and Wales	England

Your signature to the hard copy of this Notice, or your clicking-to-accept an online copy of this Notice, indicates your agreement to these terms:

Entity:
 Authorized signature:
 Name:
 Email Address for updates:

Date:

Sara Young

916 7th St NW
Albuquerque, NM 87102

(505) 239-8264
sarayoung97@msn.com

SUMMARY

Seven years of experience in supervising the revenue audit department at a local casino. Almost five years of experience with the City of Albuquerque's Transit Department's Finance Division. Fourteen years of computer skills that include proficiency in MS Office: Excel and Access, PeopleSoft, Kronos, Transit Award Management System.

EDUCATION

Masters of Business Administration, Accounting

Anderson School of Management, University of New Mexico

- GPA: 3.80

December 2008
Albuquerque, NM

Bachelors of Business Administration, Accounting

Anderson School of Management, University of New Mexico

- GPA: 3.78, Magna Cum Laude

May 2007
Albuquerque, NM

EXPERIENCE

City of Albuquerque - Transit

Fiscal Officer

Grant Analyst

Albuquerque, NM
Oct 2023 - present
Sep 2019 – Oct 2023

- Perform financial analysis for grants including project set-ups, budget forecasting, billing, reconciling, preparing, reviewing, submitting, monitoring, finalizing and close-out of grants; record and track grants in various systems; ensure compliance of GASB, FASB, GAAP and Federal and City guidelines.
- Apply for all Federal grant funds in the U.S. Department of Transportation Federal government websites; grants.gov and Transit Award Management System.
- Prepare and submit legislation to seek council approval to apply for Federal funds.
- Prepare quarterly draws by tying the allowable expenditures from the General Ledger to Project Resource and running the invoice in the City's computerized accounting system, PeopleSoft.
- Initiate and research reimbursement to the City from the Federal Transit Agency and reconcile deposits to the General Ledger with the invoices ran in PeopleSoft.
- Monitor and analyze grant budgets, financial reporting, billing, and other documents that ensure grant compliance.
- Develop and analyze reports related to assigned grants; prepare reports for granting agencies and management as needed; research problems regarding outstanding invoices; respond to vendor inquiries.
- Within the Transit Award Management System, monitor the status of approved grants to ensure the full, timely utilization of all grant funds and to ensure compliance with granting agency terms and conditions.
- Maintain the application, legislation, and purchasing records for all grants for financial record keeping and auditing purposes.
- Assist in project planning meetings to ensure grant funds are available and that all purchasing regulations and budgetary controls are met.
- Coordinate and set up all procurement and purchasing activities related to grants; research invoices for problems in billing and ensure purchase orders are properly charged.
- Using excel DSS data and pivot tables, analyze and reconcile grants to the general ledger in accordance with the principles of accounting and the Federal guidelines; prepare journal entries and journal vouchers as needed.
- Coordinate required federal reporting and tracking to control budgetary items for multiple active grants; ensure timely submission of reports as appropriate based on program and internal guidelines; identify need for budget revisions; ensure the max drawdown of funds, including federally compliant expenditure of all program income.
- Participate in the preparation of documents for the CAFR and Single Audit/SEFA, and the Federal Transit Administration's Triennial Audit.

**City of Albuquerque - Transit
Accountant 1**

Aug 2018 – Sep 2019

Assisted the Buyer with the department's purchasing needs

- Set up Professional Technical Contracts, Other Exempt Contracts, Other Government Contracts, Small Purchase Orders, Blanket Purchase Orders and Purchase Order Requests.
- Worked with Transit's Fleet Maintenance, Building Maintenance, Planning, Customer Service and Marketing Divisions to ensure they all have the ability to procure what they need in order to operate.
- Contacted vendors to obtain the documents required for contracts and purchase orders.
- Attended monthly Buyer's Meeting provided by the Purchasing Department and reported back to Transit's Finance Department with any updates or policy changes.
- Prepared and entered Journal Vouchers using DSS pivot tables to gather the data.
- Set up budget forecast spreadsheets for upcoming fiscal year by gathering prior year expenditures from the General Ledger.
- Trained the Parts Workers on how to enter requisitions and approve vouchers in PeopleSoft.
- Wrote the job aids for the Parts Workers training.
- Approved and receipted vouchers and followed up with vendors on any exceptions or outstanding invoices and provided Accounts Payable with any corrections.
- Tracked all Blanket Purchase Orders to ensure they were invoiced properly and not over spent.
- Wrote the job aid for Transit's Purchase Order Requisition Form that is used on SharePoint.
- Oversaw, updated and assigned purchasing requests to Finance staff on SharePoint.
- Assured that all FTA Grant Funded purchases were properly allocated and had the necessary FTA required documentation attached. For example; Procurement Checklist, Independent Cost Estimate, Fair and Reasonable form, and the Federal Clauses.
- Provided the yearly Encumbrance Report to the Budget department.

**Laguna Development Corporation
Revenue Auditor Supervisor**

**Albuquerque, NM
Apr 2012 – Aug 2018**

Supervised the audit department personnel and workflow

- Supervised, hired, trained and scheduled seven Revenue Auditors; which included yearly performance evaluations and on-going disciplinary actions.
- Managed the audit personnel's time in Kronos; including time off request, schedules, and time card approvals for the payroll clerk.
- Managed and ensured audit personnel complied with the process of properly recording and reporting company revenue and related transactions in accordance with accounting standard operating procedures, Generally Accepted Accounting Principles, Pueblo of Laguna Gaming Control Board/Tribal Gaming Regulatory Authority, Federal government regulations, and the State of New Mexico requirements.
- Directed and prepared general ledger journal entries, daily revenue audits and reconciliations.
- Analyzed and developed internal control policies and procedures for the profit centers.
- Set up and maintained slot machines in the slot machine computerized system.
- Performed Title 31 audits daily and filed Currency Transaction Reports weekly to the Internal Revenue Service.

**Laguna Development Corporation
Revenue Auditor**

**Albuquerque, NM
Oct 2010 – Apr 2012**

Completed daily revenue audits for casino operations

- Traced source documents to evaluate documentation and reconciliation.
- Investigated and followed up on material variances.
- Responsible for the organization of casino documents and preparation of documents for storage.
- Prepared monthly revenue journal entries for cage, food & beverage, retail and other gaming areas.
- Ensured compliance with Accounting standard operating procedures and system of internal controls; maintained knowledge of general office accounting methods in accordance with Pueblo of Laguna Gaming Control Board/Tribal Gaming Regulatory Authority, federal government and State of New Mexico requirements.

**Moss Adams
Staff Auditor**

**Albuquerque, NM
Jan 2009 – June 2009**

Audited fieldwork in accordance with the firm methodology

- Calculated sample size, selected items for audit testing, tested transactions and verified existence & ownership.
- Performed detailed testing on grants, payroll, cash disbursements, accounts receivable and verified cash transactions using bank confirmations.
- Conducted audit requests and walkthroughs with audit clients.

PNM Resources

**Albuquerque, NM
May 2007 – Aug 2007**

SOX Compliance Dept. – Summer Intern

Assisted in the yearly Sarbanes-Oxley Act control compliance update

- Updated and maintained control matrices in Excel and Access
- Created flowchart to support transition to paperless system with the goal of improving efficiency and supporting PNM's paperless initiative.
- Assisted in transition of annual control validation from manual to electronic process.
- Distributed e-mails and conducted follow-up with 178 control owners.

2201529 - Deputy Director-Transit UN

Contact Information -- Person ID: 15167730

Name:	Michael Davis	Address:	1810 Garret Lane LINCOLN, Nebraska 68512 US
Home Phone:	531-207-9462	Alternate Phone:	
Email:	davisdad6@gmail.com	Notification Preference:	Email
Former Last Name:		Month and Day of Birth:	02/01

Personal Information

Driver's License:	Yes, Nebraska , H13665014 , Class B CDL
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Master's Degree

Preferences

Minimum Compensation:	\$125,000.00 per year
Are you willing to relocate?	Yes
	We have friends in New Mexico.
Types of positions you will accept:	Regular
Types of work you will accept:	Full Time
Types of shifts you will accept:	Day , Evening , Night , Rotating , Weekends , On Call (as needed)

Objective

My objective is to be a change agent and improve the quality of life in the region that I work. Improvements would be timeless and serve as an example to other regions.

Education

Graduate School
University of Kansas
www.ku.edu
9/1994 - 6/1995
Lawrence, Kansas

Did you graduate: Yes
Major/Minor: Urban Planning
Units Completed: 186 Semester
Degree Received: Master's

College/University
University of Utah
www.utah.edu
1/1989 - 6/1993
Salt Lake City, Utah

Did you graduate: Yes
Major/Minor: Urban Planning and Geography
Units Completed: 191 Semester
Degree Received: Bachelor's

High School
Bountiful High School
bhs.davis.k12.ut.us
9/1982 - 5/1986
Bountiful, Utah

Did you graduate: Yes
Degree Received: High School Diploma

Work Experience

Transit Manger
6/2013 - Present

City of Lincoln/StarTran
www.lincoln.ne.gov

Hours worked per week: 40
of Employees Supervised: 145
Name of Supervisor: Elizabeth Elliott - Director of
Lincoln Transportation and Utilities
May we contact this employer? No

710 J. Street
Lincoln, Nebraska 68508
402-441-7185

Duties

Oversee all aspects of transit services including: operations, maintenance, accounting, purchasing, and planning of the StarTran system. Instrumental in obtaining a \$23.6 million dollar grant to build a multimodal transit center. During the pandemic implemented many safety measures including no fare collection, rear door boarding, operator barriers, and daily sanitation. Within the first two months of the pandemic StarTran implemented one of the first co-mingled on-demand and paratransit operations in the nation. Responsible for spearheading a Transit Development Plan (TDP) in 2016 that resulted in increased ridership. An update to the TDP is currently taking place. In 2019 StarTran was the recipient of the Federal Transit Administration (FTA) Award of Excellence for the highest ridership increase among urban transit providers in Nebraska 2017-2018.

Oversee a strong vision and excellent communication with employees through: a weekly newsletter; real-time digital screens; an increased presence in the operator ready room by the manager; new employee trainings with the manager; safety trainings, and shop meetings. Communicate with the union through monthly union management meetings.

Oversee the introduction of new technologies that improve the overall quality of service, the environment, and system efficiencies. These technologies include the purchase of a new Computer Aided Dispatch/Automatic Vehicle Location (CAD/AVL) system which includes automated pre-trip inspection forms, garage management, electronic wayside signage (esigns), and infotainment. Environmental sustainability has continued to be a key focus with the purchase of CNG buses in 2015 and electric buses in 2020 and 2021. Over 50% of the StarTran Fleet consists of CNG or Electric, including two CNG trolleys. It is anticipated that StarTran will be 100% alternative fueled or electric by 2025. StarTran continues to be an outstanding sustainability leader in the Midwestern U.S. by furthering the City of Lincoln's Climate Action Plan.

Responsible for keeping the transit community safe through the creation of a new safety and training position and introducing innovative technologies that have either great potential to reduce accidents or have proven results in reducing overall accidents. This includes participation on the Innovation Team that introduced the community to autonomous vehicle technology through a six week pilot with a micro shuttle. This also includes the introduction of simulator technology to StarTran Operators to sharpen driving skills.

Oversee meeting the demands of a growing community by building trust with elected officials, stakeholders, customers, universities, regional partners, the community as a whole. Through this trust, evening services have expanded to 10:00 p.m., transit jobs have grown from 120 employees to 140 employees, and StarTran is now one of the fastest growing divisions in the City of Lincoln.

TRANSIT MANAGER

1/2007 - 5/2013

Los Alamos County/Atomic City Transit
www.losalamosnm.us
101 Camino Entrada
Los Alamos, New Mexico 87544
(505) 661-7433

Hours worked per week: 40

of Employees Supervised: 37

Name of Supervisor: Nancy Talley - Transportation

Division Manager

May we contact this employer? Yes

Duties

Responsible for Transit Operations of 13 fixed routes and a paratransit system for Los Alamos County – population 18,000. Ridership increased from 70,000 to 560,000 annually under my tenure. Brought the transit system to a number one ranking in New Mexico for performance measures among rural transit systems. Raised the mode share of transit - according to a community wide survey, 25% of respondents had used transit during the previous month. Oversee the hiring, training, and performance review of 37 employees with high customer service attributes. Responsible for the purchase and maintenance coordination of over 30 buses, the majority of which are low floor ramped vehicles. Responsible for reviewing grant applications, grant reimbursements, and grant reporting. Responsible for creating Transit Operation Plans and

planning new routes and schedules utilizing GIS. Responsible for monitoring and reporting on transit services, including the collection of statistics such as miles, hours and ridership. Responsible for implementing new technology, including a camera system on all buses. Responsible for coordinating with other transit systems and organizations. Currently serve as Board Member on the New Mexico Passenger Transportation Association (NMPTA) Board.

Reason for Leaving

Career Advancement

OPERATIONS MANAGER

4/2006 - 1/2007

Hours worked per week: 40

Name of Supervisor: Chuck Ferguson - Deputy Director

May we contact this employer? Yes

Johnson County Transit
 www.thejo.com
 1701 W 56 Highway
 Olathe, Kansas 66061
 (903) 782-2210

Duties

Responsible for overseeing the operation of Johnson County Transit (JCT) services including: The JO (fixed route service), The JO - Special Edition (paratransit service), SWIFT (work site transportation), and Local Link service (community based deviated fixed route service). Responsible for drafting the Request for Proposal (RFP) for transit services. Responsible for ensuring contract compliance for all services. Responsible for recommending policy changes to appropriate decision-makers. Responsible for reviewing accident and incident information. Responsible for submitting monthly reports including the monthly Ridership Summary Report, Monthly Operations Report, and the Johnson County Transportation Council (JCTC) monthly Operations Report.

The JO: Specific responsibilities for fixed route service included the oversight of reconstruction work for the 6000 Lamar transfer station, implementation of new bus shelters, participation on the Planning Committee, analyzing fares, working with developers for future transit service and handling customer calls as needed.

The JO - Special Edition: Specific responsibilities for Special Edition service included a review of driver manifests for contract compliance including trips over an hour and late pick-ups, annual fare changes, Premium Service changes (subscription service), oversight of software changes, ID renewal letters and other communication with riders as needed.

SWIFT: Responsible for route changes and balancing efficiencies with the needs of customers. Responsible for handling customer transaction forms and ensuring that billing and customer changes are carried out.

Local Link: Responsible for Local Link service including the implementation of new service to the City of De Soto that began in July of 2006 (De Soto FlexRide). Responsible for overseeing the following local link community task forces: EasyRide, Shawnee, De Soto FlexRide, and the Spring Hill Shuttle Task Force. Responsible for attending City Council meetings as needed.

Maintenance: Responsible for maintaining all fixed assets including an annual inventory. Responsible for recommending assets for disposal and replacement. Responsible for the 20-year vehicle replacement schedule. Responsible for monitoring maintenance reports including preventative maintenance, road calls, and biweekly maintenance inspections. Involved in the O2 Diesel program (Ethanol blended fuel).

Reason for Leaving

Career Advancement

TRANSIT COORDINATOR

7/2005 - 3/2006

Hours worked per week: 40

Name of Supervisor: Kevin Wallace - Transportation Program Manager

May we contact this employer? Yes

City of Mesa
 www.mesaaz.gov
 300 E Sixth St

Mesa, Arizona 85211
(480) 644-5075

Duties

Responsible for 740 bus stop facilities and associated improvements including 50 new bus shelters. Responsible for art shelter improvements. Responsible for coordinating the implementation of voter approved Proposition 400 transit projects including the Mesa Main Street Bus Rapid Transit project. Participated in policy development for the Transit Life Cycle Program (TLCP). Responsible for coordinating fixed route bus service with the opening of Light Rail. Responsible for monitoring the City of Mesa Trip Reduction Program. Responsible for overseeing the City of Mesa Ride Choice contract including the taxi voucher and mileage reimbursement activities. Responsible for overseeing the Maricopa County STS Contract, which provides door-to-door service. Responsible for reviewing development proposals through participation on the Development Review Team (DRT). Responsible for updating the transit portion of the Mesa 25 Year Transportation Plan. Responsible for costing services and developing priorities for new services. Responsible for answering customer complaints and requests. Responsible for completing FTA quarterly reports. Responsible for applying for Federal and State grants.

Reason for Leaving

Career Advancement

TRANSIT PLANNING & DEVELOPMENT COORDINATOR
9/2003 - 7/2005

Hours worked per week: 40
Name of Supervisor: Ron Wenger - Transit Manager
May we contact this employer? No

City of Billings, MET Transit
Department
ci.billings.mt.us
1705 Monad Rd
Billings, Montana 59103
(406) 657-8221

Duties

Responsible for all planning and marketing activities related to public transportation. Specific planning responsibilities included overseeing schedule and route changes, five-year financial forecasting, ongoing transit liaison with the MPO, update of the transit section of the Billings Transportation Plan, update of the Urban Planning Work Program (UPWP), update of the Transportation Improvement Plan (TIP), completion of section 5303 quarterly reports, collection of ridership information, and the completion of planning related grant applications. Specific projects included chairing the Joint Labor Management Committee (JLMC) for operator schedules, overseeing the implementation of a new Global Positioning System (GPS), and planning for a Downtown Transit Center. Marketing responsibilities included presenting to community groups, creation of MET's bus paint scheme, creation of MET advertisements, special promotions, and the creation of other marketing materials as needed.

Reason for Leaving

Career Advancement

DIRECTOR OF PLANNING
4/1998 - 9/2003

Hours worked per week: 40
Name of Supervisor: Dan Blankenship - Executive Director
May we contact this employer? Yes

Roaring Fork Transportation Authority (RFTA)
www.rfta.com
51 Service Center Dr
Aspen, Colorado 81611
(970) 920-1905

Duties

Responsible for all planning activities associated with new or existing bus stops, park-and-rides, routes, schedules, fares, employee housing, and facilities. Responded to customer complaints and suggestions regarding services. Used RFTA's Geographic Information System (GIS) for various

needs including the assessment of accidents, route analysis and bus stop inventory. Took the necessary steps to assure compliance with State and Federal regulations including ADA and charter regulations. Assessed the impacts of proposed developments in eleven jurisdictions and recommend mitigation measures (Responded to over fifty development proposals). Assisted with and review documents and operational plans for the Roaring Fork Corridor Investment Study CIS/DEIS [the CIS/DEIS considered several alternatives including Bus Rapid Transit (BRT), Light Rail, and Diesel Multiple Units (DMU's)]. Responsible for RFTA's planning documents including the "Strategic Plan," "Service Standards," and "Transit Development Plan." Prepared RFP's and managed consultants as needed. Managed the 2030 transit plan (Transit Element) for the Intermountain Transportation Planning Region of the Colorado Department of Transportation (consists of five counties and nine transit agencies). Coordinated with other agencies and served on Technical Advisory Committees (TAC's) as needed. Wrote grant applications and other technical documents as needed. Made public presentations to a wide variety of public and private groups.

Reason for Leaving

Cost of Living

TRANSIT PLANNER

6/1996 - 4/1998

Utah Transit Authority (UTA)
www.rideuta.com
3600 S 700 W
Salt Lake City, Utah 84130-0810
(801) 262-5626

Hours worked per week: 40
of Employees Supervised: 0
Name of Supervisor: Joe Olson
May we contact this employer? Yes

Duties

Responsible for planning future bus service, presenting proposals to the general public, and preparing and maintaining service schedules. Special projects: Planner and Scheduler for Ski Service for 1996-1997 and 1997-1998 season, and Planner for the Bus Rail Interface Task Team (BRITT) which was put together to plan stations and new bus service for new light rail lines.

Reason for Leaving

Career Advancement

Certificates and Licenses

Type: AICP Certification
Number: 016788
Issued by: American Institute of Certified Planners
Date Issued: 7 /2001 Date Expires:

Skills

Office Skills
Typing: 30
Data Entry: 0

Additional Information

Additional Information

- Leadership Resources Participant – 2019-Present
- Leadership Link President – 2015-2016 (member 2013-Present)
- ICS Trainings – 100, 200 440, 700
- Leadership Los Alamos Graduate
- NTI Senior Leadership Training / June, 2005 – Salt Lake City, Utah
- Joint Labor Management Training / October, 2004 – Billings, Montana
- Negotiation Skills for Planners / March, 2003 – Denver, Colorado
- Improved Highway Travel Considerations for an Aging Population / Topeka, Kansas

Honors & Awards

- Federal Transit Administration (FTA) Award of Excellence – 2019

Highest increase in ridership among urban transit providers in Nebraska 2017-2018

References

Professional
Esposito, Miki
 Assistant Director
 402-419-0380
Miki_Esposito@yahoo.com

Personal
Harris, Edward
 402-202-8856
edwardnharris@yahoo.com

Resume

Text Resume

Attachments

Attachment	File Name	File Type	Created By
Mike Davis_College.pdf	Mike Davis_College.pdf	Highest Level of Education	Job Seeker
Mike Davis DL.pdf	Mike Davis DL.pdf	License	Job Seeker

City-Wide Questions

1. Q: Are you a current City of Albuquerque employee?
 A: No

2. Q: If you are a current City of Albuquerque employee enter your employee ID.
 A:

3. Q: If you are a former employee please enter the year you were last employed at the City of Albuquerque.
 A:

4. Q: Have you or your spouse served in the military?
 A: No

5. Q: Do you have relatives working for the City of Albuquerque?
 A: No

6. Q: If you answered 'yes' to the relatives question please provide the name, department and relationship of the relative(s) working at the City of Albuquerque.
 A:

7. Q: How did you hear about this opportunity?
 A: Other

8. Q: If you were referred by a City of Albuquerque employee, please provide the following: employee name, job title, and department.
 A:

9. Q: Are you receiving a PERA pension?
 A: Neither of these

10. Q: Are you an alumni of AmeriCorps, Peace Corps, Senior Corps, or other National Community Service?

A: No

Supplemental Questions

1. Q: Select the highest level of successfully completed related education as identified by the minimum requirements (if applicable, attach supporting degree or transcripts).

A: Masters

2. Q: Do you possess a Masters Degree in business administration, public administration, or operations management?

A: No

3. Q: Select the number of years of work experience you possess which relates to the minimum requirements, if applicable, add verifiable time in a temporary upgrade status and/or volunteer experience when selecting number of years.

A: 13 or more years

4. Q: Do you possess the supervisory experience outlined in the minimum requirements? If you have successfully completed the City of Albuquerque's Pre-Management Development Program (PMDP), please include two (2) additional years in your supervisory experience (attach certificate, if applicable).

A: Yes

5. Q: I acknowledge that I am applying for an unclassified at-will position. Interviews may or may not be conducted as unclassified positions can be appointed.

A: Yes

6. Q: Do you possess a valid New Mexico Driver's License, or have the ability to obtain by date of hire (attach a copy of your Driver's License)?

A: Yes

SHAUN R. GIBSON

9536 Granite Ridge Dr. NW Albuquerque, NM 87114

505.250.5269 | sgibson@cabq.gov

PROFILE SUMMARY

A proven operations manager with 17 years of Managerial/Supervisory experience and 25 years of experience in fixed route and paratransit departments. Extensive knowledge in operations, services, and activities of a comprehensive transportation program. Vast experience in conducting investigations, including report preparation on employees subject to disciplinary measures as well as conducting Employee Performance Evaluations and developing Performance Improvement Plans. Provide strategic direction and leadership on the creation, design, and implementation of training curriculum for work-force development and retention. A proven track record of excellent customer service skills with addressing questions, concerns and complaints from City of Albuquerque employees as well as resolving public complaints.

Areas of Expertise/Skills/Tools:

- Management/Leadership
- Mentoring/Coaching
- Organizational Learning and Development
- Vendor Management
- Contract negotiations
- Conflict resolution
- Training Specialist
- Knowledge of procedures, methods, and principals of municipal budgets
- Knowledge of City of Albuquerque Policies and Procedures, Federal and State Codes and Regulations Experience managing payroll process of bi-weekly payrolls
- Microsoft Office Suite
- Oracle PeopleSoft Enterprise Software
- Trapeze/OPS
- Kronos

Selected Career Highlights

- Chosen as the inaugural Training Center Manager, responsible for establishing and overseeing training programs to enhance employee development and organizational performance.
- Establishing a robust training program for the Transit Department
- Developing the implementation of a Mentorship and Leadership Program to help with retention and workforce development
- Established and implemented the first CDL-certified examiners program within the City of Albuquerque, enhancing the certification process and ensuring compliance with industry standards.
- Selected to represent ESF1 Logistics Transportation for the Emergency Operations Center (EOC)
- Represented 624 Transit and assisted with 624 Blue in negotiating collective bargaining agreements
- Testified on behalf of the City of Albuquerque in labor and grievance hearings
- Researched, analyzed, and evaluated new service delivery methods in accordance with the CDC guidelines to ensure employee and public safety during COVID pandemic for City of Albuquerque Transit Department

Professional Experience

Transit Training Center Manager | [City of Albuquerque Transit Department](#) | [Albuquerque NM](#) |
February 2024 – Current

Manage, train, evaluate, direct, and coordinate the work of lower level staff

Currently a direct Manager for 4 Training Specialists, 1 Senior Administrative Assistant, 1 Clerical Staff and 1 Volunteer Coordinator.

- Assume full management responsibility for all Transit Training Center services and activities including monitoring of the Transit Departments organizational learning programs and initiatives; recommend and administer policies and procedures.
- Oversee contract security services, managing vendor relationships, ensuring compliance with safety standards, and coordinating security operations to maintain a safe and secure environment.
- Manage, plan and coordinate the organizational learning programming and training through the Transit Training Center.
- Oversee the coordination, planning, supervision, and implementation of all Transit Department training in support of the Transit Department goals and objectives utilizing various training methodologies, learning platforms and support systems.
 - Program areas include
 - Commercial driver's license operator trainings
 - State of New Mexico certified CDL examiners
 - Team building
 - Competency building
 - Organizational efficiency improvements
- Direct and enhance organizational learning effectiveness and development through providing effective and regular workforce development, performance management, and learning opportunities to support Transit Department training and learning goals and initiatives.
- Develop, design, and manage Transit learning systems in coordination with other departments; ensure alignment, coordination, and compliance city-wide training initiatives, programs and goals.
- Assess and address workforce training and development issues; facilitate discussions and improved outcomes to address departments training needs; coordinate with other CDL and similar operational departments in assessing appropriate and relevant training programs.
- Monitor and evaluate the efficiency, effectiveness and satisfaction of service delivery methods and procedures; monitor program performance; recommend modifications to systems and procedures.
- Plan, direct and coordinate, through subordinate level staff, the work plan for assigned training and learning programs; assign projects and programmatic areas of responsibility; review and evaluate work methods and procedures; meet with key staff to identify and resolve problems.
- Provide consultative services with other departments in assigned area of programmatic responsibility regarding Transit learning systems, organizational design, and organizational learning practices and programs.
- Explain, justify and defend division programs, policies and activities; negotiate and resolve sensitive and controversial issues.
- Establish, within departmental policy, appropriate service and staffing levels; monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; allocate resources accordingly.
- Oversee and participate in the development and administration of division budget; approve the forecast of funds needed for staffing, equipment, materials and supplies; approve expenditures and implement budgetary adjustments as appropriate and necessary.
- Represent the Transit Training Center to other divisions, departments, elected officials and outside agencies; coordinate assigned activities with those of other divisions, departments and outside agencies and organizations.
- Provide staff assistance to the Deputy Director, Associate Director and Director of the Transit Department; participate on a variety of boards, commissions and committees; prepare and present staff reports and other necessary correspondence.

Assistant Transit Manager of Operations | City of Albuquerque Transit Department | Albuquerque NM |
December 2014 – February 2024

Manage, train, evaluate, direct, and coordinate the work of lower level staff

Currently a direct Manager for 3 Training Specialists, 1 Senior Administrative Assistant, 1 Clerical Staff.

Formerly a direct Manager of 11 Transit Supervisors, 4 Assist Transit Supervisors, 1 Clerical Staff and 250+ Drivers for 10 years

- Coached lower-level staff and facilitated discussions on work processes for creating, implementing and maintaining a robust training program and for continuous quality improvement
- Collaborated with other City Departments to leverage training resources and knowledge transfer

- Developed/updated training course materials and curricula
- Established appropriate service and staffing levels; monitored and evaluated the efficiency and effectiveness of service delivery methods and procedures; allocated resources accordingly.
- Participated in the development of the Training Division budget; approved funds needed for staffing, equipment, materials and supplies
- Conducted training for Supervisors, Assistant Supervisors as well as motor coach operators/sun van chauffeurs on safety and Transit policy implementation, adoption, and reminders as well as correcting deficiencies; implemented discipline and termination procedures
- Assisted/Supported Transit Director, Associate Director, and Deputy Director by preparing and presenting clear and concise reports and any other necessary correspondence to include highly visible and complex investigation reports and all supporting documents
- Conducted yearly performance evaluations on employees as well as managed the development of staff to ensure division goals, objectives, policies, and priorities are met
- Developed Performance Improvement Plans for direct reports, monitored progress and reported to Human Resources regarding improvements
- Responded to and resolved difficult and sensitive citizen complaints, customer feedback and inquiries submitted through the Oracle PeopleSoft Enterprise database
- Participated in the selection of new hires to include Supervisors, Drivers, Maintenance staff and Customer Service staff
- Identified opportunities for improving fixed route and paratransit service delivery. Reviewed current department procedures and service delivery methods
- Approved all vacation, sick leave and overtime requests
- Managed the payroll process of bi-weekly payrolls for staff
- Managed all Operations services and activities including monitoring of all fixed routes, paratransit, and training divisions for 10 years
- Delegated authority and responsibility to Transit Supervisors and Assistant Supervisors on route detours, compliance with ADA and applicable regulations, disciplinary matters pertaining to attendance occurrences, miss outs/tardiness, and traffic law violations

Disciplinary

- Experience in testifying on behalf of the City of Albuquerque in labor and grievance hearings
- Worked with employees to correct deficiencies in job duties and responsibilities
- Issued policy infraction notice to an employee found to have violated City and Transit Department policies.
- Conducted investigations on employees subject to disciplinary measures
- Conducted pre-determination hearings on employees found to have violated City and Transit Department policies
- Recommended to the Transit Director the appropriate level of discipline be administered to the employee that is congruent to the allegations

Notable Projects/Activities

- Planned, directed and coordinated all Transit activities for City of Albuquerque Events such as Freedom Fourth, Balloon Fiesta, Luminaria Tour, KAFB Open House and Air Show, Heroes Halloween, Camp Fearless, Wi-Fi on Wheels, and Senior Olympic Games while assuming the responsibility for daily bus services
- Developed Special Event information packets for partnering divisions, departments, outside agencies and Transit drivers that included event objective, scope of event, Transit deliverables and resource allocation as well as the ABQ RIDE Department Staff Coordination Sheet including Special Service/Vehicle Request form, Mileage sheet and other staff/driver costs
- Maintained relationships with outside agencies such as Albuquerque Police Department, Albuquerque Fire Department, Kirtland Air Force Base, United Way, Albuquerque Public Schools and Netflix

Transit Supervisor of Operations | City of Albuquerque Transit Department | Albuquerque NM | January 2011 – December 2014

Supervised, trained, evaluated, directed, and coordinated the work of lower-level staff (direct supervisor of 30 employees)

- Conducted yearly performance evaluations on assigned employees
- Executed random drug/alcohol test on employees to ensure a drug and alcohol-free workplace

- Conducted training for motor coach operators/sun van chauffeurs on safety and Transit policy implementation, adoption, and reminders

Supervised, planned, and coordinated the operations and activities of an assigned facility

- Reviewed current department procedures and service delivery methods and identified improvements and/or training needs for lower-level staff
- Handled and reconciled all cash received by chauffeurs from paratransit customers to ensure all monies/coupons were accounted for and coincided with manifest totals
- Followed-up on customer feedback, inquiries, and complaints submitted through the Oracle PeopleSoft Enterprise database
- Called customers who required a call back to discuss their concerns and resolve their complaints
- Updated driver schedules, absences and personal information in the Trapeze/OPS database
- Covered shifts as needed to meet Transit needs
- Assisted Transit Manager by preparing and presenting clear and concise reports as necessary to include accident/incident/citizen complaints
- Monitored and maintained assignment exception report of daily activity of sun van/motor coach operation.

Road Supervision for Fixed Route and Paratransit

- Conducted time checks at service destinations to make sure vans/busses arrive/depart on schedule
- Conducted visual observance of start/end of the line inspections by sun van chauffeurs/motor coach operators to make certain Transit passengers are transported in safe and working vehicles
- Responded to and investigated traffic accidents and emergencies involving Transit vehicles
- Worked with local police on obtaining proper documentation of incident. Worked with medical staff if necessary
- Determined whether employee's performance can be completely discounted as a contributing factor in the incident and if necessary, executed a post-accident drug/alcohol test
- Monitored traffic and road conditions to share the most up to date and accurate road conditions with other supervisors, dispatch personnel and Transit drivers to keep an efficient running Transit system

Disciplinary

- Experience in testifying on behalf of the City of Albuquerque in labor and grievance hearings
- Worked with employees to correct deficiencies in job duties and responsibilities
- Issued policy infraction notice to an employee found to have violated City and Transit Department policies.
- Conducted investigations on employees subject to disciplinary measures
- Conducted pre-determination hearings on employees found to have violated City and Transit Department policies
- Recommended to the Transit Director and Division Manager the appropriate level of discipline be administered to the employee that is congruent to the allegations

Special Events

- Assisted Transit Manager with the allocation of resources to provide Transit service for City of Albuquerque events
- Set up route detours, addressed customer inquiries and complaints, recorded vehicle mileage, prepared sign off reports and adjusted driver's schedules to stay in compliance with labor relations
- Maintained relationships with outside agencies to ensure the success of special events sponsored by the City of Albuquerque

**Training Specialist | City of Albuquerque Transit Department | Albuquerque NM |
September 2008 – January 2011**

Trained all new paratransit and fixed route employees

- Managed all probationary drivers and made final determination on extension of probation, completion of probation or termination
- Managed the payroll process of bi-weekly payrolls for all fixed route and paratransit employees in training.
- Developed training syllabus/agenda to effectively monitor the process of newly hired fixed route and paratransit drivers
- Administered remedial training for seasoned drivers experiencing job performance deficiencies, in hopes to reverse deficiencies displayed by the employee
- Participated in the interview process for applicants interested in employment with the City of Albuquerque Transit Department, which included recommendation of employment

- Recommended new hires be made permanent employees or be released of employment, depending in the outcome of their performance during their training period, to the Transit Director
- Prepared budget considerations and submitted expenditures to Transit Director
- Coordinated training and educational activities for fixed-route and para-transit operations to include map study, vehicle familiarization, department policies and procedures as well as customer service
- Created training literature to assist with training classes for a successful program
- Evaluated new hires during each phase of training and provided constructive feedback
- Developed and established comprehensive training to prepare new hires for the written portion of the commercial driver's license exam
- Designed an on-site obstacle course to prepare new hires for the vehicle maneuverability portion of the commercial driver's license exam
- Researched and partnered with various outside agencies to provide specialized training on Americans with Disabilities (ADA) as well as CPR certification and Cash Handling training
- Conducted comprehensive training on The Smith System course for employees to obtain a City Operators Permit (COP)
- Conducted seminars focusing on pertinent Federal, State, and local laws, codes and safety regulations, along with City of Albuquerque Personnel Rules and Regulations, Merit System Ordinance and Transit Department Policies and Procedures
- Maintained and filed training reports, prepared statistical reports as required
- Assisted Transit Manager with the allocation of resources to provide Transit service for City of Albuquerque events
- Set up route detours, address customer inquiries and complaints, recorded vehicle mileage, prepared sign off reports and adjusted driver's schedules to stay in compliance with labor relations.
- Maintained relationships with outside agencies to ensure the success of special events sponsored by the City of Albuquerque
- Monitored traffic and road conditions to share the most up to date and accurate road conditions with other supervisors, dispatch personnel and Transit drivers to keep an efficient running Transit system

Transit Supervisor | City of Albuquerque Transit Department | Albuquerque NM |
January 2008 – September 2008

Supervised, trained, evaluated, directed and coordinated the work of lower-level staff

- Conducted yearly performance evaluations on assigned employees
- Executed random drug/alcohol test on employees to ensure a drug and alcohol-free workplace
- Conducted training for motor coach operators/sun van chauffeurs on safety and Transit policy implementation, adoption, and reminders

Supervised, planned, and coordinated the operations and activities of an assigned facility

- Reviewed current department procedures and service delivery methods and identify improvements and/or training needs for lower-level staff
- Handled and reconciled all cash received by chauffeurs from para-transit customers to ensure all monies/coupons are accounted for and coincided with manifest totals
- Followed-up on customer feedback, inquiries, and complaints submitted through the Oracle PeopleSoft Enterprise database
- Updated driver schedules, absences, and personal information in the Trapeze/OPS database
- Covered shifts as needed to meet Transit needs

Road Supervision for Fixed Route and Paratransit


- Conducted time checks at service destinations to make sure vans/busses arrive/depart on schedule
- Responded to and investigated traffic accidents and emergencies involving Transit vehicles
- Worked with local police on obtaining proper documentation of incident. Worked with medical staff if necessary
- Determined whether employee's performance can be completely discounted as a contributing factor in the incident and if necessary, execute a post-accident drug/alcohol test
- Monitored traffic and road conditions to share the most up to date and accurate road conditions with other supervisors, dispatch personnel and Transit drivers to keep an efficient running Transit system

Motor Coach Operator | City of Albuquerque Transit Department | Albuquerque NM |
March 2000 – January 2008

- Operated various sized motor coach vehicles to transport passengers in a safe and efficient manner along an assigned route to include inclement weather
- Operated a fare box to count passengers and collect fares
- Operated on-board computers and route management software
- Assisted the visually impaired by making ADA announcements at all intersections and time points
- Assisted passengers with transfer information by recommending bus routes to serve their needs
- Responded quickly and professionally to passenger's requests, inquiries, and complaints
- Worked independently without supervision and made the best judgment possible when transporting passengers throughout the City of Albuquerque
- Knowledge of all Transit Department policies, procedures, and vehicles
- Completed and submitted required reports and other forms for accidents, injuries, and incidents
- Maintained accurate records and obtained all required work assignments; pre/post-trip inspections for any damages to the interior and exterior of Transit vehicle
- Assisted in the training of student Motor Coach Operators by taking them on a ride along
- Performed Sun Van Chauffeur duties as necessary as well as other job-related duties as requested by management

Certifications

- New Mexico Commercial Driver's License – License #: 108778245
- City of Albuquerque Vehicle/Equipment Operator's Standard Permit
- City of Albuquerque Commercial Medical Certification

EMPLOYMENT APPLICATION		
 <small>AN EQUAL OPPORTUNITY / REASONABLE ACCOMMODATION EMPLOYER</small>	City of Albuquerque 400 Marquette N.W. Albuquerque, New Mexico - 87103 http://CABQ.GOV (http://CABQ.GOV) Martinez, Lynette, M Transit Vehicle Maintenance Manager E18	Received: 7/13/22, 9:27 PM For Official Use Only: QUAL: _____ DNQ: _____ <input type="checkbox"/> Experience <input type="checkbox"/> Training <input type="checkbox"/> Other: _____

PERSONAL INFORMATION		
POSITION TITLE: Transit Vehicle Maintenance Manager E18		Job Number: 2201711
NAME: (Last, First, Middle) Martinez, Lynette, M		PERSON ID: 17372760
		Date And Month Of Birth: 09/06
ADDRESS: (Street, City, State, Zip Code) 1385 Arcadian Trail NW Albuquerque, NM 87107		
HOME PHONE: (505) 304-6998		ALTERNATE PHONE: (505) 331-6113
EMAIL ADDRESS: lmmartinez@cabq.gov		NOTIFICATION PREFERENCE: Email
DRIVER'S LICENSE: Yes State: NM Number: 1*****6	LEGAL RIGHT TO WORK IN THE UNITED STATES?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	HIGHEST LEVEL OF EDUCATION: Master's Degree

PREFERENCES	
MINIMUM COMPENSATION: \$38.40/hr \$79,872.00/yr	ARE YOU WILLING TO RELOCATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
SHIFTS YOU WILL ACCEPT: Day , Evening , Night , Rotating , Weekends , On Call (as needed)	
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Full Time	
OBJECTIVE: I would like to opportunity to use my experience in fleet maintenance management and education in accounting, and organizational learning to address ongoing issues and employee dissatisfaction and make our division stronger as a whole. I believe in employee development and communication and as the Fleet Maintenance Manager I believe I could make a difference for our employees and the Transit Department.	

EDUCATION		
DATES: from June/2018 to December/2019	SCHOOL NAME: University of New Mexico	
LOCATION:(City , State) Albuquerque, NM	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Master's
MAJOR/MINOR: Organization, Information and Learning Sciences (formerly OLIT)/Learning Officer		UNITS COMPLETED: 30
DATES: from August/2014 to May/2017	SCHOOL NAME: University of New Mexico	
LOCATION:(City , State) Albuquerque, NM	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's

MAJOR/MINOR: Business Administration/Accounting		UNITS COMPLETED: 104
<hr/>		
DATES: from August/2014 to May/2017	SCHOOL NAME: University of New Mexico	
LOCATION:(City , State) Albuquerque, NM	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR/MINOR: English Studies/Interdisciplinary Studies		UNITS COMPLETED: 104
<hr/>		
DATES: from August/2012 to August/2014	SCHOOL NAME: Central New Mexico Community College	
LOCATION:(City , State) Albuquerque, NM	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Associate's
MAJOR/MINOR: Business Administration		UNITS COMPLETED: 107
<hr/>		
DATES: from August/2002 to December/2013	SCHOOL NAME: Central New Mexico Community College	
LOCATION:(City , State) Albuquerque, NM	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Associate's
MAJOR/MINOR: Accounting		UNITS COMPLETED: 107

WORK EXPERIENCE		
<hr/>		
DATES: from July/2021 to Present	EMPLOYER: City of Albuquerque Transit Department	POSITION TITLE: Fleet Maintenance Specialist
ADDRESS: (Street, City, State, Zip Code): 601 Yale Blvd. SE Albuquerque, NM 87106		
PHONE NUMBER: 505-331-3116	SUPERVISOR: Chris Payton - 505-764-8910	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 8	

DUTIES:

- Plan and coordinate with various managers, supervisors, staff, and vendors to plan Division, Department, and City-wide events such as Luminaria Tour, Freedom 4th, Employee Appreciations, electric bus roll-out, bus, van and equipment demonstrations, lending vans and buses to other departments, and hiring events
- Collaborate with Planning, Operations, and IT Divisions to plan and create the line-up based on the Operation's Driver Bid including making special arrangements during construction projects and special events
- Work with the union and department union stewards to ensure shift and vacation bids, employee issues, and discipline are organized properly and in a timely manner – document all disciplinary actions in SharePoint to avoid missed deadlines
- Attend meetings with Human Resources, Department Directors, and other managers in the department to find creative initiatives to recruit and retain new hires
- Research new technologies and systems and meet with vendors and sales teams throughout the transportation and maintenance industry to explore new ways to maintain our fleet as well as ensure driver and customer safety including tire monitoring, driver barriers, Q'Straint, Samsara and other vehicle monitoring and alert systems
- Review applicants, update interview questions and answers using a scoring matrix to ensure non-biased interview panels, set up panels from within and outside the department, and set up training schedules for new hires
- Evaluate employee performance and mentor, train, and/or assist as necessary to ensure a safe and respectful workplace – offer training in Excel, Word, Outlook, and AssetWorks to help employees feel confident and prepared for their daily tasks
- Contribute to meetings for various projects including the Daytona CNG station, electric bus charger installation, Yale roofing projects, and other capital projects that take place at each yard, and coordinate with operations, planning, maintenance, and work with contractors to ensure the maintenance operation can continue with little disruption
- Organize Employee Appreciation for the Maintenance Division and other events for employees and supervisors throughout the year to help boost morale and get to know employees from both shops and all shifts
- Part of the project team for various projects including the Daytona CNG station, electric bus charger installation, Yale roofing projects, and other capital projects that take place at each yard and coordinate with operations, planning, maintenance, and work with contractors to ensure the maintenance operation can continue with little disruption
- Attend various departmental and divisional meetings including shop safety meetings, Director's Manager meetings, project planning, maintenance vacancy meetings, and meetings regarding purchases of buses, vans, or equipment
- Analyze fleet information to identify trends, listen to recommendations from all maintenance staff to determine a plan moving forward, and direct staff in implementing new processes
- Develop procedures and processes for data entry, information tracking, and reporting of equipment, parts, and other fleet maintenance activities
- Contact vendors to schedule work that will be sent out to their shops, gather information about failures and ensure warranty items are repaired or replaced as per contract, and track warranty work orders, approve any additional work necessary, work with parts to have items sent to vendors for accidents or specialty work, and follow up addressing any defects that come up after work has been done
- Develop preventative maintenance programs and time change component inspections for CNG, Diesel, Electric, Gasoline, and Hybrid vehicles based on manufacturer recommendations and evaluate these programs and inspections regularly to include components that may fail more frequently based on trend analysis and historical data
- Meet with shop personnel at the beginning of each shift to discuss any maintenance and repair issues, vehicles repairs in and outside our shop, parts shortages, employee issues, equipment or facility needs, staffing levels, and any disciplinary actions
- Discuss various systems and components with Shop Supervisors and Mechanics to understand the functions, maintenance, and operations of diesel, gasoline, and CNG engines, transmissions, suspension, cooling, and exhaust systems to be able to properly assist them with any issues or failures and obtain the tools necessary to maintain and repair these components
- Utilize AssetWorks, Viriciti, and other databases to develop and distribute information using Crystal Reports or Excel to track vehicle performance, and evaluate the maintenance programs for each type of vehicle including tracking preventative maintenance and repairs, warranties, fuel and electricity usage, parts, accidents, vandalism, and all other work orders
- Administrate the AssetWorks asset management system within the department as well as assist other departments such as Solid Waste, Fleet Management, and the Albuquerque Fire Department with creating users, fuel authorization, reporting, creating tasks, locations, fuel or fluid tanks, and overall general information to ensure the information is reliable and useful
- Extract information from AssetWorks for NTD reporting, FTA Transit Asset Management Plan and Audits, Risk Management and Legal claims, and overall department and division maintenance costs of service and format to meet the needs of those who need the information
- Participate in all department and division training for new equipment and systems as well as environmental (SWPP), fiscal, and human resource yearly training to remain in compliance with local, state, and federal regulations
- Identify possible issues with the processes involving fuel, parts purchases or the maintenance of inventory and provide guidance to prevent theft and misuse of departmental funds
- Oversee the maintenance of all equipment in our fleet by speaking with shop and parts supervisors, mechanics, and parts workers, reviewing and closing all work orders, discussing open work orders with supervisors, tracking parts room inventory and any trends or seasonal items of interest, and purchase orders to determine monthly and yearly expenditures
- Utilize schematics and technical diagrams or drawings from manufacturer manuals to locate part numbers and merge or update part numbers in the AssetWorks
- Work with contract employees from TI to assist them with learning the AssetWorks Asset Management System and solving help desk tickets from users across the City of Albuquerque
- Work with FTA, Fiscal and Maintenance to develop program procedures to ensure funds are used properly and items are tracked according to the Transit Asset Management Plan
- Work with parts room personnel to create part records, make inventory stock adjustments, merge or renumber part numbers, remove obsolete stock and prepare for auction or salvage, and return parts to vendors in the AssetWorks
- Manage all fleet equipment from determining specifications to purchasing, acceptance, and entering equipment and warranties into the system, monitoring and tracking expenses throughout the life of the equipment to salvaging and disposing of equipment
- Facilitate meetings to disperse data and information to the maintenance division and review practices and procedures often to make any necessary changes to current policies and standard operating procedures to enhance the overall maintenance program
- Communicate with Fiscal Manager and other finance staff to ensure contracts are in place, purchase orders are correct, invoices are paid, and any necessary changes are made to ensure the vendor is honoring their contract terms and quotes and are paid in a timely manner

REASON FOR LEAVING:

Opportunity to use my experience in various aspects of maintenance management to assist the division and department.

DATES: from November/2017 to July/2021	EMPLOYER: City of Albuquerque - Transit Department	POSITION TITLE: Accountant I
ADDRESS: (Street, City, State, Zip Code): 8001 Daytona Rd. NW Albuquerque, NM 87121		
PHONE NUMBER: 505-764-8917	SUPERVISOR: Emily Garcia - Fiscal Officer	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40		
DUTIES: <ul style="list-style-type: none"> • Analyze financial transactions and data and use journal entries to move expenses from operations grant-funded based on set criteria • Assist in cash handling activities to count money collected from daily bus fares, make deposits, reconcile accounts receivable's entered by accounting assistants, and submit information to the Treasury Division • Assist the Building and Vehicle Maintenance Managers regarding real property and fixed assets in developing better communication between the divisions, create reports, and update processes to track information for NTD and FTA as well as the City • Audit financial transactions, parts purchases, purchase and travel card transactions as well as accounts payable and receivable transactions • Collect information regarding repairs and work orders for Rio Metro Vans and create a monthly invoice for parts and tire labor as well as a yearly invoice for the MOU approved mechanic position • Communicate with various vendors, customers, and staff regarding purchases, credits, and other issues • Coordinate tasks for projects including delegating duties and supervising work to complete fiscal and maintenance projects • Coordinate Transit Asset Management Plan meetings and assessments, assign roles to the team, follow up with individuals, and compile information for FTA TAM Plan and provide information for NTD reporting • Create and distribute various reports for daily, monthly, and yearly equipment costs, parts and fuel issued, obsolete parts, most used parts, journal entries, and various other cost or usage reports used for budgeting and ordering purposes • Create training guides and quick reference sheets for various programs and asset management activities • Design and distribute reports for fixed assets, real property, rolling stock, non-revenue vehicles, and parts for various users within and outside the department • Develop procedures and training materials for cash handling, reporting, and invoicing of consignment accounts and other fiscal activities • Develop procedures and processes for data entry, information tracking, and reporting of equipment, parts, and other vehicle maintenance activities • Enter and maintain information in the Transit Finance Share Point site regarding upcoming or completed tasks, training, initiatives, questions, and various financial procedures • Evaluate data for revenues using various reporting tools to create journal entries and verify transactions have been processed in the general ledger • Evaluate specifications, past purchases, and the current needs of the department to develop requirements for the bid process for new equipment, software, and other services • Evaluate the effectiveness of inventory processes and implemented changes to ensure parts room have the appropriate amount of stock needed for daily operations • Facilitate meetings between the finance division and maintenance to create open communication regarding practices and standard operating procedures for inventory, asset management, and purchases to accomplish various departmental and city-wide goals and objectives • Gather fiscal information to create journal entries from various earned and unearned revenue sources then verified against the general ledger • Identify possible issues with the processes involving fuel, parts purchases or the maintenance of inventory and provide guidance to prevent theft and misuse of departmental funds • Meet with various managers and employees across the City to access their training needs in AssetWorks and act as system administrator as needed • Oversee, prepare, and participate in yearly inventory by verifying bin locations and stock status, creating various reports to be used as before, during, and after inventory records and count sheets by location, and finalizing inventory in AssetWorks • Prepare various administrative and financial reports regarding expenses, monthly, quarterly, and yearly statistical reports, NTD and FTA information for quarterly and yearly reports and respond to questions from other departments and City Council regarding the maintenance division. • Provide information for IPRA requests regarding purchases of parts, financial activities, and other reporting information to legal, risk, and other outside agencies • Provide training to maintenance and parts room staff on proper documentation and how it pertains to accounting, finance and reporting within AssetWorks • Review revenue information for current and previous years to forecast the budget for upcoming year and worked with the Fiscal Manager and others in finance to create the future revenue budget from bus fares, advertising and the sales of bus passes • SME for Talent Management assisting employees with creating their Employee Profiles and instructing managers and employees in Talent Management as needed • Track fixed assets and update funding sources, purchases, depreciation, and disposal information • Understanding of City of Albuquerque policies and procedures, GAAP, FTA regulations and guidelines • Use PeopleSoft to monitor contracts, purchase orders and invoices • Utilize data from AssetWorks to monitor spending for vehicles and equipment, parts, outside repairs, and fueling to report finding for budget preparation and future procurement of vehicles and equipment • Work with various fund sources including grants, enterprise funds, capitalized projects, and operational budgets 		
REASON FOR LEAVING: Opportunity to use my accounting and report analysis background along with asset management experience in a new position as Fleet Maintenance Specialist.		
DATES: from October/2005 to November/2017	EMPLOYER: City of Albuquerque - Solid Waste Management Department	POSITION TITLE: Service Writer & Trainer

ADDRESS: (Street, City, State, Zip Code): 4600 Edith Blvd. NE Albuquerque, NM 87107		
PHONE NUMBER: 505-761-8326	SUPERVISOR: Daniele Berardelli - Superintendent, Disposal Division	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40		
DUTIES: <ul style="list-style-type: none"> • Answer city council questions pertaining to future budget approvals for the both the vehicle Maintenance and Disposal Divisions • Assist with the creation of interview questions, setting up the interview panel, potential applicant review, and post-interview processes as well as training new employees • Collected tonnages and customer information on scrap tires coming into the Landfill to report to local, state, and federal agencies • Compile and reconcile fiscal information including monthly charges and incoming revenues and distribute information to Environmental Compliance Coordinators, Disposal Superintendent, and the Associate Director, as well as communicate information to customers and vendors • Create, review and close work orders, reviewed labor, and parts entries, entered and documented commercial costs from vendors • Daily, weekly, and monthly researching and auditing of financial transactions from the Vehicle Maintenance Division and reconciled with the asset management system • Develop and distribute various daily, weekly, monthly, yearly and fiscal reports to Directors, Associate Directors, Superintendents, Supervisors, Managers, Safety, and Fiscal Managers at various City of Albuquerque departments using Crystal Reporting, InfoCenter Reports, and Excel • Develop procedures and processes for data entry, information tracking, and reporting of equipment, parts, and other vehicle maintenance activities • Evaluate and update yearly parts inventory practices and procedures, created Excel sheet for cost/quantity on hand comparison for actual inventory day, supervised the entry of count and recount sheets, verified all invoices and adjustments had been processed correctly before finalizing counts in the system • Manage Preventative Maintenance programs, maintenance and repair inspection schedules including creating checklists and new tasks, and determining the intervals for Solid Waste Management, Transit Department, and the Albuquerque Fire Department fleet based on manufacturer recommendations • Oversee all AssetWorks training within the Vehicle Maintenance Division and monitored the progress of each employee evaluating their understanding of the system and providing additional training as necessary • Participated in all aspects of the Fleet Maintenance division from procurement of vehicles and equipment to salvaging and disposal of vehicles and equipment that reached their useful life –developed shop and parts room procedures, creating reports to track costs and trends, set up users, fuel tanks and preventative maintenance programs based on classification and developed specialized training for each area of the Vehicle Maintenance Division • Planned and participated in yearly fixed asset, parts, and fleet inventories overseeing the information collection and working with State and City Auditors • Plan instructional designs using multiple adult learning theories such as behaviorism, cognitivism, and social cognitive theory to provide training employees in a classroom setting and one on one for various programs including InfoCenter, Kronos, Microsoft Office, and Talent Management • Provide user support for City of Albuquerque employees for InfoCenter including setting up access for new hires, transfers, and those promoted into new positions and while also being responsible for the training of these employees • Reconcile monthly spending with the expenditure budget for Vehicle Maintenance and the Disposal Division • Research fiscal transactions including invoices, contracts, and MOU's and worked with managers and vendors to correct discrepancies and process credits if necessary • Schedule meetings to discuss monthly expenditures with Superintendents and distributed financial information to various managers as needed • Subject Matter Expert in the Talent Management employee review software providing training and assistance to supervisors and employees during yearly and quarterly employee reviews – working with supervisors to create better communication between themselves and their employees and encouraging collaboration of goals for each year • Train new employees on the Kronos system showing them how to enter time off, verify hours worked each day/week and approving timecards and also training supervisors on how to make schedule changes, approve overtime, adjust for floated holidays and comp time and assisted as needed in all areas of Kronos • Work with others to create training classes and presentations for AssetWorks and Crystal Reporting, set up user, and employee ID's in the test system, and created various levels of information and exercises to use as hands-on material for daily situations found in the workplace and evaluated the performance of employees throughout the training process – trained over 400 City of Albuquerque employees in a 3 year period in a classroom setting or individually 		
REASON FOR LEAVING: Seeking new challenges after completing my Bachelor's Degrees		
DATES: from March/2002 to October/2005	EMPLOYER: City of Albuquerque - Solid Waste Management Department	POSITION TITLE: Accounting Assistant
ADDRESS: (Street, City, State, Zip Code): 4600 Edith Blvd. NE Albuquerque, NM 87107		
PHONE NUMBER: 505-761-8145	SUPERVISOR: Evelyn Salas - Accountant II	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40		

DUTIES: <ul style="list-style-type: none"> Analyzed and reviewed reports from various divisions and programs using Access, Excel, and Cognos, utilize FileNet to print out invoices, verify payment and obtain check numbers Assisted Superintendents, Managers, and Purchasing Officers to set up new or renew contracts, purchase orders, and purchase order adjustments in MARS-G Cash handling including verifying deposits for Accounts Receivable Completed requisitions to release payment to employees for eyeglasses, boot and tool reimbursements, travel, training, and ASE certifications Created purchase order adjustments as needed Daily duties included entering and releasing invoices, correcting entries/releases entered into the computer, verifying services and charges on invoices follow contract specifications, ensure costs match quotes and bids and obtain credit invoices as needed for unauthorized expenses Followed governmental accounting principles and procedures Prepared and analyze fiscal and budget reports, assist with CAFR preparation, review general ledger entries, review and examine accruals and encumbrances, and review released invoices Involved year-round with the salvaging of equipment and parts for the Vehicle Maintenance division Purchasing card coordinator and auditor for the department, collected receipts, researched charges and worked with Bank of America to resolve discrepancies Researched and analyzed information and share with vendors, managers, and other staff Researched past and current purchases, verifying payment dates and amount and gathering information to help obtain future bids for contracts or one-time purchase orders Trained new employees in the procedures for the financial system, asset management system, and other office equipment. Usage of principles and techniques of financial record keeping, accounting, and business math to accomplish daily activities Verified and approved billing and refund of deposits for accounts receivable (billing) division for refuse and extra bin services Verified parts room inventory at fiscal-end ensuring all counts and adjustments have been posted and finalize inventory before running reports for the parts supervisor, fiscal manager, and city and state auditors Weekly auditing of contracted employee payroll against vendor invoices 		
REASON FOR LEAVING: Advancement in asset management with training opportunities		
DATES: from October/2000 to March/2002	EMPLOYER: City of Albuquerque - Transit Department	POSITION TITLE: Accounting Assistant
ADDRESS: (Street, City, State, Zip Code): 100 1st Street SW Albuquerque, NM 87107		
PHONE NUMBER: 505-724-3139	SUPERVISOR: Eunice Jaramillo - Accountant II	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40		
DUTIES: <ul style="list-style-type: none"> Attended and participated in a variety of staff meetings and training to inform management and employees of any changes in City policies and procedures Collected timecards and entered employee codes and hours onto P-29's and completed the daily posting of payroll into the payroll system Managed confidential employee information including W-2's, W-4's, FMLA paperwork, personal information, doctor's notes, and paychecks Picked up, separated and distributed payroll checks or check stubs to management biweekly Prepared, researched, and adjusted employee balances using accrual reports (vacation, sick, comp time, floated holidays, FMLA, injury time, and donated hours) and performed payroll audits before and after the closing of payroll Printed and evaluated biweekly time card detail, exception, and labor distribution reports Received and verified signed employee timecards and P-30's at the end of each pay period Ran payroll error reports, corrected entries, and worked with Central Payroll as needed to reconcile payroll and ensure employees are paid properly 		
REASON FOR LEAVING: Transferred to the Solid Waste Management Department.		
DATES: from April/2000 to October/2000	EMPLOYER: Westaff	POSITION TITLE: Fuel Island Accounting Assistant
ADDRESS: (Street, City, State, Zip Code): 4770 Montgomery Blvd. NE Suite C114 Albuquerque, NM 87109		
PHONE NUMBER: 505-889-3855	SUPERVISOR: Scott Rosetti - Fuel Manager	
HOURS PER WEEK: 40		

DUTIES: <ul style="list-style-type: none"> Created fuel cards for equipment Entered fuel receipts into the system Entered manual fuel tickets Submitted fuel invoices to accounts payable for payment Tracked fuel usage for various departments Worked with vendors to order fuel and ensure invoices followed contract pricing

REASON FOR LEAVING: Accepted a permanent position with the City of Albuquerque.

DATES: from February/1998 to March/2000	EMPLOYER: Cardinal Distribution	POSITION TITLE: Inventory Manager/Night Lead
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ADDRESS: (Street, City, State, Zip Code): 7301 Los Volcanes NW Albuquerque, NM 87121

PHONE NUMBER: 505-833-8900	SUPERVISOR: Rich Hungate - Night Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 8
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DUTIES: <ul style="list-style-type: none"> Conducted monthly inventory of different sections of the warehouse to verify quantity on hand and check for damaged items Created SOP's for safety, shipping, receiving and filling customer orders Issued items to vendors and verified customer pricing on invoices Managed print room operations and the distribution of invoices state-wide Ordered items as needed to keep an appropriate amount of stock on hand Provided staff training for daily duties, monthly and year-end inventory, and reporting Removed obsolete, recalled or expired inventory from shelves and disposed of it properly Supervised 8 to 12 permanent and/or temporary employees depending on workflow Worked as night shift lead scheduling, hiring, training, and supervising inventory and shipping personnel
--

REASON FOR LEAVING: I left to work for the City of Albuquerque where I could try to become a permanent employee.
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DATES: from April/1996 to February/1998	EMPLOYER: ARCA of Albuquerque	POSITION TITLE: Residential Night Lead
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ADDRESS: (Street, City, State, Zip Code): 1515 4th Street NW Albuquerque, NM 87102

SUPERVISOR: Sostia Chavez - Residential Care Manager
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HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 2
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DUTIES: <ul style="list-style-type: none"> Hired, trained, monitored, and evaluated staff including disciplinary actions and termination Led and attended various training including CPR and de-escalation techniques to ensure the safety of the clients and staff Maintained sensitive information about clients and incident reports Managed various group homes with up to 10 clients and 2 employees Ordered and received supplies for group homes Organized daily schedules with day shift to ensure our clients were prepared for each day Prepared weekly work schedules and vacation requests Worked with clients and assisted them with various daily activities and night routines
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REASON FOR LEAVING: Opportunity with different industry

CERTIFICATES AND LICENSES

TYPE: City Operator's Permit
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DATE ISSUED: January 2021	EXPIRATION DATE: January 2025	NUMBER:	ISSUING AGENCY: City of Albuquerque
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TYPE: 2008 Trainer's Academy			
DATE ISSUED: April 2008	EXPIRATION DATE: No expiration	NUMBER:	ISSUING AGENCY: City of Albuquerque Management Development (Learning, Education & Development)

TYPE: Cash Handling - How to Handle City Revenue/Imprest Funds			
DATE ISSUED: January 2021	EXPIRATION DATE: January 2024	NUMBER:	ISSUING AGENCY: City of Albuquerque Department of Finance and Administrative Services Treasury Division

SKILLS	
OFFICE SKILLS: Nothing Entered For This Section	
OTHER SKILLS: Microsoft Office Products - Expert - 23 years, 5 months Organizational Learning & Development - Intermediate - 12 years, 7 months Subject Matter Expert - Talent Management - Expert - 8 years, 6 months Adobe Acrobat, Professional - Intermediate - 7 years, 0 months Camtasia studio - Intermediate - 4 years, 8 months Fleet Focus - AssetWorks - Expert - 21 years, 5 months Inventory & Asset Management - Expert - 25 years, 6 months Moodle LMS - Intermediate - 2 years, 9 months	
LANGUAGE(S): Nothing Entered For This Section	
SUPPLEMENTAL INFORMATION Nothing Entered For This Section	

REFERENCES		
REFERENCE TYPE: Professional	NAME: Jill Holbert	POSITION: Associate Director, Solid Waste Management
ADDRESS: (Street, City, State, Zip Code) 3600 Edith Blvd. NE Albuquerque, NM 87107		
EMAIL ADDRESS: jholbert@cabq.gov		PHONE NUMBER: 505-761-8342
REFERENCE TYPE: Professional	NAME: Mike Baca	POSITION: Assistant Manager, DFAS Fleet Maintenance
ADDRESS: (Street, City, State, Zip Code) 5501 Pino Ave NE # H Albuquerque, NM 87109		
EMAIL ADDRESS: mbaca@cabq.gov		PHONE NUMBER: 505-429-2959

REFERENCE TYPE: Professional	NAME: Daniele Berardelli	POSITION: Superintendent, Solid Waste Disposal Division
ADDRESS: (Street, City, State, Zip Code) 4600 Edith Blvd. Albuquerque, NM 87107		
EMAIL ADDRESS: dberardelli@cabq.gov		PHONE NUMBER: 505-761-8326

Agency - Wide Questions

- Are you a current City of Albuquerque employee?**
Yes
- If you are a current City of Albuquerque employee enter your employee ID.**
000005457
- If you are a former employee please enter the year you were last employed at the City of Albuquerque.**
- Have you or your spouse served in the military?**
No
- Do you have relatives working for the City of Albuquerque?**
Yes
- If you answered 'yes' to the relatives question please provide the name, department and relationship of the relative(s) working at the City of Albuquerque.**
Damian Gonzalez, Transit, Son
Shayne Martinez, Solid Waste Management, Son
- How did you hear about this opportunity?**
City Web Site
- If you were referred by a City of Albuquerque employee, please provide the following: employee name, job title, and department.**
- Are you receiving a PERA pension?**
Neither of these
- Are you an alumni of AmeriCorps, Peace Corps, Senior Corps, or other National Community Service?**
No

Job Specific Supplemental Questions

- Do you have Compressed Natural Gas (CNG) engine repair and maintenance oversite experience?**
Yes
- Do you possess a valid New Mexico Driver's License, or have the ability to obtain by date of hire (attach a copy of your Driver's License)?**
Yes
- Select the highest level of successfully completed related education as identified by the minimum requirements (if applicable, attach supporting degree or transcripts).**
Masters
- Select the number of years of work experience you possess which relates to the minimum requirements, if applicable, add verifiable time in a temporary upgrade status and/or volunteer experience when selecting number of years.**
13 or more years
- Do you possess the supervisory experience outlined in the minimum requirements? If you have successfully completed the City of Albuquerque's Pre-Management Development Program (PMDP), please include two (2) additional years in your supervisory experience (attach certificate, if applicable).**
Yes

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of City of Albuquerque and will not be returned. I understand City of Albuquerque may contact prior employers and other references. I understand if I am a final applicant, a background check will be required. I understand that I must notify the Human Resources Division of any changes in my name, address, or phone number.

EMPLOYMENT APPLICATION



AN EQUAL OPPORTUNITY / REASONABLE ACCOMMODATION EMPLOYER

City of Albuquerque
400 Marquette N.W.

Albuquerque, New Mexico - 87103
<http://CABQ.GOV> (<http://CABQ.GOV>)
Bergs, Chris
Technical Program Manager I I10

Received: 2/5/22, 4:07 PM

For Official Use Only:

QUAL: _____

DNQ: _____

 Experience Training Other: _____

PERSONAL INFORMATION

POSITION TITLE:

Technical Program Manager I I10

Job Number:

2200944

NAME: (Last, First, Middle)

Bergs, Chris

PERSON ID:

37694242

Date And Month Of Birth:

10/14

ADDRESS: (Street, City, State, Zip Code)

6201 Basil Pl. Nw
Albuquerque, NM 87120

HOME PHONE:

(505) 453-1149

EMAIL ADDRESS:

quade1492@gmail.com

NOTIFICATION PREFERENCE:

Email

DRIVER'S LICENSE:

Yes

State: NM Number: 1*****3

LEGAL RIGHT TO WORK IN THE UNITED STATES?:

 Yes No

HIGHEST LEVEL OF EDUCATION:

Master's Degree

PREFERENCES

MINIMUM COMPENSATION:

\$80,000.00/yr

ARE YOU WILLING TO RELOCATE?

 Yes No Maybe

SHIFTS YOU WILL ACCEPT:

Day , Rotating , On Call (as needed)

WHAT TYPE OF JOB ARE YOU LOOKING FOR?

Regular

TYPES OF WORK YOU WILL ACCEPT:

Full Time

OBJECTIVE:

I am looking for a job in Technology management that will allow me to utilize my talents, skills and education. I want a challenging position that will allow me to continue to grow both personally and professionally.

EDUCATION

DATES:

from May/2007 to May/2009

SCHOOL NAME:

University of Phoenix

LOCATION:(City , State)

Albuquerque, NM

DID YOU GRADUATE?

 Yes No

DEGREE RECEIVED:

Master's

MAJOR/MINOR:

Business Administration

DATES:

from September/2005 to January/2007

SCHOOL NAME:

University of Phoenix

LOCATION:(City , State)

Albuquerque, NM

DID YOU GRADUATE?

 Yes No

DEGREE RECEIVED:

Bachelor's

MAJOR/MINOR:

Information Technology

DATES: from August/1995 to May/1999	SCHOOL NAME: La Cueva High School	
LOCATION:(City , State) Albuquerque, NM	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: High School Diploma

WORK EXPERIENCE

DATES: from January/2019 to Present	EMPLOYER: City of Albuquerque - Transit Department	POSITION TITLE: Business Technology Specialist III
ADDRESS: (Street, City, State, Zip Code): 100 1st SW Albuquerque, NM 87102		
SUPERVISOR: Joe Saraphon - Technical Program Manager I		
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 1	
DUTIES: My responsibilities at the Transit department include managing and supervising new employees as they learn the policies and procedures used at Transit. I've implemented a Mobile Device Management software (Mobicontrol) for the Android tablets for the ART buses and SunVans. I set up Apple's Device Enrollment Program (DEP) for Transit and the City of Albuquerque's iPhones and iPads. I found a more efficient way of displaying the information on the ART stations monitors using low cost and low power computers versus the current option of using expensive and power-hungry industrial computers. I manage the print server and Windows Software Update Server (WSUS) for Transit. I am working on upgrading Transit's current servers as they are out of date and out of warranty. I assist with user support requests ranging from installing software, troubleshooting connectivity issues, adding new users to Transit server and software and other day to day operations. I also am in the rotation for the on-call phone which involves responding to off hours technical support issues.		
REASON FOR LEAVING: Seeking promotion		

DATES: from March/2005 to January/2019	EMPLOYER: Albuquerque Public Schools	POSITION TITLE: Systems Administrator
ADDRESS: (Street, City, State, Zip Code): 6400 Uptown Blvd. NE Albuquerque, NM 87110		
PHONE NUMBER: (505) 880-3700		
HOURS PER WEEK: 40		
DUTIES: My last position at Albuquerque Public Schools was managing The Google Apps for Education for Albuquerque Public Schools District. This was being responsible for The Google Admin console that managed the 20,000 Chromebooks used across the district. I was a Mobile Device Management Administrator of the AirWatch software that is responsible for managing the school districts' 27,000 iPads. In addition, I was the Program Director for Albuquerque Public Schools' App Store Volume Purchase Program, which is Apple's program for Education & Businesses to purchase Apps for iOS devices in volume. I also assisted in the process of evaluating new technology to see if it could be of use to the School District. I have experience managing LANDesk, now Avanti, software for remote administration of Windows and MacOS computers. I have also developed and instructed several courses for training district employees in new technologies and software.		
REASON FOR LEAVING: Better employment opportunity		

DATES: from January/2004 to March/2005	EMPLOYER: T-Mobile	POSITION TITLE: Support Technician
ADDRESS: (Street, City, State, Zip Code): 5421 Jefferson St NE Albuquerque, NM 87109		
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 12	

DUTIES:
 At T-Mobile I was part of the Technical Support Group, which is a Tier 2 Troubleshooting position. My responsibilities were to further troubleshoot customer's problems after the troubleshooting of Customer Care (Tier 1) has been completed. These include: not being able to get a signal on their mobile phones, setting up internet settings on their mobile phones, troubleshooting internet connection problems on their handsets, troubleshooting SMS (Simple Message Service) & MMS (Multi-media Message Service) problems, as well as educating customers on how to use all the features on their mobile phone. I was also responsible for managing the people in my pod, which would range from 12-15 people per shift.

REASON FOR LEAVING:
 Better employment opportunity

DATES: from September/2001 to December/2003	EMPLOYER: ClientLogic	POSITION TITLE: Technical Support
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ADDRESS: (Street, City, State, Zip Code):
 4420 The 25 Way NE
 Albuquerque, NM 87109

PHONE NUMBER:
 (505) 724-4000

HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 4
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DUTIES:
 ClientLogic is an out source call center where I was a technical support representative for EarthLink & PeoplePC, both Internet service providers. My responsibilities were to determine and resolve customers' connection problems. I handled both Tier 1 and Tier 2 calls; Tier 2 being an upper level Tech support after all the fixes and troubleshooting of Tier 1 had been exhausted. As a Tier 2 representative I was also responsible for managing Tier 1 staff and for making sure Tier 1 staff were trained in current troubleshooting steps. I managed 3-4 Tier 1 people per shift.

REASON FOR LEAVING:
 Better employment opportunity

DATES: from May/1998 to September/2001	EMPLOYER: McDonalds	POSITION TITLE: Crew Trainer
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ADDRESS: (Street, City, State, Zip Code):
 9515 Candelaria Road NE
 Albuquerque, NM 87112

PHONE NUMBER:
 (505) 298-5863

HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 4
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DUTIES:
 My responsibilities included managing employees, making sure the day to day operations ran as smoothly as possible, training new employees for grill, making sure proper procedures were followed at all times, taking care of customers, receiving new stock and light maintenance.

REASON FOR LEAVING:
 Better employment opportunity

CERTIFICATES AND LICENSES

Nothing Entered For This Section

SKILLS

OFFICE SKILLS:
 Nothing Entered For This Section

OTHER SKILLS:
 Nothing Entered For This Section

LANGUAGE(S):
 Nothing Entered For This Section

SUPPLEMENTAL INFORMATION
Honors & Awards
 Outstanding communication (written and verbal) and analytical skills

REFERENCES

REFERENCE TYPE: Professional	NAME: Lori Stuit	POSITION: Principal
ADDRESS: (Street, City, State, Zip Code) 900 Atlantic Street SW Albuquerque, NM 87102		
EMAIL ADDRESS: stuit@aps.edu		PHONE NUMBER: 505-764-2020
REFERENCE TYPE: Professional	NAME: Stan Low	POSITION: Retired - former Application Program Manager at ABQRide
ADDRESS: (Street, City, State, Zip Code)		
EMAIL ADDRESS: SLOW127@icloud.com		PHONE NUMBER: 505-400-3360
REFERENCE TYPE: Professional	NAME: Micheal Liggins	POSITION: Business Technology Specialist
ADDRESS: (Street, City, State, Zip Code) City of Albuquerque - Transit 100 1st SW Albuquerque, NM 87102		
EMAIL ADDRESS: MLiggins@cabq.gov		PHONE NUMBER: 505-944-6828

Agency - Wide Questions

- 1. Are you a current City of Albuquerque employee?**
Yes
- 2. If you are a current City of Albuquerque employee enter your employee ID.**
E41723
- 3. If you are a former employee please enter the year you were last employed at the City of Albuquerque.**
- 4. Have you or your spouse served in the military?**
No
- 5. Do you have relatives working for the City of Albuquerque?**
No
- 6. If you answered 'yes' to the relatives question please provide the name, department and relationship of the relative(s) working at the City of Albuquerque.**
- 7. How did you hear about this opportunity?**
City Web Site
- 8. If you were referred by a City of Albuquerque employee, please provide the following: employee name, job title, and department.**
- 9. Are you receiving a PERA pension?**
Neither of these
- 10. Are you an alumni of AmeriCorps, Peace Corps, Senior Corps, or other National Community Service?**
No

Job Specific Supplemental Questions

- 1. Select the highest level of successfully completed related education as identified by the minimum requirements (if applicable, attach supporting degree or transcripts).**
Masters
- 2. Select the number of years of work experience you possess which relates to the minimum requirements, if applicable, add verifiable time in a temporary upgrade status and/or volunteer experience when selecting number of years.**
13 or more years
- 3. Do you possess a valid New Mexico Driver's License, or have the ability to obtain by date of hire (attach a copy of your Driver's License)?**
Yes

Leslie Keener

9427 De Vargas Loop, Albuquerque, NM 87109
Mobile: 817-312-5958; Email: strezo01@yahoo.com

Experience:

BNSF Railway, 20 years

Terminal Manager; Belen, NM

January 2018 - Present

- Provided direction and support for 15 front line supervisors, 40 switch crews and over 400 engineers and conductors to safely drive efficient throughput and quality production – over 600 days injury free and 200 days free of human factor rail equipment incidents
- First level response and investigation of derailments and serious incidents, proficient conducting officer and witness
- Managed crew change, fueling, inspection, train build compliance and rules compliance for over 100 trains thru the terminal in each 24-hour period including challenging recovery from SI's
- Balanced UPS goals and other customer goals while driving down dwell by creating tactical plans in a high-pressure environment with conflicting goals – Broke 2013 dwell record in October 2020 and 2010 UPT record in May 2021 and subsequent months thru December for Belen

Director Engineering Support; Fort Worth, TX

April 2017 – December 2017

- Directed a team of 1 manager, 7 supervisors and 45 clerical staff responsible for manpower planning for over 9500 engineering craft employees per their respective collective bargaining agreement
- Reduced rollover no answers in the call center by 80%
- Responsible for answering all claims for the system, DOT compliance tracking, and leave management, and security access levels for all databases
- Joint project with NS Railway to create mobile bidding/bumping system

Director of Administration - Southwest Division; Belen, NM

September 2010 – March 2017

- Provided oversight of the discipline process for union employees to include investigation notice and hearing transcript review, discipline recommendation and issuance, declination of appeals, and understanding and adherence to several separate union agreements
- Monitored leaves of absence including on-duty injury, off-duty medical, and personal leaves of absence to assure compliance with company policy and monitored the return to work process
- Crafted various communications on behalf of the General Manager
- Organized and planned division staff meetings including annual staff meeting to include venue planning, presenter coordination, and attendee arrangements for over 250 below cost
- Respond to all daily arbitrary claims for the entire division to eliminate improper approval for claims
- Analysis of terminal metrics for both Belen and Clovis to drive performance improvement

Manager Roadway Planning, Southwest Division; Albuquerque, NM

June 2007 – August 2010

- 2 of 12 Manager's Roadway Planning per the scorecard metrics in 2008; #3 of 12 in 2009
- Implemented new processes for rail defect reporting in 2008 to secure 25% of the rail laid on the system in 2009 and 10% in 2010
- Created rail renewal, tie replacement, and track infrastructure plans to optimize current assets which aided in reducing service interruptions and significantly decreased rail defects by 25%
- Balanced division goals with system goals to optimize funding allocation; responsible for \$95 million system capital budget and \$27 million division capital budget

Manager Maintenance Planning, Texas/Gulf Divisions & System

September 2005 – May 2007

- Led three planners in the development of the operating maintenance plans for the Texas/Gulf divisions for 500 employees working with 23 supervisors to reduce slow orders, maximize production and improve the infrastructure
- Negotiated track windows for maintenance activities; liaison between transportation and engineering
- Strategically built detailed division long-term maintenance plans based on system activities
- Implemented maintenance excellence process to decrease maintenance impact to transportation while increasing maintenance productivity on Montana, Twin Cities, and Chicago divisions
- Coordinated three-two trainer teams in a 12-week aggressive rollout process with 4 weeks dedicated after implementation for division support including training programs for all levels within the engineering organization
- Developed new technology initiatives to provide program support for the Planning and Activity Reporting System (PARS) database and web reports

Roadmaster, El Paso Subdivision; El Paso, TX**June 2004 – August 2005**

- 1 of 143 roadmasters on the system scorecard metrics for 2004
- Responsible for track maintenance and capital improvements for 228 miles of single main track with an interchange to the Union Pacific yard and the gateway to Mexico utilizing 18 employees
- Responded to and investigated several derailments, crossing accidents, and personal injuries
- Simultaneously managed territory while an Assistant Blitz Commander on the Stockton, CA blitz

Assistant Roadmaster; Various Locations**July 2002 – May 2004**

- #1 on system production gang scorecard metrics for tie production gang 05 in 2004
- Led several capital maintenance gangs consisting of 35-45 scheduled employees; all injury free while exceeding production goals

Education & Organizations**University of Phoenix, MBA****April 2005 – April 2007****Purdue University, BSIM****August 1998 – May 2002**

- Minors: Industrial Engineering/Manufacturing Management
- DCMME Manufacturing Management Scholar, 2000 – 2002
- General Motors Manufacturing Program for Women and Minorities Scholar, 2000 – 2002

Southwest Diversity Council Exempt Co-Chair**July 2011 – March 2017**

- Provided direction to council of 20 members both exempt and scheduled from all crafts
- Created a professional and respectful workplace by providing tools and training to ease workplace tensions as well as providing intervention to existing tensions

UNM-Valencia Development Board Member**May 2012 – March 2017**

- Active board member assisting in activities to raise endowment funding to create affordable educational opportunities for the community

American Railway Engineering and Maintenance of Way Association**April 2005 – January 2011**

- Maintenance functional group presenter of “Inspection and Maintenance of Spring Rail Frogs” at 2005 annual conference in Chicago, IL