



## CITY OF ALBUQUERQUE CITY COUNCIL

### INTEROFFICE MEMORANDUM

**TO:** All Councilors

**FROM:** Chris Sylvan, Neighborhood Liaison Office of Neighborhood Coordination

**SUBJECT:** Reappointment of Mr. Joshua Martinez to the Board of Ethics & Campaign Practices

**DATE:** May 12, 2023

Per Article XII, Section 3 of the City Charter, the City Council is required to appoint three members to the City's Board of ethics and Campaign Practices. The term of one of the City Council's members on the Board, Mr. Joshua Martinez, ends July 31, 2023. Mr. Martinez is eligible for reappointment and is willing to continue to serve on the Board.

Mr. Martinez's resume has been published on the City Clerk's web page as required by the City Charter and is attached for your review.

Should Mr. Martinez be re-appointed, the members of the Board of Ethics and their terms would be:

<b>Seat</b>	<b>Term Ends</b>	<b>Current Member</b>	<b>Council District</b>
Board Elected Chairperson	2/3/2027	Mr. John J. Kelly	6
City Council Appointee	7/31/2023	Mr. James Breen	8
City Council Appointee	7/31/2027	Mr. Joshua Martinez	1
City Council Appointee	7/31/2023	Ms. Susan Selbin	2
Mayoral Appointee	7/31/2024	Mr. Jason Marks	1
Mayoral Appointee	7/31/2023	Mr. Sean M. Cunniff	2
Mayoral Appointee	7/31/2025	Ms. Kristina E. Caffrey	4

# JOSHUA STEVEN MARTINEZ

8715 Arkansas Rd. NW Albuquerque, NM 87120 (505) 927-2839  
joshsmtz@gmail.com

## EDUCATION

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University of New Mexico  
Albuquerque, NM  
Master's Degree in Public Administration  
May 2015

University of New Mexico  
Albuquerque, NM  
Bachelor of Science in Community Health  
December 2010

## VOLUNTEER WORK

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- ABQ West Side Business Association- Ambassador
- City of Albuquerque- Board of Ethics Member
- Tres Volcanes Neighborhood Association- Board Member
- Petroglyphs Homeowners Association- Board Member (President)
- I9- Youth Basketball Coach
- The Hispanic Star- Albuquerque Hub Leader

## SKILLS

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- Excellent leader
- Community oriented
- Excellent communication skills (verbal and written)
- Excellent marketing skills and techniques
- Understands diverse cultures
- Works well with others (team player)
- Excellent financial management skills
- Excellent organization skills

## PROFESSIONAL EXPERIENCE

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### Quality Improvement Specialist

#### InnovAge PACE Program (All-Inclusive Care for the Elderly)

Albuquerque, NM

March 2021- Present

- Supports quality of care compliance with CMS Quality Measures through vigilant data review and ensuring adherence to timeline requirements
- Reviews and monitors outcomes that promote compliance with the Quality (Improvement) Assurance Process and Performance Improvement Program
- Assists in process improvement activities in response to compliance audits, satisfaction surveys and identified variances using LEAN methodology
- Demonstrates ability to track, trend and assist with data analysis
- Participates in programmatic committees as determined
- Provides support with Patient Centered Medical Home (PCMH) readiness and accreditation activities, as needed

- Supports Infection Control surveillance activities through diligent data management and review
- Develops and performs auditing activities related to quality measures, surveys, and process improvement activities as appropriate to support monitoring and adherence to quality program standards
- Assists and participates in quality training and other initiatives as deemed appropriate
- Reviews incident reports for completeness and provides routine trending analysis to facilitate identification of areas of opportunity from a quality and safety perspective
- Prepares for and actively participates in all surveys/monitoring audits and ensures that InnovAge and its affiliates are survey-ready
- Participates in CMS and State reporting and facilitates work groups as appropriate within the PACE centers and operational or compliance leadership
- Assists with development of Policies and Procedures as appropriate
- Collaborates with the Management Team to ensure compliance with Quality related Policies and Procedures
- Applies vigilance for responsibility of data entry to Health Plan Management System (HPMS)
- Assists in all Quality meeting preparation activities to promote efficiencies
- Leads Root Cause Analysis activities to support process improvement activities as well as regulatory reporting
- Prepares center-based teams and leadership for monthly and quarterly collaborative calls with state and CMS regulators
- Collaborates with compliance team to support clinical quality oversight of community partners, including follow up on incidents and complaints
- Facilitates and leads local and regional quality meetings in collaboration with PACE center staff and leadership
- Participates in collaborative care meetings at PACE centers, including fall teams, wound care teams, Participant Council
- Leads local efforts related to participant satisfaction activities at the PACE center

### **Regional Health Equity Director**

**Albuquerque, NM**

**American Heart Association/ American Stroke Association**

**January 2014- March 2021**

- Oversaw the everyday operations of the Regional Health Equity Program (Including 7 territories)
- Responsible for strategically fulfilling the health impact goals in high-risk communities by focusing on the areas of health and wellness
- Worked closely with Native American and Hispanic communities to implement relevant health programs
- Managed annual program budgets
- Leveraged Community Impact programs to drive revenue for the Southwest Region
- Created and presented sponsorship proposals to businesses and organizations
- Effectively recruited, trained, and managed volunteers and strategic community alliances to support efforts to create a sustainable culture of health within New Mexico and Texas
- Worked with sports and wellness programs within New Mexico and Texas to implement health initiatives
- Implemented health and employee wellness programs within community organizations and businesses
- Was involved with many health committees and workgroups within New Mexico and Texas
- Provided presentations and trainings on health issues
- Gathered community information and data to create community needs assessments
- Identified and worked on specific SDOH within communities
- Organized two conferences a year on heart disease and other health issues
- Worked with clinics and health systems across New Mexico and Texas to implement blood pressure, diabetes, and cholesterol programs
- Worked on numerous policy initiatives at the local, state, and federal levels
  - Organized volunteers to support policy initiatives by attending lobby days, meeting with elected officials, writing letters, making calls, and providing public comment
  - Gathered area specific data to support policy initiatives
  - Held public meetings to provide education and garner community support
  - Met with elected officials from across to state to discuss policy initiatives

**Assistant Program Director**

**Albuquerque, NM**

**First Nations Community Healthsource-WIC Program****December 2012- January 2014**

- Oversaw performance of employees
- Generated monthly reports on clinics case load
- Created monthly health education plans and schedules for classes
- Created employee's daily schedule
- Responsible for employee trainings and evaluations
- Was on NM WIC Management Nutrition Task Team and Participant Centered Education Team
- Responsible for programs compliance with state and federal policies and procedures

**WIC Nutritionist****Albuquerque, NM****First Nations Community Healthsource-WIC Program****June 2012-December 2012**

- Communicated with individuals about the importance of healthy eating
- Helped guide client's choices regarding parenting and nutrition habits
- Taught classes on different health topics
- Performed nutrition assessments
- Obtained and assessed blood samples
- Obtained and assessed height and weight measurements
- Entered information about clients and issued benefits

**Program Liaison****Espanola, NM****Rio Arriba County Substance, Treatment, Outreach and Prevention Program****August 2011-June 2012**

- Worked with different entities in the community to reduce accessibility of drugs and alcohol among youth
- Worked with the faith-based community to create positive activities in a safe environment for youth within the community
- Worked with tribal officials and tribal programs to implement and provide substance prevention initiatives
- Worked with several social networking sites to engage and inform community members of positive topics
- Organized events to inform community members on useful resources
- Facilitated drug and alcohol presentations at schools, summer youth programs, jails, substance abuse treatment centers and various community events throughout northern New Mexico
- Worked within the County Detention Center DWI Unit providing individual and group counseling and therapy for those with a drug and/or alcohol problems (Obtained a Licensed Substance Abuse Associate)
  - Trained and oversaw other counselors and personnel on substance abuse issues
  - Implemented mentoring program within DWI Unit and performed weekly tasks to provide leadership training to those who were selected
  - Provided life skills training for inmates to prepare them for life situations within and outside of incarceration

**Prevention Specialist****Espanola, NM****Rio Arriba County Substance, Treatment, Outreach, and Prevention Program****March 2011-August 2011**

- Oversaw the Prevention Team and delegated responsibilities
- Trained and educated youth ages 5-18 on substance abuse awareness and prevention
- Facilitated drug and alcohol presentations at schools, summer youth programs, jails, substance abuse treatment centers and various community events throughout northern New Mexico
- Produced effective presentations promoting drug/alcohol abuse awareness
- Worked closely with youth and parents to educate them on the risks involved with underage drinking and drug use
- Was an active member in several coalitions that target health related issues in the community and schools such as: drugs, underage drinking, suicide, bullying and behavioral and mental health

**Mechanical Technician****Los Alamos, NM****Los Alamos National Laboratory****June 2006-May 2010**

- Worked with Occupational Medicine to ensure a healthy and safe work environment
- Supervised students and delegated responsibilities
- Assembled/ Disassembled neutron scattering spectrometers
- Improved and maintained the quality and appearance of experimental areas
- Provided technical support to instrument scientists and users during operations