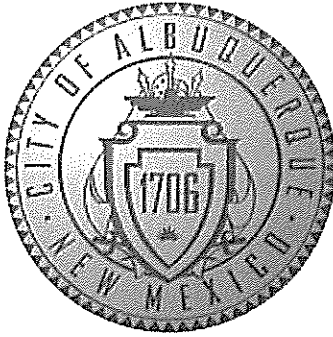


EC-23-291




CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

Mayor Timothy M. Keller

INTER-OFFICE MEMORANDUM

April 26, 2023

TO: Pat Davis, President, City Council

FROM: Timothy M. Keller 

SUBJECT: Mayor's Recommendation of Award (ROA) for RFP No. RFP-2023-385-FCS-EV, "Homemaker/Respite Services"

The City of Albuquerque's Department of Family and Community Services, Area Agency on Aging in conjunction with the Department of Finance, Purchasing Division, issued the RFP for Homemaker/Respite Services.

The RFP was posted on the Purchasing E-Procurement, Bonfire website on January 9, 2023 and advertised in the Albuquerque Journal on January 11, 2023.

The City received six (6) responses to this solicitation. The ad hoc evaluation committee evaluated and scored the proposal received in accordance with the evaluation criteria published in the RFP. After thoroughly reviewing and scoring the proposals, the ad hoc committee found 1st Premier Home Care, La Vida Felicidad, Inc., New Mexico Consumer Direct Personal Care LLC and Corus Health, to all be both responsive and qualified and recommends an award to 1st Premier Home Care, La Vida Felicidad, Inc., New Mexico Consumer Direct Personal Care LLC and Corus Health.

I concur with this recommendation.

The City of Albuquerque's Department of Family and Community Services, Area Agency on Aging Division will manage this contract.

Cover Analysis

1. What is it?

Recommendation of Award (ROA) for RFP Number: RFP-2023-385-FCS-EV
“Homemaker/Respite Services”

2. What will this piece of legislation do?

Allow the City of Albuquerque’s Department of Family and Community Services, Area Agency on Aging to award contracts for Homemaker, Personal Care and Respite Services.

3. Why is this project needed?

Homemaker, Personal Care and Respite Services are budgeted in the Older Americans Act grant agreement between the City of Albuquerque Area Agency on Aging and New Mexico Aging and Long-Term Services Department.

4. How much will it cost and what is the funding source?

\$625,000 estimated total across all four contractors depending on grant award. Area Agency on Aging (AAA) grant is the funding source.

5. Is there a revenue source associated with this Plan? If so, what level of income is projected?

No.

FISCAL IMPACT ANALYSIS

TITLE: AAA Homemaker and Respite Services

R: 21-232 O:
FUND: 265

DEPT: Family and Community Se

- No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
- (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	2023	Fiscal Years 2024		2025	Total
Base Salary/Wages					-
Fringe Benefits at	-	-	-	-	-
Subtotal Personnel	-	-	-	-	-
Operating Expenses					-
Property		-	-	-	-
Indirect Costs	-	-	-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
<input checked="" type="checkbox"/> Estimated revenues not affected					
<input type="checkbox"/> Estimated revenue impact					
Revenue from program					0
Amount of Grant		-	-	-	
City Cash Match					
City Inkind Match					
City IDOH	-	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -

These estimates do not include any adjustment for inflation.

* Range if not easily quantifiable.

Number of Positions created

COMMENTS: This is homemaker and respite services and will provide support for older adults and help them maintain independence. This is funding that is received yearly and for Fiscal Year 2023 was received and appropriated through the Ombius Bill (R-21-232).

COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:

PREPARED BY:

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FISCAL MANAGER

APPROVED:

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EXECUTIVE BUDGET ANALYST

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