

CITY OF ALBUQUERQUE

Albuquerque, New Mexico Office of the Mayor

Mayor Timothy M. Keller

INTER-OFFICE MEMORANDUM

2/7/2023

TO:

Pat Davis, President, City Council

FROM:

Timothy M. Keller, Mayor

SUBJECT: Approval of the Risk First Supplemental Agreement to add funds for Outside

Counsel Legal Services between German * Burnette & Associates, LLC and the

City of Albuquerque

Transmitted herewith for City Council consideration and approval is a proposed First Supplemental Agreement for Outside Counsel Legal Services between German * Burnette & Associates, LLC and the City of Albuquerque for continuing representation of the City and/or City officials in Risk Management cases.

The First Supplemental Agreement is for One Hundred Thousand Dollars.

Council approval is required pursuant to § 5-5-19, Approval of Contracts, ROA 1994 of the City's Public Purchasing Ordinance. I am forwarding this Agreement for your consideration and action.

TITLE/SUBJECT OF LITIGATION: Approval of the Risk First Supplemental Agreement to add funds for Outside Counsel Legal Services between German * Burnette & Associates, LLC and the City of Albuquerque

Approved:

Approved as to Legal Form:

- DocuSigned by:

lauren keefe

2/17/2023 | 10:08 AM MST

-1A21D96D32C74EE

Date

City Attorney

__os

Recommended:

Lawrence Rael

Chief Administrative Officer

-DocuSigned by:

Jeannette Chaves

2/12/2023 | 8:01 PM MST

Jeannette Chavez

Date

Date

Risk Manager

Cover Analysis

- 1. What is it? Approval of the First Supplemental Agreement for Outside Counsel Legal Services between German * Burnette & Associates, LLC and the City of Albuquerque
- 2. What will this piece of legislation do? This piece of legislation provides the approval required by § 5-5-19, Approval of Contracts, ROA 1994 of the City's Public Purchasing Ordinance and allows the continuation of representation in the Risk Management cases assigned to the Legal Department.
- **3.** Why is this project needed? This is needed to continue with the litigation process for the cases referenced. These cases were referred to outside counsel for the special expertise of the firm and workload management.
- **4.** How much will it cost and what is the funding source? This Agreement is Two Hundred Thousand Dollars. The Risk Management liability program funds this Legal Services Agreement.
- 5. Is there a revenue source associated with this contract? If so, what level of income is projected? NA

FISCAL IMPACT ANALYSIS

TITLE:	Approval of the Risk First Supplemental Agreement to add funds for outside counsel Legal Services between German * Burnette & Associates, LLC and the COA	R: <u>EC</u> FUND: 705	O :
		DEPT: DFAS	

- [x] No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
- [] (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

			Fiscal Years				
	2	023	2024	2025		Total	
Base Salary/Wages							-
Fringe Benefits at							-
Subtotal Personnel		-	-		-		-
Operating Expenses			_				22
Property			-		_		_
Indirect Costs		-	-		-		-
Total Expenses	\$		\$ 	\$		\$	
[x] Estimated revenues not affected							
[] Estimated revenue impact							
Revenue from program							0
Amount of Grant			-		0-0		-50
City Cash Match							
City Inkind Match							
City IDOH		-	-				-
Total Revenue	\$	-	\$ 	\$	-	\$	

These estimates do not include any adjustment for inflation.

Number of Positions created

COMMENTS: This piece of legislation provides the approval required by § 5-5-19, Approval of Contracts, ROA 1994 of the City's Public Purchasing Ordinance and allows the continuation of representation in the Risk Management cases assigned to the Legal Department.

COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:

2/9/2023 | 2:09 PM MST 2/9/2023 | 2:37 PM MST

PREPARED BY: Docusigned by: Mar R. Gatowski CDYBBIP FISCAL ANALYST	Locustyned by: Krystle Hernandez	APPROVED: Docusianed by: Stranging American	2/13/2023 9	:01 AM MSTLAWELL ELLER	2/17/2023 10:08 AM MST
REVIEWED BY: Docussigned by: ELIVIN E. Abul DOCADA 34 186 12004 65	BD22ED78ED934	······································	E02C282349CC4	17D	MST
EXECUTIVE BUDGET ANA	LYST BUDGET (DFFICER (date)	CIT	Y ECONOMIST	

^{*} Range if not easily quantifiable.