




**CITY OF ALBUQUERQUE**  
Albuquerque, New Mexico  
Office of the Mayor

Mayor Timothy M. Keller

**INTER-OFFICE MEMORANDUM**      02/08/2023

**TO:** Pat Davis, President, City Council

**FROM:** Timothy M. Keller, Mayor 

**SUBJECT:** Approval of the Risk First Supplemental Agreement to add funds for Outside Counsel Legal Services between YLaw P.C. and the City of Albuquerque

Transmitted herewith for City Council consideration and approval is a proposed First Supplemental Agreement for Outside Counsel Legal Services between YLaw P.C. and the City of Albuquerque for continuing representation of the City and/or City officials in Risk Management cases.

The First Supplemental Agreement is for Fifty Thousand Dollars.

Council approval is required pursuant to § 5-5-19, Approval of Contracts, ROA 1994 of the City's Public Purchasing Ordinance. I am forwarding this Agreement for your consideration and action.

TITLE/SUBJECT OF LITIGATION: Approval of the Risk First Supplemental Agreement to add funds for Outside Counsel Legal Services between Ylaw P.C. and the City of Albuquerque

Approved:



Lawrence Rael      Date  
Chief Administrative Officer

Approved as to Legal Form:

DocuSigned by:  
*Lauren Keefe*      2/17/2023 | 2:44 PM MST  
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\_\_\_\_\_  
Date  
City Attorney

Recommended:

DS  
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*Jeannette Chavez*      2/13/2023 | 6:13 AM MST  
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Jeannette Chavez      Date  
Risk Manager

## **Cover Analysis**

- 1. What is it?** Approval of the First Supplemental Agreement for Outside Counsel Legal Services between YLaw P.C. and the City of Albuquerque
- 2. What will this piece of legislation do?** This piece of legislation provides the approval required by § 5-5-19, Approval of Contracts, ROA 1994 of the City's Public Purchasing Ordinance and allows the continuation of representation in the Risk Management cases assigned to the Legal Department.
- 3. Why is this project needed?** This is needed to continue with the litigation process for the cases referenced. These cases were referred to outside counsel for the special expertise of the firm and workload management.
- 4. How much will it cost and what is the funding source?** This Agreement is Two Hundred Thousand Dollars. The Risk Management liability program funds this Legal Services Agreement.
- 5. Is there a revenue source associated with this contract? If so, what level of income is projected?** NA

**FISCAL IMPACT ANALYSIS**

TITLE: Approval of the Risk First Supplemental Agreement to add funds for outside counsel Legal Services between Ylaw P.C. and the COA R: EC O:  
 FUND: 705  
 DEPT: DFAS

- No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
- (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	2023	Fiscal Years 2024	2025	Total
Base Salary/Wages				-
Fringe Benefits at				-
Subtotal Personnel	-	-	-	-
Operating Expenses				-
Property				-
Indirect Costs	-	-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -
[x] Estimated revenues not affected				
[ ] Estimated revenue impact				
Revenue from program				0
Amount of Grant		-	-	
City Cash Match				
City Inkind Match				
City IDOH				
Total Revenue	\$ -	\$ -	\$ -	\$ -

These estimates do not include any adjustment for inflation.  
 \* Range if not easily quantifiable.

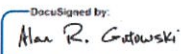
Number of Positions created

**COMMENTS:** This piece of legislation provides the approval required by § 5-5-19, Approval of Contracts, ROA 1994 of the City's Public Purchasing Ordinance and allows the continuation of representation in the Risk Management cases assigned to the Legal Department.

**COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:**


2/9/2023 | 2:17/2023 | 6:13 AM MST

**PREPARED BY:**

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 FISCAL ANALYST

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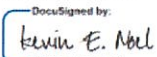
**APPROVED:**

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 2/13/2023 | 9:02 AM MST  
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 DIRECTOR (date)

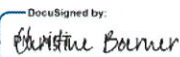
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**REVIEWED BY:**

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 EXECUTIVE BUDGET ANALYST

DocuSigned by:  
  
 2/16/2023 | 2:03  
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 BUDGET OFFICER (date)

DocuSigned by:  
  
 2/17/2023 | 9:10 AM MST  
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 CITY ECONOMIST