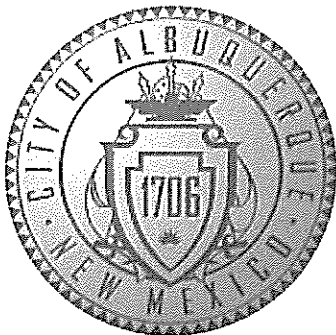


EC-22-161




**CITY OF ALBUQUERQUE**  
**Albuquerque, New Mexico**  
**Office of the Mayor**

Mayor Timothy M. Keller

**INTER-OFFICE MEMORANDUM**

July 25, 2022

**TO:** Isaac Benton, President, City Council

**FROM:** Timothy M. Keller 

**SUBJECT:** Mayor's Recommendation of Award (ROA) for RFP-2022-231-POL-EV "CODIS STR DNA Testing and Analysis Services"

The Albuquerque Police Department in conjunction with the Department of Finance, Purchasing Division, issued the RFP for CODIS STR DNA Testing and Analysis Services.

The RFP was posted on the Purchasing E-Procurement, Bonfire website on January 31, 2022 and advertised in the Albuquerque Journal on February 6, 2022 and February 13, 2022.

The City received two (2) responses to this solicitation. The ad hoc evaluation committee evaluated and scored the responsive proposals received in accordance with the evaluation criteria published in the RFP. After thoroughly reviewing and scoring the proposal, Bode Cellmark Forensics, Inc., earned the highest score of 961.67 points. The ad hoc committee found Bode Cellmark Forensics, Inc., to be both responsive and qualified and recommends an award to Bode Cellmark Forensics, Inc.,

I concur with this recommendation.

The Albuquerque Police Department will manage this contract.



# Cover Analysis

## **1. What is it?**

The New Mexico DNA Identification System (NMDIS) is a unit of the Albuquerque Police Department's Scientific Evidence Division (APD-SED). The NMDIS wishes to contract with a vendor laboratory for the purchase of genetic testing and analysis of swabs collected from felony arrestees and felony convicted offenders in the State of New Mexico. The contracted vendor will provide profile data generated from offender swabs to the NMDIS.

## **2. What will this piece of legislation do?**

This legislation will allow the NMDIS to continue to enter DNA profiles from offenders into the national Combined DNA Indexing System (CODIS) maintained by the Federal Bureau of Investigation (FBI).

## **3. Why is this project needed?**

When the FBI established CODIS, each state in the United States established a state database laboratory to act as gatekeeper for all DNA data entered and for entering all offender DNA profiles into CODIS. In 1997, the APD-SED established the NMDIS laboratory to function as the State of New Mexico's database laboratory. The NMDIS has a limited DNA testing capacity and relies on outsourcing vendors for DNA testing and analysis of all offender DNA profiles.

## **4. How much will it cost and what is the funding source?**

Annual testing costs are approximately \$150,000.00-\$165,000.00 depending on the number of offender samples collected throughout the state during the year. Funding for the NMDIS program is derived from non-City of Albuquerque funds. The NMDIS testing budget is derived from federal funding (annual recurring formula program grants covering ~80-90% of the annual testing costs) and State of New Mexico funds (fees assessed against felony convicted offenders and state legislative funds ~10-20% of the annual testing costs). Both federal and state funds are earmarked specifically for the NMDIS program.

## **5. Is there a revenue source associated with this Plan? If so, what level of income is projected?**

There are no direct revenues associated with the testing associated with this RFP.

## FISCAL IMPACT ANALYSIS

TITLE: Mayor's Recommendation of Award (ROA) - RFP # - RFP-2022-231-POL-EV R: 19-172 O:  
 CODIS STR DNA TESTING AND ANALYSIS FUND: 265

Project - 51\_20\_DNA\_ACT  
 Activity - 5120340

- ☒ No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
- ☐ (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	2023	Fiscal Years 2024	2025	Total
Base Salary/Wages				-
Fringe Benefits at	-	-	-	-
Subtotal Personnel	-	-	-	-
Operating Expenses				-
Property				-
Indirect Costs	-	-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -
[X] Estimated revenues not affected				
[ ] Estimated revenue impact				
Revenue from program				0
Amount of Grant		-	-	
City Cash Match				
City Inkind Match				
City IDOH	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -

These estimates do not include any adjustment for inflation.

\* Range if not easily quantifiable.

Number of Positions created

**COMMENTS: The Albuquerque Police Department is wishing to create a contract for CODIS STR DNA Testing and Analysis. Funds will come from the DNA ACT Funds. The DNA ACT Funds are funds being sent to APD to manage / operate the CODIS program at City's Crime Lab. These funds do not expire. This particular funding was legislated on the FY20 Omnibus bill (R-19-172). This is a continuous funding cycle, in which the State sends APD roughly \$450,000 per year.**

**COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:**

PREPARED BY:

APPROVED:

\_\_\_\_\_  
 FISCAL ANALYST

\_\_\_\_\_  
 DIRECTOR (date)

REVIEWED BY:

\_\_\_\_\_  
 EXECUTIVE BUDGET ANALYST

\_\_\_\_\_  
 BUDGET OFFICER (date)

\_\_\_\_\_  
 CITY ECONOMIST



# City of Albuquerque

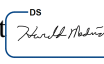
## Department of Finance and Administrative Services

Timothy M. Keller, Mayor

### Interoffice Memorandum

Date 4/27/2022

**TO:** Lawrence Rael, Chief Administrative Officer

**FROM:** Chief Harold Medina, Albuquerque Police Department 

**SUBJECT:** **Recommendation of Award –**  
RFP Number: RFP-2022-231-POL-EV  
RFP Name: CODIS STR DNA TESTING AND ANALYSIS

The Department of Finance and Administrative Services, Purchasing Division, issued the subject solicitation in conjunction with the Albuquerque Police Department.

The solicitation was posted on the Purchasing website and advertised in the Albuquerque Journal. The number of responses received for evaluation were two (2).

The Ad Hoc Evaluation Committee evaluated and scored the responses in accordance with the evaluation criteria published in the RFP and recommends award of contract to Bode Cellmark Forensics, Inc.

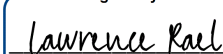
I concur with this recommendation. Listed below are the composite scores for the responses received:

COMPANY NAME	SCORE
Bode Cellmark Forensics, Inc.	962
DNA Solutions, Inc	419

The Department that will be managing this contract is Albuquerque Police Department's Planning Department and the CODIS Unit of the Scientific Evidence Division.

Approved:

DocuSigned by:



4/28/2022 | 7:03 AM PDT

Lawrence Rael

(Date)

Chief Administrative Officer

Attachment: Scoring Summary



## RFP-2022-231-POL-EV - CODIS STR DNA TESTING AND ANALYSIS

### Scoring Summary

	Total	B-1 - The Offeror's detailed plans to meet the objectives of each task, activity and quality metric as described in Part	B-2 - Experience and qualifications of the Offeror and personnel as shown on staff resumes to perform tasks	B-3 - Adequacy of proposed project management and resources to be utilized by the Offeror.	B-4 - 200 -The Offeror's past performance on projects of similar scope and size.	B-5 - The overall ability of the Offeror, as judged by the evaluation committee, to successfully	C - Cost Proposal
Supplier	/ 1,000.00 pts	/ 200 pts	/ 100 pts	/ 100 pts	/ 200 pts	/ 200 pts	/ 200 pts
Bode Cellmark Forensics, Inc.	962	183	93	95	200	190	200
DNA Solutions, Inc	419	99	63	43	77	88	48