

EC-22-93




Mayor Timothy M. Keller

**CITY OF
ALBUQUERQUE**
Albuquerque, New Mexico
Office of the Mayor

INTER-OFFICE MEMORANDUM

April 28, 2022

TO: Isaac Benton, President, City Council**FROM:** Timothy M. Keller, Mayor **SUBJECT:** Approval of Unallocated Emergency Solutions Grant (ESG) Match and Entitlement Funds as listed in the Second and Third Substantial Amendments of the HUD 2021 Action Plan

Approval is requested for the Department of Family and Community Services (FCS) to allocate unutilized Emergency Solutions Grant (ESG) funds from Program Years 2018, 2019, and 2020 to the Program Year 2021 ESG Activities. Unallocated funding originally intended for the programs below in previous program years will be allocated to these same agencies for Program Year 2021.

The amounts and projects, as listed in the Second and Third Substantial Amendments to the 2021 Annual Action Plan, are as follows:

Agency	Project	2 nd Substantial Amendment	3 rd Substantial Amendment	Total Funded Amount
Heading Home	West Side Emergency Housing Center	\$59,244.37 (Match) \$37,014.41 (Entitlement)	\$28,272.01 (Match)	\$396,400.89
Barrett Foundation	Rapid ReHousing	\$22,229.96 (Match)	\$5,562.24 (Match)	\$160,294.16
Heading Home	Albuquerque Opportunity Center	\$37,506.64 (Match) \$26,913.31 (Entitlement)	\$43,168.26 (Match)	\$347,559.85
Barret	Shelter	\$26,913.31 (Entitlement)	\$16,319.99 (Match)	\$97,904.94

This Request is forwarded to the Council for its consideration and approval.

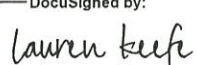
Legislation Title: Approval of Unallocated Emergency Solutions Grant (ESG) Match and Entitlement Funds as listed in the Second and Third Substantial Amendments of the HUD 2021 Action Plan

Recommended:

 5/19/22

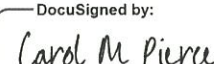
Lawrence Rael Date
Acting Chief Administrative Officer

Approved as to Legal Form:

DocuSigned by:
 5/16/2022 | 10:59 AM MDT

1A21D96D32C74EE...
Esteban Aguilar Date
City Attorney

Recommended:

DocuSigned by:
 5/12/2022 | 12:53 PM MDT

72F4E134904641B...
Carol M. Pierce Date
Director, Dept. of Family & Community Services

—DS

PP

Cover Analysis

1. What is it?

Approval of Unallocated Emergency Solutions Grant (ESG) Match and Entitlement Funds as listed in the Second and Third Substantial Amendments of the HUD 2021 Action Plan.

What will this piece of legislation do?

The legislation will approve unspent ESG funds from Program Year 2018, 2019, and 2020 to be added to the Program Year 2021 HUD Action Plan under the programs below. In total, \$303,144.50 of unallocated (ESG) match and entitlement funds will be added to the agencies currently receiving ESG funds.

Agency	Project	2 nd Substantial Amendment	3 rd Substantial Amendment	Total Funded Amount
Heading Home	West Side Emergency Housing Center	\$59,244.37 (Match) \$37,014.41 (Entitlement)	\$28,272.01 (Match)	\$396,400.89
Barrett Foundation	Rapid ReHousing	\$22,229.96 (Match)	\$5,562.24 (Match)	\$160,294.16
Heading Home	Albuquerque Opportunity Center	\$37,506.64 (Match) \$26,913.31 (Entitlement)	\$43,168.26 (Match)	\$347,559.85
Barret	Shelter	\$26,913.31 (Entitlement)	\$16,319.99 (Match)	\$97,904.94

3. Why is this project needed?

In order to maximize and leverage federal dollars, the ESG funds must be allocated to the agencies listed above. These funds will be used to provide services, such as housing and shelter, to people experiencing homelessness. Such services are not only a critical need for the City of Albuquerque but are eligible under the ESG program guidelines.

4. How much will it cost and what is the funding source?

In total, this legislation will approve \$303,144.50 of ESG funds. This includes \$212,303.47 of ESG Match funds and \$90,841.03 of ESG Entitlement funds.

5. Is there a revenue source associated with this legislation? If so, what level of income is projected?

No revenues sources are associated with this legislation.

FISCAL IMPACT ANALYSIS

TITLE: Approval of Unallocated Emergency Solutions Grant (ESG) Match and Entitlement Funds as listed in the Second and Third Substantial Amendments of the HUD 2021 Action Plan

R: **O:**
FUND: 265

DEPT: Family and Community Services

- ☒ No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
- ☐ (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	2022	Fiscal Years 2023	2024	Total
Base Salary/Wages	-	-	-	-
Temporary Wages	-	-	-	-
Fringe Benefits at	-	-	-	-
Fringe Benefits at	-	-	-	-
Subtotal Personnel	-	-	-	-
Operating Expenses	-	-	-	-
Property	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -
<input type="checkbox"/> Estimated revenues not affected				
<input type="checkbox"/> Estimated revenue impact				
Amount of Grant	-	-	-	-
City Cash Match	-	-	-	-
City Inkind Match	-	-	-	-
City IDOH	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -

These estimates do not include any adjustment for inflation.

* Range if not easily quantifiable.

Number of Positions created

COMMENTS: FCS is requesting Approval of Unallocated Emergency Solutions Grant (ESG) Match and Entitlement Funds as listed in the Second and Third Substantial Amendments of the HUD 2021 Action Plan previously legislated in R-21-159. These amounts were already budgeted but not spent. Budget allocations will be completed in PeopleSoft after the amendments are approved. The allocations will be made in the years of the grant. Funds will not be moved since the COA will be drawing from Program Years 18, 19, and 20 and they will be accurately reflected in the HUDS financial system and the SEFA.

COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:

PREPARED BY:

DocuSigned by:
Anna M. Lujan 5/11/2022 | 2:09 PM MDT
FISCAL MANAGER

APPROVED:

DocuSigned by:
Carol M. Pierce 5/12/2022 | 12:53 PM MDT
DIRECTOR (date)

REVIEWED BY:

DocuSigned by:
Kevin E. Noel 5/13/2022 | 3:37 PM MDT
EXECUTIVE BUDGET ANALYST

DocuSigned by:
Lawrence L. Davis 5/16/2022 | 10:08 AM MDT
BUDGET OFFICER (date)

DocuSigned by:
Christina Bourner 5/16/2022 | 10:31 AM MDT
CITY ECONOMIST

ESG Funds

	Program	Original Total Amount	Original ESG	Org. ESG FY	Original Match (FY21)	ESG Supp	ESG SUPP PY	Current Total	2nd Match	2 Mch PY	Additional Match	Total Match	New Total
Heading Home	WEHC	\$ 271,870.10	\$ 114,886.55	2021	\$ 156,983.55	\$ 37,014.41	2020	\$ 308,884.51	\$ 59,244.37	2020: \$37,014.41 2018: \$22,229.96	\$ 28,272.01	\$ 244,499.93	\$ 396,400.89
Barrett	Rapid Rehousing	\$ 132,501.96	\$ 129,765.96	2018/2020	\$ 2,826.00		2018	\$ 132,501.96	\$ 22,229.96	2018	\$ 5,562.24	\$ 30,618.20	\$ 160,294.16
NMCEH	HMIS	\$ 112,248.52	62,797.78	2018/2021	49,450.74		2018	\$ 112,248.52				\$ 49,450.74	\$ 112,248.52
Heading Home	AOC	\$ 239,971.64	\$ 48,590.82	2021	\$ 191,380.82	\$ 26,913.31	2019	\$ 266,884.95	\$ 37,506.64	2019	\$ 43,168.26	\$ 272,055.72	\$ 347,559.85
Barrett	Shelter	\$ 54,671.64	\$ 49,680.82	2021	\$ 4,990.82	\$ 26,913.31	2019	\$ 81,584.95	\$ 16,319.99	2019		\$ 21,310.81	\$ 97,904.94

2nd Amendment

Heading Home Westside Emergency Housing Center (WEHC)- \$22,229.36 of Program Year 2018 ESG match funds, \$37,014.41 of Program Year 2020 ESG grant funds, and \$37,014.41 of Program Year 2020 ESG match funds will be added to its Program Year 2021 original contract amount of \$271,870.10. New total amount of the Program Year 2021 activity is \$368,128.88.

Barrett Rapid Rehousing- \$22,229.36 of Program Year 2018 ESG match funds will be added to its Program Year 2021 original contract amount of \$132,501.96. New total amount of the Program Year 2021 activity is \$154,731.92.

Heading Home Albuquerque Opportunity Center (AOC)- \$26,913.31 of Program Year 2019 ESG grant funds and \$37,506.64 of Program Year 2019 ESG match funds will be added to the original contract amount of \$239,971.64. New total amount of the Program Year 2021 activity is \$304,391.59.

Barrett Shelter- \$26,913.31 of Program Year 2019 ESG grant funds and \$16,319.99 of Program Year 2019 ESG match funds will be added to the original contract amount of \$54,671.64. New total amount of the Program Year 2021 activity is \$97,904.94

3rd Amendment

Heading Home Westside Emergency Housing Center (WEHC)- Increase funding by \$28,272.01 of PY2020 ESG match funds to the \$368,128.88 PY 2021 contract, for a total amount of \$396,400.89.

Barrett Rapid Rehousing- Increase funding by \$5,562.24 of PY2018 ESG match funds to the \$154,731.92 PY 2021 contract, for a total amount of \$160,294.16.

Heading Home Albuquerque Opportunity Center (AOC)- Increase funding by \$43,168.26 of PY 2019 ESG match funds to the \$304,391.59 PY 2021 contract, for a total amount of \$347,559.85.



CITY OF ALBUQUERQUE

**NOTICE OF SECOND SUBSTANTIAL AMENDMENT TO THE
2021 ANNUAL ACTION PLAN**

**FUNDING FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)
NOTICE OF 30-DAY PUBLIC COMMENT PERIOD**

PUBLICATION DATE: March 9, 2022

Notice is hereby given that the City of Albuquerque proposes to amend its 2021 Annual Action Plan, the fourth year of the 2018- 2022 Consolidated Plan. This Second Substantial Amendment proposes to allow the City of Albuquerque, Department of Family and Community Services (FCS), to add unutilized Emergency Solutions Grant (ESG) grant funds and ESG match funds from prior Program Years 2018, 2019 and 2020 to the Program Year 2021 ESG activities.

The proposed activities include:

Heading Home Westside Emergency Housing Center (WEHC)- \$22,229.96 of Program Year 2018 ESG match funds, \$37,014.41 of Program Year 2020 ESG grant funds, and \$37,014.41 of Program Year 2020 ESG match funds will be added to its Program Year 2021 original contract amount of \$271,870.10. New total amount of the Program Year 2021 activity is \$368,128.88.

Barrett Rapid Rehousing- \$22,229.96 of Program Year 2018 ESG match funds will be added to its Program Year 2021 original contract amount of \$132,501.96. New total amount of the Program Year 2021 activity is \$154,731.92.

Heading Home Albuquerque Opportunity Center (AOC)- \$26,913.31 of Program Year 2019 ESG grant funds and \$37,506.64 of Program Year 2019 ESG match funds will be added to the original contract amount of \$239,971.64. New total amount of the Program Year 2021 activity is \$304,391.59.

Barrett Shelter- \$26,913.31 of Program Year 2019 ESG grant funds and \$16,319.99 of Program Year 2019 ESG match funds will be added to the original contract amount of \$54,671.64. New total amount of the Program Year 2021 activity is \$97,904.94.

A statutory, 30-day public comment period will begin on March 9, 2022 and end on April 8, 2022 at 5:00 PM. All residents, property owners, persons with disabilities, immigrants, seniors, low-income, children and youth, homeless persons, and other stakeholders of the City of Albuquerque are encouraged to submit written comments or questions regarding the proposed Second Substantial Amendment to the 2021 Annual Action Plan to Monica Montoya, Department of Family and Community Services, located at Old City Hall, 400 Marquette NW, 5th Floor, Room 504, Albuquerque, NM 87102, or email at mtmontoya@cabq.gov.

A copy of the 2021 Annual Action Plan, as well as the 2018-2022 Consolidated Plan, is available for public review weekdays between the hours of 8:30 AM and 4:30 PM at the office of the Department of Family and Community Services, at the above mentioned location, or available anytime on the City of Albuquerque website at: <http://www.cabq.gov/family/documents/publications>

A reasonable number of free copies are available at the City office located above, as are copies in alternate formats (Braille, large print, etc.) and in Spanish translation, upon request.

Summary:

The City of Albuquerque's 2021 Annual Action Plan, the fourth year of the 2018-2022 Consolidated Plan, requires that this proposed change to the Plan undergo a substantial amendment process. The substantial amendment must include public participation and a comment period of 30 days.

Fiscal Impact:

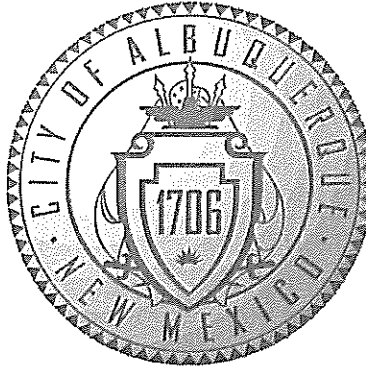
The unutilized ESG grant funds and ESG match funds from Prior Program Year 2018, 2019 and 2020 will be added to the Program Year 2021 ESG activities. The proposed change to the Annual Action Plan through this amendment allocates these funds.

Background:

The City of Albuquerque is a HUD "entitlement" community. The funds are allocated from HUD directly to the City of Albuquerque and do not pass through the state government.

Public Participation:

All Albuquerque residents, property owners, persons with disabilities, immigrants, seniors, low-income, children and youth, homeless persons, and other stakeholders in Albuquerque are invited to review this proposed Second Substantial Amendment to the 2021 Annual Action Plan and comment on it in writing, until 5:00 PM on April 8, 2022. After receipt of public comments from the 30-day public comment period, the City of Albuquerque will address each comment in writing and will submit all comments and responses in its formal Second Substantial Amendment to HUD.



CITY OF ALBUQUERQUE

NOTICE OF THIRD SUBSTANTIAL AMENDMENT TO THE

2021 ANNUAL ACTION PLAN

FUNDING FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

NOTICE OF 30-DAY PUBLIC COMMENT PERIOD

PUBLICATION DATE: April 15, 2022

Notice is hereby given that the City of Albuquerque proposes to amend its 2021 Annual Action Plan, the fourth year of the 2018- 2022 Consolidated Plan. This Third Substantial Amendment proposes to allow the City of Albuquerque, Department of Family and Community Services (FCS), to add unutilized Emergency Solutions Grant (ESG) match funds from prior Program Years (PY) 2018, 2019 and 2020 to three Program Year 2021 ESG activities that were also increased through the Second Substantial Amendment.

The three proposed activities are the following:

Heading Home Westside Emergency Housing Center (WEHC)- Increase funding by \$28,272.01 of PY2020 ESG match funds to the \$368,128.88 PY 2021 contract, for a total amount of \$396,400.89.

Barrett Rapid Rehousing- Increase funding by \$5,562.24 of PY2018 ESG match funds to the \$154,731.92 PY 2021 contract, for a total amount of \$160,294.16.

Heading Home Albuquerque Opportunity Center (AOC)- Increase funding by \$43,168.26 of PY 2019 ESG match funds to the \$304,391.59 PY 2021 contract, for a total amount of \$347,559.85.

A statutory, 30-day public comment period will begin on April 16, 2022 and end on May 15, 2022 at 5:00 PM. All residents, property owners, persons with disabilities, immigrants, seniors, low-income, children and youth, homeless persons, and other stakeholders of the City of Albuquerque are encouraged to submit written comments or questions regarding the proposed Third Substantial Amendment to the 2021 Annual Action Plan to Monica Montoya, Department of Family and Community Services, located at

Old City Hall, 400 Marquette NW, 5th Floor, Room 504, Albuquerque, NM 87102, or email at mtmontoya@cabq.gov.

A copy of the 2021 Annual Action Plan, as well as the 2018-2022 Consolidated Plan, is available for public review weekdays between the hours of 8:30 AM and 4:30 PM at the office of the Department of Family and Community Services, at the above mentioned location, or available anytime on the City of Albuquerque website at: <http://www.cabq.gov/family/documents/publications>

A reasonable number of free copies are available at the City office located above, as are copies in alternate formats (Braille, large print, etc.) and in Spanish translation, upon request.

Summary:

The City of Albuquerque's 2021 Annual Action Plan, the fourth year of the 2018-2022 Consolidated Plan, requires that this proposed change to the Plan undergo a substantial amendment process. The substantial amendment must include public participation and a comment period of 30 days.

Fiscal Impact:

There is no fiscal impact. The U. S. Department of Housing and Urban Development determines the amount of Entitlement funds that the City of Albuquerque receives each year. The proposed change to the Annual Action Plan through this amendment only involves a change in how the funds will be distributed.

Background:

The City of Albuquerque is a HUD "entitlement" community. The funds are allocated from HUD directly to the City of Albuquerque and do not pass through the state government.

Public Participation:

All Albuquerque residents, property owners, persons with disabilities, immigrants, seniors, low-income, children and youth, homeless persons, and other stakeholders in Albuquerque are invited to review this proposed Third Substantial Amendment to the 2021 Annual Action Plan and comment on it in writing, until 5:00 PM on May 15, 2022. After receipt of public comments from the 30-day public comment period, the City of Albuquerque will address each comment in writing and will submit all comments and responses in its formal Third Substantial Amendment to HUD.