

## BlueLine Version

[Bracketed/Underscored Material] - New

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25

**AMENDING CHAPTER 2, ARTICLE 11 OF THE CITY OF ALBUQUERQUE CODE OF ORDINANCES TO IMPROVE THE CITY'S BUDGET PROPOSAL PROCESSES AND STRENGTHEN OVERSIGHT AND ACCOUNTABILITY MEASURES.**

**WHEREAS, the City Charter assigns the responsibility of overseeing budgetary and financial operations to both the Mayor and the City Council, with the intent of ensuring consistency with the City's five-year goals and objectives; and**

**WHEREAS, the City of Albuquerque seeks to streamline and clarify the language of its budget ordinance, aligning it more closely with current practices and operational needs; and**

**WHEREAS, updating the ordinance to reflect contemporary budgeting standards and procedures will enhance efficiency and ensure the ordinance remains relevant and effective for the City's ongoing fiscal management.**

**SECTION 1. Chapter 2, Article 11 of the City Code of Ordinances is amended as follows with all sections and subsections renumbered accordingly:**

**§ 2-11-1 INTENT.**

1 (A) Article IV, Section 10(b) of the City Charter specifies that the Council  
2 shall establish and adopt five-year goals and one-year objectives for the city,  
3 which goals and objectives shall be reviewed and revised annually by the  
4 Council. Article IV, Section 10(d), Article V, Section 4(f), and Article VII, Section 1  
5 of the Charter specify that the city operating budget should be formulated by the  
6 Mayor, in consultation with the Council and consistent with the goals and  
7 objectives of the City. The Charter indicates that other legislation and policies of  
8 the City are to be consistent with these goals and objectives as well. Article VII,  
9 Section 3 of the Charter requires the Mayor to propose the budget to the Council  
10 by April 1 each year and the Council to approve the budget as proposed or  
11 amend and approve it within sixty days after it is proposed by the Mayor.

12 (B) To implement these City Charter provisions, §[§] 2-11-1 et seq. a  
13 process for adopting [five-year] goals and [one-year] objectives which will be  
14 valuable in themselves and also will be major factors in determining funding for  
15 City programs and improvements in the operating budget and the capital  
16 improvements budget.

17 (C) To adopt a goals and objectives process that encourages active  
18 citizen participation, that is linked to the budget process, and that encourages  
19 performance measurement.

20 [§ 2-11-2 SHORT TITLE.]

21 This article may be referred to as the City Operating Budget Ordinance.]

22 § 2-11-[2][3] DEFINITIONS.

23 For the purpose of this article, the following definitions shall apply unless the  
24 context clearly indicates or requires a different meaning.

25 [COST OF LIVING ADJUSTMENT (COLA). A wage increase intended to counteract  
26 inflation based on Consumer Price Index-Urban.

27 DEPARTMENT. A primary administrative unit tasked with the management,  
28 implementation, and oversight of specific municipal functions, services, and  
29 programs.

30 ENCUMBRANCE. A commitment of appropriated funding for a future, specific  
31 expenditure associated with a purchase order or contract.

32 FISCAL YEAR. The City's 12-month budget and accounting period that begins on  
33 July 1 and ends on June 30 the following year.]

~~[COMMUNITY PLANNING AREAS. To the extent practicable, goals, strategies, and objective should vary depending on conditions within the different Community Planning Areas.]~~

FIVE-YEAR GOALS. A concise statement that summarizes a set of related results or outcomes as defined by [the] [desired] community [and reviewed by the Mayor and approved by City Council] [or customer conditions]. [A goal can be a description of what Albuquerque would be like if the goal were achieved. It is achievable and lends itself to measurement.] A goal represents a long-term purpose and direction that addresses ~~[the big picture. A goal is]~~ broad, ~~[but not vague. Goal measurement is based on tracking the changes in specific]~~ desired ~~[conditions]~~ [outcomes that can be measured].

[LINE-ITEM AUTHORITY. The program appropriation level at which Council appropriation authority is applied, including program title, funding amount, and associated funding language.]

MID-YEAR CLEANUP. An appropriation amendment that includes line-item adjustments necessary to record financial audit adjustments, appropriation of additional revenues received, re-appropriation of unused funds, reducing appropriation of funds, or for other needed purposes within a fiscal year.]

ONE-YEAR OBJECTIVES. [Specific annual steps and strategies for achieving the approved Five-Year Goals, measured based on the results expected.] ~~[Objectives are specific steps taken by the City for achieving goals. For the most part, objectives should be tangible products rather than the activities that produce the products. Objectives are the results of explicit strategies to achieve the goals. An objective describes in specific and measurable terms the results a program is expected to achieve toward a certain goal. Each objective should be attainable within a specified period of time, preferably within a fiscal year or two consecutive fiscal years.]~~

PERFORMANCE MEASUREMENT. ~~[Performance measurement is a]~~ [A] systematic approach to quantify and analyze activities to determine the amount of service delivered and/or work performed~~[, and]~~ [as well as] how ~~[effective,]~~ efficient, ~~[and]~~ responsive~~[, and impactful the]~~ services are ~~[and what impact they have on]~~ [to] the community [in relation toward achieving the Five-Year goals,

where applicable.] [and customer. Goal Progress Indicators quantify the progress made towards achieving goals.]

[PROGRAM: A coordinated group of related activities, services, or initiatives designed to achieve specific objectives under the administration of a City department.

PROGRAM ADJUSTMENTS: Strategic budget adjustments, which may include historical vacancy rates, to align departments and ensure the most effective use of resources available.

[SALARY SAVINGS. A reduction in the department's fully funded personnel budget based on the department's historical level of vacant positions.

VACANCY SAVINGS. The difference between the total appropriated personnel budget and the actual personnel expenditures during a given period.]

WAGE INCREASE. An increase in wage separate and in addition to the identified COLA and/or negotiated amount within a ratified union agreement.

REGULAR EMPLOYEE. A full-time or part-time employee of the City of Albuquerque, not to include seasonal, temporary, student, Elected Officials, and Board or Commission members. A regular employee can be of classified or unclassified status.]

[VISION. A short description of the future which is sought for the community.]

#### [§ 2-11-4 ONE YEAR OBJECTIVES AND FIVE-YEAR GOALS

(A) One-Year Objectives are specific, measurable strategies that contribute directly to the achievement of the Five-Year Goals. All departmental objectives must be aligned with the five-year goals and associated desired community conditions.

(B) Each objective must include performance indicators to measure progress and effectiveness.

(C) Departments must review and report, in the form of an Executive Communication (EC), on the progress of these objectives annually, ensuring alignment with the five-year goals. In addition to the EC, the Council may require a database entry to further enhance transparency and tracking of departmental progress. The EC submission deadline, for the previous year's Objectives, shall be September 1 of each year.]

[Bracketed/Underscored Material] - New  
Definition  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32

1           § 2-11-[5][3] PROCESS AND SEQUENCE FOR ESTABLISHING [FIVE-YEAR]  
2 GOALS AND [ONE-YEAR] OBJECTIVES.

3           (A) ~~[Criteria for selection. Five-year goals should be selected only if they~~  
4 ~~are of priority importance to welfare of the city.] [The Mayor and City Council~~  
5 ~~shall review the five-year goals and one-year objectives for the city and amend as~~  
6 ~~necessary.]~~ The five-year goals [shall] address improving the physical  
7 characteristics of the City, guiding the City's growth and meeting ~~[human]~~  
8 [community] needs. The Albuquerque Progress Report and the City/County  
9 Comprehensive Plan ~~[are]~~ [shall be] guiding documents for developing the five-  
10 year goals. [Consistent with § 3-2-16 of the Code of Resolutions, the Mayor and  
11 City Council shall consider any applicable Comprehensive Plan Analyses  
12 prepared through the web-based tool when reviewing or amending the five-year  
13 goals.] The fact that an outcome directly addressed by city government service is  
14 not mentioned in the five-year goals does not imply that the service or function  
15 will not continue as usual; it means only that there is not a special effort to reach  
16 some goal-related outcome in that area during the coming five years. [The City  
17 Council and the Mayor shall develop one-year objectives consistent with the five-  
18 year goals.]The Mayor and City Council will collaborate to establish the five-year  
19 goals. The City Council staff shall direct the goals and objectives review,  
20 formulation, and adoption process consistent with the City Charter; however,  
21 these tasks may be delegated to the Mayor's staff.

22           [(B) The Indicators Progress Commission (IPC), established under § 2-1-13  
23 of the Albuquerque Code of Resolutions, is responsible for coordinating the  
24 review and analysis of community indicators and recommending revisions to the  
25 City's Five-Year Goals based on measurable progress.

26           (1) The IPC shall submit a written report, in the form of an Other  
27 Communication, to the City Council no later than January 31 of every even-  
28 numbered year. This report shall include:

29           (a) A biennial Goals Progress Report summarizing community  
30 conditions, trends, and performance outcomes in relation to the City's adopted  
31 Five-Year Goals;

32           (b) Any recommended revisions to the Five-Year Goals;

1 (d) A summary of public engagement, community perceptions, and  
2 relevant civic forums if conducted.

3 (2) The City Council shall schedule a presentation by the IPC during even-  
4 numbered years. This presentation will allow Councilors to receive the IPC's  
5 findings, ask questions, and consider recommendations before budget  
6 preparation is finalized.]

7 ~~[(B)Process to develop community perceptions/ expectations. The purpose~~  
8 ~~of this phase is to obtain citizen involvement in setting long-term direction in the~~  
9 ~~vision and goals process.~~

10 ~~(1) A goals forum to present progress reports, revisit the vision, and~~  
11 ~~review/develop goals shall be held every four years in July beginning in 1998. The~~  
12 ~~outcome of the goals forum shall be utilized as input into the revision of the~~  
13 ~~vision, five-year goals, and other City plans and policies, as they are developed or~~  
14 ~~revised.~~

15 ~~(2) A report shall be produced and presented to the Mayor and City~~  
16 ~~Council within three months of the goals forum. This report shall recommend a~~  
17 ~~vision and goals.~~

18 ~~(3) This process shall be facilitated by Shared Vision, Inc. or other] not-~~  
19 ~~for-profit organization [with a similar mission] in partnership with the City and~~  
20 ~~shall include the Indicators Progress Commission, Environmental Planning~~  
21 ~~Commission and other City commissions which influence or track important~~  
22 ~~community and customer conditions.~~

23 ~~(4) Adoption of an objective by the City Council carries with it an~~  
24 ~~obligation to carry out this objective in the referenced fiscal year or years and for~~  
25 ~~the Administration to incorporate this objective into the Mayor's proposed~~  
26 ~~budgets.~~

27 ~~(C) Process to develop and adopt five-year goals. The purpose of this~~  
28 ~~phase is to review the vision and goals, recommend revisions reflecting~~  
29 ~~community consensus and conditions, and act on these recommendations.~~

30 ~~(1) Every four years, the Mayor and City Council shall review the goals~~  
31 ~~forum report, conduct a public hearing, and adopt a vision and goals within six~~  
32 ~~months of the goals forum.~~

1 ~~(D) Process to determine one-year objectives. The purpose of this phase~~  
2 ~~is to establish measurable objectives to carry out the five-year goals by~~  
3 ~~integrating such objectives into the annual City budget.~~

4 ~~(1) The City Council and the Mayor shall develop annual objectives~~  
5 ~~consistent with the five-year goals. These objectives may have up to a two-year~~  
6 ~~implementation cycle. New objectives will be contained in a biennial new priority~~  
7 ~~objectives resolution beginning for Fiscal Year 2003. Regarding the resolution for~~  
8 ~~Fiscal Year 2004 and biennially thereafter, objectives will be updated based on~~  
9 ~~progress made in the first year and contained in a revised priority objectives~~  
10 ~~resolution.]~~

11 ~~[(C)] [(2)]~~The City Council shall hold at least one public hearing, meeting as  
12 the Committee of the Whole, at which the public can propose objectives and  
13 comment on proposed or revised objectives respectively for the coming year.

14 ~~[(D)]~~The City Council shall annually adopt or revise and adopt [one-year]  
15 objectives [aimed to accomplish each of the] [with the intent of accomplishing  
16 short-term outcomes that are necessary to accomplish each of the five-year]  
17 goals. [One-year] objectives [should] [to be] be reflected in the operating and  
18 capital budgets of the City.

19 ~~(E) Timing. In sufficient time for consideration in the formulation of the~~  
20 ~~Mayor's proposed budget and, in any case, prior to November 30 of each year,~~  
21 ~~except in years in which there is a Mayoral election, in which case prior to~~  
22 ~~December 31, the Council shall review existing goals and objectives and~~  
23 ~~proposals for revisions of objectives and shall adopt objectives for the following~~  
24 ~~year. The purpose of this phase is to enable the Mayor and City Council to~~  
25 ~~integrate the five-year goals and one-year objectives into the City's budgeting~~  
26 ~~process.~~

27 ~~[(E)]~~ Progress reports. The purpose of this phase is to have a mechanism  
28 for accountability and monitoring of the Goals and Objectives Process. It is  
29 intended that such progress reports will include performance measurements of  
30 the Goals and Objectives Process as well as the budget process.

31 ~~(1) By September 1 of each year, [a status report on the prior year's one-~~  
32 ~~year objectives will be presented to the Mayor and City Council. Each year] a~~  
33 ~~status report on the current one-year objectives will be prepared and presented~~



1 by the Mayor to the City Council. ~~[at a Committee of the Whole meeting held each~~  
2 ~~year as required in §2-11-5(C)] [6(B)] ROA 1994.]~~

3 [(F) Objectives shall be established by resolution and submitted along with  
4 the Mayor's annual budget proposal.

5 (1) Departments must review and report, in the form of an Executive  
6 Communication (EC), on the progress of these objectives annually, ensuring  
7 alignment with the five-year goals, including shortfalls and corrective actions.  
8 The EC, for the previous fiscal year, shall be submitted to the City Council by  
9 September 1 of each year.]

10 ~~[(2) Biennially in January of even numbered years, a roundtable~~  
11 ~~discussion shall be held among the City Administration, City Council, Indicators~~  
12 ~~Progress Commission, the Environmental Planning Commission and other~~  
13 ~~appropriate commissions to review progress on achieving the five-year goals.~~

14 ~~(3) The roundtable meeting held immediately prior to the conduct of the~~  
15 ~~goals forum will discuss the structure of the forum.~~

16 ~~(4) Shared Vision, Inc. or similar not-for-profit organization as determined~~  
17 ~~by the Mayor and City Council shall provide the leadership to schedule and~~  
18 ~~facilitate the roundtable meetings.~~

19 ~~[(5)] [(2)] On an annual basis, the City shall conduct a "Citizens'~~  
20 ~~Perception of Conditions Survey" to poll the residents on the perception of City~~  
21 ~~governmental services and community conditions related to the [Five-Year]~~  
22 ~~Goals.~~

23 ~~[(6) At least every two years, a progress report shall be generated. This~~  
24 ~~report will provide measurements of desired community conditions related to the~~  
25 ~~goals data through a review of census data, locally generated socioeconomic~~  
26 ~~data, citizen survey information, goal progress indicators, and other information~~  
27 ~~indicating the current situation and progress towards the goals to date. For each~~  
28 ~~measurement, the report shall include historical data for at least ten years, if such~~  
29 ~~data are available and reliable.~~

30 ~~(7) The Indicators Progress Commission shall have the lead~~  
31 ~~responsibility to facilitate the production of this report for presentation to the~~  
32 ~~Mayor and City Council every two years and to the goals forum participants every~~  
33 ~~four years.]~~



1           ~~[(3)]~~ [(8)] On an annual basis, during the month of ~~[September]~~ [October],  
2 City Administration including key departmental staff [and representatives of] City  
3 Council shall meet to review the five-year goals, community conditions,  
4 strategies, programs, and one-year objectives.

5           ~~[(H)]~~ Staffing. Both the Mayor and City Council shall identify appropriate  
6 staff to collaborate in the development and implementation of the [Five-Year]  
7 Goals and [One-Year] Objectives Process.

8           [(I) Measurable Indicators for Five-Year Goals and One-Year Objectives.

9           (1) All Five-Year Goals and One-Year Objectives adopted by the Council  
10 shall include measurable indicators that allow for evaluation of progress toward  
11 achieving the stated outcomes.

12           (2) These indicators shall consist of quantifiable data points, benchmarks,  
13 or other documented measures that are directly related to the corresponding goal  
14 or objective.

15           (3) The Administration shall report annually, as part of the required status  
16 report described in § 2-11-5(3), on the results for each measurable indicator,  
17 including current performance, year-over-year changes, and any documented  
18 factors affecting progress.

19           (4) The indicators shall be developed collaboratively by the  
20 Administration, Department Representatives, and Council Services during the  
21 goals and objectives review process and included in all documents  
22 accompanying the adoption or revision of Five-Year Goals and One-Year  
23 Objectives.

24           (5) The measurable indicators adopted under this Section shall reference  
25 and incorporate, when applicable, the community condition data and trend  
26 information provided by the Indicators Progress Commission in its biennial  
27 reports, consistent with the IPC's existing duties and reporting schedule.]

28           § 2-11-~~[4]~~ [6] [COUNCIL COMMITTEE OF THE WHOLE] [PROGRAM  
29 REVIEWS BY THE CITY COUNCIL].

30 The ~~[City]~~ Council [shall meet as the] ~~[, meeting as a]~~ Committee of the Whole [,  
31 may] [and] hold ~~[up to three]~~ public hearings [as needed for the following  
32 purposes:

1 (A) To review the Mayor's proposed operating budget and recommend final  
2 adoption of the operating budget.

3 (B) To review and recommend final adoption of the Five-Year Goals.

4 (C) To review and recommend final adoption of the One-Year Budget  
5 Objectives.

6 (D) To conduct reviews of City operations through departmental  
7 presentations. The Chair shall determine the format, subjects, and duration of the  
8 presentations. The presentations are in addition to the Mayor's budget  
9 submission and intended to ensure public accountability.] which shall be  
10 ~~programmatic reviews of city operations or departments which are Council~~  
11 ~~priorities, especially as identified in the adopted city goals and objectives. Since~~  
12 ~~these reviews shall focus in part on city goals, they may be cross departmental~~  
13 ~~and involve public agencies external to city government. These hearings shall be~~  
14 ~~held between September 15 and January 15. The subjects of these Council~~  
15 ~~reviews shall be determined by the Chairperson of the Committee of the Whole,~~  
16 ~~the Council President, and other members of the Council. This group and the~~  
17 ~~Mayor shall provide input on the topics of the program reviews to the Council~~  
18 ~~President.]~~

19 [(E) STUDY SESSIONS. In addition to the program reviews described in this  
20 Section, the Committee of the Whole shall convene mid-fiscal-year Study  
21 Sessions, at the call of the Chair, for the purpose of receiving operational  
22 briefings from Department Directors related to the upcoming fiscal year. Study  
23 Sessions shall be informational only, shall occur prior to the submission of the  
24 Mayor's draft proposed budget, and shall not constitute part of the formal budget  
25 review or adoption process required under this Article. Public comment shall not  
26 be taken during Study Sessions. Study Sessions are intended to provide  
27 Councilors with an opportunity to ask questions and receive information directly  
28 from Department Directors.

29 (1) The Chair shall determine the subject matter, format, and timing of all  
30 mid-fiscal-year Study Sessions. Department Directors may be accompanied by  
31 appropriate staff to respond to Council questions.]

32 ~~[§ 2-11-5 PARTICIPATION OF THE COUNCIL IN PUBLIC PRESENTATIONS~~  
33 ~~ON BUDGET-RELATED MATTERS.~~

~~The public shall be encouraged to participate in the city budget review and adoption process. The Council and the Mayor are encouraged to discuss budget and budget-related policy issues at community forums. Whenever the Mayor expends public funds to inform the public about his proposed budget or budget-related programs, the Council shall be invited to participate in such forum. The Mayor shall extend the invitation to the City Council through the President of the Council.]~~

**§ 2-11-[6]7 PREPARATION OF CITY BUDGET; DEPARTMENTAL REQUESTS; BUDGET PROPOSAL.**

(A) The Mayor shall prepare a proposed City operating budget [for the next fiscal year] ~~[from the departmental requests,]~~ taking into consideration the requests of the departments and the resources anticipated to be available to the City ~~[for the fiscal year for which the budget is prepared].~~

[(B) For purposes of this Article, the term “proposed budget” shall be interpreted to mean the Mayor’s draft proposed budget, submitted to the City Council pursuant to Article VII, Section 3 of the City Charter. The draft proposed budget is subject to Council review, amendment, and approval in accordance with this Article.]

**(C)(B) Each year [the Mayor, or their appointed representative, shall hold budget hearings with each City department to discuss the preparation of the budget for the next fiscal year. Council Services staff shall be invited to attend all budget hearings.] [B]etween the first day of December and the first City Council meeting in January, the Mayor, or his appointed representative, shall hold a series of meetings, not less than two in number, with the [Council Services department] [City Council] to discuss the preparation of the budget for the next fiscal year.**

**(D)(C) [During] [Throughout] the preparation of the proposed City Budget [by] the Mayor[he] shall furnish any requested information on departmental requests to the staff of the City Council and shall cooperate with City Council staff so that it may monitor the budget process and prepare preliminary analyses and other information for the City Council, [to the extent that it does not impede the Mayor's Budget Staff from compiling the proposed budget by the deadline. All answers that are not provided during the preparation will be provided as soon**

1 as practicable, but no more than five (5) business days, after the proposed  
2 budget has been submitted.]

3 ~~(E)(D)~~ The Mayor shall propose an operating budget to the Council no later  
4 than April 1 of each year [and such proposal shall be made available to the  
5 general public in an effort to encourage public awareness and citizen involvement  
6 in the budget process].

7 ~~(F)(E)~~ Within seven (7) business days of the submission of the Mayor's  
8 budget proposal to the City Council, each department shall provide the following  
9 information:

10 (1) Department vacancy listing, to date, including status details for each  
11 vacant position (e.g., number of days vacant, posting date, interview date, hire  
12 date), along with vacancy rates for the past five years;

13 (2) A breakdown of salary savings;

14 (3) All Budget Call documents for each department;

15 (4) A detailed report on the total annual expenditure allocated toward  
16 social services, programs, and initiatives within the department. This report  
17 should include all funding sources. (e.g., dedicated funding, external funding,  
18 grants) and expenditures related to direct assistance, indirect support,  
19 infrastructure contributions, and administrative overheads for these services.  
20 Along with the total annual expenditure, provide a brief description of the key  
21 components contributing to these totals; and

22 (5) A comprehensive list of all fees, including registration, licensing and  
23 permit fees, along with:

24 a. The total amount that should be collected based on full compliance.

25 b. The total amount collected in the current and prior year, along with  
26 projected amounts for the following year.

27 (6) A list of vehicles currently in the department's possession (e.g.,  
28 electric vehicles), vehicles earmarked for disposal, and plans to procure  
29 additional vehicles within the next three years, with justification where  
30 applicable.]

31 § 2-11-[7][8] BUDGET — CONTENTS AND FORMAT.

32 (A)[A full-program budget will be prepared for all City departments each  
33 year. The program budget shall clearly identify each program that is proposed to

1 be implemented or continued in the ensuing fiscal year and shall include the  
2 funding amount of each program.

3 (B) The budget proposal shall not propose expenditures in excess of  
4 resources anticipated to be available to the City for the fiscal year for which the  
5 budget is proposed. If new programs are proposed, a detailed recommendation  
6 and justification of the program shall be provided which must include the  
7 estimated annual costs of the program and the source of revenues and other  
8 resources for financing the program. All new programs must be identified and  
9 justified as such in the budget proposal.

10 [(1) The Mayor's proposed operating budget shall not include any  
11 negative programmatic appropriations.]

12 (C) A report of program adjustment calculations shall be reported to  
13 Council along with material submitted with the proposed budget.

14 (D) As part of the Mayor's budget proposal, in a digital format, each  
15 department shall submit an updated organizational chart. These charts shall  
16 provide a clear depiction of departmental structure, identify direct reports to the  
17 Mayor and Chief Administrative Officer.

18 (E) Appropriations for Regular Employee COLA and Wage Adjustments:  
19 COLA and wage adjustments shall be evaluated each year based on inflation  
20 measures, budget limits, compensation studies, and other City priorities, subject  
21 to negotiations. The Administration shall separate COLA adjustments from other  
22 types of wage adjustments.

23 (1) Each year, the Administration shall determine a COLA based on the  
24 Consumer Price Index Urban (CPIU) ended for the most recent calendar year.  
25 COLAs may be less than but shall not exceed the CPIU.

26 (2) If a proposed COLA is below the CPIU, the Administration shall explain  
27 why it does not fully cover the increase in cost of living.

28 (3) Any wage adjustment above the identified COLA amount shall be  
29 considered a wage increase.

30 (F) Amounts appropriated for COLA and wage adjustments are subject to  
31 Union and Labor negotiations per City of Albuquerque Code of Ordinances § 3-2-  
32 19.

1 (G) A separate program strategy for motor coach and para-transit  
2 operators, mechanics, vehicle cleaners, transit operations personnel, and  
3 security officers' salaries and benefits shall be created within the Transit  
4 Enterprise fund to be used to fund salaries and benefits for transit motor coach  
5 and para-transit operators. The program strategy shall be funded with general  
6 fund revenues and any fare revenues, and other sources as is applicable.

7 (H)] The Mayor's operating budget proposal submitted to the Council shall  
8 include:

9 (1) The Mayor's budget message;

10 (2) An annual appropriation resolution recommended by the Mayor;

11 ~~[(3) A complete statement of the non-capital project financial operation of~~  
12 ~~the city for the fiscal year last completed;]~~

13 [(3)] A comparable statement for the current fiscal year including  
14 expenditures to date and anticipated expenditures to the end of that year[, to  
15 include;]

16 ~~[(5) A financial plan in comparable form for the fiscal year commencing~~  
17 ~~on July 1 of the year in which the budget proposal is submitted. Except as~~  
18 ~~otherwise provided by § 2-11-11, the Non-Capital Project Financial Plan for the~~  
19 ~~ensuing fiscal year shall include:]~~

20 (a) All proposed expenditures for [the administration, operation and  
21 maintenance of] all departments of City government;

22 (b) All interest and debt redemption charges;

23 (c) All anticipated revenues and other available resources by source and  
24 amount;

25 (d) The proposed means of financing all proposed expenditures;

26 [(e) Any fee or rate adjustment proposal for the upcoming fiscal year  
27 and projected revenue for the following two fiscal years.

28 (f) The basis used to determine the wage adjustments for the fiscal year  
29 shall be based on the Consumer Price Index Urban (CPIU), a compensation study,  
30 and other relevant benchmarks chosen by the City.

31 i. A breakdown of all wage adjustments that meet, fall below, or exceed  
32 the COLA rate.

1 ii. Justifications for any adjustments that do not meet the identified  
2 COLA standard, including explanations for budget constraints or other  
3 considerations as required.]

4 ~~[(6) A performance plan in comparable form for the fiscal year~~  
5 ~~commencing on July 1 of the year in which the budget proposal is submitted to~~  
6 ~~include:~~

7 ~~(a) Descriptions of all programs, services, and activities to include~~  
8 ~~strategies, missions, customers, key initiatives, and desired results, organized by~~  
9 ~~Five Year Goal, that are proposed in the Mayor's Budget;~~

10 ~~(b) Performance measures, as defined in § 2-11-2, associated with all~~  
11 ~~programs, services, and activities;~~

12 ~~(c) Consistent with the Financial Plan defined in § 2-11-7(A)(5), all~~  
13 ~~proposed expenditures for the administration, operation, and maintenance of all~~  
14 ~~programs, services, and activities, organized by Five Year Goal and identified by~~  
15 ~~Fund.~~

16 ~~[(a)][(g)] Descriptions of all programs, services, and activities to include~~  
17 ~~strategies, missions, customers, and key initiatives, as proposed in the Mayor's~~  
18 ~~Budget.~~

19 ~~[(b)][(h)] Performance measures, as defined in § 2-11-[3], associated~~  
20 ~~with all programs, services, and activities.~~

21 ~~(B) A full program budget will be prepared for all city departments each~~  
22 ~~year. The program budget shall clearly identify each program that is proposed to~~  
23 ~~be implemented or continued in the ensuing fiscal year and shall include the~~  
24 ~~projected costs of each program.~~

25 ~~(C) The budget proposal shall not propose expenditures in excess of~~  
26 ~~resources anticipated to be available to the city for the fiscal year for which the~~  
27 ~~budget is proposed. If new programs are proposed, a detailed recommendation~~  
28 ~~and justification of the program shall be provided which must include the~~  
29 ~~estimated annual costs of the program and the source of revenues and other~~  
30 ~~resources for financing the program. All new programs must be identified as~~  
31 ~~such in the budget proposal.~~

32 ~~(D) Along with publication of the proposed budget, the Office of~~  
33 ~~Management and Budget shall produce a separate document to serve as a~~



1 ~~citizen's guide to understanding the budget process and the financial plan for the~~  
2 ~~upcoming fiscal year. This guide shall explain how the budget is organized,~~  
3 ~~justify significant expenditures that are included in the proposed budget, and~~  
4 ~~outline revenue sources. This document shall be made available to the general~~  
5 ~~public in an effort to encourage public awareness and citizen involvement in the~~  
6 ~~budget process.]~~

7 ~~[§ 2-11-8 BUDGET REVIEW COMMITTEE.~~

8 ~~The Mayor, the Chief Administrative Officer, the Chairperson of the Council~~  
9 ~~Committee of the Whole, and the Council President shall constitute a joint review~~  
10 ~~committee of the Budget. This committee shall meet at least quarterly or at the~~  
11 ~~call of either the Mayor or the Council President. The committee shall review~~  
12 ~~preliminary year end reports, summary financial and management reports,~~  
13 ~~revenue forecasts, status of the current year budget and budget issues, and~~  
14 ~~discuss all matters concerning the contents and format of the city annual~~  
15 ~~operating budget and the city's goals and objectives, prior to introduction to the~~  
16 ~~City Council.]~~

17 § 2-11-9 BUDGET PROPOSAL — PRINTING AND INDEXING.

18 ~~[The budget proposal shall be printed and indexed prior to its submittal to~~  
19 ~~the Council.] Sufficient [printed] copies [requested prior by City Council,] of the~~  
20 ~~budget proposal shall be prepared [by City Administration] to allow for~~  
21 ~~distribution to members of the Council, City department heads, and other~~  
22 ~~interested parties as may be deemed reasonable by the Chief Administrative~~  
23 ~~Officer or [their] [his] designee [no later than three (3) calendar days after~~  
24 ~~submission of the proposed budget].~~

25 § 2-11-10 CONSIDERATION OF BUDGET PROPOSAL BY THE COUNCIL.

26 (A) After receiving the budget proposal from the Mayor, the Council shall  
27 schedule at least three public hearings [regarding its adoption, as the Committee  
28 of the Whole.] [on it. Any fee or rate adjustment proposal for the upcoming fiscal  
29 year and projected revenue requirements for the following two fiscal years shall  
30 be submitted to the Council at the same time as the budget proposal]. As a result  
31 of its deliberations and the information gathered at the public hearings, the  
32 Council may amend the budget proposal at any time prior to May 31. If the

1 Council fails to approve a budget within that time limit, the budget proposal as  
2 submitted by the Mayor is deemed approved.

3 (B) The Mayor or [their] [his] representative shall be present at all public  
4 hearings on the budget proposal and fee or rate adjustment proposals. The Chief  
5 Administrative Officer, or [their] [his] representative, shall be available to the  
6 Council at its request during any of its deliberations on the budget proposal.

7 (C)[The Mayor's administration shall prepare to answer all questions posed  
8 by the Council regarding the budget, providing complete and accurate  
9 information, during the public hearings. If the Administration is unable to provide  
10 an answer during the hearings, they shall commit to delivering the requested  
11 information in writing within three (3) business days of the hearing in which the  
12 question was proposed. The Administration's responses shall be documented  
13 and made available to Council Services.]

14 ~~[(C) Definition. As used in this section AMEND includes complete revision~~  
15 ~~or substitution.]~~

16 § 2-11-11 CONFERENCE COMMITTEE ON THE BUDGET.

17 (A) [Per Article VII: Section 6 of the City Charter, a] Conference Committee  
18 on the Budget shall meet to help resolve any disagreements between the Mayor  
19 and the Council concerning the City budget. The Conference Committee on the  
20 Budget shall consist [of six members, three of whom shall be designated by the  
21 Mayor and three of whom shall be designated by the Council.] ~~[of the members of~~  
22 ~~the Budget Review Committee.]~~

23 (B) In the period from March 1 through the adoption of the annual  
24 operating budget, the Conference Committee on the Budget shall meet at the  
25 request of the Mayor or any Councilor. The following procedures shall govern  
26 this process:

27 (1) Issues presented to the Conference Committee on the Budget should  
28 be of a significant or critical nature concerning the City Budget;

29 (2) Issues presented to the Conference Committee on the Budget should  
30 be issues about which the development or clarification of performance  
31 measurement data or other information can contribute significantly to the  
32 formation of options or recommendations;

[Bracketed/Underscored Material] - New  
Definition  
of  
Material  
to  
the  
City  
Council  
on  
April  
26  
2019

(3) After consideration of the issues, the Council-designated members of the Conference Committee on the Budget may present recommendations or options to the City Council for action;

(4) A meeting of the Conference Committee shall occur prior to final adoption of both the operating and enterprise budgets;

(5) The Conference Committee on the Budget shall be chaired by one of the Council-designated members.

§ 2-11-12 APPROVAL CONSTITUTES PROPOSAL AS BUDGET;  
EXPENDITURES MUST BE AUTHORIZED.

(A) The annual operating budget appropriation resolution, as approved, in addition to other approved appropriations for operating purposes shall constitute the City's operating budget for the ensuing fiscal year. The City shall not expend any public funds, except for capital project expenditures, special assessment district expenditures, and trust and agency fund expenditures, unless the expenditure is authorized in the budget and is made or encumbered in the fiscal year covered by the budget.

(B) Following the close of each fiscal year, the Mayor shall submit to the City Council a resolution presenting a report of all encumbered but unexpended amounts and associated purchase orders from the prior fiscal year. The resolution shall identify, by department and program, the total encumbered amounts proposed for reappropriation. The resolution shall be considered by the City Council at two regular public meetings, following the resolution's introduction, and shall not be referred to committee. No later than the second meeting, the City Council shall take action on the resolution. If the City Council does not approve an amended version at the second meeting, the resolution as originally submitted by the Administration shall be deemed approved, and the encumbrances therein shall be reappropriated for the subsequent fiscal year.~~The amount encumbered but not expended at the end of this fiscal year is appropriated to the subsequent fiscal year without further action by the Council. A report of the amounts and individual purchase orders will be reported to the Council by October 1.~~

~~§ 2-11-13 COUNCIL COMMITTEE OF THE WHOLE.~~

1       ~~The City Council shall meet as a Committee of the Whole to hold public~~  
2 ~~hearings for the following purposes:~~

3       ~~(A) Review and adopt five-year goals and one-year objectives.~~

4       ~~(B) Conduct program reviews of city operations or departments.~~

5       ~~(C) Review the cleanup of the annual operating budget.~~

6       ~~(D) Review the midyear report for the current fiscal year and the midyear~~  
7 ~~budget appropriation resolution.~~

8       ~~(E) Review all components of the Mayor's proposed annual operating~~  
9 ~~budget.~~

10       ~~§ 2-11-14 FISCAL YEAR.~~

11       ~~The fiscal year of the city begins on July 1 of each calendar year and ends~~  
12 ~~on June 30 of the following calendar year.]~~

13       ~~§ 2-11-[15][13] BUDGET AMENDMENTS [BY COUNCIL] DURING FISCAL~~  
14 ~~YEAR [OUTSIDE ADOPTION OF ANNUAL BUDGET].~~

15       ~~[(A)] Upon its own initiative or upon a recommendation by the Mayor, the~~  
16 ~~Council may amend the budget during the fiscal year to which it applies. [No~~  
17 ~~amendment to the budget shall be made without a public hearing prior to the~~  
18 ~~meeting at which action is taken on the proposed amendment.] [Amendments to~~  
19 ~~the budget effect the pertinent fiscal year's Performance Plan, which effect shall~~  
20 ~~be estimated by Administration staff and incorporated into the Plan.] No~~  
21 ~~amendment to the budget shall result in total authorized expenditures that exceed~~  
22 ~~resources to be available for the fiscal year to which the budget is applicable.~~

23       [(B) The Mayor shall propose expenditure adjustments to the City's  
24 operating budget whenever it is determined, after the adoption of the annual  
25 budget, that projected revenues are insufficient to cover appropriated  
26 expenditures, or that additional revenues have become available. These  
27 proposals shall be submitted to the Council through a Mid-year Cleanup or other  
28 appropriating resolution.

29       (C) The Mid-year Cleanup report shall be introduced to the Council in  
30 November accompanied by a mid-year appropriation resolution for programs  
31 projected to be overspent, where expenditure controls cannot bring spending  
32 within the limits of administrative authority.]

1           § 2-11-[16][14] TRANSFER OF FUNDS AND EXPENDITURE AUTHORITY  
2       WITHIN BUDGET.

3           (A)[(1)]During the fiscal year, the Mayor is authorized to transfer funds or  
4       change expenditure [appropriations] [authority] within and among line-item  
5       authority, as established by the annual appropriation resolution and other  
6       approved appropriations for operating purposes, if the transfer or change does  
7       not result in the increase or decrease in that line-item expenditure authority in  
8       excess of the cumulative amount of \$[500,000] [100,000] or 5% of the line-item  
9       authority, whichever is lower.

10          ~~[(2) LINE-ITEM AUTHORITY refers to the line in the budget appropriation~~  
11       ~~resolution approved by the Council. The lines of the budget appropriation~~  
12       ~~resolution shall include the title and cost of each program of the city's operating~~  
13       ~~budget. The transfer of funds or change in expenditure authority "among" line-~~  
14       ~~item authority refers to such transfers or changes between lines in the budget~~  
15       ~~appropriation resolution which contain dollar amounts. The transfer of funds or~~  
16       ~~change in expenditure authority "within" line-item authority shall be defined as~~  
17       ~~transfers or changes between budget activities within programs in instances~~  
18       ~~where the budget of an activity is \$500,000 or more. A decrease in line-item~~  
19       ~~expenditure authority means preventing resources appropriated by Council to a~~  
20       ~~budget program or allocated to an activity as specified above from being spent.~~  
21       ~~RESERVED APPROPRIATIONS, and other similar techniques, are reductions in~~  
22       ~~expenditure authority.]~~

23           [(B)][(3)]No actions are authorized which would result in exceeding the total  
24       expenditures authorized in the operating budget for the City government as a  
25       whole. Actions taken by the Mayor under [this] division (A) [of this section] shall  
26       be reported in detail,[ in the form of an Executive Communication], to the City  
27       Council within ten days of the approval of transfer or change by the Mayor or  
28       [their] [his] designated representative. [The City Administration is required to  
29       submit a quarterly report to the City Council on all transfers of funds within the  
30       line-item authority.]

31           [(C)][(B)]The transfer of funds or changes in expenditure authority in the  
32       operation budget, other than those authorized by division (A) of this section, may  
33       be made only by amendment of the budget by the City Council under § 2-11-

**[13][45]. No new program not already authorized in the budget shall be implemented by actions authorized under division (A) of this section, nor shall any existing program authorized in the budget be terminated by such actions.**

~~[(C) The Mayor shall provide a written report on all reorganization plans with an annual budgetary impact in excess of a cumulative amount of \$100,000 or 5% of the line-item authority, whichever is lower. The report shall provide justification for the reorganization which contains its rationale, financial and service benefits, the method for determining these benefits, a work plan for the newly reorganized unit, and an organization chart of the affected department or departments showing the results of the proposed reorganization. The Mayor also shall specify the affected positions and appropriations. Such report shall be provided prior to any necessary approval by Council.]~~

**§ 2-11-[17][15] APPLICATION FOR FEDERAL AND STATE GRANTS;  
BUDGETING FEDERAL FUNDS.**

**(A) Any application or proposal for a grant with a matching requirement shall be submitted to the City Council in the form of an Executive Communication for review and approval at the same time as the submittal of such application or proposal to any grantor. Executive Communications shall include an interoffice memorandum and a copy of the executive summary of the grant application or a copy of the grant application. The total City obligation shall be included in the interoffice memorandum. A fiscal impact analysis is not required to be submitted with the Executive Communication for a grant application.**

**(1) The Council may approve, take no action, reject the proposed agreement, or recommend revisions thereof with or without conditioning approval on the adoption of such revisions.**

**(2) If the Council rejects the application, the application shall be withdrawn by the Department that submitted the application.**

**(3) If the Council rejects the application, the Department shall not enter into a grant agreement with the grantor.**

**(4) The Mayor may withdraw the proposed agreement at any time from the Council and may present revisions thereof. In the event of withdrawal, the proposed agreement shall be a nullity. In the event of revision, the provisions set**

1 forth in divisions (A) and (B) of this section shall apply to the same extent as if a  
2 new proposal were being made.

3 (B) If, after Council approval of the application, conditions are added to  
4 the grant award, which have not been approved by the Council and which have  
5 major financial or policy implications for the City, the final grant agreement shall  
6 be submitted to the Council for approval in accordance with the procedures set  
7 forth in division (A) above.

8 (C) The Mayor, upon receiving notification that the City has been awarded  
9 a grant, shall submit a Resolution to Council to appropriate the funds.

10 (D) Twice yearly, in July and January, the Administration shall submit an  
11 Executive Communication detailing all grant applications for the previous six  
12 months. This report shall include total project cost, grant funding requests, local  
13 match funding/in-kind contributions, and any grant awards received.

14 § 2-11-[18][16] FINANCIAL [AND MANAGEMENT] REPORTS.

15 (A) The Mayor shall submit on a quarterly basis, summary financial [and  
16 management] status reports of all operating funds[, including all Enterprise,  
17 Internal Service funds, Special Revenue funds] to the City Council. [The Mayor  
18 shall submit Fiscal Status Reports to the City Council in the form of an Executive  
19 Communication in sufficient time no later than sixty (60) calendar days after the  
20 end of each fiscal quarter. It shall be the responsibility of the Mayor's  
21 administration to submit the report early enough to allow for timely committee  
22 referral and Council consideration.] [These r] [R]eports shall include:

- 23 (1) Current annual revenue estimates [by source] for each fund;
- 24 (2) Brief analysis [highlighting] [explaining] revenue trends [by source]  
25 for each fund;
- 26 (3) [Current expenditure levels and projections by program through end  
27 of fiscal year.
- 28 (4) The City's General Fund balance estimate and projections, as of the  
29 end of the fiscal quarter being reported.]

30 [A midyear programmatic review of each program and department and the  
31 progress made year-to-date in achieving its goals and objectives.

32 [(B) Quarterly Reporting for Special Revenue Funds (Grants, Fund 265)].



1 (1) The Administration shall provide a quarterly report detailing the  
2 financial status of all active projects and awards within Special Revenue Fund  
3 265 (Grants).

4 (2) The report shall include, for each grant or project:  
5 (a) the grantor agency;  
6 (b) the total award amount;  
7 (c) the amount budgeted;  
8 (d) expenditures to date;  
9 (e) remaining balance;  
10 (f) expiration date or performance period end date;  
11 (g) grants which have reverted or are near reversion due to compliance  
12 concerns;  
13 (h) grants that have been returned during the reporting period, including  
14 the amount returned and the reason for return; and  
15 (i) any required local match or in-kind contribution amounts, if  
16 applicable.

17 (3) The report shall also identify any projects approaching expiration, any  
18 outstanding reimbursement requests, and any grants placed on hold or requiring  
19 corrective action.

20 (4) The Fund 265 report shall be transmitted to the City Council quarterly  
21 after the end of each quarter and may be provided in a digital format consistent  
22 with the format used for the Financial Status Report for capital activities.]

23 ~~(B) Reports shall be received by the Council on a timely basis according~~  
24 ~~to the following schedule:~~

25 ~~(1) The preliminary year-end report shall be received for introduction at~~  
26 ~~the first City Council meeting in October following the close of the fiscal year;~~  
27 ~~(2) The final year-end report shall be received for introduction at the first~~  
28 ~~City Council meeting in December;~~  
29 ~~(3) The midyear report shall be received for introduction at the first City~~  
30 ~~Council meeting in February. The midyear report shall be accompanied by a~~  
31 ~~midyear appropriation resolution for those programs that are projected to be~~  
32 ~~overspent and which the Mayor determines that expenditure controls cannot~~  
33 ~~bring the programs within the limits of administration expenditure authority as~~

1 defined by ~~§§ 2-7-1-1 et seq., the Administrative Code. Mid-year appropriation~~  
2 ~~adjustments shall be proposed only when caused by unexpected circumstances~~  
3 ~~such as a natural disaster, unforeseen shifts in the national economy, and other~~  
4 ~~events that constitute an emergency. Except as otherwise provided, the Mayor~~  
5 ~~and Council shall confine budget adjustments to the midyear resolution. The~~  
6 ~~midyear report and midyear appropriation resolution shall be reviewed by the City~~  
7 ~~Council at a minimum of one public hearing by a Committee of the Whole.]~~

8 [§ 2-11-17 COUNCIL ACCESS TO FINANCIAL INFORMATION.]

9 (A) The Administration shall provide, in good faith and in a spirit of  
10 cooperation, any financial materials, records, data, or documents requested by  
11 the City Council. This includes, but not limited to, information concerning  
12 revenues, expenditures, fund balances, reserves, investments, and budgetary  
13 forecasts.

14 (B) Council Services staff shall have, at all times, direct and read-only  
15 access to all databases, software, and financial systems utilized by the  
16 Administration for budget preparation, accounting, and fiscal analysis. This  
17 access shall include, but is not limited to PeopleSoft, Decision Support System  
18 (DSS), Euna Budget, and any successor platforms.

19 (C) Council Services staff shall have, at all times, concurrent and direct  
20 access to all financial data, budgetary models, and analytical tools utilized by the  
21 Administration for budget development, monitoring, and reporting. This access  
22 shall include, but is not limited to, formulas, spreadsheets, software applications,  
23 and system modules used to calculate revenues, expenditures, and fund  
24 balances.

25 (1) The General Fund Balance formula and any other financial calculation  
26 methodologies employed by the Budget Office or the Department of Finance and  
27 Administrative Services shall be continuously available to Council Services staff  
28 in the same format and level of detail as maintained by the Administration. Such  
29 access shall not depend upon an administrative request or approval but shall  
30 exist as a standing entitlement under this Section.

31 (D) The rights and access granted under this Section apply year-round and  
32 are not limited to the annual budget cycle. They extend to all proposed, current,

1 and historical fiscal data, ensuring parity between the legislative and executive  
2 branches in understanding and managing the City's financial condition.

3 (E) The Administration and the Council shall act in good faith to maintain  
4 secure, professional, and timely access to financial systems and data. Both  
5 branches shall ensure the integrity and confidentiality of data consistent with City  
6 records retention policies.]

7 ~~[\S 2-11-19 BUDGET MODIFICATIONS IN FISCAL YEAR OUTSIDE ADOPTION~~  
8 ~~OF ANNUAL BUDGET.~~

9 ~~(A) The Mayor shall be responsible for identifying and proposing~~  
10 ~~expenditure reductions or revenue enhancements to the operating budget of the~~  
11 ~~city when it is determined, in the period between adoption of the annual operating~~  
12 ~~budget [i.e., the fiscal year], that city revenues are not expected to equal city~~  
13 ~~expenditures.~~

14 ~~(B) When the Mayor engages in planned mid-fiscal year reductions of the~~  
15 ~~annual operating budget in excess of \$250,000 cumulative for the fiscal year, the~~  
16 ~~Mayor shall cooperate with the Council staff so that it may monitor this budget~~  
17 ~~process and prepare analyses and other information required by the City Council.~~  
18 ~~A representative of the Council shall be allowed to participate in all meetings and~~  
19 ~~have access to all information related to the formulation of this budget reduction~~  
20 ~~program.~~

21 ~~(C) When the Mayor engages in a planned mid-fiscal year reduction of the~~  
22 ~~annual operating budget in excess of \$250,000 cumulative in the fiscal year, this~~  
23 ~~effort shall be consistent with Ordinance No. 51-1990. Any redirection or~~  
24 ~~reclassification of appropriations into sequestered or reserved budget categories~~  
25 ~~by the Mayor shall be considered a transfer of funds between budget line-items.~~  
26 ~~Such transfers shall be subject to the regulations contained in § 2-11-16.~~

27 ~~§ 2-11-20 [PROGRAM STRATEGIES.]~~

28 ~~A separate program strategy for motor coach and para-transit operators,~~  
29 ~~mechanics, vehicle cleaners, transit operations personnel, and security officers~~  
30 ~~salaries and benefits shall be created within the Transit Enterprise fund to be~~  
31 ~~used to fund salaries and benefits for transit motor coach and para-transit~~  
32 ~~operators. The program strategy shall be funded with general fund revenues and~~  
33 ~~any fare revenues, and other sources as is applicable.]~~

[Bracketed/Underscored Material] - New  
Ordinance  
Effective  
Date  
10/1/2026

1           **SECTION 2. COMPILATION.** SECTION 1 of this Ordinance shall amend, be  
2 incorporated in, and made part of the Revised Ordinances of Albuquerque, New  
3 Mexico, 1994.

4           **SECTION 3. SEVERABILITY.** If any section, paragraph, sentence, clause,  
5 word or phrase of this Ordinance is for any reason held to be invalid or  
6 unenforceable by any court of competent jurisdiction, such decision shall not  
7 affect the validity of the remaining provisions of this Ordinance. The Council  
8 hereby declares that it would have passed this Ordinance and each section,  
9 paragraph, sentence, clause, word or phrase thereof irrespective of any provision  
10 being declared unconstitutional or otherwise invalid.

11           **SECTION 4. EFFECTIVE DATE AND IMPLEMENTATION SCHEDULE.** This  
12 Ordinance shall take effect on July 1, 2026, and shall be implemented during  
13 Fiscal Year 2027. All administrative and reporting requirements established  
14 herein shall be fully in effect by the start of the Fiscal Year 2028 budget process,  
15 when the Mayor's proposed budget is transmitted to the Council on or before  
16 April 1, 2027.

17           No later than December 15, 2026, the Administration shall submit to the  
18 City Council a Mid-Year Compliance Report in the form of an Executive  
19 Communication accompanied by a public presentation. The report shall:

20           (A) Identify which provisions of this Ordinance have been implemented to  
21 date;

22           (B) Describe any sections pending implementation, including expected  
23 completion dates; and

24           (C) Outline any administrative or procedural adjustments necessary to  
25 achieve full compliance prior to the Fiscal Year 2028 budget submission.  
26  
27  
28  
29  
30  
31  
32  
33