



EC-18-273
CITY OF ALBUQUERQUE

Albuquerque, New Mexico
Office of the Mayor

Timothy M. Keller, Mayor

INTER-OFFICE MEMORANDUM

DATE: September 6, 2018

TO: Ken Sanchez, President, City Council

FROM: Timothy M. Keller, Mayor *AK*

SUBJECT: Mayor's Recommendation of Dekker/Perich/Sabatini for Architectural Consultants for Construction of a Hangar Facility at the Albuquerque International Sunport and the Double Eagle II Airport

The Selection Advisory Committee (SAC) met on August 30, 2018 to consider the following project:

Project: Project No. 6564.93 Architectural Consultants for Construction of a Hangar Facility at the Albuquerque International Sunport and the Double Eagle II Airport

Agency: Department of Municipal Development

Six proposals were received in response to the Request for Proposals.

Project Description: Architectural design and construction services to the Aviation Department for construction of a hangar facility at the Albuquerque International Sunport and the Double Eagle II Airport.

The Committee made the following recommendation:

1. Dekker/Perich/Sabatini
2. SMPC Architects
3. Parkhill, Smith and Cooper

The Cover Analysis, Score-Sheet Compilation and Minutes of the SAC Meeting are attached.

Therefore, in accordance with Section 14-7-2-1 et seq, ROA 1994, the following is my consultant selection recommendation concerning the procurement of professional services for the above listed project:

Dekker/Perich/Sabatini

Mayor's Recommendation of Dekker/Perich/Sabatini for Project #6564.93 Architectural Consultants for Construction of a Hangar Facility at the Albuquerque International Sunport and the Double Eagle II Airport.

This recommendation is being forwarded for Council consideration and action.

Approved:



11/28/18

Date

Sarita Nair, JD, MCRP
Chief Administrative Officer

Approved as to Legal Form:



9-14-18

Date

Esteban A. Aguilar, Jr.
City Attorney

Recommended:


9/14/18

Patrick Montoya, Director
Department of Municipal Development



MIM

Attachments:

Cover Analysis
Composite SAC Evaluation Form
Minutes of the SAC Meeting

Cover Analysis

1. What is it?

This Executive Communication is the Mayor's recommendation of Dekker/Perich/Sabatini for architectural services of a hangar facility at the Albuquerque International Sunport and Double Eagle II Airport, Project No. 6564.93.

2. What will this piece of legislation do?

This piece of legislation will allow the Aviation Department to construct a hangar for lease purposes at either airport.

3. Why is this project needed?

The Aviation Department has a need to respond quickly to requests by potential tenants for a hangar facility at either airport.

4. How much will it cost and what is the funding source?

The cost is to be negotiated on a task by task basis and funding will be from Aviation Department Fund 613, Activity Number 1175190.

5. Is there a revenue source associated with this contract? If so, what level of income is projected?

No revenue source is associated with this contract.

6. What will happen if the project is not approved?

Should this project not be approved, the department will not be able to react in a timely fashion for construction of tenant facilities.

7. Is this service already provided by another entity?

This service is not provided by another City entity.

Composite Selection Advisory Committee Evaluation Form

Project No. 6564.93 Architectural Consultant for Construction of a Hangar Facility at
the Abq Int Sunport and the Double Eagle II Airport

DATE: 8/30/2018

Evaluation Criteria	Maximum Points	Firm Name		Firm Name	Firm Name
		Dekker/Perich/Sabatini	SMPC Architects		
I. General Information 1. Provide Name and Address of Respondent and, if firm, when firm was established. 2. Provide number of employees, technical discipline and registration. 3. Indicate where the services are to be performed.	25	24	24	23	
II. Project Team Members 1. Provide organization plan for management of the project. 2. Identify all consultants to be used on the project. 3. Provide qualifications of project team members shown in organization plan, including registration and membership in professional organizations. 4. Provide any unique knowledge of key team members relevant to the project.	75	64	63	57	
III. Respondent Experience 1. Describe previous projects of a similar nature, including client contact (with phone numbers), year services provided, construction cost (if applicable), and a narrative description of how they relate to this project. 2. Provide examples of the Project Manager's City experience within the past five (5) years that serve to demonstrate the Project Manager's knowledge of City procedures.	150	126	127	122	
IV. Technical Approach 1. Describe respondent's understanding of the project scope. 2. Describe how respondent plans to perform the services required by the project scope. 3. Describe specialized problem solving required in any phase of the project.	125	106	105	105	
V. Cost Control 1. Describe cost control and cost estimating techniques to be used for this project. 2. Provide comparisons of bid award amount to final cost estimate for projects designed by the respondent during the past two (2) years. The consultant may provide justification for any discrepancies that may exist with this information.	75	58	58	57	
VI. Quality and Content of Proposal 1. Evaluator's rating of overall quality of proposal.	50	42	43	40	
Total Possible Points	500	500	0	0	
Total Points (Before Point Deductions)	420	420	404		
Minus High and Low Scores Total	168	169	160		
Total Points (Minus High and Low Scores)	252	251	244		
Minus Point Deductions (If Applicable)	0	0	0		
Sub-Total (All Applicable Deductions Applied)	252	251	244		
Plus Tie Breaker Points (If Applicable)	0	0	0		
SAC TOTAL SCORES	252	251	244		
Plus Interview Scores	0	0	0		
FINAL SCORES	252	251	244		

Minutes of the Meeting
of the
Selection Advisory Committee
August 30, 2018

Room 7096, City County Government Center

**Architectural Consultants for Construction of a Hangar Facility at the
Albuquerque International Sunport and the Double Eagle II Airport**

Project # 6564.93

Present:

Jim Hinde, Project Manager, Aviation Department
Steve James, RA, Department of Municipal Development
George Gee, RA, Aviation Department
Jack Scherer, Aviation Department
Hartwell Briggs, RA, Aviation Department

Others:

SMPC Architects
Gordon/PSC
FBT Architects
WHPacific, Inc.
Dekker/Perich/Sabatini

Staff:

Myrna Marquez, Administrator, Selection Advisory Committee
Betty Greenbaum, Recording Secretary

Six proposals were received in response to the Notice of Request for Proposals.

Project Description:

Architectural design and construction services to the Aviation Department for construction of a hangar facility at the Albuquerque International Sunport and the Double Eagle II Airport.

Estimated Compensation: \$600,000.00

The Administrator called the meeting to order at 9:00a.m. to review responses to the project. She reminded the Committee members of the section of the Rules and Regulations regarding lobbying and asked if anyone would like to make a motion to discuss the issue further. No motion was forthcoming.

The Administrator asked each Committee member to comment on the proposal, but to withhold giving their scores until all discussions ended. Members thanked the respondents for their interest in the project and said all the proposals were good overall. There were comments, however, regarding details to grammar and recommendations to proof read proposals before submitting them.

The Administrator asked the Committee members to report their scores and she deleted the high scores and low scores and then totaled the proposal scores. Because the two highest scores were within 5% of each other, point deductions were applied although the point deductions did not affect the two highest scores. The Committee was advised of the final scores according to these scores. The Administrator stated that the proposal scores would be verified prior to submitting the Committee's recommendation to the Mayor.

Final scores reported at the meeting are as follows:

Dekker/Perich/Sabatini	252
FBT Architects	240
NCA Architects	235
Parkhill, Smith and Cooper	244
SMPC Architects	251
WHPacific	241

The Administrator asked if any Committee member wanted to make a motion to conduct interviews. No motion was made to do so.

In accordance with the Rules and Regulations, subject to verification of the scores, the following order of the firms is the Committee's recommendation.

1. Dekker/Perich/Sabatini
2. SMPC Architects
3. Parkhill, Smith and Cooper

There being no further business before the Committee, the Administrator adjourned the meeting at 9:15a.m.



Myrna Marquez, Administrator
Selection Advisory Committee

cc: City Clerk