



City of Albuquerque

Department of Finance and Administrative Services

Timothy M. Keller, Mayor

Interoffice Memorandum

Date 8/20/2025 | 3:46 PM MDT

TO: Dr. Samantha Sengel, Chief Administrative Officer
FROM: Ian Stoker, Human Resources Department
SUBJECT: **Recommendation of Award –**
RFP Number: RFP-2025-668-HRM-CG
RFP Name: Group Benefits Consultant

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The Department of Finance and Administrative Services, Purchasing Division, issued the subject solicitation in conjunction with the Department of Human Resources and developed an RFP for Group Benefits Consultant.

The solicitation was posted on the Purchasing website. The number of responses received for evaluation were five (5)

The Ad Hoc Evaluation Committee evaluated and scored the responses in accordance with the evaluation criteria published in the RFP and recommends award of contract to McGriff, Seibels & Williams.

I concur with this recommendation. Listed below are the composite scores for the top responses received:

COMPANY NAME	SCORE
McGriff, Seibels & Williams	686
HUB International	628
USI Insurance Services	600

The Department that will be managing this contract is Human Resources

Approved:

DocuSigned by:

Terry Brunner

8/29/2025 | 7:46 AM MDT

Dr. Samantha Sengel (Date)
Chief Administrative Officer

Attachment: Scoring Summary

