

# **CITY of ALBUQUERQUE**

## **TWENTY FOURTH COUNCIL**

**COUNCIL BILL NO. R-20-16 ENACTMENT NO. \_\_\_\_\_**

**SPONSORED BY:** Klarissa J. Peña, by request

1 RESOLUTION

2 APPROVING GRANT FUNDS AWARDED FOR THE FY2020 FIRE PROTECTION  
3 GRANT WITH THE NEW MEXICO STATE FIRE MARSHAL'S OFFICE AND  
4 PROVIDING FOR AN APPROPRIATION TO ALBUQUERQUE FIRE RESCUE IN  
5 FISCAL YEAR 2020.

6       **WHEREAS**, the New Mexico State Fire Marshal's Office distributed funds to  
7 eligible entities; and

8        WHEREAS, grant funds in the amount of \$86,400 for this purpose are  
9        available to the City of Albuquerque from the FY2020 Fire Protection Grant;  
10      and

11        WHEREAS, Albuquerque Fire Rescue will utilize this grant to purchase Fire  
12    equipment; and

13       **WHEREAS**, the City of Albuquerque desires to accept these funds, which  
14    do not require a cash match.

15 BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY OF  
16 ALBUQUERQUE:

17       Section 1. That the agreement with the New Mexico State Fire Marshal's  
18      Office in the amount of \$86,400 in State Funds is hereby approved, and its  
19      acceptance and filing with the appropriate official or office is, and in all  
20      respects approved.

21       Section 2. That funds in the amount of \$86,400 from the New Mexico State  
22      Fire Marshal's Office are hereby appropriated to Albuquerque Fire Rescue in  
23      the Operating Grant Fund (265) for Fiscal Year 2020.

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**CITY OF ALBUQUERQUE**  
**Albuquerque, New Mexico**  
**Office of the Mayor**

Mayor Timothy M. Keller

**INTER-OFFICE MEMORANDUM**

January 22, 2020

**TO:** Pat Davis, President, City Council

**FROM:** Timothy M. Keller, Mayor 

**SUBJECT:** APPROVING GRANT FUNDS AWARDED FOR THE FY2020 FIRE PROTECTION GRANT

The New Mexico Public Regulation Commission distributes funds to eligible entities under the Fire Protection Grant. Albuquerque Fire Recue was awarded grant funds in the amount of \$86,400 for an FY2020 Fire Protection Grant.

This funding will be used to purchase Fire equipment.

This resolution is forwarded to the Council for consideration and action.

## **Legislation Title: FY2020 FIRE PROTECTION GRANT**

### **Recommended:**

Sarita Nair 21/10/20  
Date  
Chief Administrative Officer

Approved as to Legal Form:

Approved as to Legal Form.  
  
1-31-2020  
Esteban A. Aguilar Jr. Date  
City Attorney

### **Recommended:**

**Paul W. Dow** **Date**  
**Fire Chief**

## **Cover Analysis**

### **1. What is it?**

Resolution approving and authorizing the filing of a grant application with the New Mexico Public Regulation Commission for funds under the Fire Protection Grant and that upon award providing an appropriation to Albuquerque Fire Rescue in Fiscal Year 2020.

### **2. What will this piece of legislation do?**

This legislation would approve grant funds awarded from the state.

### **3. Why is this project needed?**

Approval is needed to use the grant to purchase Fire equipment.

### **4. How much will it cost and what is the funding source?**

The FY2020 FIRE PROTECTION Grant is for \$86,400.00, which does not require a cash match.

### **5. Is there a revenue source associated with this contract? If so, what level of income is projected?**

No

## FISCAL IMPACT ANALYSIS

**TITLE:** FY2020 FIRE PROTECTION GRANT

Legislation Type Resolution  
FUND: Fund 265 Operating Grants Fund  
Fire Department

*ACF M*

No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.

[ ] (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	Fiscal Years			
	2020	2021	2022	Total
Base Salary/Wages				-
Fringe Benefits at (use applicable rate from OMB)				-
Subtotal Personnel	-	-	-	-
Operating Expenses	86,400			86,400
Property				-
Indirect Costs	4.10%			-
Total Expenses	<u>\$ 86,400</u>	\$ -	\$ -	<u>\$ 86,400</u>
[ ] Estimated revenues not affected				
[ ] Estimated revenue impact				
Amount of Grant	86,400			86,400
City Cash Match				-
City In-kind Match				-
City IDOH				-
Total Revenue	<u>\$ 86,400</u>	\$ -	\$ -	<u>\$ 86,400</u>

Number of Positions created 0

**COMMENTS:** This funding will be used to purchase Fire equipment.

**COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:**  
(Enter all other comments)

PREPARED BY:

*Amadeus*  
FISCAL ANALYST

APPROVED:

*R. R.*  
DIRECTOR

(date)

REVIEWED BY:

*R. Cutten-Padilla*  
EXECUTIVE BUDGET ANALYST

*J. D. Johnson*  
BUDGET OFFICER (date)

*J. D. Johnson*  
1/29/2020

CITY ECONOMIST

# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL  
 DISTRICT 2 JEFFERSON L. BYRD, VICE CHAIR  
 DISTRICT 3 VALERIE ESPINOZA  
 DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR  
 DISTRICT 5 STEPHEN FISCHMANN



## INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.

January 16, 2020

Treasurer  
 City of Albuquerque  
 11500 Sunset Gardens Albuquerque, NM 87121-0000

Ref: FY 20 New Mexico Fire Protection Grant Council Award Notice

Dear Treasurer:

Congratulations! Your grant application on behalf of the City of Albuquerque Fire Department for Thermal Imaging Cameras has been reviewed and an award has been granted.

Over **120** grant applications were submitted and over \$23 million in needs were considered, while \$10.7 million were available for distribution. The City of Albuquerque Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The specifications submitted for the equipment needs identified in the 2020 Grant application must be approved by this office by close of business February 1, 2020 and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

Upon approval of the specifications, FY 20 Grant Award funds in the amount of **\$86,400.00**, for the purchase of the approved project request; are scheduled to be distributed via ACH no later than February 28, 2020. Notification of ACH distribution will be sent via email, prior to the ACH release by the Department of Finance and Administration (DFA).

The deadline to encumber the money by contract with the vendor is **May 15, 2020**. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount plus the matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Deputy Fire Marshal Randy Varela, Fire Service Support Bureau at (505) 709-8150.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Kondratick".

John Kondratick  
 Interim State Fire Marshal

Sincerely,

A handwritten signature in black ink, appearing to read "Norma Jean Valdez".

Norma Jean Valdez  
 Grant Council Chair

xc: Chief  
 Board of County Commissioners

1 888 4 ASK PRC  
[www.nmprc.state.nm.us](http://www.nmprc.state.nm.us)

**FY20 NEW MEXICO FIRE PROTECTION GRANT AWARD  
PROJECT CLOSEOUT CHECKLIST**

**Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.**

DEPARTMENT NAME: City of Albuquerque COUNTY: Bernalillo

FUNDED PROJECT: Thermal Imaging Cameras

AMOUNT AWARDED: \$86,400.00

**PROJECT CHECKLIST**

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval	November 1, 2019	Submittal Date	Submitted to:
Approval from SFMO to proceed with project specifications	February 15, 2020	Approval Date	Approved by:
Funds Encumbered by Procurement Code	May 15, 2020	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			

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DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR  
DISTRICT 5 STEPHEN FISCHMANN



P.O. Box 1269  
1120 Paseo de Peralta  
Santa Fe, NM 87504-1269

*John Kondratick, Interim State Fire  
Marshal*  
Phone (505) 476-0160  
Fax (505) 476-0100

## INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.

January 2, 2020

Paul Dow  
Albuquerque Fire Department  
11500 Sunset Gardens SW  
Albuquerque, New Mexico 87121

Chief Dow:

The specifications you submitted on November 1, 2019 for the purchase of **Thermal Imaging Cameras** have been reviewed and are approved. Albuquerque Fire Department is authorized to use fire protection fund monies and **Grant Award Monies** for the purchase of this equipment. **Please be advised you SHALL comply with current NFPA standards.**

**"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the Thermal Imaging Cameras. The Albuquerque Fire Department is currently and ISO rating of 1 with a minimum yearly Fire Protection Fund Allocation of \$1,752,884.00**

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the **Thermal Imaging Cameras** loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-467-9425.

Sincerely,

A handwritten signature in black ink, appearing to read "DR".

Derrick Rodriguez  
Fire Department Inspector

XC      Mr. Randy Varela, Deputy Fire Marshal  
File