



Mayor Timothy M. Keller

**CITY OF
ALBUQUERQUE**
Albuquerque, New Mexico
Office of the Mayor

INTER-OFFICE MEMORANDUM

May 6, 2021

TO: Cynthia Borrego, President, City Council

FROM: Timothy M. Keller, Mayor 

SUBJECT: Approving and Authorizing the Mayor to Execute a One-Time Funds Grant Agreement with the U.S. Department of Health and Human Services, Early Head Start Program and Providing an Appropriation to the Department of Family and Community Services retroactively for Fiscal Year 2021

The City of Albuquerque is entering the twenty fourth year of a grant from the U.S. Department of Health and Human Services for its Early Head Start Program, which provides a range of early childhood education, health and social services to 128 low-income families with children ages 0-3. The Early Head Start Program is operated in collaboration with the City's Child Development Centers and the Department of Family and Community Services.

This legislation appropriates \$153,152 in new Federal grant funds,, \$0 of City cash match, and \$0 of City non-cash in-kind match and no IDOH.

This resolution is forwarded to the Council for consideration and action.

Legislation Title: Approving and Authorizing the Mayor to Execute a One-Time Grant Agreement with the U.S. Department of Health and Human Services, Early Head Start Program and Providing an Appropriation to the Department of Family and Community Services retroactively for Fiscal Year 2021.

Recommended:

Approved as to Legal Form:



6/1/21
Date
Sarita M. Nair
Chief Administrative Officer

DocuSigned by:


5/22/2021 | 12:27 PM MDT
Date
Esteban A. Aguilar, Jr.
City Attorney

DS
PP

Recommended:

DocuSigned by:


5/21/2021 | 9:47 AM MDT
Date
Carol M. Pierce
Director, Dept. of Family & Community Services

Cover Analysis

1. What is it?

Approving and Authorizing the Mayor to Execute a Grant Agreement with the U.S. Department of Health and Human Services, Early Head Start Program and providing an Appropriation to the Department of Family and Community Services retroactively for Fiscal Year 2021.

2. What will this piece of legislation do?

This legislation appropriates one-time Federal grant dollars enabling the Department to serve 128 children and families, pregnant women and families with children 0-3 years of age. The City of Albuquerque is the Early Head Start grantee for Bernalillo County. Early Head Start supports families in their effort to be effective and responsive parents. This program will offer low-income families childcare services, child development and parenting education along with family support services.

3. Why is this project needed?

Early Head Start is federally funded through the Office of Head Start of the Administration of Children and Families within the Department of Health and Human Services in Washington, DC. This is funding is Supplement- American Rescue Plan Funding Increase for Head Start Programs one-time funds. This year's grant funds April 1, 2021 to March 31, 2023. The project is needed in order to continue the services to the community.

4. How much will it cost and what is the funding source?

The City of Albuquerque, Department of Family and Community Services, Division of Child and Family Development is the recipient of a grant from the U.S. Department of Health and Human Services in the amount of \$153,152.00 in Federal, \$0 of City cash match, and \$0 of City non-cash in-kind match and no IDOH.

5. Is there a revenue source associated with this contract? If so, what level of income is projected?

No

FISCAL IMPACT ANALYSIS (Operating Funds)

TITLE: American Rescue Plan Grant Legislation Type: R
 Application with the United States FUND: 265 - Operating Grants
 Department of Health and Human Dept: Family and Community Services

No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
 (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	2021	Fiscal Years 2023	2024	Total	One Time I
Base Salary/Wages - ENT				-	
Fringe Benefits at ENT	#DIV/0!			-	
Base Salary/Wages - Admin				-	
Fringe Benefits at Admin	#DIV/0!			-	
Temp Wages				-	
Temp F/B				-	
Subtotal Personnel	-	-	-	-	
Operating Expenses	153,152			153,152	
Property				-	
Indirect Costs	Waiver			-	
Total Expenses	\$ 153,152	\$ -	\$ -	\$ 153,152	
<input type="checkbox"/> Estimated revenues not affected					
<input checked="" type="checkbox"/> Estimated revenue impact					
Amount of Grant	153,152	-		153,152	
City Cash Match	-			-	
City In-kind Match	0			-	
City IDOH	-			-	
Total Revenue	\$ 153,152	\$ -	\$ -	\$ 153,152	

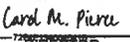
Number of Positions created

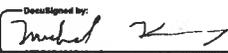
COMMENTS: American Rescue Plan (ARP); Appropriations; Federal Fiscal Year (FY) 2021; COVID-19
 The ARP application, for FY21, includes \$153,152.00 in Federal, \$0 of City cash match, and \$0 of City non-cash in-kind match and no IDOH.
 This supplemental grant is to 1) support Early head Start summer programming/operations and support services to children and families 2) activities that are one-time or temporary in nature but have a long-term impact.

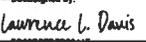
COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:

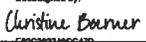
PREPARED BY:
 DocuSigned by:

 Anna M. Lujan 5/17/2021 | 2:39 PM MDT
 Haiyah FISCAL ANALYST

APPROVED:
 DocuSigned by:

 Carol M. Pierce 5/21/2021 | 9:47 AM MDT
 DIRECTOR (date)

REVIEWED BY:
 DocuSigned by:

 Michael 5/21/2021 | 4:20 PM MDT
 EXECUTIVE BUDGET ANALYST

DocuSigned by:

 Lawrence L. Davis 5/21/2021 | 5:02 PM MDT
 BUDGET OFFICER (date)

DocuSigned by:

 Christine Barner 5/21/2021 | 5:12 PM MDT
 CITY ECONOMIST