





Mayor Timothy M. Keller

**CITY OF ALBUQUERQUE**  
**Albuquerque, New Mexico**  
**Office of the Mayor**

**INTER-OFFICE MEMORANDUM**

December 12, 2018

**TO:** Klarissa Peña, President, City Council

**FROM:** Timothy M. Keller, Mayor

A handwritten signature in black ink, consisting of a stylized 'T' and 'K' joined together.

**SUBJECT:** APPROVING THE APPLICATION FOR FY19 ANDEAVOR FOUNDATION GRANT.

The Andeavor Foundation is distributing funds to eligible entities. Albuquerque Fire Rescue is applying for grant funds in the amount of \$24,652. This grant does not require a cash match.

This funding will be used to purchase Hazardous Materials Air Monitoring equipment to better serve New Mexico as a regional response team.

This resolution is forwarded to the Council for consideration and action.

**Legislation Title: FY19 ANDEAVOR FOUNDATION GRANT**

**Recommended:**

  
\_\_\_\_\_  
Sarita Nair                      Date  
8 Chief Administrative Officer                      11/9/18

**Approved as to Legal Form:**

  
\_\_\_\_\_  
Esteban A. Aguilar Jr.                      Date  
City Attorney                      12-17-18  
AL

**Recommended:**

  
\_\_\_\_\_  
Paul W. Dow                      Date  
Fire Chief                      11-15-18

## **Cover Analysis**

### **1. What is it?**

Resolution approving an application for the FY19 Andeavor Foundation Grant and providing an appropriation.

### **2. What will this piece of legislation do?**

This legislation approves an application for commercial and retail funding which will be used to purchase Hazardous Materials Air Monitoring equipment.

### **3. Why is this project needed?**

This funding will allow us to increase our Hazardous Materials response capabilities to better serve New Mexico as a regional response team.

### **4. How much will it cost and what is the funding source?**

The FY19 Andeavor Foundation Grant is for \$24,652 and does not require a cash match.

### **5. Is there a revenue source associated with this contract? If so, what level of income is projected?**

\$24,652 in Foundation Funds.





## Letter of Inquiry

### General Instructions

We recommend **drafting your narrative answers in a word processing program**, then copy/paste into the online form. Please note that many fields have character limits. If you paste in text that exceeds the limit the form will automatically truncate your response.

When **navigating** through the form, use the 'Next' and 'Previous' buttons at the bottom. Using your browser's back and forth buttons could result in data loss.

To **upload** files, click the 'Browse' button next to the question you are answering. A window will open where you can locate the file on your computer that you wish to use. Click on the file then click on the 'Open' button.

#### To Save Your Work in Progress

If at any time you'd like to save your progress and leave this form, please click the 'Save Draft' button at the bottom. You will be prompted to enter your email address and the system will send you a link which you can use to resume your application at a later time. Please note that if you expect to be away from your computer for more than a few minutes, we recommend that you save your draft and exit your browser session. When you are ready to submit your proposal form, click on the 'Submit' button at the bottom of the final tab.

#### Technical Assistance

Should you have technical questions regarding the online submission process, please contact our administrator, Foundation Source, at (800) 839-5316 or [PremierSupport@foundationsource.com](mailto:PremierSupport@foundationsource.com)

### Organization Information

**\*Organization Name:** Please enter the name of your organization as it appears on all legal documents, such as its IRS determination letter, articles of incorporation and/or bylaws.

Albuquerque Fire Rescue

**Doing Business As (DBA):** If your organization operates under / goes by something other than its legal name, please enter it below.

**\*EIN**

85-6000102

Please validate your organization by entering your 9-digit EIN above, clicking the "Validate" button, then selecting your organization from the provided list. If your organization does not appear in the list, select "Organization Not Found."

**\*Address**

11500 Sunset Gardens Sw

---

**Address Line 2**

---

**\*City**

Albuquerque

---

**\*State**

NM

---

**\*Zip**

87114

---

---

**\*Organization Mission Statement**

The Albuquerque Fire Department (AFD) is a paid, all-risk-capable, municipal department serving a jurisdiction of more than 188 square miles and a greater metro population of close to a million residents . As the State's largest and busiest fire department, AFD maintains 22 strategically-located fire stations throughout the city, housing 58 frontline fire apparatus - staffed by 646 uniformed firefighters, about 243 of whom are EMT-I or nationally licensed paramedics, with the balance being EMT-b

---

**Annual Operating Budget: In whole dollars, please enter your organization's operating budget for the current fiscal year.**

\$71,942,240.00

---

**Website**

<http://www.cabq.gov/fire>

---

**Facebook Page / URL**

---

**Twitter Handle**

<https://twitter.com/cabq>

---

**Region of Work**

Our regions are as follows below. In the dropdown field, please select the region that represents where your organization will be carrying out the program/project.

- Alaska
  - Arizona
  - El Paso, TX (west TX and southeast NM)
  - Gallup, NM (central and northern NM)
  - Mountain (CO, ID, UT and WY)
  - Northern CA
  - Northern Great Plains (ND, SD and MT)
  - Pacific NW (WA and OR)
  - St. Paul Park (MN and WI)
  - San Antonio, TX
  - Southern CA
  - Other
- 

**\*Region**

Gallup Region

### Primary/Proposal Contact

Please enter the name and contact information for the primary point-of-contact for your organization.

\*Salutation (Mr., Mrs., Dr. etc.)

Captain

\*First Name

Martin

\*Last Name

Salazar

\*Title

Captain

\*Phone

505-228-6491

\*Primary Email

mdsalazar@cabq.gov

Secondary Email

### Executive Contact

Please enter the name and contact information for your organization's chief executive (e.g., Executive Director, President, CEO, etc.).

\*Salutation (Mr., Mrs., Dr. etc.)

Chief

\*First Name

Paul

\*Last Name

Dow

\*Title

Fire Chief

\*Phone

505-768-1900

\*Email

pdow@cabq.gov

Attachments

**\*Board of Directors:** Please attach a list of your organization's board of directors, including the names of their employers and business titles, if applicable. Accepted file formats include: Adobe (.pdf), Microsoft Word (.doc or .docx) and Microsoft Excel (.xls or .xlsx).

Albuquerque Fire Department Org Chart 2018.pdf

**NOTE:** Your W-9 document must be signed and dated within the past two years.

---

**\*IRS Form W-9:** Please attach a list of your organization's IRS form W-9. Accepted file format: Adobe PDF, only.

Albuquerque Fire Department W9 Tax ID From.pdf

Internal Use Only

---

**\*Form**

Letter of Inquiry

## Project Information

**\*Project Title**

Hazarous Materials Reginal Mitigation

**\*Requested Amount: In whole dollars, please enter the amount you are requesting from the Foundation over the duration of the project.**

\$24,652.00

**\*Request Summary: In a few sentences, please summarize the intent of this request.**

The Monitors will be place on the three squads that are strategically placed throughout the city and are respond as part of the Hazardous Materials Task Force. Each unit receiving the equipment will receive training on use, limitations and care of the monitors.

**\*Focus Area**

Public Safety

## Project Description

**Please provide an overview of the project for which you are requesting funding. Please be sure to address each of the following:**

- **Who or what will be served or impacted by the project (i.e., target population)**
- **What specific needs or issues will be addressed and why this is important**
- **General details on how the project will work including key milestones**
- **Projected goals and anticipated outcomes (i.e., the difference you hope the project will make or have)**

**\*Project Description**

The Albuquerque Fire Department (AFD) is a paid, all-risk-capable, municipal department serving a jurisdiction of more than 188 square miles and a greater metro population of close to a million residents (according to 2016 Census projections). As the State's largest and busiest fire department, AFD maintains 22 strategically-located fire stations throughout the city, housing 58 frontline fire apparatus - staffed by 646 uniformed firefighters, about 243 of whom are EMT-I or nationally licensed paramedics, with the balance being EMT-basics. Albuquerque Fire Department (AFD) currently responds to structural fire, wildland/urban interface, EMS, and hazardous materials events in the city and surrounding areas. Agreements are in place for mutual and/or automatic aid with the smaller county fire department that surrounds Albuquerque, as well as with departments in the mid-Rio Grande region, including four tribal pueblo jurisdictions.

Community threats that AFD is charged with protecting include government and private services such as waste disposal, water treatment and distribution, and public utilities, including both energy and telecommunications, are considered critical assets for the continued operation of public and private sector services. While interruption of these services may occur briefly during an emergency, the protracted interruption of these services may degrade the community's ability to respond to specific emergency incidents and may cause localized incidents to escalate into community-wide disasters. Specific critical infrastructure includes two major interstate highways that cross through the city, and a major railway which serves as a primary commercial and public transportation artery; it runs through the heart of the city in north-south directions. Radioactive waste continues to be transported along interstate roadways to the WIPP storage site in southeastern New Mexico. High hazard occupancies include Sandia National Laboratories - located at the southeastern edge of the city, along with Kirtland Air Force Base; a large international airport - NM's largest commercial airport, which serves more than six million travelers per year; and a large petroleum storage tank farm that lies directly under the busiest, west-east airport flight paths. Numerous chemical plants and hazardous materials plants are located within the city, as are two small nuclear reaction facilities. The San Juan/Chama water project, which provides drinking water for the

---

---

**Project Timeframe**

---

---

**Project Start Date**

12/12/2018

---

**Project End Date**

---

---

**\*Duration of Project Please enter the total number of months the project will take place over. If less than one month, simply enter zero (0).**

72

---

**\*Number of People to be Served: Please enter the number of unduplicated people that will be served over the duration of the program / project.**

94400

---

**\*Total Project Budget: In whole dollars, please enter the total amount it will cost to run the program over the entire duration of the project.**

\$24,652.00

---

**\*Funding Summary: Please list, in general terms, the items / expenses that will be purchased / paid for with funding from the Andeavor Foundation (i.e., salaries and benefits, equipment, supplies, etc.).**

4 GX-2009, 4 gas, LEL / O2 / H2S / CO with alligator clip and 115 / 220 VAC charger  
\$2800

2 RP-2009 pump with 4" rubber nipple, 20' hose and probe  
for GX-2009  
\$1200

4 GX-6000, LEL/Oxy/H2S/CO/VOC(0-6K ppm 10.6 eV)/HCN, w/alk and Li-ion bat  
\$12,800

1 SDM-6000 calibration station for GX-6000, includes particle filter, connection  
58AL cyl isobutylene/H2S/CO/CH4/O2, and cylinder holder  
\$2,700

1 Single point calibration station for GX-2009, model SDM  
\$1,900.00

3 Sensors, LEL, CH4, IR Gx 6000 IR, Methane  
\$1200

3 Sensors, HCN  
\$900

4 Fuel Catch Basin Collapsible  
\$1,152

---

**\*Recognition Plan: Please share your thoughts on how Andeavor and/or the Andeavor Foundation might be recognized for funding this program / project.**

The Tesoro Foundation will be recognized by the City of Albuquerque, Albuquerque Fire Department via digital media and Print. The Albuquerque Fire Department will arrange a media day once the monitors are received to highlight the generosity and commitment Tesoro foundation has for its local communities.