

# CITY of ALBUQUERQUE

## TWENTY-FIFTH COUNCIL

COUNCIL BILL NO. R-23-193 ENACTMENT NO. \_\_\_\_\_

SPONSORED BY: Brook Bassan, by request

1 RESOLUTION

2 ADJUSTING FISCAL YEAR 2023 APPROPRIATIONS FOR CERTAIN FUNDS AND  
3 PROGRAMS TO PROVIDE FOR ACTUAL EXPENDITURES; AND ADJUSTING  
4 FISCAL YEAR 2024 OPERATING, GRANT, AND CAPITAL APPROPRIATIONS.

5 WHEREAS, expenditures in certain funds in Fiscal Year 2023 are projected  
6 to exceed appropriations; and

7 WHEREAS, fund balance or revenues are available to fund the over  
8 expenditures or adjustments; and

9 WHEREAS, adjustments are required for Fiscal Year 2023 appropriations;  
10 and

11 WHEREAS, appropriation adjustments for the operation of the City  
12 government must be approved by the Council.

13 BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY OF  
14 ALBUQUERQUE:

15 Section 1. That the following amounts are hereby adjusted to certain  
16 programs from unreserved fund balance, working capital balance and/or  
17 additional revenues for Fiscal Year 2023:

18 GENERAL FUND – 110

19 City Support Functions

20 Dues and Memberships 3,000

21 Early Retirement 1,045,000

22 GRT Administration Fee 171,000

23 Joint Committee on Intergovernmental Legislative Relations 9,000

24 Fire Department

25 Emergency Response/Field Operations 2,861,000

26 Municipal Development Department

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1	Transfer to Other Funds:	
2	Transfer to Gas Tax Road Fund (282)	47,000
3	General Services Department	
4	Transfer to Other Funds:	
5	Transfer to Stadium Operating Fund (691)	1,073,000
6	<u>OPERATING GRANTS FUND – 265</u>	
7	Family and Community Services Department	
8	US Dept of Treasury ERA grant	7,314,000
9	<u>LAW ENFORCEMENT PROTECTION PROJECTS FUND – 280</u>	
10	Police Department	
11	Law Enforcement Recruitment Fund (LERF)	(100,000)
12	<u>GAS TAX ROAD FUND - 282</u>	
13	Municipal Development Department	
14	Street Services	47,000
15	<u>CITY/COUNTY FACILITIES FUND – 290</u>	
16	General Services Department	
17	Law Enforcement Center	485,000
18	<u>SALES TAX REFUNDING DEBT SERVICE FUND - 405</u>	
19	City Support Functions	
20	Sales Tax Refunding Debt Service	356,000
21	<u>PARKING FACILITIES FUND - 641</u>	
22	Municipal Development Department	
23	Parking	171,000
24	<u>SPORTS STADIUM OPERATING FUND – 691</u>	
25	General Services Department	
26	Stadium Operations	1,073,000
27	Section 2. That the following technical correction be made to the following	
28	program appropriations within R-23-181:	
29	On Page 5, line 10, insert the following language after Study “in Fiscal Year	
30	2024”.	
31	On Page 5, line 13, entitled “City Support”, change to “Transit Department”	
32	On Page 5, line 19, before the “150,000”, insert program name entitled “Strategic	
33	Support”	

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1 Section 3. That the following technical correction be made to the following  
2 program appropriations within C/S R-23-123:  
3 On page 3, line 30, entitled “Council Services Personnel” increase the amount  
4 listed by \$80,000 and on page 3, line 31, entitled “Council Services Operating”  
5 decrease the amount listed by \$80,000.  
6 On page 4, line 10, entitled “Strategic Support Personnel” increase the amount  
7 listed by \$203,234 and on page 4, line 11, entitled “Strategic Support Operating”  
8 decrease the amount listed by \$203,234.  
9 On page 5, line 19 entitled “Strategic Support Personnel” increase the amount  
10 listed by \$50,000 and on page 5, line 20, entitled “Strategic Support Operating”  
11 decrease the amount listed by \$50,000.  
12 On page 5, line 15, entitled “Office of MRA Personnel” decrease the amount  
13 listed by \$75,000 and on page 5, line 16, entitled “Office of MRA Operating”  
14 increase the amount listed by \$75,000.  
15 On page 5, line 11, entitled “Office of Equity and Inclusion Personnel” increase  
16 the amount listed by \$50,000 and on page 5, line 12, entitled “Office of Equity  
17 and Inclusion Operating” decrease the amount listed by \$50,000.  
18 On page 6, line 7, entitled “Energy and Sustainability Personnel” decrease the  
19 amount listed by \$203,234 and on page 6, line 8, entitled “Energy and  
20 Sustainability Operating” increase the amount listed by \$203,234.  
21 On page 6, line 9, entitled “Facilities Personnel” decrease the amount listed by  
22 \$1,675 and on page 6, line 10, entitled “Facilities Operating” increase the  
23 amount listed by \$1,675.  
24 On page 6, line 32, entitled “Design Recovered Storm Personnel” decrease the  
25 amount listed by \$3,450 and on page 6, line 33, entitled “Design Recovered  
26 Storm Operating” increase the amount listed by \$3,450.  
27 On page 8, line 7, entitled “Strategic Support Personnel” decrease the amount  
28 listed by \$30,000 and on page 8, line 8, entitled “Strategic Support Operating”  
29 increase the amount listed by \$30,000.  
30 On page 8, line 25, entitled “Investigative Services Personnel” increase the  
31 amount listed by \$105,000 and on page 8, line 26, entitled “Investigative  
32 Services Operating” decrease the amount listed by \$105,000.

1 Section 4. That the amount of \$6,450,000 reserved in C/S R-23-123 for an  
 2 additional 1.5% of a Cost-of-Living Adjustment distributed to the respective  
 3 departments and programs in Fiscal Year 2024 is hereby unreserved and  
 4 appropriated for its intended purpose.

5 Section 5. That the following amounts are hereby appropriated to the  
 6 following programs from unreserved fund balance and/or working capital  
 7 balance for Fiscal Year 2024:

8 **GENERAL FUND – 110**

9 **Animal Welfare Department**

10	Animal Care Center	133,000
11	Arts and Culture Department	
12	Biological Park	102,000
13	CABQ Media	4,000
14	Community Events	2,000
15	Museum	37,000
16	Museum-Balloon	3,000
17	Public Arts and Urban Enhancement	7,000
18	Public Library	157,000
19	Strategic Support	19,000
20	Chief Administrative Officer Department	
21	Chief Administrative Office	35,000
22	Civilian Police Oversight Agency	
23	Civilian Police Oversight Agency	20,000
24	Community Safety Department	
25	Administrative Support	25,000
26	Field Response	151,000
27	Council Services Department	
28	Council Services	71,000
29	Economic Development Department	
30	Economic Development	28,000
31	Environmental Health Department	
32	Cannabis Services	3,000
33	Consumer Health	23,000

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1	Environmental Services	(17,000)
2	Strategic Support	22,000
3	Urban Biology	3,000
4	<b>Family and Community Services Department</b>	
5	Affordable Housing	8,000
6	Child and Family Development	69,000
7	Community Recreation	(1,000)
8	Educational Initiatives	2,000
9	Emergency Shelter	6,000
10	Gibson Health Hub Operating	(15,000)
11	Health and Human Services	9,000
12	Homeless Support Services	5,000
13	Mental Health	3,000
14	Strategic Support	34,000
15	Substance Abuse	15,000
16	<b>Finance and Administrative Department</b>	
17	Accounting	51,000
18	Office of Emergency Management	(7,000)
19	Office of Equity and Inclusion	14,000
20	Office of Management and Budget	17,000
21	Office of MRA	10,000
22	Purchasing	18,000
23	Strategic Support	15,000
24	Treasury	11,000
25	<b>Fire Department</b>	
26	Dispatch	(96,000)
27	Emergency Response / Field Op	1,090,000
28	Emergency Services	31,000
29	Fire Prevention / FMO	74,000
30	Headquarters	49,000
31	Logistics / Planning	24,000
32	Training	24,000
33	<b>General Services Department</b>	

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1	Convention Center/ACS	(13,000)
2	Energy and Sustainability	7,000
3	Facilities	37,000
4	Gibson Health Hub	10,000
5	Security	82,000
6	Strategic Support	12,000
7	Human Resources Department	
8	Personnel Services	26,000
9	Legal Department	
10	Legal Services	101,000
11	Mayor's Office	
12	Mayor's Office	12,000
13	Municipal Development Department	
14	Construction	24,000
15	Design Recovered CIP	(1,000)
16	Design Recovered Storm	18,000
17	Real Property	11,000
18	Storm Drainage	21,000
19	Strategic Support	26,000
20	Street Services	22,000
21	Streets	20,000
22	Office of the City Clerk	
23	Administrative Hearing Office	4,000
24	Office of the City Clerk	32,000
25	Office of Inspector General	
26	Office of Inspector General	6,000
27	Office of Internal Audit and Investigations	
28	Internal Audit	10,000
29	Parks and Recreation Department	
30	Aquatic Services	20,000
31	Golf	33,000
32	Open Space Management	37,000
33	Parks Management	142,000

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1	Recreation	33,000
2	Strategic Support	22,000
3	Planning Department	
4	Code Enforcement	28,000
5	One Stop Shop	122,000
6	Strategic Support	200,000
7	Urban Design and Development	33,000
8	Police Department	
9	Administrative Support	(472,000)
10	Investigative Services	504,000
11	Neighborhood Policing	1,002,000
12	Office of the Superintendent	231,000
13	Prisoner Transport	36,000
14	Professional Accountability	272,000
15	Senior Affairs Department	
16	Basic Services	8,000
17	Strategic Support	(27,000)
18	Well Being	50,000
19	Technology and Innovation Department	
20	Citizen Services	52,000
21	Data Management for APD	11,000
22	Information Services	69,000
23	Transit Department	
24	Transfer to Transit Operating Fund (661)	342,000
25	<u>LAW ENFORCEMENT PROTECTION PROJECTS FUND – 280</u>	
26	Police Department	
27	Law Enforcement Protection Act	376,000
28	<u>AVIATION OPERATING FUND – 611</u>	
29	Aviation Department	
30	Management & Professional Support	(2,000)
31	Operations, Maintenance and Security	(41,000)
32	Public Safety	(7,000)
33	<u>PARKING FACILITIES OPERATING FUND – 641</u>	

1	<b>Municipal Development Department</b>	
2	<b>Parking Services</b>	<b>(2,000)</b>
3	<b><u>REFUSE DISPOSAL OPERATING FUND – 651</u></b>	
4	<b>Solid Waste Management Department</b>	
5	<b>Administrative Services</b>	<b>(3,000)</b>
6	<b>Clean City</b>	<b>(13,000)</b>
7	<b>Collections</b>	<b>(15,000)</b>
8	<b>Disposal</b>	<b>(6,000)</b>
9	<b><u>TRANSIT OPERATING FUND – 661</u></b>	
10	<b>Transit Department</b>	
11	<b>ABQ Rapid Transit</b>	<b>6,000</b>
12	<b>ABQ Ride</b>	<b>172,000</b>
13	<b>Facility Maintenance</b>	<b>15,000</b>
14	<b>Paratransit Services</b>	<b>40,000</b>
15	<b>Strategic Support</b>	<b>38,000</b>
16	<b><u>COMMUNICATIONS MANAGEMENT FUND – 745</u></b>	

17	<b>Technology and Innovation Department</b>	
18	<b>City Communications</b>	<b>(1,271,000)</b>

19       **Section 6. That the following appropriations are hereby made to the Capital**  
20 **Program to the specific funds and projects as indicated below for Fiscal Year**  
21 **2024:**

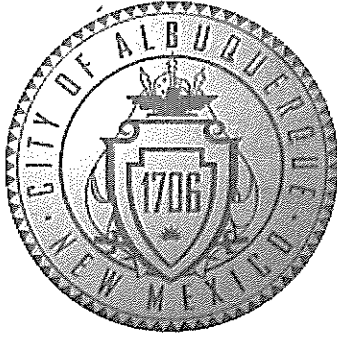
22	<b><u>Department/Fund</u></b>	<b><u>Source</u></b>	<b><u>Amount</u></b>
23	<b><u>Metropolitan Redevelopment Agency/ Fund 275</u></b>		
24	<b>East Gateway Corridor</b>	<b>Miscellaneous Revenues</b>	<b>500,000</b>

25       **Section 7. That the following appropriations are hereby made to the**  
26 **General Fund 110 programs and Capital Fund 305 projects for Fiscal Year 2024**  
27 **per Attachment A.**

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# CITY OF ALBUQUERQUE

Albuquerque, New Mexico

Office of the Mayor

## INTER-OFFICE MEMORANDUM

November 21, 2023

**TO:** Pat Davis, President, City Council

**FROM:** Timothy M. Keller, Mayor 

**SUBJECT:** Resolution Adjusting Fiscal Year 2023 Appropriations for Certain Funds and Programs to Provide for Actual Expenditures and Adjusting Fiscal Year 2024 Operating, Grant, and Capital Appropriations

Attached is the annual mid-year clean-up legislation for certain operating, grant, and capital funds. The bill contains two major sections. The Fiscal Year 2023 section includes appropriation adjustments necessary to financially close Fiscal Year 2023 prior to submission of the Annual Comprehensive Financial Report (ACFR) to the New Mexico Office of the State Auditor. The Fiscal Year 2023 section contains operating, grant, and capital appropriation adjustments for the current year, some of which are technical in nature. In all cases, sufficient fund balance and revenue exists to cover any net increase in spending.

This legislation adjusts Fiscal Year 2023 program appropriations for certain funds where expenditures exceeded budgeted amounts. Sufficient fund balance and/or revenues exist to cover the adjustments. A description of each item is attached.

This legislation also includes a Fiscal Year 2024 section adjusting certain program appropriations by using new revenue, fund balance or are technical in nature. A description of each item is attached.

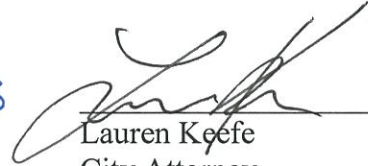
Office of Management and Budget staff is available to review this material with you at your convenience.

**Resolution Adjusting Fiscal Year 2023 Appropriations for Certain Funds and Programs to Provide for Actual Expenditures and Adjusting Fiscal Year 2024 Operating, Grant, and Capital Appropriations.**

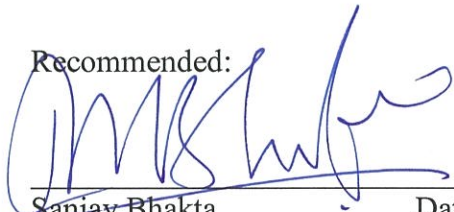
Approved:

Approved as to Legal Form:

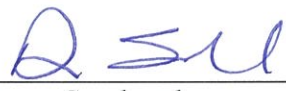
  
Samantha Sengel      Date  
Chief Administrative Officer      11/27/23

  
Lauren Keefe      Date  
City Attorney      11/27/2023


Recommended:

  
Sanjay Bhakta      Date  
Chief Financial Officer      11/27/2023

Recommended:

  
Donna Sandoval      Date  
Director, Finance and Administrative Services      11/27/2023

Recommended:

  
Lawrence L. Davis      Date  
Budget Officer, Finance and Administrative Services      11/27/2023

# Cover Analysis

## 1. What is it?

Resolution adjusting fiscal year 2023 appropriations for certain funds and programs to provide for actual expenditures and adjusting fiscal year 2024 operating, grant, and capital appropriations.

## 2. What will this piece of legislation do?

This legislation adjusts fiscal year 2023 program appropriations for certain funds where expenditures exceeded budgeted amounts and adjusts fiscal year 2024 operating, grant, and capital appropriations.

## 3. Why is this project needed?

The fiscal year 2023 section includes appropriation adjustments necessary to close-out 2023 prior to the submission of the Annual Comprehensive Financial Report (ACFR) to the State of New Mexico.

## 4. How much will it cost and what is the funding source?

The increase in appropriations in fiscal year 2023 is offset by revenue and available fund balance. For fiscal year 2024, appropriation adjustments are offset by revenue, fund balance, or are technical in nature.

## 5. Is there a revenue source associated with this Plan? If so, what level of income is projected?

In all cases, sufficient fund balance exists to cover any net increase in spending.

## 6. What will happen if the project is not approved?

If this resolution is not passed, associated funds will be over spent for fiscal year 2023, which is a violation of budget regulations and an audit finding will likely occur.

## 7. Is this service already provided by another entity?

N/A



# CITY OF ALBUQUERQUE

## Department of Finance and Administrative Services

Mayor Timothy M. Keller

### DESCRIPTION OF ADJUSTMENTS TO APPROPRIATIONS INCLUDED IN THE 2023 YEAR END CLEAN-UP RESOLUTION

#### SECTION 1 - FISCAL YEAR 2023 YEAR END CLEAN-UP

##### GENERAL FUND – 110

###### **City Support**

Increased appropriations of \$1,228,000 for City Support programs that overspent budgeted appropriations for FY/23 such as Early Retirement.

###### **Fire Department**

Increased appropriations of \$2,173,000 to account for Fire Department programs that overspent budgeted appropriations related to increases in medical supply costs, bunker gear inhouse fleet maintenance costs and Station 12; additional appropriation of \$688,000 for funds received in FY/23 from revenue generated for wildland deployments.

###### **Municipal Development Department**

Transfer to Gas Tax Road Fund (282) is increased by \$47,000 to account for a revenue shortfall in the fund.

###### **General Services Department**

Transfer to Stadium Operating Fund (691) is increased by \$1,073,000 to account for a revenue shortfall in the fund.

##### OPERATING GRANTS FUND – 265

###### **Family & Community Services**

An appropriation of \$7,314,000 for additional grant award funding from the U.S. Department of Treasury for emergency rental assistance (ERA) made available under the American Rescue Plan Act. The ERA Funds are for renters who are at or below 80% area median income, have been directly or indirectly impacted by COVID and are at risk of homelessness of housing stability. Funds may be used for unpaid rent and utilities, as well as up to 3 months of future rent at a time. Total assistance for each household is limited to 18 months of rent (upon 3-month re-application/recertification).

**LAW ENFORCMENT PROTECTION FUND – 280**

**Police**

To reduce appropriation by \$100,000 for LERF-DPS Project. The New Mexico Department of Public Safety actual allocation reduced the initial estimated appropriation of \$495,000 by \$100,000. The City received \$395,000 for LERF-DPS.

**GAS TAX ROAD FUND - 282**

**Municipal Development Department**

An increased appropriation of \$47,000 is needed for operating program overspend in Street Services. The fund requires a subsidy transfer from the General Fund.

**CITY/COUNTY FACILITIES FUND – 290**

**General Services Department**

An increased appropriation of \$485,000 is needed for program overspend due to expenses exceeding appropriations for repairs and maintenance at the Law Enforcement Center (LEC). The increased appropriation is supported with available fund balance.

**SALES TAX REFUNDING DEBT SERVICE FUND - 405**

**City Support Functions**

An increased appropriation of \$356,000 is needed for program overspend as a result of debt service fiscal agent fees. The increased appropriation is supported with available fund balance.

**PARKING FACILITIES FUND - 641**

**Municipal Development Department**

An increased appropriation of \$171,000 is needed for operating overspend in the Parking Program. The increased appropriation is supported with available fund balance.

**STADIUM OPERATING FUND - 691**

**General Services Department**

An increased appropriation of \$1,073,000 is needed for operating overspend in the Stadium Operations Program. The fund requires a subsidy transfer from the General Fund.

**SECTIONS 2-4: TECHNICAL CORRECTIONS AND RESERVES**

**VARIOUS FUNDS / PROGRAMS**

Technical corrections to R-23-181 to detail the fiscal year, transfer program, and appropriating program.

Technical corrections for various programs within CS R-23-123 to correct the amounts for specified program appropriations.

**GENERAL FUND – 110**

**Reserves**

- Un-reserve the FY/24 \$6.45 million for an additional 1.5% Cost-of-Living adjustment for appropriation to respective departments.

**SECTION 5: FISCAL YEAR 2024 APPROPRIATIONS INCLUDED IN THE RESOLUTION**

**VARIOUS FUNDS / PROGRAMS**

- Allocation of the FY/24 additional 1.5% Cost-of-Living adjustment to the respective departments from the established reserve of \$6.45 million.
- Reduction of appropriation in Radio to departments per the State of New Mexico’s July 14, 2023 memo for NMDoIT to cover monthly subscriber fees for radio service.
- Reallocation of \$975,000 appropriation from network to telephone.

**GENERAL FUND – 110**

**Parks**

Appropriation of \$3,000 offset with revenue received from the Risk Fund (705) related to Executive Safety Committee funds for purchase of Shanti Clog-Keen foot protection for Aquatics.

**Planning**

Appropriation of \$145,000 for previous year Uniform Housing Code civil fines and penalties receipts. Reallocation of \$169,000 in program appropriations from Code Enforcement to Strategic Support as a technical correction to CS R-23-123, which appropriated funding in Code Enforcement instead of Strategic Support.

**Police**

Appropriation of \$10,000 offset with revenue received from the Risk Fund (705) related to Executive Safety Committee funds for purchase of Outer carrier vests for Neighborhood Policing.

**LAW ENFORCEMENT PROTECTION FUND – 280**

**Police**

Appropriation of an additional \$376,000 in funding for public safety use per LEPF criteria. The State of New Mexico increased the allocated amount per officer and the flat fee based on the size of the City.

**SECTION 6: FISCAL YEAR 2024 APPROPRIATIONS FOR CAPITAL PROGRAMS**

**METROPOLITAN REDEVELOPMENT FUND – 275**

**Metropolitan Redevelopment Agency**

Appropriation of \$500,000 for East Gateway Corridor redevelopment activities.

**SECTION 7: FISCAL YEAR 2024 APPROPRIATIONS FOR GENERAL FUND AND CAPITAL PROGRAMS**

Refer to Attachment A for Fiscal Year 2024 appropriations to various general fund programs and capital fund projects. The increased appropriations are supported with available fund balance from FY/23 revenue and reversions.

## Attachment A

### Operating Fund 110

City Support	
Transfer to Capital Acquisition Fund (305)	24,800,000
Fire Department	
Fire Prevention / FMO	192,000
Office of the City Clerk	
Office of the City Clerk	750,000
Parks and Recreation Department	
CIP Funded Employees	1,250,000
Planning Department	
Code Enforcement	184,000
One Stop Shop	152,000
Urban Design and Development	201,000
Police Department	
Investigative Services	270,000

### Capital Fund 305

<u>Department</u>	<u>Source</u>	<u>Amount</u>
<u>Family and Community</u>		
Loma Linda	Transfer from Fund 110	2,000,000
Housing	Transfer from Fund 110	3,000,000
Housing Nav. Centers/Beds	Transfer from Fund 110	2,000,000
<u>Municipal Development</u>		
SW Safety Complex/Land Acq.	Transfer from Fund 110	1,000,000
North Domingo Baca Aquatic Ctr.	Transfer from Fund 110	3,000,000
<u>Parks and Recreation</u>		
Los Altos Park	Transfer from Fund 110	1,500,000
Alamosa Splash Pads/Park Improv.	Transfer from Fund 110	500,000
Indoor Sports Complex	Transfer from Fund 110	1,000,000
Wells Park	Transfer from Fund 110	3,000,000

## Attachment A

Phil Chacon Park	Transfer from Fund 110	2,300,000
<u>Police</u>		
APD Vehicles	Transfer from Fund 110	2,500,000
<u>Senior Affairs</u>		
Cibola Loop	Transfer from Fund 110	3,000,000