

**CITY of ALBUQUERQUE
TWENTY THIRD COUNCIL**

COUNCIL BILL NO. R-18-60 ENACTMENT NO. _____

SPONSORED BY: Klarissa J. Peña, by request

1 RESOLUTION

2 APPROVING THE ATTACHED GRANT APPLICATION FOR THE FY2018 FIRE
3 PREVENTION AND SAFETY GRANT WITH THE FEDERAL EMERGENCY
4 MANAGEMENT AGENCY (FEMA) AND THE DEPARTMENT OF HOMELAND
5 SECURITY (DHS) AND PROVIDING FOR AN APPROPRIATION TO THE FIRE
6 DEPARTMENT IN FISCAL YEAR 2018.

7 WHEREAS, the Federal Emergency Management Agency (FEMA) and the
8 Department of Homeland Security (DHS) are distributing funds to eligible
9 entities; and

10 WHEREAS, the Albuquerque Fire Department will utilize this grant for the
11 continued Development and Implementation of our Community Risk
12 Reduction projects: The Risk Assessments Program and the Youth Firesetter
13 Prevention and Intervention Program; and

14 WHEREAS, grant funds in the amount of \$973,505 for this purpose are
15 available to the City of Albuquerque from the FY2018 Fire Prevention and
16 Safety Grant; and

17 WHEREAS, the City of Albuquerque is desirous of accepting these funds
18 which requires \$48,675 cash match to support this grant and is available in the
19 General Fund (110).

20 BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY OF
21 ALBUQUERQUE:

22 Section 1. That the application with the Federal Emergency Management
23 Agency and the Department of Homeland Security in the amount of \$973,505

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1 in Federal Funds is hereby approved, and its acceptance and filing with the
2 appropriate official or office is and in all respects approved.

3 Section 2. That funds in the amount of \$1,022,180, consisting of \$973,505
4 in federal monies from FEMA and DHS and \$48,675 in cash match from the
5 Transfer to Operating Grants Fund (265) program in the General Fund (110),
6 are hereby appropriated to the Fire Department in the Operating Grant Fund
7 265 for Fiscal Year 2018.

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Mayor Timothy M. Keller

CITY OF ALBUQUERQUE
Albuquerque, New Mexico
Office of the Mayor

INTER-OFFICE MEMORANDUM

May 08, 2018

TO: Ken Sanchez, President, City Council

FROM: Timothy M. Keller, Mayor *R*

SUBJECT: APPROVING THE APPLICATION FOR FY2018 FIRE PREVENTION AND SAFETY GRANT

The Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS) are distributing funds to eligible entities. The Albuquerque Fire Department is applying for grant funds in the amount of \$1,022,180. A local match totaling \$48,675 is available from the General Fund (110) to support this grant.

This funding will be used to continue with the Development and Implementation of our Community Risk Reduction projects: The Risk Assessments Program and the Youth Firesetter Prevention and Intervention Program.

This resolution is forwarded to the Council for consideration and action.

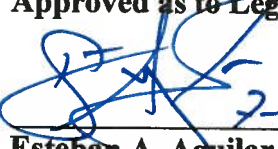
Legislation Title: FY18 FIRE PREVENTION AND SAFETY GRANT

Recommended:




Sarita Nair Date
8/2/18
Chief Administrative Officer

Approved as to Legal Form:



Esteban A. Aguilar Jr. Date
7-19-18
City Attorney
NHFB 7/19/18

Recommended:



Paul W. Dow Date
5-8-2018
Fire Chief

Cover Analysis

1. What is it?

Resolution approving an application for FY2018 Fire Prevention and Safety Grant with the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS) and providing an appropriation.

2. What will this piece of legislation do?

This legislation approves an application for federal funding to continue with the Development and Implementation of our Community Risk Reduction projects.

3. Why is this project needed?

This funding will be used to continue with the Development and Implementation of our Community Risk Reduction projects: The Risk Assessments Program and the Youth Firesetter Prevention and Intervention Program.

4. How much will it cost and what is the funding source?

The FY2018 Fire Prevention and Safety Grant is \$1,022,180 with \$973,505 in Federal Funds and requires a cash match of \$48,675 which are available in the General Fund (110).

5. Is there a revenue source associated with this contract? If so, what level of income is projected?

\$973,505- in Federal Funds.

FISCAL IMPACT ANALYSIS

TITLE: FY2018 Fire Prevention and Safety Grant
 Legislation Type Resolution
 FUND: Fund 265 Operating Grants Fund
 Fire Department

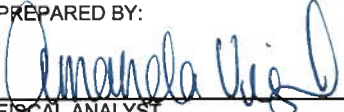
- No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
- (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

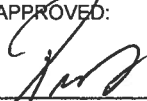
	2018	Fiscal Years 2019	2020	Total
Base Salary/Wages				-
Fringe Benefits at (use applicable rate from OMB)				-
Subtotal Personnel	-	-	-	-
Operating Expenses	1,022,180			1,022,180
Property			-	-
Indirect Costs 4.10%				
Total Expenses	\$ 1,022,180	\$ -	\$ -	\$ 1,022,180
<input type="checkbox"/> Estimated revenues not affected				
<input type="checkbox"/> Estimated revenue impact				
Amount of Grant	973,505			973,505
City Cash Match	48,675			48,675
City In-kind Match				
City IDOH	-	-	-	-
Total Revenue	\$ 1,022,180	\$ -	\$ -	\$ 1,022,180

Number of Positions created 0

COMMENTS: This funding will be used to continue with the Development and Implementation of our Community Risk Reduction projects: The Risk Assessments Program and the Youth Firesetter Prevention and Intervention Program.

COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:
 (Enter all other comments)

PREPARED BY:

 FISCAL ANALYST

APPROVED:

 DIRECTOR
 5.8.2018
 (date)

REVIEWED BY:
 5/17/18
 EXECUTIVE BUDGET ANALYST

 BUDGET OFFICER (date)

 CITY ECONOMIST

Entire Application

DEPARTMENT OF HOMELAND SECURITY Federal Emergency Management Agency Fire Prevention and Safety

OMB No.: 1660-0054
Expiration Date: August, 31 2019

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 2.5 hours per response for FEMA Form 080-0-3 "Fire Prevention and Safety". The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0054) NOTE: Do not send your completed form to this address.

Applicant's Acknowledgements

- * I certify the DUNS number in this application is our only DUNS number and we have confirmed it is active in SAM.gov as the correct number.
- * As required per 2 CFR § 25, I certify that prior to submission of this application I have checked the DUNS number listed in this application against the SAM.gov website and it is valid and active at time of submission.
- * I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible and can be completed within the award's Period of Performance (POP).
- * I certify that the applicant organization is aware that this application period is open from 02/12 to 03/16/2018 and will close at 5 PM ET; further that the applicant organization is aware that once an application is submitted, even if the application period is still open, a submitted application cannot be changed or released back to the applicant for modification.
- * I certify that the applicant organization is aware that it is solely the applicant organization's responsibility to ensure that all activities funded by this award(s) comply with Federal Environmental planning and Historic Preservation (EHP) regulations, laws, and Executive Orders as applicable. The EHP Screening Form designed to initiate and facilitate the EHP Review is available at: http://www.fema.gov/media-library-data/1431970163011-80ce3cd907072a91295b1627c56d8fd2/gpd_ehp_screening_form_51815.pdf
- * I certify that the applicant organization is aware that the applicant organization is ultimately responsible for the accuracy of all application information submitted. Regardless of the applicant's intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, an existing award being locked pending investigation, or referral to the Office of the Inspector General.

Signed by Jackie White on 2018-03-16 19:47:42.0

Overview

* Are you a member, or are you currently involved in the management of the fire department or organization applying for this grant with this application?	
Yes, I am a member/officer/employee of this applicant	

If you answered "No", please **complete** the information below. If you answered "Yes", please skip the Preparer Information section.

Note: Fields marked with an * are required.

Preparer Information	
Preparer's Name	
Address 1	
Address 2	
City	
State	
Zip	-
Primary Phone	Need help for ZIP+4? Ext. Type Select
Email	

In the space below please list the person your organization has selected to be the **Primary Point of Contact** for this grant. This should be an officer or member of the fire department or an employee of the organization applying for the grant that will see this grant through completion and has the authority to make decisions on and to act upon this grant application.

The Primary Contact, as listed below, is the person for which all exchanges of information will be made relative to the application; all information provided must be specific to the contact listed. The Primary Contact must be an employee of the fire department or organization applying for the grant and shall not be a grant writer or a non-employee of the fire department or organization.

In addition to the Primary Contact information, you will be asked to provide two (2) Alternate Points of Contact on the next page. The Alternate contacts must be familiar with the application and should be able to answer any questions relative to this application in the event that Primary Point of Contact is unavailable. When you are finished, click the Save and Continue button below.

Reminder: Please list only phone numbers and email addresses where we can get in *direct contact* with the respective point of contact(s). If this contact changes at any time during the period of performance please update this information.

Note: Fields marked with an * are required.

Primary Point of Contact	
* Title	Captain
Prefix	Select
* First Name	Jackie
Middle Initial	
* Last Name	White
* Primary Phone	5059340911 Ext. Type cell
* Secondary Phone	5058721493 Ext. Type work
Optional Phone	5052641260 Ext. Type cell
Fax	5057646356
* Email	jlance@cabq.gov
* Is there a grant-writing fee associated with the preparation of this request? This fee must be specifically identified and listed in the application "Request Details" section as a budget line item in order to be eligible for reimbursement.	No
Fees for grant writers may be included as a pre-award or pre-application expenditure. However, fees payable on a contingency basis are not an eligible expense. For grant writer fees to be eligible as a pre-award expenditure they must be paid prior to award, (i.e., paid within 60 days of the end of the application period).	
If you answered yes above, what is the fee?	\$

Contact Information

Alternate Contact 1 Information	
* Title	Fire chief
Prefix	N/A
* First Name	Paul
Middle Initial	
* Last Name	Dow
* Primary Phone	5059348717 Ext. Type cell
* Secondary Phone	5057689300 Ext. Type work
Optional Phone	Ext. Type Select
Fax	
* Email	pdow@cabq.gov

Alternate Contact 2 Information	
* Title	Assistant Fire Chief
Prefix	N/A
* First Name	Sean
Middle Initial	
* Last Name	Frazier
* Primary Phone	5059348708 Ext. Type cell
* Secondary Phone	5057689305 Ext. Type work
Optional Phone	Ext. Type Select
Fax	
* Email	sfrazier@cabq.gov

Applicant Information**EMW-2017-FP-00783**

Originally submitted on 03/16/2018 by Martin Salazar (Userid: AFDFire)

Contact Information:**Address: 11500 Sunset Gardens S.W.****City: Albuquerque****State: New Mexico****Zip: 87121****Day Phone: 5052286491****Evening Phone:****Cell Phone: 5059348731****Email: gsaint@cabq.gov**

Application number is EMW-2017-FP-00783

* Organization Name	Albuquerque Fire Department
* Are you a Fire Department?	Yes
* Type of Applicant	Fire Department
If "Other", please enter the type of Applicant	
What kind of Fire Department do you represent?	All Paid/Career
If you answered "Combination" above, what is the percentage of career members in your organization?	
* Are you a non-fire based EMS?	No
* Type of community served?	Urban
SAM.gov (System For Award Management)	
* What is the legal name of your Entity as it appears in SAM.gov? Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.	Albuquerque Fire Department
* What is the legal business address of your Entity as it appears in SAM.gov? Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.	
* Mailing Address 1	11500 Sunset Gardens SW
Mailing Address 2	
* City	Albuquerque
* State	New Mexico
* Zip	87121 - 7748 Need help for ZIP+4?
* Employer Identification Number (i.e. 12-3456789) Note: This information must match your SAM.gov profile.	85-6000102
* Is your organization using the DUNS number of your Jurisdiction?	Yes
* I certify that my organization is authorized to use the DUNS number of my Jurisdiction provided in this application. (Required if you select "Yes" above)	
* What is your 9 digit DUNS number?	835523911 (call 1-866-705-5711 to get a DUNS number)
If you were issued a 4 digit number (DUNS plus 4) by your Jurisdiction in addition to your 9 digit number please enter it here. Note: This is only required if you are using your	

Jurisdiction's DUNS number and have a separate bank account from your Jurisdiction. Leave the field blank if you are using your Jurisdiction's bank account or have your own DUNS number and bank account separate from your Jurisdiction.

* Is your DUNS Number registered in SAM.gov (System for Award Management previously CCR.gov)?

Yes

* I certify that my organization/entity is registered and active at SAM.gov and registration will be renewed annually in compliance with Federal regulations. I acknowledge that the information submitted in this application is accurate, current and consistent with my organization's/entity's SAM.gov record.

* Please describe your organization and/or community that you serve. 4000 characters

The Albuquerque Fire Department is a paid, all-risk-capable, municipal department serving a jurisdiction of more than 188 square miles and a greater metro population of close to a million residents (according to 2016 Census projections). As the State's largest and busiest fire department, the Albuquerque Fire Department maintains 22 strategically-located fire stations throughout the city, housing 58 front-line fire apparatus - staffed by 646 uniformed firefighters, about 243 of whom are EMT-I or nationally licensed paramedics, with the balance being EMT-basics. Our staffing has decreased by 8% or 44 firefighters in the last year.

In addition to providing an all-hazards-capable response to New Mexico's largest urban area, Albuquerque Fire Department is also responsible, by mutual aid response agreements, for response to any major event within a fifty-mile radius of the city - on Pueblo, County, or State jurisdictions. The Albuquerque Fire Department has the only full time Hazardous materials, Heavy Technical Rescue, and Wildland teams that are used throughout the state, through state-wide contracts. We routinely commit dozens of sworn personnel to help fight wildland fires throughout New Mexico and the country during the summer months.

Albuquerque is the largest city in New Mexico, and represents almost a quarter of the state's total population. Located just northwest of the State's geographic center, about fifty miles south of Santa Fe (the state's capitol), in the fifth largest state in the Union, Albuquerque is home to an estimated 559,277 - with the metro area at more than 909,000 (according to 2016 estimates). It is ranked as the 32nd most populous city in America, and the 59th most populous metropolitan area - with a metropolitan area population of almost a million.

Albuquerque is considered both a destination city and a convention city, hosting hundreds of conventions a year. Albuquerque is home to Kirtland Air Force Base and Sandia National Laboratories. The University of New Mexico and the Central New Mexico Community College - both located near the City's center - attend to the educational needs of more than 50,000 students. The University of New Mexico campus (home of Albuquerque Fire Station #3) also maintains the states only level one medical hospital, medical school, law school, nursing school, business school, and paramedic school.

The Department's call volume for 2017's was 106,908 and in 2015 it was 94,328 - an increase of 12,580 (or 11.8%) over a 2 year span. This translates to an increase of about

	<p>34 calls per day with 44 less Firefighters than in 2015. As the largest city north of the US/Mexico border, the FBI has long considered the area to be one of the top targets for potential terrorist activity in the country. According to NM's Department of Homeland Security, the Joint Terrorism Task force, and the FBI's Anti-terrorism program have identified and tracked defined terrorist activity within the state. They are also aware of narco-cartel and extremist connections within the state.</p> <p>In 2015, the Insurance Services Office (ISO) recognized AFD as a Class-1 municipal fire department.</p>
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* What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served?	559277
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* Do you currently report to the National Fire Incident Reporting System (NFIRS)? Note: You will be required to report to NFIRS for the entire period of the grant.	Yes
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If you answered "Yes" above, please enter your FDIN/FDID.	01007
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Headquarters or Main Station Physical Address

* Physical Address 1	11500 Sunset Gardens S.W.
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Physical Address 2	
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* City	Albuquerque
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* State	New Mexico
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* Zip	87121 - 7758
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* Mailing Address 1	11500 Sunset Gardens S.W.
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Mailing Address 2	
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* City	Albuquerque
--------	-------------

* State	New Mexico
---------	------------

* Zip	87121 - 7758
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Bank Account information

* The bank account being used is: (Please select one from right)	Maintained by my Jurisdiction
--	-------------------------------

Note: The following banking information must match your SAM.gov profile.

* Type of bank account	Checking
------------------------	----------

* Bank routing number - 9 digit number on the bottom left hand corner of your check	107000327
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* Your account number	0109677682
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Applicant Budget

* What is your department's operating budget (i.e., personnel, maintenance of apparatus, equipment, and facilities; utility costs; purchasing expendable items, etc.) for the current (at time of application) fiscal year and for the previous three fiscal years? Please indicate in the text box next to each of the budget figures what fiscal year that amount pertains to.	<p>80596000</p> <p>Budget: 78828000 Fiscal Year: 2017 Budget: 78528000 Fiscal Year: 2016 Budget: 75688000 Fiscal Year: 2015</p>
--	---

* Financial Need: Why are you unable to fund this project without Federal assistance? How are the critical functions of your organization affected without this funding? Please provide the details of your current operating budget. Include information on efforts to obtain funding elsewhere and how similar projects have been funded in the past(4000 characters).	
--	--

While Albuquerque was one of the fastest growing metros at the beginning of the millennium growing by 22% between 2000 and 2010 it saw zero net growth in 2017. As a consequence municipal revenues have been stagnant. Compounding that issue is the fact that Albuquerque has been slow to recover from the recession of 2009. The state has so far bucked the generally-improving national jobs trend by posting only a slight increase in unemployment. According to a report from the Brookings Institution, the metro area remains bogged down in a sluggish to nonexistent recovery. Albuquerque's unemployment rate was unchanged from a year ago at 7.5 percent, and job growth remains negative for the year. While growth continues in the construction industry it is slower than was seen last spring. Albuquerque had a brief recovery in early 2013, but has since been losing jobs. The slow-moving economy has put

many behind on mortgage payments resulting in a foreclosure rate of 1 in every 1939, as reported by RealtyTrac. The area also posted a 2.3% decline in housing prices over the past year. Since the City's general funds are primarily reliant upon tax revenues, those economic drivers directly translate to a decrease in gross receipts and other tax revenue, and subsequent City funding of Department needs.

The Albuquerque metro area remains in the midst of a double-dip recession, ranking last among the nation's largest 100 metro areas in terms of its recovery from the recession (according to the Brookings Institution). Moody's Analytics shows the area still in a moderating recession. After conducting an intensive financial need assessment, the Albuquerque Fire Department determined the Fire Prevention and Safety Grant to be a necessity for this fiscal year's operational needs. As with all municipal departments within the City, the Albuquerque Fire Department is funded primarily through gross receipts taxes. The poor economic climate has resulted in a steady and progressive reduction of this income - again compounded by the fact that New Mexico is also suffering from falling oil prices and subsequent tax revenues. This has resulted in decreases in State augmentation funds for the Department, and decreases in Homeland Security funding. Funds not appropriated to operational needs or personnel costs are insufficient to meet pending Departmental needs. While 2017 is ending with a moderate increase in job growth for New Mexico, unemployment is still at 6.1% - higher than the national rate of 4.1%, and the state has the third highest unemployment rate in the nation as of November 2017.

In spite of Albuquerque's zero net growth, the Albuquerque Fire Department has seen an increase in call volume up 11.8% in only the last two years. Total calls dispatched for 2017 increased to 106,908 - an increase of 12,580 calls, or about 34 calls per day, over 2015. In the past year, the budget has only increased by less than 1%, while both operating and personnel expenses increased. The coming year promises to be another fiscally challenging one for AFD, as we continue to juggle expenses. For example, at the end of FY17, the Albuquerque Fire Department was \$3,030,624 over its appropriated overtime budget, which rolls over into consecutive months and is covered by creating a deficit in other budgetary line items.

For 2017, the department's General Fund appropriation was \$73,779,000, of which \$68,090,181 is allocated to salaries and benefits - leaving only \$5,688,819 for routine operational expenditures. After expending a full 92% of our operational budget to personnel costs, we are left with minimal funds for fire apparatus fuels and maintenance, maintain facilities, replace apparatus, purchase medical equipment, and other fire service necessities. Any funds remaining are - by statute - reverted to the City's General Fund. Acquisition of our grant request, without federal financial assistance, is highly unlikely.

Additional Information

* This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?	No
* Is the applicant delinquent on any federal debt?	No
* This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?	Yes
* If awarded, will your organization expend more than \$750,000 in Federal funds during your organization's fiscal year? If "Yes", your organization will be required to undergo an A-133 audit. Reasonable costs incurred for an A-133 audit are an eligible expenditure and should be included in the applicant's proposed budget. Please enter audit costs only once under any "Additional Funding" in the "Request Details" section of the application.	Yes
If you answered "Yes" to any of the additional questions above, please provide an explanation in the space provided below(4000 characters):	

Department of Agriculture: Child & Adult Care Food Program; Summer Food Program

Housing and Urban Development: Community Development Block Grant; Emergency Solutions; Home Investment Partnership; Continuum of Care

Department of Justice: Law Enforcement Assistance; Violence Against Women; Project Safe Neighborhoods; Edward Byrne Memorial Justice Assistance; DNA Backlog Reduction; Paul Coverdell Forensic Science Improvement; Criminal & Juvenile Justice & Mental Health Collaboration; Equitable Sharing

Department of Transportation: Airport Improvement; Highway Planning & Construction; Federal Transit - Capital Investment; Federal Transit - Formula; State & Community Highway Safety; Minimum Penalties for Repeat Offenders for Driving While Intoxicated; Interagency Hazardous Materials Public Sector Training & Planning

Endowment for the Arts: Promotions of the Arts

Environmental Protection Agency: Air Pollution Control; Surveys, Studies, Research, Investigations, Demonstrations, and Special Purpose Activities Relating to the Clean Air Act

Health & Human Svcs: Special Programs for the Aging, Title III, Parts, B, C, D & E; Nutrition Services Incentive; Public Health Emergency Preparedness; Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Aligned Cooperative Agreements; General Grant Funding; Head Start

Corp. for National & Community Service: Retired & Senior Volunteer Program; Foster Grandparent; Senior Companion

Exec. Office of the President: High Intensity Drug Trafficking Area

Homeland Security: Disaster Grants - Public Assistance (Presidentially Declared); Emergency Management Performance; Homeland Security Grant Program; National Explosives Detection Canine Team

Request Information

Program Name

Fire Prevention and Safety

FEMA Form 080-0-3

Request Details Summary

The number of projects and cost for the activity Fire Prevention and Safety are listed in the table below.

Activity	Number of Projects	Total Cost
Fire Prevention and Safety	2	\$ 1,022,180

FEMA Form 080-0-3

Fire Prevention And Safety Projects

**DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
Activity Specific Questions for Fire Prevention and Safety Applicants**

OMB No.: 1660-0054

Expiration Date: August, 31 2019

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 2.5 hours per response for FEMA Form 080-0-3a "Activity Specific Questions for Fire Prevention and Safety Applicants". The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0054) NOTE: Do not send your completed form to this address.

To review other sections of your application, select the appropriate section from the pull-down menu above and then press the Go button. You may [edit this application](#) if you want to correct a mistake. After you have reviewed all the sections and are satisfied with the information, please click on the Submit Application link on the left to complete your submission.

Note: Fields marked with an * is required.

Fire Prevention and Safety	
Community Risk Reduction Project	Action
Community Risk Reduction - Capabilities Information	View Details
Project	Action
Community Risk Reduction-Risk Assessments	View Details
In the space provided below, please provide a brief synopsis of the proposed project and then identify the specific goals and objectives of your project.	
The Albuquerque Fire Department AFD will be conducting risk assessments throughout the jurisdiction. Assessments will consist of a site specific overview critical assets and emergency plans. This community risk reduction project will address	

8 core capabilities that have been identified in a 2014 jurisdictional risk analysis. Increasing jurisdiction core capabilities focuses on FEMAs National Preparedness System. These risk assessments will double as a community risk reduction project and pre-fire/hazard identification system for the AFD. The assessment will conclude with site specific mitigation recommendations. Recommendations will include mitigation options and additional training's offered by the AFD. The highest priority target audience will include Albuquerque Public Schools. The AFD utilizes FEMAs framework which is a proven and data driven process. The AFD is committed to this community risk reduction project to ensure its long term effectiveness and sustainability.

Item	Number of units for first 12 months	Cost per unit for first 12 months	Total Cost in first 12 months	Number of units for second 12 months	Cost per unit for second 12 months	Total Cost in second 12 months	Total Cost	Action
1. ICASA-NMT Computer Program	1	\$ 700,000	\$ 700,000	0	\$ 0	\$ 0	\$ 700,000	View Details
2. Vehicles	2	\$ 65,000	\$ 130,000	0	\$ 0	\$ 0	\$ 130,000	View Details
3. Laptop Computers	5	\$ 2,200	\$ 11,000	0	\$ 0	\$ 0	\$ 11,000	View Details
4. Office IT Equipment	2	\$ 8,000	\$ 16,000	0	\$ 0	\$ 0	\$ 16,000	View Details
5. Internet Access	2	\$ 1,000	\$ 2,000	0	\$ 0	\$ 0	\$ 2,000	View Details
6. Cameras	5	\$ 850	\$ 4,250	0	\$ 0	\$ 0	\$ 4,250	View Details
7. Presentation Equipment	2	\$ 1,560	\$ 3,120	0	\$ 0	\$ 0	\$ 3,120	View Details
8. Marketing	1	\$ 27,000	\$ 27,000	0	\$ 0	\$ 0	\$ 27,000	View Details
Total			\$ 893,370			\$ 0	\$ 893,370	

Community Risk Reduction-Juvenile Firesetter Program

[View Details](#)

In the space provided below, please provide a brief synopsis of the proposed project and then identify the specific goals and objectives of your project.

This narrative summarizes our request for funding to enhance risk-reduction efforts specifically benefiting families with youth between the ages of 3 and 17 who have a history of starting fires and also to protect the broader community from the damaging fires these youths might set in the future if their behavior is not addressed. The National Fire Academy teaches that youth firesetting behavior can be influenced by a collaborative approach by the fire service, Juvenile Justice and mental health clinicians trained in youth firesetter issues. Education about fire and fire safety measures plus mental health support, if needed, or social services, will assist many youths to change these behaviors. The Albuquerque Fire Department intends to refine and restructure our existing informal approach to counseling youths who have set fires. Our goal is to protect the residents of Albuquerque from the hazard of youthset fires.

Item	Number of units for first 12 months	Cost per unit for first 12 months	Total Cost in first 12 months	Number of units for second 12 months	Cost per unit for second 12 months	Total Cost in second 12 months	Total Cost	Action
1. Vehicle	1	\$ 65,000	\$ 65,000	0	\$ 0	\$ 0	\$ 65,000	View Details
2. Laptop Computers	2	\$ 2,200	\$ 4,400	0	\$ 0	\$ 0	\$ 4,400	View Details
3. Office IT Equipment	1	\$ 8,000	\$ 8,000	0	\$ 0	\$ 0	\$ 8,000	View Details
4. Internet Access	1	\$ 1,000	\$ 1,000	0	\$ 0	\$ 0	\$ 1,000	View Details
5. Cameras	1	\$ 850	\$ 850	0	\$ 0	\$ 0	\$ 850	View Details
6. Presentation Equipment	1	\$ 1,560	\$ 1,560	0	\$ 0	\$ 0	\$ 1,560	View Details
7. Marketing	1	\$ 15,000	\$ 15,000	0	\$ 0	\$ 0	\$ 15,000	View Details
8. YF Training of Coalition Partners by Sedric Ketchum	2	\$ 5,000	\$ 10,000	0	\$ 0	\$ 0	\$ 10,000	View Details
9. Counseling for YF Program Participants by Dr. Michelle Coleman	100	\$ 100	\$ 10,000	0	\$ 0	\$ 0	\$ 10,000	View Details
10. Curriculum materials, program forms/databases from Loren Davine/NOFIRES	1	\$ 10,000	\$ 10,000	0	\$ 0	\$ 0	\$ 10,000	View Details
11. NOFIRES Youth Firesetter Conference (November 2018)	3	\$ 1,000	\$ 3,000	0	\$ 0	\$ 0	\$ 3,000	View Details
Total			\$ 128,810			\$ 0	\$ 128,810	

General Education/Awareness Project(s)

View Project

Community Risk Reduction Project Information	
*1. Project	Risk Assessments
*If you selected "Other", above, please specify	
*2. Who is the target audience for the planned project?	Other: Albuquerque Public Schools
*3. What is your estimated size of the target audience?	100000
*4. How was this target audience determined?	Will Be Conducting Assessment
If "None of the above", briefly describe the method used to determine target audience(800 characters)	
* In the space provided below, please provide a brief synopsis of the proposed project and then identify the specific goals and objectives of your project. (1000 characters)	
<p>The Albuquerque Fire Department AFD will be conducting risk assessments throughout the jurisdiction. Assessments will consist of a site specific overview critical assets and emergency plans. This community risk reduction project will address 8 core capabilities that have been identified in a 2014 jurisdictional risk analysis. Increasing jurisdiction core capabilities focuses on FEMAs National Preparedness System. These risk assessments will double as a community risk reduction project and pre-fire/hazard identification system for the AFD. The assessment will conclude with site specific mitigation recommendations. Recommendations will include mitigation options and additional training's offered by the AFD. The highest priority target audience will include Albuquerque Public Schools. The AFD utilizes FEMAs framework which is a proven and data driven process. The AFD is committed to this community risk reduction project to ensure its long term effectiveness and sustainability.</p>	
* 5. In the space provided below, please explain your experience and ability in developing and conducting (i.e., timely and satisfactory project completion) past fire prevention and safety projects. Additionally, please demonstrate the experience and expertise you have in managing the type of project you are proposing:(2000 characters)	
<p>I have been with the AFD for 10 years. I started the fire academy in 2007 where I was taught firefighting tactics to include fire safety and proper fire prevention skills. I worked as a firefighter for 7 years before being promoted to the rank of driver. I was then accepted to the fire investigations division where I attended a full law enforcement academy.</p> <p>Throughout my career as a firefighter and law enforcement officer I have attended various trainings in fire prevention and suppression building and site security and critical infrastructure protection. I have obtained my Fire Investigation Technician Certification and Master Critical Infrastructure Protection Certificate. I also recently received my bachelors degree in Homeland Security. I was able to obtain a 3.94 grade average while being a full time student and career firefighter-cop while working on various projects beyond my general job description.</p> <p>I helped create the Fire Liaison Officer position within the department. In this position I create intelligence products that support a State wide Public Safety, Fire and EMS intelligence sharing program. I also conduct training for the AFD such as Suspicious Activity Reporting and the See Something, Say Something campaign. In 2017, I wrote and was awarded the State Homeland Security Grant. This grant project will be utilized to enhance the fire investigations division and create a K-9 program for the AFD. I have also created a community outreach program for the AFD. This community outreach program will focus on an all-hazards approach to community preparedness and resilience. The community outreach program is a marketing program focused on reaching high risk populations. This outreach program will also be used to promote this proposed project. My experience and expertise has led to the Albuquerque Mayor's Office, Albuquerque City Council and AFD Administration to create specific job descriptions to carry out this community risk reduction project.</p>	
*6. The narrative portion of the application should contain supporting information that allows for evaluation of this project. If you are applying for a grant in the Fire Prevention and Safety Activity, your Narrative Statement must address the evaluation elements as outlined in the FY2017 Notice of Funding Opportunity.	

Keep in mind that the evaluation of your application will also be based on a clear understanding of your proposal, your ability to meet the objectives of the program, and your probability of successfully delivering your project to the population targeted. You need to fully explain how the funds will be used to accomplish the goals of your project. To that end, be sure to include descriptions/justification for all budgeted items - items not justified may be disallowed.

Your narrative is broken out into 5 separate sections which are required, with an optional Additional Comments section. Each section will address each of the criteria upon which your application will be evaluated and scored. Due to the built in "time-out" feature, we recommend you create the narrative text in your word processing system and then copy it into the spaces provided below. Images, attachments, and special characters of formatting (i.e.: quote marks, bold print, bullet points, symbols, etc.) are not allowed.

***6a. Vulnerability Statement: What is the vulnerability in your community that you have identified? What statistics correspond with and support your project and target audience? Please describe the steps which were taken to determine the vulnerability and target audience and describe the methodology for determining all of the above. (Up to 5000 characters)**

The vulnerabilities have been identified through the 2014 City of Albuquerque Capabilities Assessment and 2014 Threat Identification and Hazard Risk Assessment. The vulnerabilities for the jurisdiction that effect the target audience include the core capabilities to include: Public Information and Warning, Intelligence and Information Sharing, Risk Management for Protection, Community Resilience, Long-Term Vulnerability Reduction, Risk and Disaster Resilience Assessment, Threat and Hazard Identification, Environmental Response/Health and Safety.

The 2014 Albuquerque Capabilities Assessment ranked all 32 of FEMA's core capabilities into five categories to include Planning Organization Equipment Training and Exercise (POETE). The above mentioned eight core capabilities all received a 1 or 2, out of a rating of 5, with the lowest scores found in planning and organization. Identifying a facilities specific vulnerabilities will help organize the whole community through preparedness and resilience training and education. Being able to prepare the whole community through this process will have a direct effect on the core capabilities of local first responders and federal partners.

The 2014 City of Albuquerque Capabilities Assessment and 2014 Threat Identification and Hazard Risk Assessment come directly from FEMA and are based on the National Preparedness System. These 2014 assessments and the National Preparedness System help prepare a community in accordance with the National Preparedness Goal. Utilizing FEMA's national standards ensures that the AFD is aligned and in compliance with the National Preparedness Goal.

The highest priority target audience is the Albuquerque Public School system. According to Albuquerque Public School statistics, APS is the 31st largest school district in the nation containing 142 schools, 84,000 students and 12,000 staff members. The population of Albuquerque as of 2017 is approximately 560,000 people. The Albuquerque Public School system is approximately 100,000, which is a 6th of the population of the jurisdiction. The majority of the target audience use facilities that are outdated and do not offer modern security and hazard identification systems. Modern threats and outdated security and hazard warning systems place this target audience as the highest priority in the jurisdiction. It is imperative that this community risk reduction project has the proper resources to effectively and efficiently reach this target audience.

***6b. Implementation Plan: Provide details on the implementation plan which discusses the proposed project's goals and objectives. What are the methods and specific steps that will be used to achieve the goals and objectives? If applicable, what examples can you provide of marketing efforts to promote the project? Who will deliver the project and what partnerships may be involved along with how they will support this project? How will the materials or deliverables be distributed? (Up to 5000 characters)**

The goals and objectives of this community risk reduction project are to increase community awareness, resilience and jurisdictional core capabilities. The risk assessments the AFD will be conducting are a collaborative and whole community approach that engage individuals, families, private and nonprofit sectors, faith-based organizations and all levels of government. The intended outcome of this community risk reduction project is to increase the target audiences capabilities which will increase the jurisdictional core capabilities.

The first step to the risk assessment is a questionnaire that identifies the history, current threats and vulnerabilities to the facility. This questionnaire will be answered by the facility owner prior to the site walk through. Assessors will then conduct research of the critical infrastructure sectors surrounding the site, site perimeter, building exterior and functions, interior design and critical assets. Assessors will identify a specific human natural and technological hazard that will impact the facility. The next step is to conduct a walk through of the facility. The walk through will identify specific vulnerabilities and mitigation options to address the hazards identified in the first step. The final step is to recommend mitigation options to satisfy the vulnerabilities and provide a written and verbal report to the facility owner. This is also the point at which members of the AFD will offer additional services and training to

include: Hands Only CPR , DHS Stop the Bleed, DHS Run Hide Fight, Active Shooter, Suspicious Activity Reporting, See Something Say Something campaign

The target audience includes approximately 100,000 people and 142 facilities. This proposed project is projected for at least 5 assessments completed a week or 20 per month. A monthly total of 20 assessments will cover the target audience by the end of the grant performance period. This time frame includes the risk assessment, research, final briefing, additional trainings and project marketing. The time allotted will ensure the target audience is effectively and efficiently reached.

The AFD has recently assigned 2 members to the Office of Emergency Management as liaisons. These 2 members will be tasked with this projects marketing and outreach. There will also be 3 fire marshals utilized as risk assessment team members. Fire marshals are subject matter experts in fire suppression and prevention systems which are vital to this project and an all hazards approach. The AFD is currently creating and updating a website dedicated to the AFD. This new website will be the utilized to reach the target audience. The AFD also invites local media outlets to training events which will also be used to promote this proposed project. The AFD is currently using social media to encourage involvement and transparency with the jurisdiction and target audience. This project is also proposing additional marketing tools to include radio spots billboards and vehicles to market this project and reach the target audience.

The AFD is committed to create partnership"s and collaboration across the jurisdiction and state. The AFD has successfully created and maintained partnerships to include: Albuquerque Police Department, Bernalillo County Sheriffs Office, Rio Rancho Police Department, Rio Rancho Fire Department, Bureau of Alcohol Tobacco Firearms and Explosives, Federal Bureau of Investigation, Albuquerque Office of Emergency Management, Bernalillo Office of Emergency Management and the New Mexico All Source Intelligence Center to include the State Secretary of Homeland Security

All of these partners will be utilized to support this community risk reduction project through inter-agency training and collaboration. Materials and deliverables will be delivered by the 2 dedicated AFD members 3 fire marshals. This project will also utilize partnerships to further enhance this project and reach the target audience. The risk assessment team members will provide additional training for the target audience that will build upon the initial risk assessment.

***6c. Evaluation Plan: How will the proposed project be evaluated for its impact on the target audience? Describe how you will measure risk at the outset of the project in comparison to how much the risk decreased after the project is finished. (Up to 5000 characters)**

The Albuquerque Fire Department risk assessment process is modeled from FEMA's Critical Asset Risk Management framework. This framework relies on data which correlates to a risk score. The initial risk assessment will provide a pre-mitigation and post mitigation score. The post mitigation scores are a reflection of the recommendations made by the risk assessment team member. These scores will be measured against the the next assessment. Risk assessments will occur on an annual basis to be reviewed and reevaluated against the previous years assessment.

Secondary risk assessments will be utilized to evaluate a facilities progress towards becoming prepared and resilient. The secondary assessments will also be used by risk assessment team members to recommend enhanced preparedness and resilience education and training. It is unrealistic and unattainable to recommend a facility implement every preparedness and mitigation effort during the first assessment. Conducting risk assessments on an annual basis will also ensure long term sustainability for this community risk reduction project. Recommendations must be realistic and obtainable for the specific site. This will also allow local authorities time to evaluate jurisdictional core capabilities against the whole communities capabilities.

This community risk assessment project is intended to be a permanent service that is offered by the Albuquerque Fire Department. After the project period has ended the Albuquerque Fire Department will continue to offer this service and continue to reevaluate this community risk reduction project to ensure the community and jurisdiction is prepared by an all hazards approach that aligns with the National Preparedness Goal. Although it is expected that reaching the entire target audience and providing a prompt and efficient secondary assessment will only be possible with the help of federal funding.

There will also be monthly progress reports that are presented to Albuquerque City Council members at city council meetings. Risk assessments will be conducted daily and submitted through a quality assurance review process which will ensure an accurate and effective report is being provided back to the target audience. This project will also track data from all assessments to show any trending vulnerabilities found within the community. Trending vulnerabilities within the jurisdiction can have a cascading effect on the jurisdictions core capabilities. This monthly report will be provided to the Fire Chief and Albuquerque City Council for review.

The new Albuquerque Fire Department web page will also track progress of the community risk reduction project. There will be a running tally of facilities assessed and people trained that can be accessed at any time. These numbers will be updated through the quality assurance member to reflect real time data. This data will also be used as a marketing and outreach tool for this community risk reduction project. Without real time data our community and partners cannot see our progress and value. It is imperative that this project is transparent and honest to effectively serve the target audience jurisdiction and the AFD partners appropriately.

***6d. Cost Benefit: Does your project demonstrate a high benefit for the cost incurred? Are the costs associated with the project reasonable for the target audience that will be reached? If so, demonstrate the above in addition to the cost benefits and how you plan to maximize the level of funding that goes directly into the delivery of the project. (Up to 2500 characters)**

This community risk reduction project will maximize the federal funding requested. The current process is time consuming which will affect the ability of the AFD to reach the entire target audience on an annual basis. The current time frame per risk assessment is 10 hours. The cost and items requested will expedite the risk assessment process and ensure the target audience is efficiently reached. Human, natural and technological disasters results in billions of dollars in damages per year. According to an Oceanic and Atmospheric Administration report there were 16 natural disasters in 2017 that reached or exceeded 1 billion dollars each. According to a 2016 FBI report over 1 billion dollars was lost to cyber crime. The Bureau of Economic Analysis shows that communities affected by major disasters such as human caused events will see a decline in economic stability.

This project will support FEMA's core capabilities across the Prevention Protection Mitigation Response and Recovery mission areas. Preparing the target audience across these mission areas will limit damage to the facility and critical assets. The ability to prepare even one of these demographics of the community will have a cascading effect on a cost benefit analysis. If one individual, family, entity or agency is prepared based on an all hazards approach, it requires less resources from first responders and federal agencies. Pre mitigation efforts such as this project require substantially less federal monies post disaster.

The cost associated with this project will also directly reach the community, state, local, tribal and territorial partners. Federal funding for this project will create a systematic and data driven approach to risk reduction projects across the state. The AFD's partnerships with state local tribal and territorial agencies is instrumental in this community risk reduction projects success. It is expected that without federal funding from the Fire Safety and Prevention Grant this community risk reduction project will not be effectively and efficiently provided to the jurisdiction target audience or state partners.

***6e. Sustainability: Is it your organization's intent to deliver this program after the grant performance period? If so, how will the overall activity be sustained and what are the long-term benefits? Examples of sustainable projects can be illustrated through the long-term benefits derived from the delivery of the project, the presence of non-federal partners likely to continue the effort, or the demonstrated long-term commitment of the applicant. (Up to 2500 characters)**

The Albuquerque Fire Departments strategic plan is to continue this community risk reduction project after the grant performance period. This project has been approved by the Albuquerque Mayors Office, Albuquerque City Legal Department, Albuquerque Fire Department Chief and Albuquerque Office of Emergency Management. This risk reduction process is expected to become a regular service provided by the AFD.

The Albuquerque Fire Department will ensure sustainability through training and evaluations. All members of the Albuquerque Fire Departments Homeland Security Division and Fire Marshals office will be trained to conduct risk assessments. Continuing education and training on this community risk reduction project to these divisions will ensure sustainable and long term success. As the target audience becomes more capable and resilient associated cost from future disasters will diminish.

The City of Albuquerque is the largest city in the state of New Mexico, and the Albuquerque Fire Department is the largest department in the state. The Albuquerque Fire Department is also nationally recognized as a premier fire department and has recently received an Insurance Service Office rating of 1. The Albuquerque Fire Department strives to create partnerships and memorandums of understanding throughout the state, seeks federal funding and requests funding from city council to ensure proper service to the community. It is the long term concept of this community risk reduction project that is vital to its success. The AFD and its partners will have the abilities to effectively and efficiently deliver thorough justified data driven recommendations utilizing this community risk reduction project. This proposed project will positively impact the jurisdictional core capabilities and reduce the target audiences vulnerabilities. The increase of jurisdictional capabilities will have long lasting effects on the community first responders critical infrastructure and the economy.

6f. Additional Comments: If you have any additional comments about your project, please provide them here. (Up to 3000 characters)

The proposed community risk reduction process will also serve a secondary function. Risk assessment team members will have the unique opportunity to evaluate a facilities electrical mechanical and fire suppression systems. This type of data is vital to response efforts and safety of local authorities. This vital data will be captured by the risk assessment team members and utilized not only as community risk reduction project but also as a pre fire-hazard plan for first responders

These pre fire/hazard plans will directly impact the response of the AFD and our local state tribal and federal partners. These plans will allow first responders the ability to accurately deploy resources and responding units during an emergency or disaster. It is vital that the AFD and partnering fire departments have pertinent information to the facilities electrical mechanical and fire suppression systems. This information is also vital for local police and sheriffs department for mapping and points of ingress and egress to a site or facility.

FEMA Form 080-0-3a

Budget Item

* Item	Laptop Computers
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	5 (Whole number only)
Cost per unit, first twelve months	\$ 2200 (Whole dollar amounts only)
Total for first twelve months:	\$ 11000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	
The space to the right should be used to provide further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.	The current process for conducting the site walk through is to print out a paper document, transcribe data and then transfer that data onto a an office desktop. This process is extremely time consuming for the assessor and target audience. Dedicated laptops will allow the assessor to input data straight into a digital version. This will significantly decrease the amount of time and resources spent on transferring data and finalizing the risk assessment report. The 5 proposed laptop computers will be used by the 2 dedicated project members and the 3 fir marshals.

FEMA Form 080-0-3a

Budget Item

* Item	Vehicles
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	2 (Whole number only)
Cost per unit, first twelve months	\$ 65000 (Whole dollar amounts only)
Total for first twelve months:	\$ 130000
Second Twelve Months:	

Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	The AFD has dedicated 2 members to ensure the long term success of this project. These 2 new positions will require a vehicle to effectively reach the target audience. The vehicles that are being requested will also need to be capable of securing and transporting training materials to the target audience. These vehicles will also be used to respond to disasters within the jurisdiction. The current state of the AFDs fleet division does not have 2 additional vehicles to be permanently placed for these positions.

FEMA Form 080-0-3a

Budget Item

* Item	Marketing
* Select Object Class	Contractual
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	1 (Whole number only)
Cost per unit, first twelve months	\$ 27000 (Whole dollar amounts only)
Total for first twelve months:	\$ 27000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	Marketing items will include the use of radio, billboards and vehicle identifiers/wraps. Radio marketing will be used for the performance of this project. Billboards will also be used for performance period of this project. Vehicle identifiers/wraps will be used as a mobile billboard for this project.

FEMA Form 080-0-3a

Budget Item

* Item	ICASA-NMT Computer Program
* Select Object Class	Contractual
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	1 (Whole number only)
Cost per unit, first twelve months	\$ 700000 (Whole dollar amounts only)
Total for first twelve months:	\$ 700000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	The AFD will be purchasing a risk assessment computer program from Institute for Complex Additive Systems Analysis (ICASA), New Mexico Institute of Mining and Technology (NMT). ICASA is developing a program to store and track risk assessment data. This program will be purchased from ICASA to

personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.	expedite the risk assessment process and create monthly evaluation reports for the Fire Chief and Albuquerque City Council.
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FEMA Form 080-0-3a

Budget Item

* Item	Internet Access
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	2 (Whole number only)
Cost per unit, first twelve months	\$ 1000 (Whole dollar amounts only)
Total for first twelve months:	\$ 2000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	Internet access is being requested for the proposed laptop computers. It is vital that risk assessors have the ability to conduct research as needed during the on-site walk through. The 3 fire marshals have existing internet access capabilities. The 2 dedicated project members will need this access to effectively conduct the risk assessments.

FEMA Form 080-0-3a

Budget Item

* Item	Presentation Equipment
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	2 (Whole number only)
Cost per unit, first twelve months	\$ 1560 (Whole dollar amounts only)
Total for first twelve months:	\$ 3120
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	The final report of the risk assessment will be given to a small audience. The proposed items will increase the effectiveness of the final report to the target audience. The proposed presentation equipment will include a portable projector, screen, speakers and flash drives. These items will also be used to conduct the additional training's offered by the risk assessment team members.

FEMA Form 080-0-3a

Budget Item

* Item	Cameras
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	5 (Whole number only)
Cost per unit, first twelve months	\$ 850 (Whole dollar amounts only)
Total for first twelve months:	\$ 4250
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	The 5 members that will be conducting risk assessment will need the ability to capture digital photography. It is vital for the final report to have digital photography that accurately displays the facilities vulnerabilities.
<p>The space to the right should be used to provide further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.</p>	

FEMA Form 080-0-3a

Budget Item

* Item	Office IT Equipment
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	2 (Whole number only)
Cost per unit, first twelve months	\$ 8000 (Whole dollar amounts only)
Total for first twelve months:	\$ 16000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	The AFD currently has 2 members dedicated to this community risk reduction project that will be placed in a new office. These offices currently have no office supplies such as a computers, office furniture and other equipment required to sufficiently complete this project.
<p>The space to the right should be used to provide further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.</p>	

FEMA Form 080-0-3a

View Project

Community Risk Reduction Project Information	
*1. Project	Juvenile Firesetter Program
*If you selected "Other", above, please specify	

*2. Who is the target audience for the planned project?	High risk group Other: Youths age 3-17
*3. What is your estimated size of the target audience?	84000
*4. How was this target audience determined?	Informal Assessment
If "None of the above", briefly describe the method used to determine target audience(800 characters)	
The student population of Albuquerque Public Schools is 84,000. There is no accepted statistic for the percentage of youths aged 3-17 who set fires.	
* In the space provided below, please provide a brief synopsis of the proposed project and then identify the specific goals and objectives of your project. (1000 characters)	
<p>This narrative summarizes our request for funding to enhance risk-reduction efforts specifically benefiting families with youth between the ages of 3 and 17 who have a history of starting fires and also to protect the broader community from the damaging fires these youths might set in the future if their behavior is not addressed.</p> <p>The National Fire Academy teaches that youth firesetting behavior can be influenced by a collaborative approach by the fire service, Juvenile Justice and mental health clinicians trained in youth firesetter issues. Education about fire and fire safety measures plus mental health support, if needed, or social services, will assist many youths to change these behaviors.</p> <p>The Albuquerque Fire Department intends to refine and restructure our existing informal approach to counseling youths who have set fires. Our goal is to protect the residents of Albuquerque from the hazard of youthset fires.</p>	
* 5. In the space provided below, please explain your experience and ability in developing and conducting (i.e., timely and satisfactory project completion) past fire prevention and safety projects. Additionally, please demonstrate the experience and expertise you have in managing the type of project you are proposing:(2000 characters)	
<p>Members of our division have experience running projects which required working with representatives from other agencies, developing systems to track specific details, and an operational component.</p> <p>Arson/Fire Investigations Division Captain J. White has had success in strategic development of objectives and key results for the following fire prevention and safety projects.</p> <p>Citywide hydrant inspection program of over 18,000 hydrants in collaboration with Water Authority. Five-phase implementation plan for response to Active Shooter incidents. Development of incident action plans for special events including the Albuquerque International Balloon Fiesta which hosts over one million visitors over a nine day period.</p> <p>Lieutenant Ranney does not have specific fire prevention and safety project experience, but has managed grant accounting and reporting for a family business (USDA-NRCS) and media projects (NEH, New Mexico Humanities Council, Colorado Endowment for the Humanities, Arizona Humanities Council).</p> <p>Captain White has a Masters from the Naval Postgraduate School Center for Homeland Defense and Security in Monterey, California. Lieutenant Ranney has a MBA from the Anderson School of Management at the University of New Mexico.</p>	
*6. The narrative portion of the application should contain supporting information that allows for evaluation of this project. If you are applying for a grant in the Fire Prevention and Safety Activity, your Narrative Statement must address the evaluation elements as outlined in the FY2017 Notice of Funding Opportunity.	
<p>Keep in mind that the evaluation of your application will also be based on a clear understanding of your proposal, your ability to meet the objectives of the program, and your probability of successfully delivering your project to the population targeted. You need to fully explain how the funds will be used to accomplish the goals of your project. To that end, be sure to include descriptions/justification for all budgeted items - items not justified may be disallowed.</p> <p>Your narrative is broken out into 5 separate sections which are required, with an optional Additional Comments section. Each section will address each of the criteria upon which your application will be evaluated and scored. Due to the built in "time-out" feature, we recommend you create the narrative text in your word processing system and then copy it into</p>	

the spaces provided below. Images, attachments, and special characters of formatting (i.e.: quote marks, bold print, bullet points, symbols, etc.) are not allowed.

***6a. Vulnerability Statement: What is the vulnerability in your community that you have identified? What statistics correspond with and support your project and target audience? Please describe the steps which were taken to determine the vulnerability and target audience and describe the methodology for determining all of the above. (Up to 5000 characters)**

Albuquerque sits in a broad valley between the Sandia Mountains to the east and an escarpment of extinct volcanoes to the west. The north-south valley dips at its lowest point to the Rio Grande river. More than 4,000 acres of high desert natural habitat along the river has been protected. Thousands of homes are now built in the floodplain abutting the bosque, constituting an extreme wildland-urban interface fire hazard. In both 2003 and 2011, youths started fires in the bosque.

Most records of youth firesets in Albuquerque are anecdotal. There is no age of criminal responsibility for youths in New Mexico and charging for these actions typically occurs only in severe cases. To establish the extent of the youth firesetting problem in Albuquerque, we reviewed five years of case records at Albuquerque Fire Department Arson/Fire Investigations Division. We queried personnel at AFDs Fire Marshals Office who have handled informal requests for conversations with kids who have set fires. We spoke with Juvenile Justice Probation personnel. There is no centralized recordkeeping or reporting requirement at present. Establishing one is an objective for our YFPI program.

Examples of cases documented by Albuquerque Fire Department Arson Investigators since 2012 include the following:

Juvenile with special needs did admit to taking matches from his home and starting the neighbors bushes on fire. Discarded couch intentionally set on fire adjacent to apartment building. Fire extended into exterior wall of structure damaging wood siding and electric meter base.

A plastic gas can was found near SE corner. Homeowners believe fire was set by juveniles involved in earlier dispute.

Residential structure fire, upon arrival we spoke to the guardian/parents of 2 juvenile boys age 5, 6 and the boys admitted to playing with matches in the bathtub.

Small kitchen fire started by a 5 y/o boy who stated he was playing with a lighter and started papers in a cabinet on fire.

12 year old male did admit to playing with a lighter in his garage. He stated he lit a plastic bag threw it on some stuff and went inside the house. Minutes later the garage was on fire.

Firework that was put through the mailbox slot of the apartment complex office. Two juvenile suspects were interviewed. Two witnesses stated the suspects admitted to lighting fireworks and putting them into a clothes washer.

Fire was found in garage. Owner of the resident is a foster parent and stated a former foster child was capable of starting this fire because he has been known to break in to the resident in the past.

Elementary School restroom fire. Nine year old boy admitted to starting fire.

Outside fire with suspects in custody; Three juveniles were witnessed by store manager setting a bush on fire.

A two-year old male was playing with a cigarette lighter causing a fire on the couch.

Witness states an 8-year old boy started fire. Juvenile states he started fire while playing with a lighter. Determined to be child's play.

Investigated the origin and cause of a wildland fire. Upon our arrival we met with Open Space officers who had detained a number of kids. Through interviews and confessions of suspects determined the fire was set with a lighter by the subject.

Crews found an extinguished bed fire. Fire is determined to be the result of child's play. A 5 year old boy admitted to starting the fire with a lighter.

Vacant 4 unit apartment complex with unit 1 damaged by fire. The kitchen was the origin of the fire and through interviews, two confessions were obtained from an 8 & 9 year old juvenile.

Fire crews arrived to find fire and smoke coming from the roof of the structure. APD has two juveniles in custody. Investigation determined that area of origin to be located on the roof of the Zia elementary school and three male juveniles were seen on the roof prior to the fire.

School bathroom fire investigation revealed the fire being intentionally set. Juvenile male admitted to starting fire. The cause of the fire was two children playing with a lighter. The area of origin was on the north side of building where a mattress was located leaning upright against the wall. The children lit the mattress and the fire traveled into the void space of the ceiling.

A young boy was playing with fire and ignited ordinary combustibles located on the porch. A small fire had been set at address down block just prior to this incident.

Elementary school with light fire damage to the tile floor of the cafeteria.

Bush in the front yard of the above address was burning. Property owner advised three juveniles had set the bush on fire. The juveniles were interviewed on scene and released to their parents.

Youths start fires in Albuquerque. Nothing done is about it. There is currently no coordinated response. Current programs and resources fall short of addressing the problem.

***6b. Implementation Plan: Provide details on the implementation plan which discusses the proposed project's goals and objectives. What are the methods and specific steps that will be used to achieve the goals and objectives? If applicable, what examples can you provide of marketing efforts to promote the project? Who will deliver the project and what partnerships may be involved along with how they will support this project? How will the materials or deliverables be distributed? (Up to 5000 characters)**

Albuquerque is a rapidly growing city with 560,000 residents. It is the largest city in New Mexico. The next large cities, Denver and Phoenix, are over 400 miles away. The Albuquerque Fire Department has 650 uniform personnel and is the largest department in the state. AFD serves as a resource and model for departments statewide. Our recently elected Mayor Keller is a progressive who prioritizes community-oriented, budget-neutral initiatives. Community Risk Reduction efforts such as AFD's Youth Firesetter Prevention and Intervention program are aligned with these priorities.

Attention on Active Shooter incidents in schools elsewhere drew our focus to the vulnerabilities of our schools. We became aware that many fires are set at schools. We then learned the incidence of youth-set fires is much higher than we realized, due to underreporting and lack of awareness.

To learn about this issue, we sent a 17-year fire officer who holds an MBA and has been a compliance officer responsible for training, quality assurance, and agency accreditation to the National Fire Academy to attend the 6-day Youth Firesetter Prevention and Intervention course. We are now acutely aware of the high fatality rates for very young children in fires they themselves set and the high loss of life and property associated with many youthset fires. We now know statistics show repeated firesetting behavior by youths often leads to participation in criminal activity, particularly arson.

Our existing informal approach of counseling individual youths brought to us by School Resource Officers, Juvenile Justice Probation, or concerned parents is inadequate. We have now embraced the National Fire Academy's coalition approach to addressing problem of youth firesetting. In this model, the fire service hosts the program, maintaining individual participation records and providing fire education and fire safety education for the youth and their family and coordinating referrals to mental health clinicians for counseling and Juvenile Justice or social services as needed.

We have already established working relationships with Juvenile Justice and Probation, the schools, and a youth-focused mental health. These relationships will be formalized by MOUs.

We have identified Michelle Coleman, PhD/LMFT, as our appropriate mental health partner. Dr. Coleman's neuroscience-informed work with youths with severe behavioral and mental health needs has similarities to the work done at the inpatient Abraxas Center in Maryland with youth firesetters. Dr. Coleman has agreed to accept referrals from our YFPI program at the rate charged Medicaid clients. She welcomes the opportunity to learn more about youth firesetting from the NFA courses we plan to have NFA instructor Sedric Ketchum lead here in Albuquerque.

Sedric Ketchum presented the excellent YFPI course at NFA with Mike Weller earlier this winter. The instruction style was expert and energetic, including active learning sessions, lecture, table group activities, writing assignments and engaging discussions of the material. We propose to have Sedric come to Albuquerque twice to present Youth Firesetter Intervention Specialist O0633 and Youth Firesetter Program Manager O0634. Target invitees will include representatives from all coalition organizations and agencies, to include Juvenile Justice, mental health, schools administrators, school counselors, social services, the medical community, the fire service and perhaps the media. Sedric will do a masterful job teaching the content. The intent is to create a multiplier effect of awareness via these key stakeholders.

The NOFIRES program in Western Massachusetts has one of the best YF programs in the country, due in part to assistance from subject matter expert Captain Paul Zipper of the Massachusetts State Police Arson and Bomb Division, strong support from the justice system and state legislature, and community support. Executive Director Loren Davine has developed a formalized, structured curriculum for NOFIRES's fire education and fire safety education modules. NOFIRES customizes which modules comprise each youth's intervention program, but the content of each module is consistent. Ms. Davine states when a child takes a NOFIRES course, the educators may present the material in different styles, but the content does not vary. NOFIRES has developed administrative forms, databases, and reporting templates which provide a high level of accountability and efficiency. We would like to utilize NOFIRES curriculum and administrative materials as the foundation for a substantive, reliable program.

If grant monies are received, these steps will allow us to significantly improve our capacity to reduce the risk associated with youths involved in setting fires, with our program standing as an example for the entire state.

***6c. Evaluation Plan: How will the proposed project be evaluated for its impact on the target audience? Describe how you will measure risk at the outset of the project in comparison to how much the risk decreased after the project is finished. (Up to 5000 characters)**

To measure risk at the outset of our project in comparison to how much the risk decreased after the grant-funded activities have been undertaken to expand our prevention and intervention resources for youth firesetting cases, we will track the following.

As compared to baseline data or current status, the following changes will have occurred.

By September 1, 2018, AFD will receive curriculum materials, documentation templates, database model from NOFIRES Executive Director Loren Davine, paid for with grant funds. Evaluation method: Materials on hand.

By September 1, 2018, curriculum for Fire Education and Fire Safety Education modules will approved by YFPI Program Manager. Curriculum materials to be provided by NOFIRES Executive Director Loren Davine, paid for with grant funds. Evaluation method: Curriculum adopted.

By September 1, 2018, Memorandi of Understanding will be adopted among agencies handling youths involved in firesetting. Evaluation method will be adoption of MOUs.

By October 1, 2018, a draft YFPI SOG will be produced detailing requirements for field crews to report all youthset fires to program, all youthset fires will be investigated by Arson/Fire Investigation Division, program flow, program recordkeeping, forms including intake, contract, refusal, completion, certificates. Evaluation method: Approval of draft SOG by SOG Committee

By November 1, 2018, 20 coalition members will have completed Youth Firesetter Intervention Specialist O0633. Evaluation method will be counting numbers.

By November 15, 2018, 10 coalition members will have completed Youth Firesetter Program Manager O0634. Evaluation method will be counting numbers.

By November 15, 2018, 5 youths with firesetting history will have attended counseling sessions with Dr. Michelle Coleman paid for by grant funds. Evaluation method will be counting numbers.

By November 15, 2018, YFPI Program Manager and two Fire Educators will expand their knowledge of current youth firesetting research through attending NOFIRES annual conference.

By December 1, 2018, all 650 uniform members will receive training on the YFPI SOG, to be delivered during 2018 EMS CEs. Evaluation method: Count numbers.

By December 31, 2018, 15 youths with history of firesetting behavior will complete formal Fire Education and Fire Safety Education. Evaluation method will be counting numbers.

By December 31, 2018, 20 youths with history of firesetting behavior will increase their knowlege of fire and fire safety. Evaluation methods include pretests and posttests. Intervention will be education.

By December 31, 2018, youths with history of firesetting behavior will be able to name at least three ways an arson arrest can affect them and their families. Evaluation methods include pretests and posttests. Intervention will be education.

By December 31, 2018, family members of youths with history of firesetting behavior will be able to name at least three ways they can take fire safety measures in the home. Evaluation methods include pretests and posttests. Intervention will be education.

By December 31, 2018, 10 total youths with firesetting history will have attended counseling sessions with Dr. Michelle Coleman paid for by grant funds. Evaluation method will be counting numbers.

***6d. Cost Benefit: Does your project demonstrate a high benefit for the cost incurred? Are the costs associated with the project reasonable for the target audience that will be reached? If so, demonstrate the**

above in addition to the cost benefits and how you plan to maximize the level of funding that goes directly into the delivery of the project. (Up to 2500 characters)

Fires sets by youths often result in high loss of life. In 1958 the Our Lady of the Angels school fire in Chicago took the lives of 92 children and three nuns. More recently, the December 28, 2017, Bronx apartment fire, set accidentally by a child, killed 13 people, including children, and injured many others.

According to the National Fire Protection Association, fires started by children playing accounted for an average of 56,300 fires with associated losses of 110 civilian deaths, 880 civilian injuries, and \$286 million in direct property damage per year between 2005 and 2009.

According to the FBI Uniform Reporting Program, people under age 18 accounted for roughly 46 percent of arson arrests in 2005 to 2010.

The Bureau of Alcohol, Tobacco, Firearms and Explosives reports that from 2000-2009 there were 1,637 juvenile-involved fire incidents reported. The total dollar damage reported for these fires is estimated at more than \$75 million.

Albuquerque Fire Department Arson Investigators formally investigated over 35 fire incidents involving youths in the five years between 2012 and 2017. The low range of Estimated Loss was \$0 for a youth whose grandfather called the fire department concerned by his young grandson who was lighting paper on fire and setting it down on his bed, burning the bedcover. The highest Estimated Loss was \$750,000 for a second alarm structure fire at an apartment complex where the cause of the fire was determined to be a juvenile fire set.

The average Estimated Loss was \$209,960. The total Estimated Losses for these 37 documented youthset fires between 2012 and 2017 was \$1,702,524. It is likely that other fires in Albuquerque during this period were started by youths but not reported as such.

Nationally, numbers capturing the incidence of youth firesets are known to be low. There is a stigma associated with young people setting fires. Many fires are extinguished before fire units are dispatched. Schools and parents may not want it known that youth in their care have played with fire or have a propensity to play with fire, out of concern for reputation or insurance eligibility. Finally, many adults do not want to get young people in trouble.

Youth Firesetter Prevention and Intervention programs are documented to be an effective means to change these behaviors, and a minimal investment considering the potential loss of life.

***6e. Sustainability: Is it your organization's intent to deliver this program after the grant performance period? If so, how will the overall activity be sustained and what are the long-term benefits? Examples of sustainable projects can be illustrated through the long-term benefits derived from the delivery of the project, the presence of non-federal partners likely to continue the effort, or the demonstrated long-term commitment of the applicant. (Up to 2500 characters)**

Given recent learning from excellent NFA coursework, input from subject matter experts including Captain Paul Zipper of the Massachusetts State Police Arson and Bomb Division, and analysis of youth firesetting trends in Albuquerque, the Albuquerque Fire Department is committed to serving as host for formal, substantive, credible, and visible Youth Firesetter Prevention and Intervention program.

The necessary resource partners for an effective coalition are in place. Albuquerque Fire Department, Juvenile Justice and Children Youth and Families, and Dr. Michelle Colemans Attachment Healing Center are in agreement that a program is needed.

If provided, the funding for Sedric Ketchum to present quality Youth Firesetter Intervention Specialist and Youth Firesetter Program Manager course would have a vastly multiplied effect. Sedrics enthusiasm for the subject matter would guarantee engagement by participants. If our objective to have coalition stakeholders attend at no charge is realized, the courses will broaden and deepen awareness throughout the Albuquerque public safety, mental health, and juvenile services communities. Program development and maintenance over the years will be greatly enhanced by this initial series of trainings.

Dr. Colemans role as an early mental health partner for the program is essential. Many youth firesetters are categorized by screening tools used at program intake as being in a crisis category. Alternative typologies include curious, thrill-seeking, delinquent, and pathological. Obviously, appropriate intervention methods vary based on many factors including age and typology. Without funding, our program will not initially have a resource for youth firesetters who are found to be lighting fires to obtain adult attention due to crises at home or at school. Dr. Coleman's enthusiasm for learning more about these behaviors will be extremely helpful to us.

Our request for funding to pay the NOFIRES program for their curriculum, materials, administrative forms, databases, and reporting templates is strategic. We want to build a substantive, reliable program for our community. The NOFIRES program is an exemplary model to replicate.

As our program gains a recognition and credibility, we hope to seek financial support from the insurance sector, local hospital systems and other community stakeholders.

6f. Additional Comments: If you have any additional comments about your project, please provide them here. (Up to 3000 characters)

No Additional Comments.

FEMA Form 080-0-3a

Budget Item

* Item	NOFIRES Youth Firesetter Conference (November 2018)
* Select Object Class	Travel
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	3 (Whole number only)
Cost per unit, first twelve months	\$ 1000 (Whole dollar amounts only)
Total for first twelve months:	\$ 3000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description The space to the right should be used to provide further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.	Albuquerque is geographically more than 400 miles from the nearest major city. Opportunities for professional networking and information sharing are limited. NOFIRES annual conference draws the best speakers in the YF field. Program manager and two Fire Educators to attend the November conference.

FEMA Form 080-0-3a

Budget Item

* Item	YF Training of Coalition Partners by Sedric Ketchum
* Select Object Class	Contractual
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	2 (Whole number only)
Cost per unit, first twelve months	\$ 5000 (Whole dollar amounts only)
Total for first twelve months:	\$ 10000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description The space to the right should be used to provide	Sedric Ketchum, NFA instructor, is a subject matter expert and particularly engaging presenter. Offering the 2-day 'YF Intervention Specialist' and 2-

further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.

day'YF Program Manager' courses in Albuquerque for YF coalition representatives to attend will have a multiplier effect in our community.

Budget Item

* Item	Office IT Equipment
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	1 (Whole number only)
Cost per unit, first twelve months	\$ 8000 (Whole dollar amounts only)
Total for first twelve months:	\$ 8000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	YFPI staff will be placed in a new office. This office currently has no office supplies such as computers, office furniture and other equipment required to sufficiently complete this project.

Budget Item

* Item	Presentation Equipment
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	1 (Whole number only)
Cost per unit, first twelve months	\$ 1560 (Whole dollar amounts only)
Total for first twelve months:	\$ 1560
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	Educational session with youths and their families will include audiovisual presentations. The proposed presentation equipment will include a portable projector, screen, speakers and flash drives.

travel. Budget justification for travel should also be included in the project narrative.

Budget Item

* Item	Vehicle
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	1 (Whole number only)
Cost per unit, first twelve months	\$ 65000 (Whole dollar amounts only)
Total for first twelve months:	\$ 65000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	
The space to the right should be used to provide further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.	Many activities of the Youth Firesetter Prevention and Intervention program happen off-site, including in-home screenings and fire safety surveys, meeting with Juvenile Justice and mental health partners. A dedicated vehicle will be needed.

Budget Item

* Item	Marketing
* Select Object Class	Contractual
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	1 (Whole number only)
Cost per unit, first twelve months	\$ 15000 (Whole dollar amounts only)
Total for first twelve months:	\$ 15000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	
The space to the right should be used to provide further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.	Marketing items may include the use of radio, billboards and vehicle identifiers/wraps. Radio marketing may be used for the performance of this project. Billboards and PSAs may also be used for performance period of this project. Vehicle identifiers/wraps may be used as a mobile billboard for this project.

Budget Item

* Item	Internet Access
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* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	1 (Whole number only)
Cost per unit, first twelve months	\$ 1000 (Whole dollar amounts only)
Total for first twelve months:	\$ 1000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	
The space to the right should be used to provide further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.	Internet access is being requested for the proposed laptop computers. YF project members will need this access to effectively conduct program work.

FEMA Form 080-0-3a

Budget Item

* Item	Counseling for YF Program Participants by Dr. Michelle Coleman
* Select Object Class	Contractual
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	100 (Whole number only)
Cost per unit, first twelve months	\$ 100 (Whole dollar amounts only)
Total for first twelve months:	\$ 10000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description	
The space to the right should be used to provide further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.	Dr. Michelle Coleman, founder of Attachment Healing Center, has agreed to attend NFA YFPI 2-day trainings and provide counseling for youths who have history of firesetting and exhibit need for psychological assistance ('crisis' typology) at Medicaid reimbursement rates.

FEMA Form 080-0-3a

Budget Item

* Item	Laptop Computers
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	2 (Whole number only)
Cost per unit, first twelve months	\$ 2200 (Whole dollar amounts only)
Total for first twelve months:	\$ 4400

Second Twelve Months:

Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description The space to the right should be used to provide further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.	The YFPI Program Manager and the Fire Educators/Fire Safety Educators will need computers for accessing program materials and form and completing reporting.

FEMA Form 080-0-3a

Budget Item

* Item	Cameras
* Select Object Class	Equipment
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	1 (Whole number only)
Cost per unit, first twelve months	\$ 850 (Whole dollar amounts only)
Total for first twelve months:	\$ 850
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description The space to the right should be used to provide further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.	Cameras will be needed to document program activities including in-home fire safety assessments.

FEMA Form 080-0-3a

Budget Item

* Item	Curriculum materials, program forms/databases from Loren Davine/NOFIRES
* Select Object Class	Contractual
If you selected other above, please specify	
First Twelve Months:	
Number of units, first twelve months	1 (Whole number only)
Cost per unit, first twelve months	\$ 10000 (Whole dollar amounts only)
Total for first twelve months:	\$ 10000
Second Twelve Months:	
Number of units second twelve months	0 (Whole number only)
Cost per unit second twelve months	\$ 0 (Whole dollar amounts only)
Total for second twelve months:	\$ 0
* Description The space to the right should be used to provide	The NOFIRES Youth Firesetter Prevention and Intervention program will provide curriculum, materials, administrative forms, databases, reporting

further clarification on the costs (i.e. personnel costs: number of hours/rate/staff; or meeting costs: number of meetings/days/attendees). When describing personnel costs please include an hourly rate per person and percentage of effort. When describing travel costs, please include cost per person/per trip and detail out airfare costs, lodging costs, per diem costs and other costs as well as number of days of travel. Budget justification for travel should also be included in the project narrative.

templates as well as guidance. This request is strategic: The NOFIRES program is an exemplary model to replicate.

Research And Development Projects

Budget

Budget Object Class			
Budget Amount	First 12-Month Period	Second 12-Month Period	Total
Personnel	0	0	0
Benefits	0	0	0
Travel	3,000	0	3,000
Equipment	247,180	0	247,180
Supplies	0	0	0
Contractual	772,000	0	772,000
Construction	0	0	0
Other	0	0	0
Indirect Charges	0	0	0
Total	1,022,180	0	1,022,180

Indirect Cost Details (complete this section only if you have a Federally approved Indirect Cost Rate agreement). Please note you must add the Indirect Costs as a line item within the Request Details section as they are not automatically calculated.

Agency Indirect Cost Agreement with	
Indirect Cost Rate	%
Agreement Summary	
Total Federal and Applicant Share	
Federal Share	\$ 973,505
Applicant Share (Cash OR In-Kind)	\$ 48,675
Applicant Share of Award (%)	5

* Non-Federal Resources (The combined Non-Federal Resources must equal the Applicant Share of \$ 48,675)

a. Applicant	\$ 48,675
b. State	\$ 0
c. Local	\$ 0
d. Other Sources	\$ 0
If you entered a value in "Other Sources" other than zero (0), include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.	
Total Budget	\$ 1,022,180

Narrative Statement

The narrative for Fire Prevention and Safety is provided when adding Fire Prevention and Safety Projects under the Request Details section.

Assurances and Certifications

FEMA Form SF 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an * are required.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety

Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by Jackie White on 03/16/2018

Form 20-16C

You must read and sign these assurances.

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements..

Note: Fields marked with an * are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when FEMA determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantees policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable FEMA awarding office, i.e. regional office or FEMA office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance				
Street	City	State	Zip	Action
11500 Sunset Gardens Rd SW	Albuquerque	New Mexico	87121 -7758	

If your place of performance is different from the physical address provided by you in the Applicant Information, press **Add Place of Performance** button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

Signed by Jackie White on 03/16/2018

FEMA Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

Submit Application

Application 100% complete, Submitted

Please click on any of the following links to visit a particular section of your application. Once all areas of your application are complete, you may submit your application.

Application Area	Status
Applicant's Acknowledgements	Complete
Overview	Complete
Contact Information	Complete
Applicant Information	Complete
Request Information	Complete
Request Details	Complete
Budget	Complete
Narrative Statement	Complete
Assurances and Certifications	Complete

PLEASE READ THE FOLLOWING STATEMENTS BEFORE YOU SUBMIT.

- **YOU WILL NOT BE ALLOWED TO EDIT THIS APPLICATION ONCE IT HAS BEEN SUBMITTED.** If you are not yet ready to submit this application, save it, and log out until you feel that you have no more changes.
- **When you submit this application, you, as an authorized representative of the organization applying for this grant, are certifying that the following statements are true:**

To the best of my knowledge and belief, all data submitted in this application are true and correct.

This application has been duly authorized by the governing body of the applicant and the applicant will comply to the Assurances and Certifications if assistance is awarded.

To sign your application, check the box below and enter your password in the space provided. To submit your application, click the Submit Application button below to officially submit your application to FEMA.

Note: The primary contact will be responsible for signing and submitting the application. Fields marked with an asterisk (*) are required.

I, Jackie White, am hereby providing my signature for this application as of 16-Mar-2018.