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1 **Section 1. Location of Meetings. Meetings of the full Council shall**
2 normally be held in the Vincent E. Griego Chambers, Basement Level of the
3 Albuquerque/Bernalillo County Government Center at One Civic Plaza NW,
4 near the intersection of 5th Street and Marquette Ave. NW, Albuquerque, New
5 Mexico 87102.

6 **Section 2. Regular Meetings. Meetings will be held each month on the**
7 **dates specified by Council resolution, as provided in Section 2-1-1 ROA 1994.**
8 **Generally, Council meetings are held at 5:00 p.m. on the first and third**
9 **Mondays of each month. The final agenda will be available 72 hours prior to**
10 **the meeting from the Clerk of the Council, whose office is located in the**
11 **Albuquerque/Bernalillo County Government Center, One Civic Plaza NW, 9th**
12 **Floor, Suite 9087. The Clerk of the Council shall post, if possible, a draft listing**
13 **of agenda items to come before the full Council on the Albuquerque City**
14 **Council web site (www.cabq.gov/council) at least five days prior to the**
15 **meeting, subject to revision until the agenda is deemed final.**

16 **Section 3. Special Meetings. Special meetings may be called by the**
17 **President of the Council or by three Councilors upon 72 hours' notice. The**
18 **notice shall include information on how members of the public may obtain a**
19 **copy of the agenda. The agenda shall be available to the public at least 72**
20 **hours before any special meeting.**

21 **Section 4. Emergency Meetings. Emergency meetings will be called in**
22 **accordance with Section 2-1-4 ROA 1994. The Council will avoid emergency**
23 **meetings whenever possible. Emergency meetings may be called by the**
24 **President of the Council upon 24 hours' notice, unless the threat of personal**
25 **injury or property damage requires less notice. The notice for all emergency**
26 **meetings shall include an agenda for the meeting or information on how the**
27 **public may obtain a copy of the agenda.**

28 **Section 5. Committee Meetings. City Council Committee meetings may**
29 **be called by the chair of a committee upon 72 hours' notice. The notice shall**
30 **include information on how members of the public may obtain a copy of the**
31 **agenda. The agenda shall be available to the public at least 72 hours before**
32 **any committee meeting. Council Committees do not hold emergency**
33 **meetings.**

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1 **Section 6. Location of Notice for all Meetings.** For the purpose of
2 meetings described in Sections 2, 3, 4 and 5 of this resolution, notice
3 requirements are met by posting a notice of the date, time, location and the
4 agenda in the lobby of the Albuquerque/Bernalillo County Government Center
5 and posted on the Albuquerque City Council web site (www.cabq.gov/council).
6 The Clerk of the Council shall also provide copies of the agendas to those
7 broadcast stations licensed by the Federal Communications Commission and
8 newspapers of general circulation in Albuquerque, which entities have made a
9 written request for notice of public meetings. Such notice shall be provided to
10 the Government Access Cable TV Channel.

11 **Section 7. Accessibility.** Public documents, including the agendas and
12 minutes, can be provided in various accessible formats. Please contact the
13 Clerk of the Council at the Council Office if a certain type of accessible format
14 is needed. In addition to the information specified above, all notices shall
15 include the following language:

16 **“NOTICE TO PERSONS WITH DISABILITIES: If you have a disability and**
17 **require special assistance to participate in this meeting, please contact the**
18 **Council Office as soon as possible before the meeting date at 505-768-3100.**
19 **Those in need of hearing assistance may call 711.”**

20 **Section 8. Cancellations and Different Meeting Times and Locations.**
21 **Meetings may be cancelled or scheduled at different times and locations than**
22 **set forth herein. The announcement of such changes should be made, when**
23 **possible, at a prior meeting of the full Council or Council Committee.**
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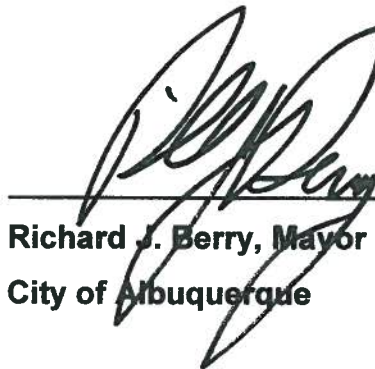
1 PASSED AND ADOPTED THIS 19th DAY OF September, 2016
2 BY A VOTE OF: 9 FOR 0 AGAINST.

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7 **Dan Lewis, President**
8 **City Council**

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13 APPROVED THIS 30th DAY OF September, 2016

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18 **Bill No. R-16-99**

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22 **Richard J. Berry, Mayor**
23 **City of Albuquerque**

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26 **ATTEST:**

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29 **Natalie Y. Howard, City Clerk**

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