

CITY of ALBUQUERQUE

TWENTY SIXTH COUNCIL

COUNCIL BILL NO. R-25-147 ENACTMENT NO. _____

SPONSORED BY: Klarissa J. Peña, by request

1 RESOLUTION

2 ADOPTING THE FY 2026 – FY 2027 TWO-YEAR URBAN ENHANCEMENT
3 TRUST FUND PROGRAM AND APPROPRIATING FUNDS FOR THE URBAN
4 ENHANCEMENT PROGRAM’S PROJECTS.

5 WHEREAS, the Mayor and the Urban Enhancement Trust Fund Board have
6 formulated the Urban Enhancement Program for the City of Albuquerque, in
7 conformance with Sections 4-2-1-1 through 4-2-1-3 ROA 1994; and

8 WHEREAS, the development of the Urban Enhancement Program describes
9 the proposed uses of the Urban Enhancement Trust Fund (“UETF”) earnings
10 anticipated during the upcoming two fiscal years; and

11 WHEREAS, the Two-Year Program’s projects will significantly benefit the
12 quality of life of the City of Albuquerque.

13 BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY OF
14 ALBUQUERQUE:

15 Section 1. That the UETF Board shall work with the Department of Arts and
16 Culture to develop the Resiliency Residence III program for artists, including
17 fiscal sponsorship funding criteria, application requirements, and final award
18 amount for each artist, in a manner that furthers the diversity, equity, inclusion
19 and access initiatives undertaken within the UETF funding framework, as part
20 of the FY26-27 regular funding cycle.

21 Section 2. That the Two-Year program, FY2026 and FY2027, for the Urban
22 Enhancement projects is approved.

23 Section 3. That the following project funds are hereby appropriated as
24 indicated below and that the project descriptions as attached may only be
25 amended as provided in Section 2-12-5 ROA 1994:

26 UETF Project Title/Organization

[Bracketed/Underscored Material] - New
[Bracketed/Strikethrough Material] - Deletion

[Bracketed/Underscored Material] - New
[Bracketed/Strikethrough Material] - Deletion

1	Blackout Theatre Inc	\$7,500
2	JP is Infinite LLC	\$10,800
3	Arts Hub	\$10,200
4	Keshet Dance Co.	\$10,200
5	Dancing Earth Creations	\$11,500
6	Abq. Health Care for the Homeless	\$10,000
7	NM Philharmonic	\$10,000
8	516 Arts	\$9,900
9	NM Asian Family Center	\$10,600
10	Duke City Repertory Theatre	\$10,500
11	Indian Pueblo Cultural Center	\$9,900
12	Harwood Art Center	\$9,900
13	Albuquerque Social Club	\$10,500
14	Nob Hill Main Street	\$9,900
15	Fusion	\$10,500
16	"Dancers at the Crossroads"	\$10,500
17	Musical Theatre Southwest	\$10,500
18	Abq. Museum Foundation	\$9,800
19	NM Gay Men's Chorus	\$9,800
20	Abq. Disability Arts Collective	\$10,400
21	NM Jazz Workshop	\$10,400
22	South Central NM Media Project	\$6,000
23	UNM Public Events	\$9,700
24	National Institute of Flamenco	\$9,700
25	National Dance Institute of NM	\$10,400
26	AfroMundo	\$9,600
27	Cardboard Playhouse Theatre	\$9,600
28	The Children's Hour	\$9,600
29	Citizens Information Committee of Martineztown	\$10,200
30	The Abq. Folk Festival	\$11,200
31	Resiliency Residency III	<u>\$96,000</u>
32	Subtotal	\$395,300
33	8% Indirect Overhead	<u>\$31,624</u>

1 Total Urban Enhancement Trust Fund FY 2026-27 Program

\$426,924

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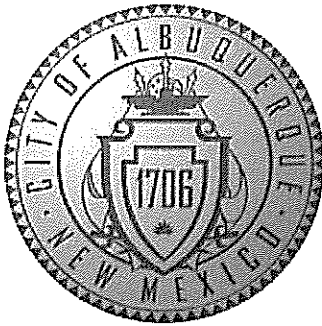
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Mayor Timothy M. Keller

CITY OF ALBUQUERQUE

Albuquerque, New Mexico

Office of the Mayor

INTER-OFFICE MEMORANDUM

April 16, 2025

TO: Brook Bassan, President, City Council

FROM: Timothy M. Keller, Mayor



SUBJECT: Resolution Adopting the Fiscal Year 2026-2027 Urban Enhancement Trust Fund Program and Appropriating Funds for the Urban Enhancement Program's Projects

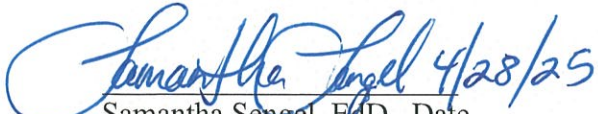
The Urban Enhancement Trust Fund Board solicited proposals from arts and cultural organizations for the regular FY 2026-2027 funding cycle. Seventy-Eight (78) eligible applications for programs were received and the Urban Enhancement Trust Fund ("UETF") Board recommended thirty (30) projects for award of contracts for services. The total amount, to be awarded is Two Hundred Ninety Nine Thousand Three Hundred Dollars (\$299,300) plus an 8% indirect overhead of Twenty Three Thousand Nine Hundred Forty Four Dollars (\$23,944) for a total of Three Hundred Twenty Three Thousand Two Hundred Forty Four Dollars (\$323,244). Additionally, the UETF Board has recommended the funding of a third round of the incredibly successful UETF Resiliency Residency Program for artists' projects to be selected through an open competition for both fiscal sponsors and actual artists proposals. The total amount of the Resiliency Residency Program is Ninety-Six Thousand Dollars (\$96,000) plus 8% indirect overhead of Seven Thousand Six Hundred Eighty Dollars (\$7,680), for a total of One Hundred Three Thousand Six Hundred Eighty Dollars (\$103,680). The total appropriation for this legislation is Four Hundred Twenty Six Thousand Nine Hundred Twenty-Four Dollars (\$426,924). This legislation will appropriate funds for both of the Board recommended and Department supported programs.

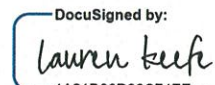
The attached Resolution is forwarded to City Council for approval.

SUBJECT: Resolution Adopting the Fiscal Year 2026-2027 Urban Enhancement Trust Fund Program and Appropriating Funds for the Urban Enhancement Program's Projects


Approved:

Approved as to Legal Form:


Samantha Sengel, EdD Date
Chief Administrative Officer

DocuSigned by:
 4/24/2025 | 1:14 PM MDT
1A21D96D32C74EE...
Date
City Attorney

Recommended:

DocuSigned by:
 4/21/2025 | 2:11 PM MDT
8C36E9A3F201429...
Dr. Shelle Sanchez Date
Director, Arts & Culture

Cover Analysis

1. What is it?

Resolution to appropriate Urban Enhancement Trust Funds for contracts for services with non-profit arts and cultural organizations for fiscal years 2026 and 2027.

2. What will this piece of legislation do?

This Resolution will appropriate the interest earnings from the Urban Enhancement Trust Fund for FY 2026-27 as reviewed, evaluated and recommended by the Urban Enhancement Trust Fund Board and city staff, per R.O.A. 1994, Sections 4-2-1-1 through 4-2-1-3.

3. Why is this project needed?

By ordinance the Urban Enhancement Trust Fund was established to “to enhance and enrich the culture of the city.”

4. How much will it cost and what is the funding source?

The recommended award for contracts for services with arts and cultural organizations will be in the amount of \$299,300 for UETF projects and \$96,000 for the Resiliency Residency Program, including \$31,624 for indirect overhead, for a total of \$426,924 out of the UETF interest earnings and fund balance.

5. Is there a revenue source associated with this contract? If so, what level of income is projected?

No, the contracts for services with arts and cultural organizations will not yield revenue for the city. The source of the funds for the contracts are trust fund earnings, per R.O.A. 1994, Sections 4-2-1-1 through 4-2-1-3.

6. What will happen if the project is not approved?

Non-profit arts and cultural organizations will not move forward with special programming projects that were asked for through a city-issued request for proposals.

7. Is this service already provided by another entity?

No

FISCAL IMPACT ANALYSIS

TITLE: Resolution Adopting the Fiscal Year 2026-2027 Urban Enhancement Trust Fund Program and Appropriating Funds for the Urban Enhancement Program's Projects

R X O:
FUND: 861
DEPT: Arts & Culture/Public Art

- [X] No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
- [] (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	2025	Fiscal Years 2026	2027	Total
Base Salary/Wages				-
Fringe Benefits at				-
Subtotal Personnel	-	-	-	-
Operating Expenses		-		-
Property		-	-	-
Indirect Costs	-	-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -
[] Estimated revenues not affected				
[] Estimated revenue impact				
Revenue from program				0
Amount of Grant		-	-	
City Cash Match				
City Inkind Match				
City IDOH	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -

These estimates do not include any adjustment for inflation.
* Range if not easily quantifiable.

Number of Positions created

COMMENTS: This Resolution will appropriate the interest earnings from the Urban Enhancement Trust Fund for FY 2026-27 as reviewed, evaluated and recommended by the Urban Enhancement Trust Fund Board and city staff, per ordinance 4-2-1-1- 65-1983; Am. Ord. 28-1994; Am. Ord. 12-2000; Am. Ord 2023-021.

COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:

PREPARED BY:

DocuSigned by:
Denise Ortiz
4/21/2025 | 1:26 PM MDT
FISCAL MANAGER (date)

APPROVED:

DocuSigned by:
Sharon
4/21/2025 | 2:11 PM MDT
DIRECTOR (date)

REVIEWED BY:

DocuSigned by:
Christie Ching
4/24/2025 | 11:01 AM MDT
ASSOC DIRECTOR FISCAL - DMD (date)

DocuSigned by:
Dorinda Sandoval
4/24/2025 | 11:01 AM MDT
BUDGET OFFICER (date)

Signed by:
Christina Barner
4/24/2025 | 11:34 AM MDT
CITY ECONOMIST (date)



**Albuquerque Urban Enhancement Program
Department of Arts and Culture**

**URBAN ENHANCEMENT TRUST FUND (UETF) BOARD
MEETING MINUTES
March 21, 2025**

Members Present:

Julia Youngs, Chair, Dist. 2
Joshua Hoffman, Vice-Chair, Dist. 4
Stanley Allen, Dist. 6 (via Zoom)
Jerry Matthews, Member at Large
Mary Schmidt, Member At Large

Vacant:

Vacant, Dist. 3
Vacant, Dist. 5
Vacant, Dist. 7
Vacant, Dist. 8
Vacant, Dist. 9

Absent:

Jason Cordova, Dist. 1

Staff Present:

Sherri Brueggemann, Division Manager
Eric Werner, Management Analyst
Madrone Matishak, Special Projects
Manager
Mandolen Sanchez, Ed. And Outreach
Coordinator (via Zoom)
Landon Fleming, UNM Intern (via Zoom)

- I. **Call to Order/Native Land Acknowledgement:** J. Youngs called the meeting to order at 11:33am and read a Native Land Acknowledgment.
- II. **Approval of Agenda:** E. Werner pointed out the addition of the Vacant Dist. 9 following the resignation of A. Lipman. J. Matthews moved to approve the agenda as corrected, J. Hoffman seconded. The motion was approved unanimously.
- III. **Approval of January 24, 2025 Meeting Minutes** J. Hoffman moved to approve the minutes as presented, M. Schmidt seconded. The motion was approved unanimously.
- IV. **Public Comment** L. Fleming, the current UNM Arts Leadership and Business student interning in the Public Art Urban Enhancement Division introduced himself. The Board welcomed L. Fleming to the meeting and thanked him for attending.

- V. Overview of FY 2026-27 Scores** S. Brueggemann thanked staff members E. Werner and M. Matishak for their management of the applications and distribution to the Board members for review, and explained the process going forward with review of the scores, which includes the opportunity for individual Board members to adjust their scoring based on discussion that occurs. M. Matishak walked the Board through four different scoring iterations, which includes a version that gives a 5% score boost to organizations who have not received any City of Albuquerque money over the last two fiscal years. The Board discussed ways to elevate smaller organizations who may not have the resources, experience, or staff to submit an application that can compete with a larger organization. M. Schmidt suggested distinguishing a pool of money for the legacy organizations and a separate pot for the new and emerging. S. Brueggemann shared that many view the UETF logo as a “good housekeeping seal of approval” so it is a desirable thing for many organizations to have, even if it does not add a significant amount to their overall budget. M. Matishak suggested that going forward, large legacy organizations and small emerging ones are reviewed separately as a way to mitigate application quality disparities affecting reviewers’ perceptions and scores. After more review and discussion of the scoring iterations, J. Hoffman moved to approve the sheet “all scores with 5% boost” as the scores moving forward into secondary review, S. Allen seconded the motion. The motion was approved unanimously.

S. Brueggemann asked that Board members to send any score updates to staff by the next Wednesday at noon.

VI. Updates/Discussions/Reviews/Approvals None

VII. Announcements/Ongoing Project Updates

- A.** Chair’s Announcements: None
- B.** Board Announcements: J. Hoffman congratulated Chair J. Youngs on her appearance on the Public Art Podcast – Take Another Look. J. Hoffman also congratulated S. Brueggemann on her coming retirement and her Creative Bravos Award.
- C.** Project Updates: None
- D.** Events/Dedications: None

VIII. New Business: None. The regular next meeting date is March 28th, 2025

IX. Adjournment: Chair J. Youngs moved to adjourn at 12:31pm

Respectfully Submitted:
Madrone Matishak, Special Projects/ UETF Resiliency Residency Coordinator

Approved: *Julia Youngs*
Chair

03/28/2025
Date

The Urban Enhancement Trust Fund 2026-27 Scoring Rubric
100 points total

What will you do with the money? (no score, but sets the tone for the proposal specifics)			
Please provide a short video (under 1 minute long) or a written statement (150 word max) telling us what you would do with a UETF grant.		Strong answers will provide a concise and thoughtful description of how the funds will be used to advance a project's goals and impact.	Weak answers will be unclear, vague, or not adequately describe the current project and how the funds will go towards advancing those goals.
Project Description (300 word limit - 25 points)	20-25 points	11-19 points	0-10 points
Describe the proposed project or activities. All projects should have a favorable economic, educational, or cultural impact on the city.	Clear, concise description of the proposed project or activities. Description also connects the proposed project with the mission of the organization and responds creatively to the needs or desires of a community, and that impact is specific and well-articulated.	The project is described clearly but may lack creativity in the response to community needs and desires. Alignment between the project and the organization's mission is unclear or questionable, and impact is noted but may be general.	The project description is vague or unclear and lacks specifics, or a project is not described. There is no alignment between the project, the organization's mission, and the needs of a community.
Organizational commitment – 20 points total			
Organizational Commitment (300 word limit – 15 points)	11-15 points	6-10 points	0-5 points
How is your organization uniquely suited to fulfill this project? Include information on the project's accountability measures, evaluation process(es), or self-identified metrics for success.	The organization clearly demonstrates a unique capacity and commitment to the proposed project, and are able to show how they are building and maintaining meaningful, intentional, and diverse experiences and relationships between their organization, the community they serve, and the artists they engage with. The proposal includes specific quantitative or qualitative metrics that are appropriate to the organization and its mission.	The organization demonstrates adequate capability but may lack evidence of a specific relationship with community and artists. Evaluation process(es) and metrics are described, but may lack specificity or not be appropriate to the project and its goals.	Limited evidence that the organization is well suited for the proposed project. Vague or nonexistent metrics or evaluation process.

Key Personnel (200 word limit – 5 points)	5 points	2-4 points	0-1 points
Description of up to two key Artist/Professionals and two key Administrative/Fiscal/Fundraising personnel and their role in the project.	The proposal describes who the key artists/ professional(s) are and what they bring to the project. The proposal also details why the organization chose to work with this particular professional on this particular project, if guest artist/personnel are included.	The proposal describes the professional(s) but may lack details on why specific people were chosen or how they contribute uniquely to the project's goals. Also if only 1 or 2 people are listed, but should be proportional to size of organization.	The personnel description is vague, with unclear roles or contributions to the project.
Impact on the Community (300 word limit – 20 points)	16-20 points	8-15 points	0-7 points
Please explain how a specific population(s) will be served by the project, how the organization has worked in the population(s) the project will serve, and how any members of your organization are part of the identified population(s) served.	The proposal clearly describes the makeup or characteristics of the population(s) engaged/served by this project, and the organizations relationship to these communities, including members of the organization who are a part of the population(s) served. The organization also provides specific examples of how they have favorably impacted a community and built relationships.	The proposal outlines the population(s) served by the project, but may lack specifics of the community, and the organization's relationship to them, including evidence that the organization has worked in the community before, or that a member of the organization belongs to the population(s) the project hopes to serve.	The proposal does not address how the population(s) will be engaged/served and provides no details of their previous impact or relationship-building.
Diversity, Equity, Inclusion, and Access – 20 points total			
Values, processes, and protocols (200 word limit – 15 points)	11-15 points	6-10 points	0-5 points
Describe how your project is committed to diverse, equitable engagement and outcomes at every level of the project.	Organizations describe clearly defined policies, programs, values, and/or initiatives that center diversity, equity, inclusion, and access (DEIA). The organization can also demonstrate a long-standing commitment to DEIA practices in their work with communities, and can show that members of historically minoritized communities are a key role in the decision making as members of staff, board, and/or creative projects.	Organization describes a DEIA policy, but may lack details on how the policies are enacted. The proposal may describe members of historically minoritized communities that are invited in for projects, but do not occupy key roles within the organization.	There is little evidence of a commitment to DEIA policies, or the organization is vague about policies, leadership demographics, or populations they engage with.

Leadership and populations served (200 word limit – 10 points)	8-10 points	4-7 points	0-3 points
Describe: (1) the demographics of the leadership of your organization and/or project; and (2) the demographics of the proposal's beneficiaries as specifically as possible.	The organization clearly describes the demographic make up of leadership – staff and board, and can prove a commitment to having diverse leadership or commitment to building representative leadership. The organization clearly describes the population(s) served, and can show that leadership is reflective of those populations.	The organization describes the demographic makeup of leadership but may not have evidence of a longstanding commitment to investing in diverse representation. The organization describes the population(s) served, but leadership may not resemble those demographics.	The personnel description is vague, with unclear roles or contributions to the project. The population(s) served is undefined, and there is little evidence of long standing commitment to them.
Project Budget – 10 points total			
Budget Narrative – 5 points	5 points	2-4 points	0-1 points
<p>The budget narrative should describe briefly how the UETF funds will be used for this project. Describe all other sources of cash funds and in-kind contributions for this project including city, county, state, and federal grants or contracts for services, other non-profit organizations' contributions, earned revenues and other community support.</p>	<p>The budget narrative is clear, specific, and aligned with project goals. It specifically and clearly answers the points posed in the question – numbers 1-4.</p>	<p>The budget narrative is complete but may lack specificity or clear alignment with project goals. Some funding sources or details may be missing.</p>	<p>The budget narrative is vague, incomplete, or unclear.</p>
The scope of all budget costs should be as complete as possible. Each cost should be a separate line item. Budget items should include:			
1. The requested funding from UETF			
2. Funding from other sources (Potential or committed)			
3. Descriptions of in-kind contributions			
4. Possible additional expenses			

Budget Form – 5 points	5 points	2-4 points	0-1 points
Upload a completed budget form with clear line items.	The budget form is clear and complete. The requested amount, as well as the distinction between two fiscal years is present.	The budget form is complete but may lack detail or clarity.	The budget form is incomplete or unreasonable in the cost estimate.

UETF APPLICATION POLICY

Proposals for projects must be submitted by an arts and cultural organization, collective, or community group that is a not for profit, tax exempt 501(c)3 or in partnership with one.

The FY 2026-2027 cycle of the Urban Enhancement Trust Fund seeks to provide funding to projects that address the needs of the diverse communities that comprise the City of Albuquerque. This two-year funding cycle will prioritize projects that positively impact residents, neighborhoods and communities by providing direct access and increased opportunities for quality cultural activities and programming by, for, and about a broad representation of our city's population.

The two-year funding cycle will begin July 1, 2025 (CABQ Fiscal Year 2026) and end June 30, 2027 (CABQ Fiscal Year 2027). Favorable consideration will be given to organizations who have not; received City Council non-recurring funds or a UETF regular cycle grant.

We welcome and encourage all arts and cultural organizations, and non-arts organizations nonprofits in partnership with an arts and cultural organization to submit projects that benefit Albuquerque's diverse population in the areas of music, theater, dance, creative writing, visual art, performance art, installation, photography, film, teaching artists, arts education, culturally-based craft workers and culture bearers. Priority will be given to projects which enhance cultural development in, or are led by people from historically underserved communities.

Fiscal Agent Endorsement: Applications using a fiscal agent must provide a letter of agreement acknowledging their role as the fiscal agent sponsoring the project and application, and the fiscal agents IRS letter of determination. Required fiscal agent endorsement documents must be uploaded at the end of this form.

APS Endorsement: Applications which involve student participation at schools during regular hours or that require off site travel during the school day must include a letter of APS support that states the activity is constructive to or supplements the school's curriculum, that it will be welcomed at the selected or specified school(s). APS Endorsement documents may include a Letter of Support from a representative of the administration of the proposed school partner, or a statement from the teachers whose classes will be involved. Endorsement documents must be uploaded at the end of this form.

STATEMENT OF CULTURAL DIVERSITY, EQUITY & INCLUSION

To support a full creative life for all, the Urban Enhancement Trust Fund Committee has adopted the following statement of Diversity, Equity & Inclusion championing policies and practices that will utilize the following definition in all processes and procedures of cultural equity that empower a just, inclusive, equitable community.

Cultural equity embodies the values, policies, and practices that ensure that all people—including but not limited to those who have been historically underrepresented based on race/ethnicity, age, disability, sexual orientation, gender, gender identity, socioeconomic status, geography, citizenship status, or religion—are represented in the development of arts policy; the support of artists; the nurturing of accessible, thriving venues for expression; and the fair distribution of programmatic, financial, and informational resources.

The Urban Enhancement Trust Fund (UETF) strives to contribute to making Albuquerque a national role model among cities working toward equity and inclusion. We envision a city of people whose success, safety and health are not pre-determined by their race or ethnicity, sexual orientation, income, socioeconomics, immigration status, disability, and personal background. A city where all communities, artists, performers, writers, and cultural workers have the power, support, and monetary investment they need to share their own stories, practice their culture, and create art on their own terms.

Discrimination Prohibited. Any entity receiving funding through the UETF shall not discriminate against any person on the basis of race, color, religion, gender, sexual preference, sexual orientation, national origin or ancestry, age, physical handicap or disability.

HOW WE RATE APPLICATIONS

All applications are rated using a 100-point score system based on the following criteria and percentages. Applications must receive a final score of at least 65 out of 100 points to be eligible for funding.

Project Description – 25 pts

Organizational Commitment – 20 pts

Impact on Community – 20 pts

Diversity, Equity, Inclusion, and Access – 25 pts

Budget – 10 pts

Total: 100 pts

APPLICATION

This online application has multiple fields. The total cumulative word count for the fields numbered 1-7 are not to exceed 1,750 words, excluding organization contact information, mission statement and budget. You may decline to answer any section of this application; however, incomplete responses will affect your total score.

Legal Name of Organization

Legal Name of Fiscal Agent, if applicable

Primary Contact Name

Primary Contact Email

Primary Contact Phone Number

Best mailing address for this organization

Name of organizational representative with legal capacity to sign agreement:

Legal Representative Email

Legal Representative Phone Number

Website

1. What will you do with the money?

Please provide a short video (under 1 minute long) or a written statement (150 word max) telling us what you would do with a UETF grant.

2. Organization Mission Statement

Mission statement does not count against total application word count. If you are a fiscally sponsored project please include both the mission statement of the project organizer and of the organization serving as your sponsor.

3. Project Description (300-word limit - 25 points)

Describe the proposed project or activities. All projects should have a favorable economic, educational, or cultural impact on the city.

4A. Organizational Commitment (300 word limit – 20 points)

How is your organization uniquely suited to fulfill this project? Include information on the project's accountability measures, evaluation process(es), or self-identified metrics for success.

4B. Key Personnel (200 word limit)

Description of up to two key Artist/Professionals and two key Administrative/Fiscal/Fundraising personnel and their role in the project.

5. Impact on the Community (300 word limit – 20 points)

Please explain how a specific population(s) will be served by the project, how the organization has worked in the population(s) the project will serve, and how any members of your organization are part of the identified population(s) served.

6. Diversity, Equity, Inclusion, and Access (two questions – 25 points combined)

The City of Albuquerque has identified racial equity as a priority goal to address longstanding, racially disparate economic and social outcomes. Local government dollars used for contracting, consulting and procurement should benefit broad representation of Albuquerque's population.

6A: Values, processes, and protocols (200-word limit)

Describe how your project is committed to diverse, equitable engagement and outcomes at every level of the project.

6B: Leadership and populations served (200 word limit)

Describe: (1) the demographics of the leadership of your organization and/or project; and (2) the demographics of the proposal's beneficiaries as specifically as possible.

7. Project Budget and Budget Narrative (100 word limit – 10 points)

The budget narrative should describe briefly how the UETF funds will be used for this project. Describe all other sources of cash funds and in-kind contributions for this project including city, county, state, and federal grants or contracts for services, other non-profit organizations' contributions, earned revenues and other community support.

The scope of all budget costs should be as complete as possible. Each cost should be a separate line item. Budget items should include:

1. The requested funding from UETF
2. Funding from other sources
3. Detailed descriptions of in-kind contributions
4. Possible additional expenses

7B. Budget Form

Attached budget below. Document size limit is 10mb. Download form here at

<https://www.cabq.gov/urban-enhancement-trust-fund/apply-for-a-grant/how-to-apply>

Fiscal Agent Endorsement Statement

Attach file below. Document size limit is 10mb. Applications using a fiscal agent must provide a letter of agreement acknowledging their role as the fiscal agent sponsoring the project and application.

APS Endorsement Statement

Attach file below. Document size limit is 10mb. Applications which involve student participation at schools during regular hours or that require off site travel during the school day must include a letter of APS support that states the activity is constructive to or supplements the school's curriculum, that it will be welcomed at the selected or specified school(s) APS Endorsement documents may include a Letter of Support from a representative of the administration of the proposed school partner, or a statement from the teachers whose classes will be involved.

Application Agreement and Value Statement:

The Urban Enhancement Trust Fund (UETF) strives to contribute to making Albuquerque a national role model among cities working toward equity and inclusion. We envision a city of people whose success, safety and health are not pre-determined by their race or ethnicity, sexual orientation, income, socioeconomics, immigration status, disability, and personal background. A city where all communities, artists, performers, writers, and cultural workers have the power, support, and monetary investment they need to share their own stories, practice their culture, and create art on their own terms.

Discrimination Prohibited. Any entity receiving funding through the UETF shall not discriminate against any person on the basis of race, color, religion, gender, sexual preference, sexual orientation, national origin or ancestry, age, physical handicap or disability.

By submitting this application, I agree that I have answered all of the questions to the best of my ability, and agree to the value statement above.