

**CITY of ALBUQUERQUE
TWENTY- SIXTH COUNCIL**

COUNCIL BILL NO. R-24-6 ENACTMENT NO. _____

SPONSORED BY: Klarissa J. Peña, by request

1 RESOLUTION

**2 APPROVING AND AUTHORIZING THE ACCEPTANCE OF RURAL
3 SUPPLEMENTAL GRANT FUNDS FROM THE DEPARTMENT OF
4 COMMERCE MINORITY BUSINESS DEVELOPMENT AGENCY AND
5 PROVIDING AN APPROPRIATION TO THE ECONOMIC DEVELOPMENT
6 DEPARTMENT FOR FISCAL YEAR 2024.**

**7 WHEREAS, the Albuquerque Economic Development Department, in
8 partnership with the Minority Business Development Agency and the New
9 Mexico MBDA Business Center will benefit from additional funding
10 appropriated of the Rural Supplement Federal Award number
11 MB21OBD8050197 for the purpose of assisting Rural Minority Business
12 Enterprise (“RMBEs”) in Albuquerque, in the state, and across the United
13 States; and**

**14 WHEREAS, this non-competitive funding is for assisting the New
15 Mexico MBDA business center to expand the reach in proving technical
16 assistance to RMBEs in New Mexico and expanding to Northern Rural New
17 Mexico; and**

**18 WHEREAS, strong empirical evidence shows that promotion of
19 diversity, equity, and inclusion is an effective strategy for improving
20 profitability, creativity, governance, and problem-solving outcomes in the
21 private sector; and**

**22 WHEREAS, the Department of Commerce Minority Business
23 Development Agency promotes the growth of minority-owned businesses**

[Bracketed/Underscored Material] - New
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1 through public and private sector programs, policy, and research,
2 operating through a national network of MBDA Business Centers; and

3 WHEREAS, the additional funding would be used to assist smaller and
4 non-employer MBEs under the MBDA New Mexico Business Center; and

5 WHEREAS, the City applied for non-competitive grant from the
6 Department of Commerce Minority Business Development Agency; and

7 WHEREAS, the grant funding, as awarded, would be dispersed over
8 1 year, limited to \$183,000 from the MBDA with a City match of \$20,333, for
9 a total amount of \$203,333, beginning September 1, 2023, and ending
10 August 31, 2024.

11 BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY
12 OF ALBUQUERQUE:

13 Section 1. That Council hereby approves and authorizes the City of
14 Albuquerque’s Economic Development Department to accept the grant
15 appropriated under Rural Supplemental Funding from the Department of
16 Commerce Minority Business Development Agency in the amount of
17 \$183,000, and its acceptance and filing with appropriate official or office is
18 in all respects approved.

19 Section 2. That funds in the amount of \$183,000 from the MBDA and
20 \$20,333 for City Match from the Fiscal Year 2024 transfer to the Operating
21 Grants Program from the General Fund are hereby appropriated to the
22 Economic Development Department in the Operating Grants Fund (265) for
23 Fiscal Year 2024.

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Mayor Timothy M. Keller

CITY OF ALBUQUERQUE

Albuquerque, New Mexico

Office of the Mayor

INTER-OFFICE MEMORANDUM

January 17th, 2024

TO: Dan Lewis, President, City Council

FROM: Timothy M. Keller, Mayor

SUBJECT: Resolution Authorizing the Acceptance of Rural Supplemental Grant Funds from the U.S. Department of Commerce, Minority Business Development Agency.

Attached is a Resolution authorizing the acceptance of grant funds from the U.S. Department of Commerce Minority Business Development Agency (MBDA). One Hundred Eighty-Three Thousand and No/100 dollars (\$183,000.00) from MBDA with a City match of Twenty Thousand Three Hundred Thirty-Three and No/100 dollars (\$20,333.00) totaling an awarded amount of Two Hundred Three Thousand Three Hundred Thirty-Three and No/100 Dollars (\$203,333.00) grant will provide an appropriation to the City of Albuquerque Economic Development Department for fiscal year 2024. This non-competitive supplemental funding for increased services related to rural minority businesses enterprises (RMBEs) is to increase capacity to provide technical assistance to RMBEs and data gathered from this Rural Supplement will inform MBDA's future design and implementation for other programs. The City of Albuquerque has been a recipient of the 5-year award from the U.S. Department of Commerce to operate the New Mexico Minority Business Development Agency Business Center (Center), from July 1 2021 through June 30 2026. The Center serves minority owned businesses throughout the State of New Mexico, with an office currently in the neighborhood of Barelás, Albuquerque. The services offered by the Center includes technical assistance to support access to capital, access to contracts, access to new markets, and capacity building for small businesses. This Rural Supplemental Grant will expand the services of the Center.

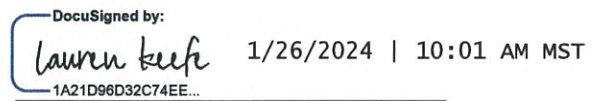
The \$203,333.00 grant will be dispersed over one (1) year, beginning September 1, 2023, and ending August 31 2024, to the Economic Development Department. This funding will help to facilitate growth within the rural minority private sector businesses in northern New Mexico.

RE: Resolution Authorizing the Acceptance of Grant Funds from the U.S. Department of Commerce Minority Business Development Agency

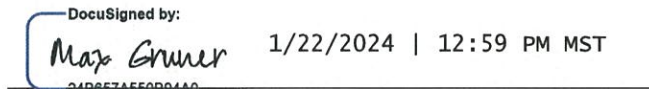
Approved:

Approved as to Legal Form:

 DS
DK
Samantha Sengel 1/29/24
Samantha Sengel Date
Chief Administrative Officer

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Lauren Keefe 1/26/2024 | 10:01 AM MST
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Lauren Keefe Date
City Attorney

Recommended:

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Max Gruner 1/22/2024 | 12:59 PM MST
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Max Gruner Date
Director, Economic Development Department

Cover Analysis

1. What is it?

Legislation to approve Resolution for Authorization and Acceptance of Grant Funds from the Minority Business Development Agency (MBDA) of the U.S. Department of Commerce, the Rural Supplemental project entitled MBDA Northern NM Business Center. This legislation will provide funding for the support of rural minority owned businesses.

2. What will this piece of legislation do?

Approves a Resolution authorizing the acceptance of the awarded Two Hundred Three Thousand, Three Hundred Thirty-Three and No/100 Dollars (\$203,333.00) supplemental grant to provide technical assistance to rural minority businesses. Funding from the Minority Business Development Center US Department of Commerce, project entitled MBDA Northern NM Business Center for assisting rural minority business enterprises to prevent, prepare for, and respond to the coronavirus, including identifying and accessing local, state, and federal government assistance related to the virus. The City of Albuquerque Economic Development Department will manage the contracts for the Minority Business Development Agency and their partners, and the employees that will serve this MBDA Rural Supplemental. To operate this project, it is required to establish a physical presence in a rural area of New Mexico to offer services to RMBEs located more than 50 miles from an existing Business Center (Albuquerque), and the project will have an office co-located at the Small Business Development Center, Las Vegas, New Mexico.

3. Why is this project needed?

MBDA Business Center in New Mexico will use the Rural Supplemental Grant funding to serve and provide more comprehensive support to RMBEs while supporting the Department of Commerce's MBE growth, exporting, manufacturing, and federal contracting initiatives and priorities. MBDA has determined that a selected number of Business Centers in states with a population with over 200,000 in rural areas are awardees and will benefit from additional funding for the purpose of assisting rural minority business enterprises MBES, including technical assistance, training, education, and advisory services to RMBEs.

4. How much will this cost and what is the funding source?

The anticipated award from the U.S. Department of Commerce, Rural Supplemental, covers a one (1) year period from September 1, 2023, to August 31, 2024, for a total amount of Two Hundred Three Thousand, Three Hundred Thirty-Three and No/100 Dollars (\$203,333.00).

5. Is there a revenue source associated with this project? If so, what level of income is projected?

The indirect cost is calculated as \$3,737.00 per the City of Albuquerque federally approved indirect cost rate.

6. What will happen if the project is not approved?

Loss of resources and services for rural minority owned business.

7. Is this service already provided by another entity?

No.

FISCAL IMPACT ANALYSIS

TITLE: MBDA Northern NM Business Center

R: O:
 FUND: 265
 DEPT: EDD

- No measurable fiscal impact is anticipated, i.e., no impact on fund balance over and above existing appropriations.
- (If Applicable) The estimated fiscal impact (defined as impact over and above existing appropriations) of this legislation is as follows:

	Fiscal Years				Total
	2024	2025	2026		
Base Salary/Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Fringe Benefits at Subtotal Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	\$ 199,596	\$ -	\$ -	\$ -	\$ 199,596
Property	\$ -	\$ -	\$ -	\$ -	\$ -
Indirect Costs 2.40%	\$ 3,737	\$ -	\$ -	\$ -	\$ 3,737
Total Expenses	\$ 203,333	\$ -	\$ -	\$ -	\$ 203,333
[] Estimated revenues not affected					
[x] Estimated revenue impact					
Amount of Grant	\$ 183,000	\$ -	\$ -	\$ -	\$ 183,000
City Cash Match	\$ 20,333	\$ -	\$ -	\$ -	\$ 20,333
City Inkind Match	\$ -	\$ -	\$ -	\$ -	\$ -
City IDOH	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 203,333	\$ -	\$ -	\$ -	\$ 203,333

These estimates do not include any adjustment for inflation.
 * Range if not easily quantifiable.

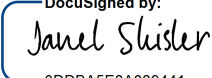
Number of Positions created: 0

COMMENTS:

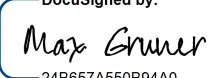
Funding for the New Mexico Minority Business Development Agency business center is to assist rural minority business enterprises (RMBEs) in communities in northern New Mexico, as well as to provide them with technical assistance, training, education, and advisory services. The Rural Supplemental in the amount of \$183,000 from the US Department of Commerce and City match of \$20,333 will provide an appropriation to the City of Albuquerque Economic Development Department for fiscal year 2024. The proposed MBDA Rural Supplemental project will work alongside our existing MBDA Business Center to serve and provide more comprehensive relief to MBEs, especially those in northern New Mexico. This includes supporting rural minority business enterprise (RMBE) growth, exporting, manufacturing, Federal contracting initiatives and priorities, and disaster recovery. This is especially urgent in the rural region of northern New Mexico, which was devastated by wildfires last summer. The wildfires had severe economic consequences for local businesses, especially those focused on agriculture, tourism, and outdoor recreation. The City of Albuquerque will establish a physical presence in Las Vegas, NM to offer our services to RMBEs. Las Vegas, population 13,157, is approximately 120 miles from the Albuquerque MBDA Center. We will seek to co-locate with a Minority Serving Institution, such Luna Community College, which houses the local SBDC. The focus on rural northern New Mexico will also include the non-metro areas of Gallup (population 21,495) and Farmington (population 46,422) and surrounding communities.

COMMENTS ON NON-MONETARY IMPACTS TO COMMUNITY/CITY GOVERNMENT:

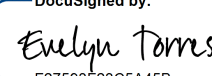
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 FISCAL ANALYST

APPROVED:

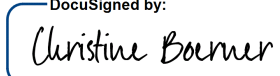
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 DIRECTOR (date)

REVIEWED BY:

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 EXECUTIVE BUDGET ANALYST

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 BUDGET OFFICER (date)

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 CITY ECONOMIST

FORM CD-451 (REV. 11/18)		U.S. DEPARTMENT OF COMMERCE			GRANT <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT	
AMENDMENT TO FINANCIAL ASSISTANCE AWARD					FEDERAL AWARD ID NUMBER	
					MB21OBD8050197	
CFDA NO. AND NAME						
11.805 MBDA Business Center (MBC)						
PROJECT TITLE						
MBDA Northern NM Business Center						
RECIPIENT NAME				AMENDMENT NUMBER		
CITY OF ALBUQUERQUE				4		
STREET ADDRESS				EFFECTIVE DATE		
ONE CIVIC PLAZA NW 11TH FLOOR				09/01/2023		
CITY, STATE, ZIP CODE				EXTEND PERIOD OF PERFORMANCE TO (IF APPLICABLE)		
ALBUQUERQUE NM 87102-2109				N/A		
COSTS ARE REVISED AS FOLLOWS:		PREVIOUS ESTIMATED COST	ADD	DEDUCT	TOTAL ESTIMATED COST	
FEDERAL SHARE OF COST		\$ 1,125,000.00	\$ 183,000.00	\$ 0.00	\$ 1,308,000.00	
RECIPIENT SHARE OF COST		\$ 0.00	\$ 20,333.00	\$ 0.00	\$ 20,333.00	
TOTAL ESTIMATED COST		\$ 1,125,000.00	\$ 203,333.00	\$ 0.00	\$ 1,328,333.00	
REASON(S) FOR AMENDMENT.						
<p>1. To provide supplemental funding for the project entitled "MBDA Northern NM Business Center" per the recipient's application dated 06/19/2023 and revision dated 08/11/2023, which are incorporated by reference.</p> <p>2. To revise NOAA Administrative Specific Award Conditions.</p>						
<p>This Amendment Document (Form CD-451) signed by the Grants Officer constitutes an Amendment of the above-referenced Award, which may include an obligation of Federal funding. By signing this Form CD-451, the Recipient agrees to comply with the Amendment provisions checked below and attached, as well as previous provisions incorporated into the Award. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Amendment offer and de-obligate any associated funds.</p> <p><input checked="" type="checkbox"/> SPECIFIC AWARD CONDITION(S)</p> <p>LINE ITEM BUDGET</p> <p>OTHER(S): _____</p> <p>_____</p> <p>_____</p>						
SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER					DATE	
Stacy Tedder					09/17/2023	
PRINTED NAME, PRINTED TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL					DATE	
MONICA MITCHELL, DEPUTY DIRECTOR EDD, OPERATOR					12/1/2023	
<i>Monica Mitchell</i>						