

CITY of ALBUQUERQUE

TWENTY-SECOND COUNCIL

COUNCIL BILL NO. R-16-20

ENACTMENT NO.

R-2016-016

SPONSORED BY: Klarissa J. Peña

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RESOLUTION

2 ADOPTING AN EMPLOYEE RECOGNITION PROGRAM FOR THE CITY OF
3 ALBUQUERQUE.

4 WHEREAS, the City, through its goal of Governmental Excellence and
5 Effectiveness, wishes to ensure that City government is responsive to its
6 citizens and that every element of the government contributes effectively to
7 meeting the needs of the public; and

8 WHEREAS, high employee morale is beneficial in reaching the City's goal
9 of providing the most proficient and effective public services possible; and

10 WHEREAS, recognition of outstanding employee performance promotes
11 overall high morale of City employees; and

12 WHEREAS, the City Council supports an employee recognition program in
13 which City employees who have demonstrated exemplary public service are
14 nominated by their peers or members of the public, and a committee
15 consisting of City employees and managers selects recipients for an award of
16 one day of paid leave.

17 BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY OF
18 ALBUQUERQUE:

19 Section 1. Employee Recognition Program. That an employee recognition
20 program as outlined in the attached documents be in all respects approved
21 and implemented by the City.

22 Section 2. Employee Recognition Committee. That an Employee
23 Recognition Committee be established, consisting of: One Division Manager
24 from Human Resources, who will serve as Chair of the Committee; Four
25 Division Managers from other City Departments (one per department); a
26 representative of the Mayor's Office, and a representative of the City Council.

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1 **Committee members will be designated by their Department Director, the**
2 **Mayor, or the City Council, respectively. The Employee Recognition**
3 **Committee will be responsible for:**

4 1. **Reviewing nominations and making recommendations on the**
5 **appropriateness and amount of award.**

6 2. **Ensuring consistency of awards for similar job performances.**

7 3. **Promoting public and employee awareness and participation in the**
8 **Employee Recognition Program.**

9 4. **Evaluating, reviewing, and making suggestions for the changes to**
10 **the Employee Recognition Program.**

11 **Section 3. Nominations for Employee Recognition.** That nominations for
12 employee recognition awards under this program can be made by any member
13 of the public or a fellow City employee. Nominations must be routed through
14 the nominated employee's Supervisor and Division Manager or Department
15 Director for review and comment, and must be submitted in writing to the
16 Employee Recognition Committee. Division Managers and Department
17 Directors cannot withhold a nomination.

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1 PASSED AND ADOPTED THIS 7th DAY OF March, 2016
2 BY A VOTE OF: 9 FOR 0 AGAINST.

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7 **Dan Lewis, President**
8 **City Council**

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12 APPROVED THIS 23rd DAY OF March, 2016

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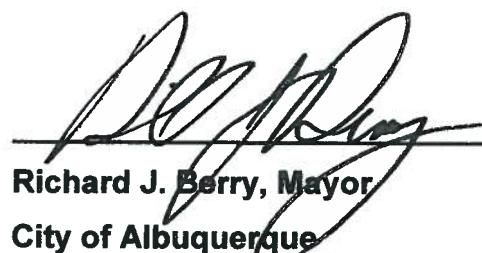
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16 **Bill No. R-16-20**

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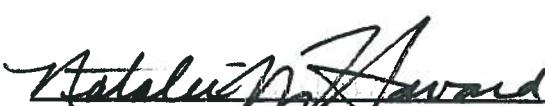
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20 **Richard J. Berry, Mayor**
21 **City of Albuquerque**

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23 ATTEST:

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26 **Natalie Y. Howard**

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